



COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

AGENDA

Thursday, July 29, 2021 – 12:00 PM

ON MARCH 16, 2020, GOVERNOR GREG ABBOTT TEMPORARILY SUSPENDED PART OF THE TEXAS OPEN MEETINGS ACT TO HELP MITIGATE THE SPREAD OF COVID-19. SPECIFICALLY, THIS AMENDMENT ALLOWS FOR LOCAL GOVERNMENTS TO CONVENE VIRTUALLY SO LONG AS MEMBERS OF THE PUBLIC ARE PROVIDED A MEANS BY WHICH THEY CAN HEAR AND PROVIDE COMMENT TO THE GOVERNING BODY. The Coastal Health & Wellness Governing Board will convene for its regularly scheduled July meeting by utilizing Zoom, which will allow for Board members and the public alike to partake in and/or view the meeting either online or over the phone.

CONNECTING VIA INTERNET:

Access the URL: <https://us06web.zoom.us/j/86256251277?pwd=WVN2dWxYanJHMjBQZkhBY0NaKzN1UT09>

Meeting Password: 193182

An automated prompt should appear on your screen; when it does, click “Open Zoom Meetings”

1. If you would prefer to use your computer for audio connection, please do the following:
 - a. When prompted, select “Join Audio”
 - b. Another popup box will appear, select the tab, “Computer Audio”
 - c. Now click the box stating, “Join with Computer Audio.” Your connection to the meeting will be automatically established upon doing so.
2. If you would prefer to utilize a phone for your audio connection, please do the following:
 - a. Mute your computer’s volume;
 - b. When prompted, select “Join Audio”
 - c. Another popup box will appear, select the tab, “Phone Call”
 - d. You will be presented with a Dial-In, Audio Code, and Participant ID. Call the Dial-In number from your phone and follow the subsequent voice prompts. Your connection to the meeting will be automatically established upon doing so.

CONNECTING VIA PHONE (AUDIO ONLY):

1. Dial 346-248-7799
2. You will be prompted to enter the Meeting ID, which is 862 5625 1277 # Meeting Password: 193182
3. Finally, you will be instructed to enter your Participant ID. When this occurs, merely select the pound (hashtag) key without entering any numbers. Your connection to the meeting will be automatically established upon doing so.

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERICK (*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE GOVERNING BOARD. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

REGULARLY SCHEDULED MEETING

Meeting Called to Order

- *Item #1ACTION.....Agenda
- *Item #2ACTION.....Excused Absence(s)
- *Item #3ACTION.....Consider for Approval Minutes from July 1, 2021 (June) Governing Board Meeting
- *Item #4ACTION.....Consider for Approval Minutes from July 15, 2021 QA Board Meeting

- *Item #5**ACTION**.....Policies Approved by United Board of Health as Authorized Under the Shared Services Agreement
 - a) Americans with Disabilities Act Policy
 - b) Attendance Policy
 - c) Customer Service Policy
 - d) Family & Medical Leave Policy

- *Item #6**ACTION**.....Consider for Approval Quarterly Investment Report for the Period Ending June 30, 2021

- Item #7.....Executive Reports
 - a) Executive Director
 - b) Dental Director

- Item #8**ACTION**.....Consider for Approval June 2021 Financial Report

- Item #9**ACTION**.....Consider for Approval Biannual Third-Party Payor Adjustments

- Item #10**ACTION**Consider for Approval Quarterly Visit and Analysis Report Including Breakdown of New Patients by Payor Source for Recent New Patients

- Item #11**ACTION**Consider for Approval Quarterly Access to Care Report for the Period Ending June 30, 2021

- Item #12**ACTION**.....Consider for Approval Quarterly Patient Satisfaction Survey Report for the Period Ending June 30, 2021

- Item #13**ACTION**.....Consider for Approval Quarterly Compliance Report for the Period Ending June 30, 2021

- Item #14**ACTION**.....Consider for Approval Re-Privileging Rights for Haley McCabe, PA-C

- Item #15**ACTION**.....Consider for Approval Re-Privileging Rights for UTMB Resident Beau Kirkwood, DO

- Item #16**ACTION**.....Consider for Approval Governing Board Member to Serve on the Board Appointing Committee

- Item #17**ACTION**.....Consider for Approval Badges for Coastal Health & Wellness Governing Board Members

- Item #18**ACTION**.....Consider for Approval Joint Board Training for Coastal Health & Wellness Governing Board Members and United Board of Health Members

- Item #19.....Update on Governing Board Member Vacancies

Next Regular Scheduled Meeting: August 26, 2021

Appearances before the Coastal Health & Wellness Governing Board

The Coastal Health & Wellness Governing Board meetings are conducted under the provisions of the Texas Open Meetings Act, and members of the public that wish to address the Board about an item presented on the agenda shall be offered three minutes to do so. The Board cordially requests that individuals desiring to make a such a statement notify the Board of their intention by writing their name on the sign-in sheet located at the Boardroom’s main entrance.



COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

**Governing Board
July 2021
Item#2
Excused Absence(s)**

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

July 2021

Item#3

Consider for Approval Minutes from July 1, 2021 (June)

Governing Board Meeting

**Coastal Health & Wellness
Governing Board
July 1, 2021 (June Meeting)**

Board Members

Zoom Call:

Samantha Robinson
Dr. Southerland
Virginia Valentino
Flecia Charles
Elizabeth Williams
Dorothy Goodman
Kevin Avery

Staff:

Dr. Philip Keiser, GCHD Interim CEO
(Phone)
Ann O'Connell, Chief Operations Officer
Dr. Lindskog, Dental Director
Andrea Cortinas, Chief Financial Officer
Richard Mosquera, Chief Compliance
Officer
Ami Cotharn, Chief Nursing Officer
Tiffany Carlson

Kenna Pruitt
Virginia Lyle
Marlene Garcia
Kristina Garcia
Debra Howey
Tikeshia Thompson Rollins
Anthony Hernandez

Excused Absence: Miroslava Bustamante

Unexcused Absence: Dr. Thompson and Victoria Dougharty

Guest: Brent Hartzell

Items 1-4 Consent Agenda

A motion was made by Virginia Valentino to approve the consent agenda items one through four. Dorothy Goodman seconded the motion, and the Board unanimously approved the consent agenda.

Samantha Robinson, Board Chair, requested to skip to item number twelve for Board approval.

Item #12 Consider for Approval Governing Board Member to Serve as Interim Vice Chair Through January 2022

Samantha Robinson, Board Chair, asked the Board to consider for approval Governing Board member to serve as the interim vice-chair through January 2022. Samantha Robinson nominated Janet Southerland, DDS, MPH, PhD, to serve as interim vice-chair. A motion was made for Dr. Southerland to serve as interim vice-chair through January 2022 by Virginia Valentino. Dorothy Goodman seconded the motion and the Board unanimously approved.

Item #5 Informational Report

Samantha Robinson, Board Chair, informed the Board of Jay Hollands resignation after serving with the community since 1974. Samantha thanked Jay Holland for his dedicated service to Coastal Health & Wellness and the citizens of Galveston County. A motion to accept Jay Holland's resignation was made by Virginia Valentino. Flecia Charles seconded the motion and the Board unanimously approved.

Item #6 Executive Report

Ann O'Connell, Chief Operations Officer, presented the June 2020 Executive Report to the Board. Ann informed the Board Coastal Health & Wellness started hosting the standing COVID-19 vaccine clinic every Wednesday from 9 a.m. to 3 p.m. and is open to the public as well as the patients. Ashley Tompkins, Director of Communications, will work on advertisement and getting the word out to the public. Samantha Robinson, Board Chair, suggested reaching out to the Chamber of Commerce and the school districts.

Dr. Lindskog, Medical Director, provided the Board with the following updates:

- The Texas State Dental Board emergency COVID rule expired in June, and they recommend following CDC recommendations. We continue to wear N95 respirators and face shields for all aerosol generating procedures.
- The Galveston Dental Clinic is open Monday-Thursday and Texas City is open Monday-Saturday. Monday and Wednesday in Galveston are every other week.
- We are currently providing all dental services in Texas City. In Galveston, we offer all services except for crowns and root canals. We will be expanding our services in Galveston with the HRSA grant and both locations will offer all services.
- Staffing: A new dental assistant started last week, and we have extended an offer to a bilingual assistant.

Item #7 Consider for Approval May 2021 Financial Report

Andrea Cortinas, Chief Financial Officer, presented the May 2021 financial report to the Board. A motion to accept the financial report as presented was made by Virginia Valentino. Dorothy Goodman seconded the motion and the Board unanimously approved.

Item #8 Consider for Approval Consulting Services Agreement for Services Associated with HRSA Services Area Competition (SAC) Grant

Andrea Cortinas, Chief Financial Officer, asked the Board to consider for approval consulting services agreement for services associated with HRSA services area competition (sac) grant. A motion to accept the agreement as presented was made by Virginia Valentino and seconded by Dorothy Goodman. The Board unanimously approved the motion.

Item #9 Consider for Approval the Reappointment of the following Coastal Health & Wellness Governing Board Members for a 2 Year Term Expiring June 2023:

Dr. Southerland, Vice-Chair, asked the Board to consider for approval reappointment for the following Coastal Health & Wellness Governing Board members for a 2-year term expiring June 2023.

- Dorothy Goodman (Consumer Representative)
- Elizabeth Williams (Community Representative)
- Flecia Charles (Consumer Representative)
- Virginia Valentino (Consumer Representative)

Richard Mosquera, Chief Compliance Officer, also informed the Board that Dr. Southerland would also need to be reappointed. A motion to re-appoint all Board members was made by Virginia Valentino and seconded by Dorothy Goodman. The Board unanimously approved the motion.

Item #10 Consider for Approval Nominee Brent Hartzell, to fill Community Representative Position

Dr. Southerland, Vice-Chair, asked the Board to consider for approval nominee Brent Hartzell, to fill Community Representative Position. A motion accepts Brent Hartzell to fill the Community Representative position was made by Virginia Valentino and seconded by Dorothy Goodman. The Board unanimously approved the motion.

Item #11 Consider for Approval Nominee Brent Hartzell, to fill the Finance Committee Position

Dr. Southerland, Vice-Chair, asked the Board to consider for approval nominee Brent Hartzell, to fill the finance committee position. A motion to accepts Brent Hartzell to fill the finance committee position was made by Dorothy Goodman and seconded by Virginia Valentino. The Board unanimously approved the motion.

Item #13 Consider for Approval Governing Board Member to Serve on the QA Board Committee

Dr. Southerland, Vice-Chair, asked the Board to consider for approval Governing Board member to serve on the QA Board Committee. Kevin Avery was nominated and accepts the position. A motion to accept Kevin Avery to fill the QA Board Committee position was made by Virginia Valentino and seconded by Dorothy Goodman. The Board unanimously approved the motion.

Item #14 Consider for Approval Privileging Rights for Leonard Nagorski, MD

Ann O’Connell, Chief Operations Officer, asked the Board to consider for approval privileging rights for Leonard Nagorski, MD. A motion to accept privileging rights for Leonard Nagorski, MD, was made by Virginia Valentino and seconded by Elizabeth Williams. The Board unanimously approved the motion.

Item #15 Update on Governing Board Member Vacancies

Richard Mosquera, Chief Compliance Officer, informed the Board per the current Bylaws, there must be a minimum of nine and maximum of fifteen GB members (excluding Ex-Officio). With the addition of the three new members (two confirmed in May, one in June), Governing Board has ten voting members and maintains required 51% consumer representation threshold (60%). Per HRSA requirements.

The meeting was adjourned at 12:51p.m.

Chair

Secretary/Treasurer

Date

Date

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

July 2021

Item#4

Consider for Approval Minutes from July 15, 2021

QA Board Meeting

Coastal Health & Wellness Governing Board
Quality Assurance Committee
Meeting
July 15, 2021

BOARD QA COMMITTEE MEMBERS PRESENT:

Samantha Robinson, BSN – Chair
 Virginia Valentino-Treasurer
 Kevin Avery- Consumer Member

EMPLOYEES PRESENT:

Ann O’Connell (Chief Operations Officer), Ami Cotharn (Chief Nursing Director), Hanna Lindskog (Dental Director), Pisa Ring (Patient Information Manager), Kristina Garcia (Patient Services Manager), Debra Howey (Infection Control Nurse), Jason Borillo (Lead Mid-level), Tiffany Carlson (Nursing Director), Marlene Garcia (Business Director), & Tyler Tipton (Public Health Emergency Preparedness Manager), Tikeshia Thompson Rollins (Executive Assistant III)

EMPLOYEES (Zoom Call):

Rocky Mosquera (Chief Compliance Officer)

(Minutes recorded by Tikeshia Thompson Rollins)

ITEM	ACTION
Patient Access / Satisfaction Reports Quarterly Access to Care Report Quarterly Patient Satisfaction Report	<u>Quarterly Access to Care Report</u> <ul style="list-style-type: none"> Pisa reviewed the quarterly access to care report for the 2nd quarter and informed the committee that the number of cancellations has been added to the quarterly report. <u>Quarterly Patient Satisfaction Report</u> <ul style="list-style-type: none"> Pisa reviewed the April, May, and June Patient Satisfaction Survey and the QA Committee was informed of the total weighted average score of 4.77. The current goal is 4.8.
Quarterly Report on UDS Medical Measures in Comparison to Goals	<ul style="list-style-type: none"> Jason reviewed the UDS medical measures in comparison to goals.
Quality Assurance/Risk Management/ Emergency Management Reports a) Quarterly Risk Management Report	<u>Quarterly Risk Management Report</u> <ul style="list-style-type: none"> Rocky reviewed the Quarterly Risk Management report in comparison to current goals. Ann O’Connell, Chief Operations Officer, requested that all employees vaccinated wear their COVID vaccinated badges visible at all times. Samantha Robinson, Board Chair, requested the below items be added to the July 2021 Governing Board agenda. <ul style="list-style-type: none"> ➢ Badges for Board members ➢ Board training Samantha Robinson requested that Rocky look at all agreements and introduce Ann O’Connell as the Coastal Health & Wellness Chief Operations Officer.

<p>Quality Assurance/Risk Management/ Emergency Management Reports</p> <ul style="list-style-type: none"> b) Dental Quarterly Summary c) Quarterly Emergency Management Report 	<p><u>Dental Quarterly Summary</u></p> <ul style="list-style-type: none"> • Dr. Lindskog presented the dental quarterly summary. • Samantha Robinson suggested partnering up with the school districts. Rocky will reach out the to school districts previously worked with. <p><u>Quarterly Emergency Management Report</u></p> <ul style="list-style-type: none"> • Tyler Tipton reviewed the Emergency Management Report and gave an update on trainings that occurred during the quarter.
<p>Infection Control Goals and Responsibilities for 2021</p>	<ul style="list-style-type: none"> • Debra Howey presented the 2021 infection control goals and responsibilities to the QA Committee. • Samantha Robinson suggested having something in place for those who are employed and or volunteering and not COVID vaccinated. • Samantha Robinson suggested having volunteers fit tested. • Samantha Robinson requested that Debra minimize her report to a one pager for the QA Committee meetings.

Next Meeting: October 14, 2021

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

July 2021

Item#5

**Policies Approved by United Board of Health as Authorized
Under the Shared Services Agreement**

- a. Americans with Disabilities Act Policy**
- b. Attendance Policy**
- c. Customer Service Policy**
- d. Family & Medical Leave Policy**

Reasonable Accommodations Under the Americans with Disabilities Act (ADA) Policy

-Last Approved
UBOH 06/30/2021
-Effective 05/28/2004

Audience

This policy applies to all Galveston County Health District, Galveston Area Ambulance Authority, and Coastal Health & Wellness (collectively “the District”) employees.

Policy

The District will comply with the Americans with Disabilities Act (“ADA”) and all federal and state laws concerning the employment of persons with disabilities. The District does not discriminate against persons with disabilities, persons with a record of disabilities, or persons regarded as having a disability. This policy applies to all aspects of the employment process including, but not limited to, employment application, testing, hiring, assignments, evaluation, disciplinary actions, training, promotion, medical examinations, layoffs, termination, compensation, leave and benefits, and employee interaction with GCHD customers.

Accommodations

The District will make reasonable accommodations to enable qualified individuals with a disability to perform the essential functions of his or her job. To be eligible for a reasonable accommodation, an applicant or employee must be a “qualified person with a disability.” The ADA defines an “individual with a disability” as a person who has a physical or mental impairment that substantially limits one or more major life activities, has a record of such an impairment, or is regarded as having such an impairment.

The District will accommodate the functional limitations of a qualified employee or applicant unless to do so would cause an “undue hardship” upon the District. An “undue hardship” is defined by the ADA as “significant difficulty or expense incurred by a covered entity” with respect to the provision of an accommodation. If a current employee cannot be accommodated without undue hardship, or if the District concludes that a current employee, because of a disability, cannot perform the essential functions of his or her position, with or without reasonable accommodation, the District may determine whether a vacant position, which is scheduled to be filled, exists for which the employee is qualified and which the employee can perform with or without reasonable accommodation. If such a position exists, the District possesses the discretion to reassign the employee to the position with a salary concurrent to that position. The District will not create a new position for an employee with a disability, nor will the District “bump” another employee out of a position in order to find placement for an employee with a disability. The law does not require the District to lower performance or conduct standards to make an accommodation, nor is the District obligated to provide personal equipment (e.g. glasses or hearing aids) as accommodations.

The District may terminate or deny employment, transfer or promotion where an individual poses a “direct threat” to the health and safety of himself or herself or others as a result of the adverse effects rendered upon designated tasks as a result of his or her disability. Per the ADA, a “direct threat” is defined as a significant risk of substantial harm to the health or safety of that employee or others, which cannot be eliminated or reduced by a reasonable accommodation. An assessment of a “direct threat” will be based only on valid medical analyses and/or other objective evidence, and not on speculation.

Requesting an Accommodation

The individual who wishes that a disability accommodation be made on his or her behalf must submit an accommodation request which should specify, among other elements: i) the employee's limitations; and ii) proposed accommodations to assist the employee in overcoming the limitations.

The Human Resources Director will evaluate the request, the employee's essential job functions, and review the case with the employee and his or her manager/supervisor for final determination of a possible accommodation plan.

Medical Documentation and Confidentiality

If the disability is not obvious and there is no other medical information already on record for the employee, the District may require the employee to provide personal health records concerning the existence and extent of the disability or limitations.

The employee's medical information will be maintained in a confidential file. Any information regarding the employee's condition will be made available only on a need to know basis.

Policy Regarding Service Animals for Employees and Customers with Disabilities

In compliance with the Americans with Disabilities Act, the District is committed to providing services for customers and employees with disabilities, including those accompanied by service animals. According to the policy, the District welcomes any service animal into its facilities.

What is a Service Animal?

Per the Americans with Disabilities Act, service animals are defined as any animal (typically a dog) that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Service animals may be trained either by an organization or by an individual with a disability, need not be certified or licensed, and may provide a wide range of services to the individual that may or may not be readily identifiable, including but not limited to: i) assisting persons with mobility impairments by balancing, carrying, and recovering dropped or mislaid belongings, as well as other functions; ii) assisting people who are deaf or hard of hearing by alerting them to sounds, obstacles, and the presence of others; iii) assisting people who are blind or have poor vision by alerting them to danger, guiding them, and performing other related functions; and/or iv) assisting people susceptible to seizures by alerting them to the onset of a seizure, cushioning their fall, reviving them, keeping others at a safe distance, and mitigating any possible injury.

The District's Requirements Regarding Customers with Service Animals

If an employee is uncertain whether a customer, visitor or fellow employee's animal is a service animal, the employee may ask the individual accompanying the animal if: i) the animal offers a service required because of a disability; and ii) what service the animal is trained to perform. However, an employee is prohibited from asking a customer for proof of his or her disability or for any information about his or her disability, nor may an employee request proof or certification of the animal's training or vaccination records. Service animals do not always have a sign or symbol indicating they are service animals, and it is the District's policy that employees, contractors, and volunteers are educated that it is illegal and against the District policy to:

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- i) ask a customer or potential customer if he or she has a disability or is accompanied by a service

animal before agreeing to provide service to that customer;

- ii) refuse provision of service to a customer or potential customer with a disability because the customer is accompanied by a service animal;
- iii) ask or require a customer or potential customer accompanied by a service animal to pay any charges not imposed on customers generally because that individual is accompanied by a service animal; or
- iv) require a customer or potential customer accompanied by a service animal to comply with any additional conditions of service not imposed on customers generally. Prohibited conditions of service include, but are not limited to, policies or practices suggesting that customers or potential customers accompanied by a service animal are any less welcome than are other customers.

Direct Threats to Health or Safety

In the event that a particular service animal's behavior poses a direct threat to the health or safety of others, the District has the right to exclude the animal from its facilities at that time, but may not refuse service to the individual when he or she is not accompanied by the excluded animal. Moreover, the District will not deny services to a person with a disability accompanied by a service animal based upon fear of animals. Should an employee believe that he or she cannot provide adequate service to an individual accompanied by a service animal as a result of a fear of the animal, the employee shall immediately notify his or her supervisor of the situation so that suitable provisions can be rendered to the customer in a timely and appropriate fashion.

All decisions to exclude a service animal from the facility require consultation with the Chief Compliance Officer or Human Resources Director.

The District's Requirements Regarding Employees with Service Animals

The District views employees who require the use of a service animal as an accommodation under the ADA. Employees who require a service animal must complete the *Employee Request for Accommodation Under the Americans with Disabilities Act* form. The individual form will be evaluated by the Human Resources Director and/or Chief Compliance Officer to ensure compliance with applicable ADA provisions.

Complaints and Questions Regarding this Policy

Please direct complaints or inquiries about this policy to the Chief Compliance Officer or the Human Resources Director.

Law

It is the intent of this policy to be in compliance with the Americans with Disabilities Act of 1990 and the Department of Justice's 2010 revised regulations for Titles II and III of the Americans with Disabilities Act.

Forms:

- Employee Request for Accommodation Under the Americans with Disabilities Act*
- Health Care Provider Information - Authorization to Release Medical Records*

Attendance Policy

Audience

This policy applies to all Galveston County Health District, Galveston Area Ambulance Authority, and Coastal Health & Wellness (collectively “the District”) employees.

Policy

The purpose of this policy is to promote the efficient operation of the District and minimize unscheduled absences. Because the District depends heavily upon its employees, it is important that employees attend work as scheduled. Dependability, attendance, punctuality, and a commitment to do the job are essential at all times. As such, employees are expected to be at work on all scheduled workdays, during all scheduled work hours, and to report to work on time. Supervisors are responsible for maintaining attendance records for their assigned areas.

Employees are expected to maintain satisfactory attendance as defined by their program or service area standards. The consistent application of attendance standards is essential to promoting fair employment practices.

Employee Responsibilities

With the exception of emergency situations, it is the employee’s responsibility to:

- demonstrate regular punctual attendance and work all scheduled hours;
- request supervisory approval per departmental guidelines for scheduled absences at least two weeks prior to use, when feasible; and,
- notify supervisor per departmental guidelines when tardy, ill or absent for any other reasons.

Supervisor Responsibilities

It is the supervisor’s responsibility to:

- communicate the departmental expectations to all assigned employees;
- assure the attendance policy is administered in a consistent and fair manner;
- maintain current and accurate attendance records for all assigned employees;
- monitor time and attendance of employees on an ongoing basis;
- coach employees, when necessary, about their attendance patterns;
- refer employees to Human Resources to discuss leave options; and
- consider staffing and operational needs or frequency of absences when approving or rejecting requests for time off.

Non-Compliance

The following are subject to corrective disciplinary action up to and including dismissal:

- not achieving program or service area attendance standards and procedures;
- reporting to work after the established starting time;
- failing to obtain prior supervisory approval for absences; and

- failing to report to work for three consecutive business days (or two consecutive shifts for GAAA field employees) without notifying supervisor.

Scheduled leave or non-illness related situations must be submitted for approval in advance and may be disapproved based on staffing needs, operational needs, or frequency of absences. Failure to report to work on a day for which approval of leave has been denied may result in corrective disciplinary action.

Violation

Violation of this policy may result in appropriate corrective disciplinary action, up to and including suspension or dismissal.

Exceptions

Absences related to the Family and Medical Leave Act and/or Workers' Compensation are not subject to corrective disciplinary action.

Customer Service Policy

Audience

This policy applies to all Galveston County Health District, Galveston Area Ambulance Authority, and Coastal Health & Wellness (collectively “the District”) employees, volunteers, students and contractors (business associates).

Policy

Public service is a public trust. As public servants, we will be fair, open, ethical, responsive, accountable, and dedicated to the public we serve. Employees will be committed to providing exceptional internal and external customer service. In addition, employees are expected to demonstrate courtesy, respect, and cultural competency. Customers are best served by being directed in the most immediate fashion to the program, service area, or individual who has the most knowledge about the issue, complaint, or service needed.

The District, in compliance with applicable federal and state laws and regulations, does not discriminate against individuals on the basis of race, color, national origin (including limited English proficiency), sex, age, religion, disability, sexual orientation, veteran status or genetic information. This includes, but is not limited to, employment and access to District programs, facilities and services.

Customer Service Issues/Complaints

It is the District’s policy that customer service issues/complaints are addressed and resolved at the lowest possible level. Each department manager is expected to ensure staff and systems are in place to promptly receive, track, and respond to customer inquiries and complaints.

Customer complaints or issues that come to the executive office will be tracked and assigned to the appropriate manager. The manager is responsible for addressing the issue and following up with an e-mail summary as soon as possible, unless specified otherwise.

In some circumstances, the District may be required to notify state and federal offices of discrimination allegations and/or complaints.

Violation

Violation of this policy may result in appropriate corrective disciplinary action, up to and including suspension or dismissal.

Family and Medical Leave

Audience

This policy applies to all Galveston County Health District, Galveston Area Ambulance Authority, and Coastal Health & Wellness (collectively “the District”) employees.

Policy

An employee who meets the eligibility criteria for leave under the Family and Medical Leave Act of 1993 is entitled to 12 workweeks of job-protected leave per 12-month period pursuant to that Act for specific family and medical reasons and 26 workweeks of job-protected military caregiver leave in a “single 12-month period” to care for a covered service member (i.e. military) with a serious injury or illness. At the District, the 12-month period for FMLA will be measured backward from the date on which an employee uses any FMLA leave. This is referred to as a rolling 12-month period.

Eligibility Criteria

To be eligible for FMLA, an employee must have been employed by the District:

- for at least 12 months (this time does not have to be consecutive or continuous and does not count employment periods prior to a break in service of seven years or more), and
- worked a minimum of 1,250 hours during the twelve (12) month period immediately preceding the commencement of the leave.

FMLA may be used for the following reasons:

- birth and care of a newborn child of the employee (*entitlement expires 12 months after birth of child*);
- placement with the employee of a child for adoption or foster care and to care for the newly placed child (*entitlement expires 12 months after placement of child*);
- to care for a spouse, child, or parent with a serious health condition (described below); or
- serious health condition of the employee that makes the employee unable to perform his or her essential job functions; or
- for qualifying exigencies arising out of the fact that the employee’s spouse, child, or parent is on active duty or call to active duty status as a member of the National Guard, Reserves, or Regular Armed Forces in support of a contingency operation.

A “**serious health condition**” is defined as an illness, injury, impairment, or physical or mental condition that involves either:

- 1) Inpatient care (i.e. overnight stay) in a hospital, hospice or residential medical-care facility, including any period of incapacity (defined as an inability to work, attend school or perform other regular daily activities), or any subsequent treatment in connection with such inpatient care; or
- 2) Continuing treatment by a health care provider, which includes:

- a) A period of incapacity of more than three consecutive calendar days, and any subsequent treatment or period of incapacity relating to the same condition, that **also** includes:
 - i) treatment two or more times by or under the supervision of a health care provider (i.e., in-person visits, the first within 7 days and both within 30 days of the first day of incapacity); or
 - ii) one treatment by a health care provider (i.e., an in-person visit within 7 days of the first day of incapacity) with a continuing regimen of treatment (e.g., prescription medication, physical therapy); or
- b) A period of incapacity due to pregnancy or for prenatal care; or
- c) Any period of incapacity or treatment for a “chronic” serious health condition which continues over an extended period of time, requires periodic visits for treatment by a health care provider (at least twice per year), and may involve episodic occasional episodes of incapacity; or
- d) A period of incapacity which is permanent or long-term due to a condition for which treatment may not be effective. The employee or family member need not be receiving active treatment by a health care provider (i.e. Alzheimer’s Disease, severe stroke, terminal cancer); or
- e) Any absences to receive multiple treatments for restorative surgery or for a condition that would likely *result in a period of incapacity of more than three days if not treated.*

Military Family Leave Entitlements

Qualifying Exigencies

Eligible employees with a spouse, child, or parent on active duty or call to active duty status in the National Guard, Reserves, or Regular Armed Forces in support of a contingency operation may use their 12-week leave entitlement to address certain qualifying exigencies. Qualifying exigencies may include attending certain military events, arranging for alternative childcare, addressing certain financial and legal arrangements, attending certain counseling sessions, and attending post-deployment reintegration briefings.

Military Caregiver Leave

FMLA also includes a special leave entitlement that permits eligible employees to take up to 26 workweeks of leave to care for a spouse, child, parent, or next of kin that is considered a covered service member during a single 12-month period. A next of kin is the servicemembers nearest blood relative, other than the servicemembers spouse, parent or child. A covered service member is a current member of the Armed Forces, including a member of the National Guard or Reserves, who has a serious injury or illness incurred in the line of duty and active duty that may render the service member medically unfit to perform his or her duties for which the service member is undergoing medical treatment, recuperation, or therapy; or is in outpatient status; or is on the temporary disability retirement list; or a veteran who is undergoing medical treatment, recuperation, or therapy, for a serious injury or illness and who was a

member of the Armed Forces (including a member of the National Guard or Reserves) at any time during the period of 5 years preceding the date on which the veteran undergoes that medical treatment, recuperation, or therapy.

Medical Certification

An employee must provide medical certification from a health care provider when FMLA is used for a serious health condition. Certification must be provided within 15 calendar days or as soon as possible if circumstances beyond the employee's control prevent him/her from providing the certification within 15 days. The *Certification of Health Care Provider* form may be used.

An updated medical certification may be required if an extension of the leave is needed or circumstances described by the original certification change significantly.

An employee returning to work following leave for his/her own serious health condition must provide certification from a health care provider stating the employee's ability to resume work (fitness-for-duty).

If the employee fails to provide the required medical certification, the Human Resource Director may delay the taking or continuation of leave or may delay the employee's restoration to duty.

The District may directly contact the employee's health care provider for verification or clarification purposes using a health care professional, or an HR professional, or management official. The District will not use the employee's direct supervisor for this contact. Before the District makes this direct contact with the health care provider, the employee will be given an opportunity to resolve any deficiencies in the medical certification. In compliance with HIPAA Medical Privacy Rules, the District will obtain the employee's permission for clarification of individually identifiable health information.

The District has the right to ask for a second opinion if it has reason to doubt the certification. The District will pay for the employee to get a certification from a second doctor, which the District will select.

The District may deny FMLA leave to an employee who refuses to release relevant medical records to the health care provider designated to provide a second or third opinion. If necessary to resolve a conflict between the original certification and the second opinion, the District will require the opinion of a third doctor. The District and the employee will mutually select the third doctor, and the District will pay for the opinion. This third opinion will be considered final. The employee will be provisionally entitled to leave and benefits under the FMLA pending the second and/or third opinion.

Use of Paid Leave

The District requires employees to use and/or exhaust accrued leave (i.e. sick, vacation, personal or compensatory time) for any situations covered by FMLA, with the exception for Workers' Compensation, unless the employee is enrolled in voluntary short term disability. If an employee is enrolled in voluntary short term disability and files a short term disability claim, the employee will use accrued leave for the waiting period of 14 days and on day 15 short term disability will begin. When short term disability begins the employee is no longer required to use and/or exhaust accrued leave. Vacation and sick leave will continue to accrue during any paid portion of leave. Employees may not

accrue additional vacation or sick leave while on the unpaid portion of FMLA leave. (Reference: *Workers' Compensation* policy)

Employees will not be paid for any holiday that falls during the leave unless the employee is supplementing FMLA leave with vacation, personal or sick leave on the day before and the day after the holiday, in which case the holiday may be paid. (Reference: *Hours Worked and Compensatory / Overtime and Attendance* policy)

Maintenance of Elective Health Insurance Benefits

While on FMLA leave, the District must maintain the employee's coverage under any elective insurance plan on the same condition as coverage would have been provided if the employee had been continuously employed during the entire leave period.

Any share of elective insurance premiums which had been paid by the employee prior to the leave must continue to be paid by the employee during the leave period. If premiums are increased or decreased, the employee will be required to pay the new rates.

If an employee's FMLA leave is paid, the employee's portion of elective insurance premiums will be deducted from the employee's paycheck. However, if the employee has exhausted all leave while on FMLA and elective premiums cannot be withheld, it is the responsibility of the Employee to make arrangements with the Accounting Department for payment of the premiums.

If the employee's elective insurance premiums are more than 30 days late, the District will discontinue elective insurance coverage upon notice to the employee. The District will provide 15 days' notification prior to the employee's loss of coverage

The District will attempt to recover the employer portion of the premium costs if the employee fails to return to work following FMLA covered leave, unless the reason the employee does not return is due to a continuation of a serious health condition that entitled the employee to FMLA leave, or other circumstances beyond the employee's control.

Job Status / Reinstatement

Upon return from FMLA, the employee is entitled to be restored to the same or equivalent position with equivalent pay, benefits, and other terms and conditions of employment held when the leave commenced.

The District reserves the right to deny reinstatement to salaried, eligible employees who are among the highest paid 10 percent of the District's employees employed within 75 miles of the work site ("key employees") if such denial is necessary to prevent substantial and grievous economic injury to the operations of the District.

Intermittent Leave / Reduced Work Schedule

If medically necessary, leave covered by the FMLA may be taken intermittently or on a reduced work schedule. If needed, the employee must consult with the supervisor and Human Resources prior to the need for leave and make a reasonable effort to schedule such leave to minimize disruption at work. An employee may be placed in an equivalent position to better accommodate intermittent leave or a reduced work schedule.

Unless it meets the above criteria regarding medical necessity, leave covered by the FMLA may not be taken on an intermittent or reduced work schedule basis for the birth/placement of a child.

Husband and Wife Employed by the District

A husband and wife who are eligible for FMLA and are employed by the District may be limited to a combined total of 12 workweeks* of leave during any 12-month period if the leave is taken:

- for birth and care of a newborn child of the employee;
- for placement with the employee of a son/daughter for adoption or foster care; or
- to care for the employee's parent with a serious health condition.

*Or 26 workweeks of military caregiver leave if leave is to care for a covered service member with a serious injury or illness.

If the husband and wife both use a portion of the total 12-week family and medical leave entitlement for one of the purposes listed above, the husband and wife would each be entitled to the difference between the amounts he or she has taken individually and 12 workweeks for FMLA leave for a purpose other than those purposes above. (For example, if each spouse took 6 workweeks of leave to care for a healthy, newborn child, each could use an additional 6 workweeks due to his or her own serious health condition or to care for a child with a serious health condition.)

Substance Abuse

Treatment of substance abuse may be included under the FMLA. However, absences because of an employee's use of a substance without treatment do not qualify for the family and medical leave. The inclusion of substance abuse does not prevent the District from taking any employment action against an employee who is unable to perform the essential functions of the job, provided the District complies with the Americans with Disabilities Act (ADA) and does not take action against the employee because such employee exercises his/her rights under the Family and Medical Leave Act (1993).

Workers' Compensation

FMLA leave may run in conjunction with Workers' Compensation resulting from a work-related injury or illness. (Reference: *Workers' Compensation* policy)

Employee Responsibilities

It is the employee's responsibility to:

- provide 30 days' notice and obtain approval in advance of taking FMLA, if the need to use leave covered by FMLA is foreseeable;
- provide the supervisor and Human Resources with notice as soon as practicable for the situation, if FMLA is required because of a medical emergency or other unforeseeable event;
- while on FMLA, periodically update Human Resources on status and intent to return to work; if possible, provide Human Resources or the supervisor with reasonable notice (i.e. within two business days) regarding changed circumstances (i.e. the employee's ability to return to work earlier);

- consult with the supervisor prior to the need for intermittent FMLA and make a reasonable effort to schedule such leave to minimize disruption at work;
- if FMLA is unpaid, make arrangements with Accounting to pay elective insurance premiums;
- complete all required forms with Human Resources, and
- provide Human Resources with the original medical release to return to work (fitness-for-duty) upon their return.

Supervisor Responsibilities

It is the supervisor's responsibility to:

- notify Human Resources as soon as possible of an employee's absence from work that may require designation of FMLA (including any absence from work for three (3) consecutive days due to injury or illness);
- forward any documentation relating to the employee's need for FMLA to Human Resources;
- notify Human Resources when the employee returns to work;
- and
- keep FMLA related records and information confidential.

Human Resource Responsibilities

It is Human Resources' responsibility to:

- notify an eligible employee of his/her eligibility to take leave and of his/her rights and responsibilities under the FMLA;
- designate if leave is to be counted toward an eligible employee's FMLA entitlement;
- provide notice, in writing, to the employee that the leave has been designated toward the FMLA entitlement within five business days;
- Notify the employee in writing at least 2-workweeks before FMLA is exhausted, informing them that their job-protected status is expiring;
- communicate with employee's supervisor;
- ensure required notices are posted in facilities; and
- ensure a copy of the FMLA policy is distributed to each employee upon hiring.

Accounting Responsibilities

It is Accounting's responsibility to:

- Assist eligible employees with making arrangements to pay elective insurance premiums when FMLA is unpaid;
- Notify the employee in writing at least 15-days in advance that payment of premiums will discontinue, and elective insurance will be cancelled if payment is more than 30-days late; and
- Notify HR to cancel the employee's elective insurance when payment of premiums is more than 30-days late and employee has been properly notified.

Record Keeping

All original requests for FMLA and FMLA related documentation will be filed in a separate confidential file in Human Resources.

Law

It is the intent of this policy to be in compliance with the Family and Medical Leave Act of 1993.

Forms

GCHD will utilize forms provided by the Department of Labor.

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

July 2021

Item#6

**Consider for Approval Quarterly Investment Report for the Period
Ending June 30, 2021**

**Coastal Health & Wellness
Investment Report
For the period ending June 30, 2021**

Coastal Health & Wellness	Money Market Account		
	Apr	May	Jun
Beginning Balance	\$6,287,809	\$6,392,775	\$6,289,839
Deposits	603,000	420,000	0
Withdrawals	(500,000)	(525,000)	(475,000)
Interest Earned	1,966	2,064	1,937
Ending Balance	\$6,392,775	\$6,289,839	\$5,816,776
Current Annual Yield	0.40%	0.40%	0.40%
Previous Quarter Yield (10/2020 - 12/2020)	1.40%	1.40%	0.40%

Tex Pool Investments		
Apr	May	Jun
\$26,451.55	\$26,451.89	\$26,452.20
\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00
\$0.34	\$0.31	\$0.30
\$26,451.89	\$26,452.20	\$26,452.50
0.01%	0.01%	0.01%
0.08%	0.04%	0.02%

Summary	Interest Earned	Avg Balance	Yield
October 1, 2020 to December 31, 2020	\$20,235	\$5,775,637	0.19%
January 1, 2021 to March 31, 2021	\$15,573	\$5,977,232	0.14%
April 1, 2021 to June 30, 2021	\$5,968	\$6,008,553	0.05%
July 1, 2021 to September 30, 2021			
YTD Totals	\$41,776	\$5,920,474	0.38%

Coastal Health & Wellness	Q1	Q2	Q3	Q4	YTD Comparison
Interest Yield Year to Year Comparison	Oct 1-Dec 31	Jan 1-Mar 31	Apr 1-June 30	Jul 1-Sept 30	Total as of 9/30
FY2018	0.14%	0.20%	0.30%	0.38%	1.02%
FY2019	0.43%	0.47%	0.47%	0.46%	1.83%
FY2020	0.40%	0.36%	0.21%	0.20%	1.17%
FY2021 (Current year)	0.19%	0.14%	0.05%		0.38%

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

**Governing Board
July 2021
Item#7
Executive Reports**

- a. Executive Report
- b. Dental Director



COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

**Governing Board
July 2021
Item#8
Consider for Approval June 2021
Financial Report**

COASTAL HEALTH & WELLNESS

Governing Board



FINANCIAL SUMMARY

For the Period Ending

June 30, 2021

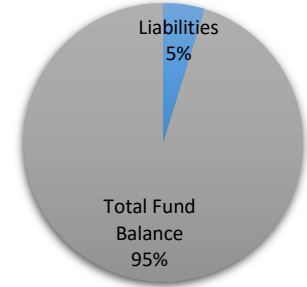
July 29, 2021

GCHD Board Room | 9850-A Emmett F. Lowry Expy. | Texas City, TX 77591

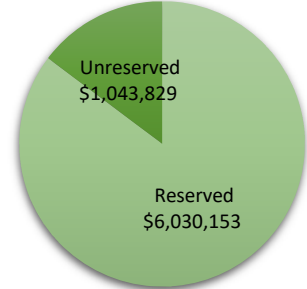
CHW - BALANCE SHEET as of June 30, 2021

	Current Month Jun-21	Prior Month May-21	Increase (Decrease)
ASSETS			
Cash & Cash Equivalents	\$6,389,733	\$6,509,544	(\$119,811)
Accounts Receivable	1,602,261	1,558,550	43,712
Allowance For Bad Debt	(853,201)	(810,178)	(43,023)
Pre-Paid Expenses	177,805	243,052	(65,247)
Due To / From	114,163	56,956	57,207
Total Assets	\$7,430,761	\$7,557,924	(\$127,164)
LIABILITIES			
Accounts Payable	\$106,503	\$38,235	\$68,269
Accrued Salaries	203,840	407,174	(203,334)
Deferred Revenues	46,435	88,939	(42,504)
Total Liabilities	\$356,778	\$534,347	(\$177,569)
FUND BALANCE			
Fund Balance	\$6,426,698	\$6,426,698	0
Current Change	647,284	596,878	50,405
Total Fund Balance	\$7,073,982	\$7,023,577	\$50,405
TOTAL LIABILITIES & FUND BALANCE	\$7,430,761	\$7,557,924	(\$127,164)

Current Period Assets



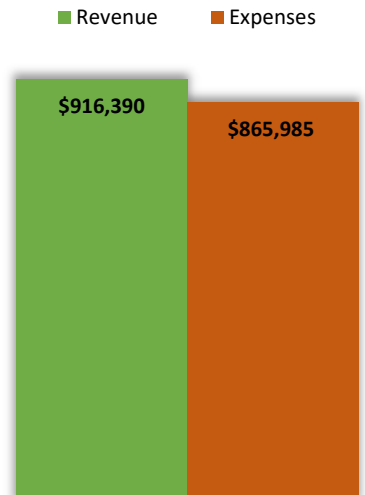
Total Fund Balance



CHW - REVENUE & EXPENSES as of June 30, 2021

	Actual Jun-21	Budgeted Jun-21	PTD Budget Variance	YTD Budget Variance
REVENUE				
County Revenue	\$311,222	\$311,222	\$0	\$0
DSRIP Revenue	0	65,833	(65,833)	(197,500)
HHS Grant Revenue	328,863	269,783	59,080	164,263
Patient Revenue	245,959	241,682	4,277	(66,599)
Other Revenue	30,345	8,851	21,495	11,856
Total Revenue	\$916,390	\$897,372	\$19,018	(\$87,980)
EXPENSES				
Personnel	\$591,458	\$615,556	\$24,098	\$108,423
Contractual	60,962	57,257	(3,704)	(15,445)
IGT Reimbursement	0	21,666	21,666	64,997
Supplies	64,018	80,159	16,142	66,667
Travel	1,103	2,778	1,675	6,974
Bad Debt Expense	43,023	24,674	(18,350)	(27,344)
Other	105,421	95,283	(10,139)	(5,069)
Total Expenses	\$865,985	\$897,372	\$31,387	\$199,203
CHANGE IN NET ASSETS	\$50,405	\$0	\$50,405	\$111,223

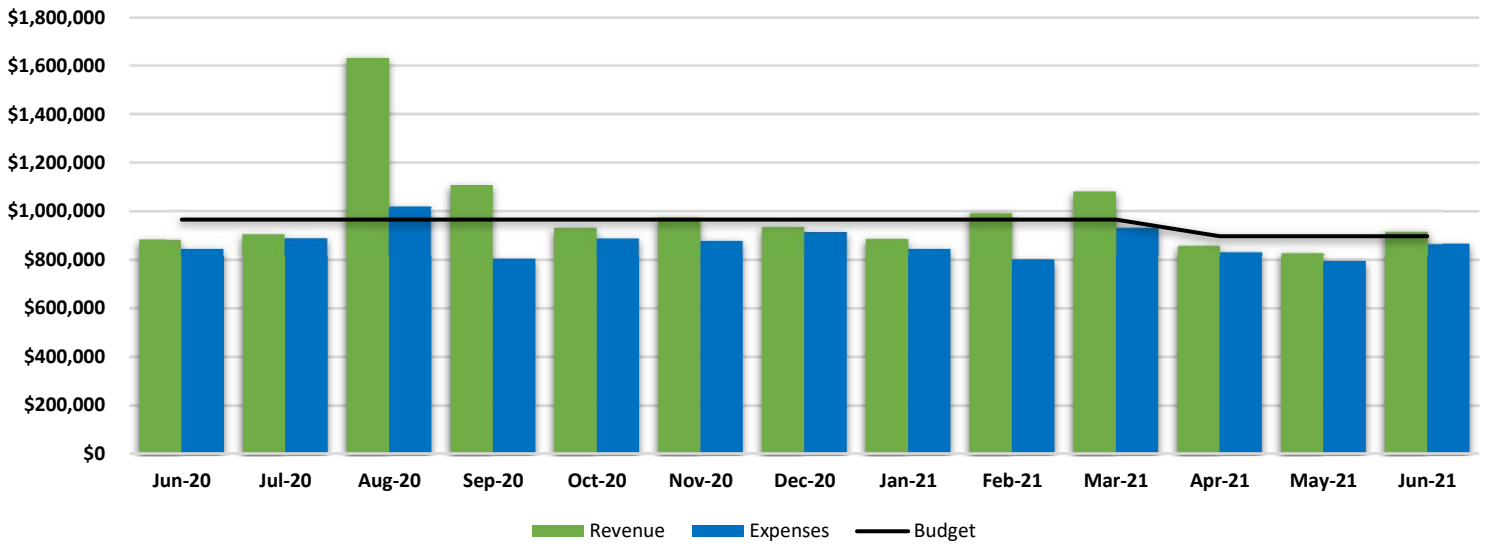
Current Month Actuals



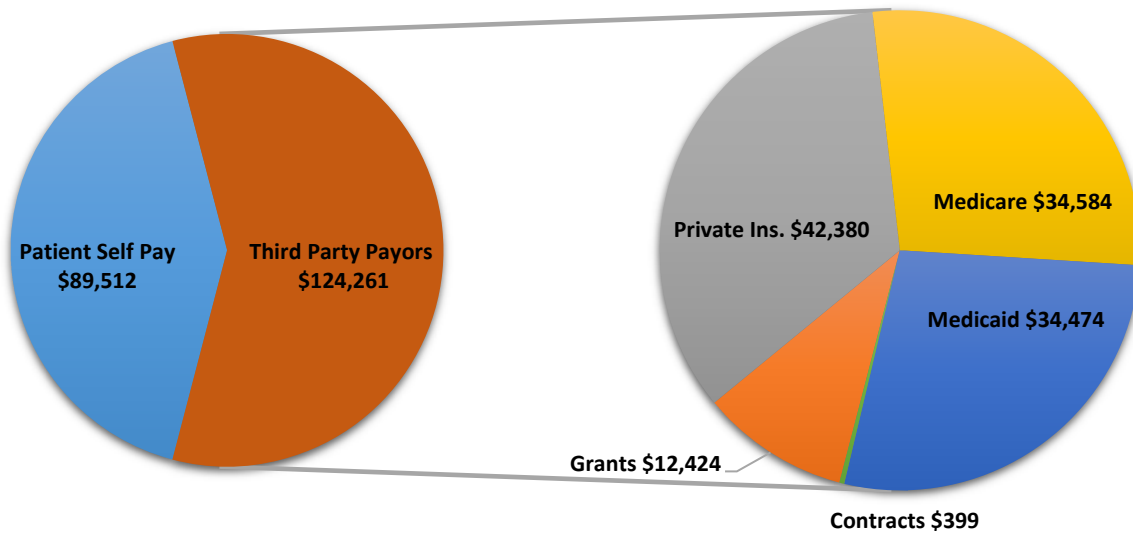
HIGHLIGHTS

- MTD increase in fund balance of \$50,405.
- MTD revenues were \$19,018 higher than budgeted due mostly to Medicaid Incentive payments, and recording of HHS Stimulus revenue, which were offset by lower than budgeted pharmacy revenue and timing of DSRIP revenue.
- YTD revenues were \$87,980 lower than budgeted due to lower pharmacy revenue, as well as timing of DSRIP revenue. These were offset by additional Covid-related grant revenue.
- MTD expenses were \$31,387 lower than budgeted due mainly to lower personnel and pharmaceutical supply expenses, as well as timing of IGT reimbursement expense. These offset higher than budgeted bad debt expense.
- YTD expenses were \$199,203 under budget due mainly to lower personnel and pharmaceutical supply expense, as well as timing of IGT reimbursement expense. These offset unbudgeted contract services expense related to the Covid grant and higher than budgeted bad debt expense.
- Cumulative increase in fund balance of \$647,284. Total fund balance of \$7,073,982 as of 6/30/2021.

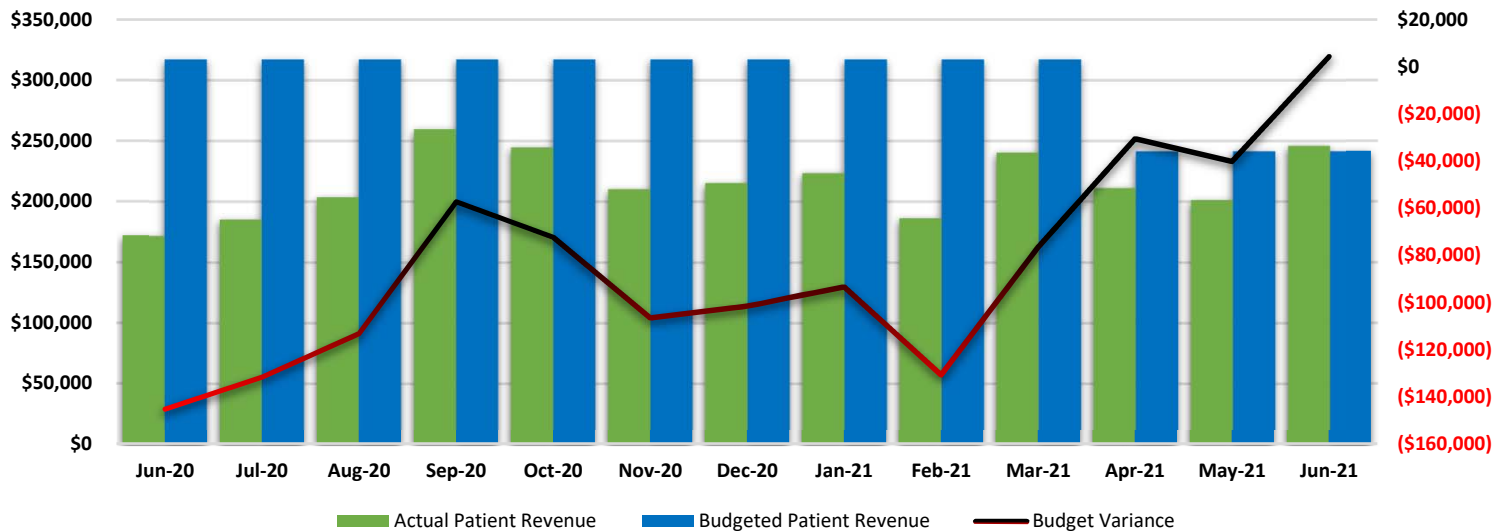
Actual Revenue & Expenses in Comparison to Budget



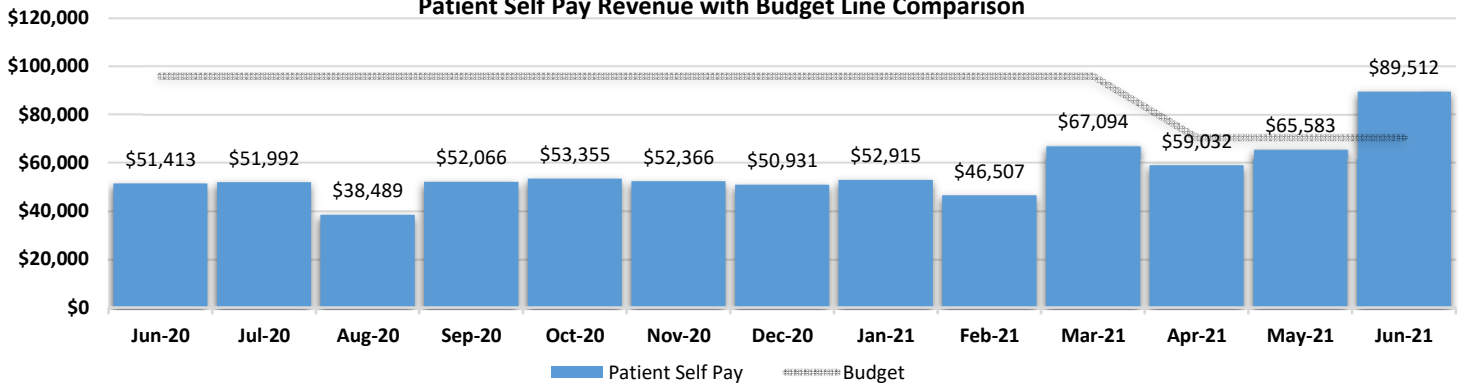
Current Period Patient Revenue with Third Party Payor Contributions Identified



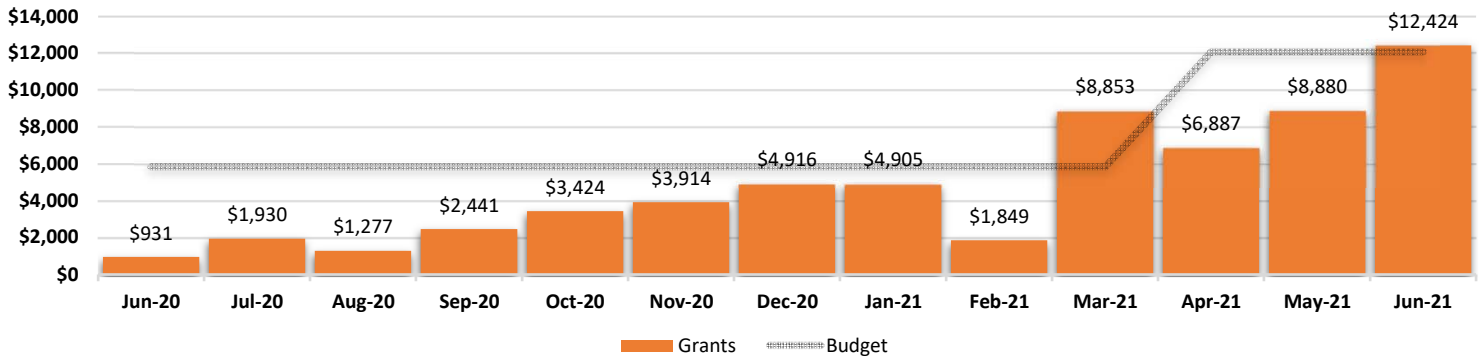
Actual Patient Revenue Rec'd vs Budget with Variance



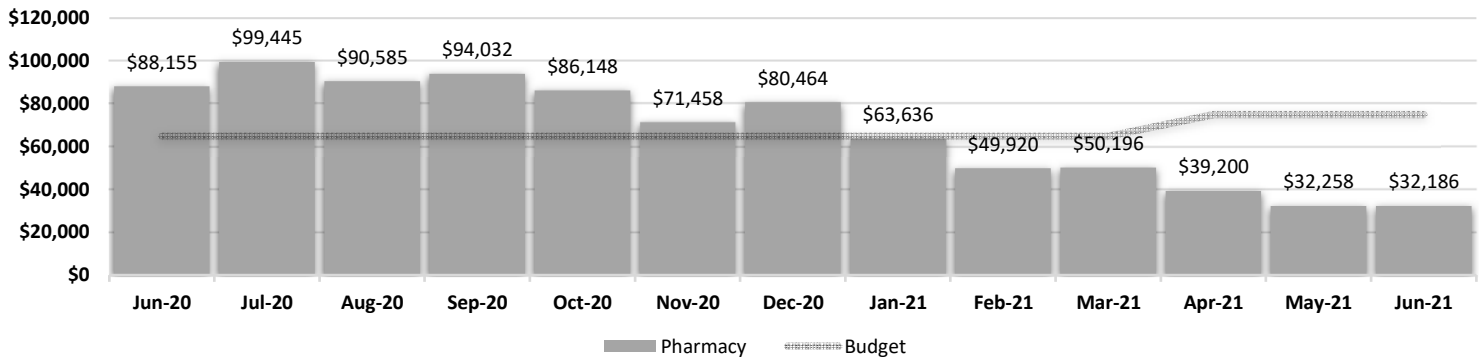
Patient Self Pay Revenue with Budget Line Comparison



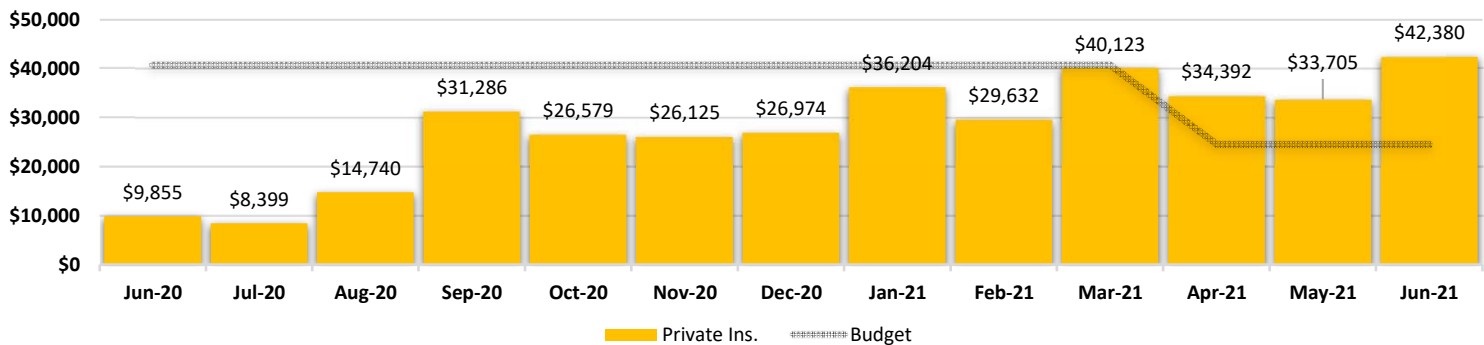
Title V & Ryan White Revenue with Budget Line Comparison



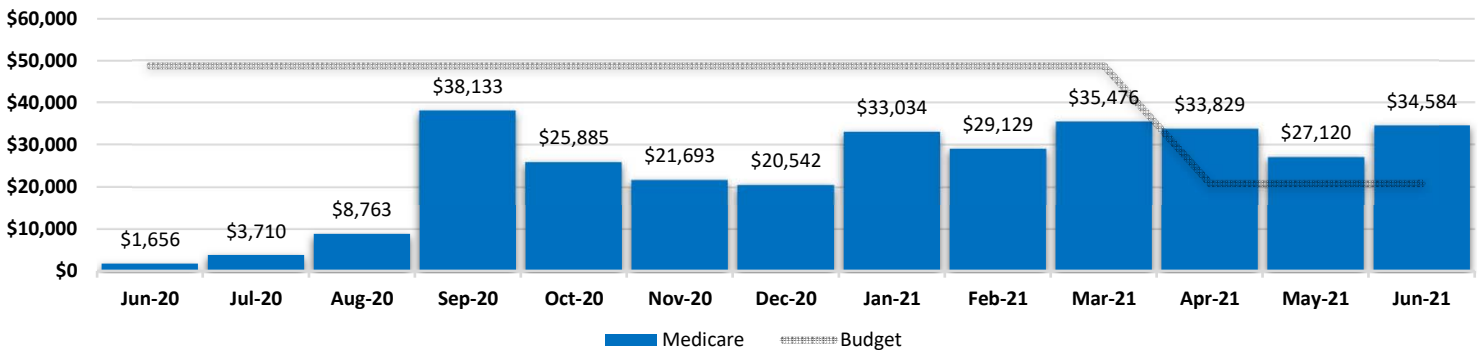
Pharmacy Revenue with Budget Line Comparison



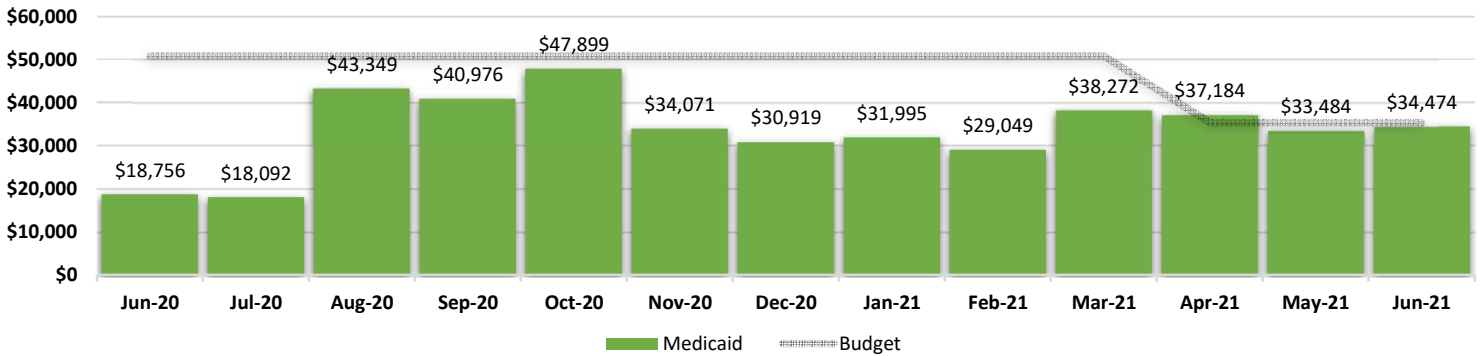
Private Insurance Revenue with Budget Line Comparison



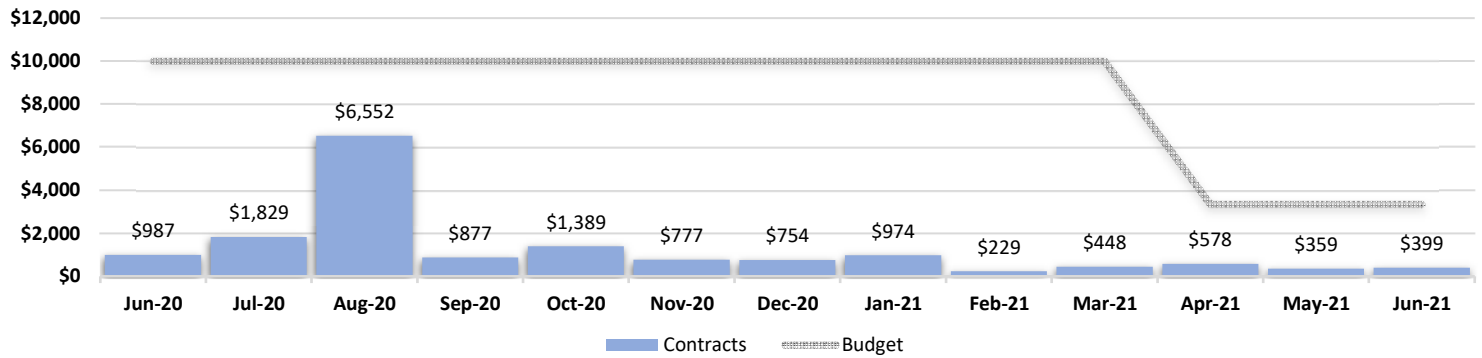
Medicare Revenue with Budget Line Comparison



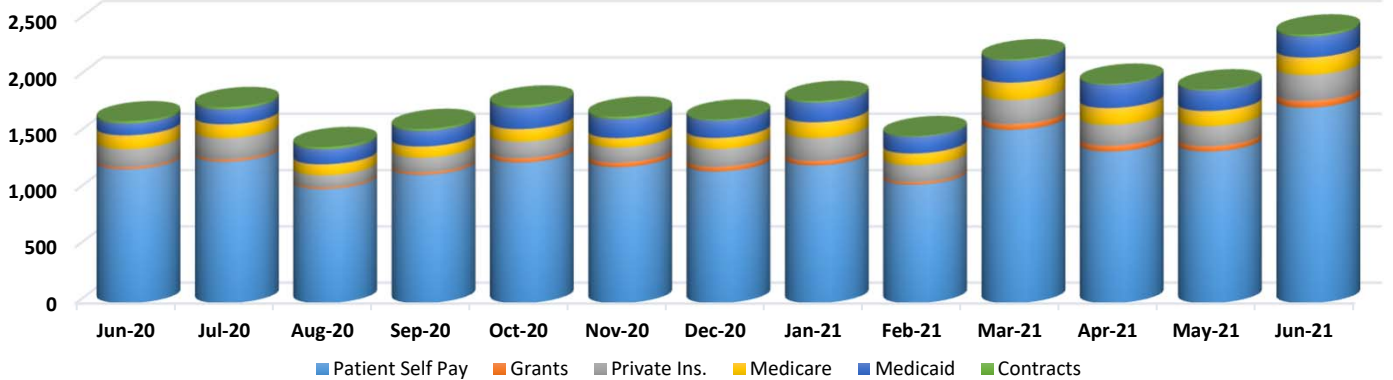
Medicaid Revenue with Budget Line Comparison



Contract Revenue with Budget Line Comparison



Total Number of Patient Visits



Coastal Health & Wellness
Statement of Revenue and Expenses for the Period ending June 30, 2021

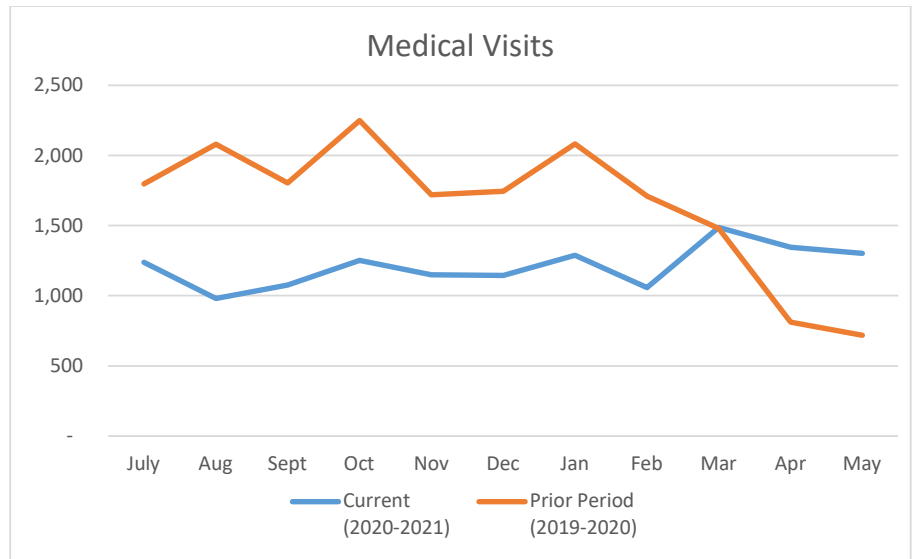
Cost Category	Account Description	Annual Budget	Period Ending 6/30/2021	MTD Budget	MTD Budget Variance	YTD Actual	YTD Budget	YTD Budget Variance
Grouping	Revenue							
HHS	HHS Grant Revenue - HRSA	3,237,400	307,807	269,783	38,024	946,338	809,350	136,988
	<i>Base Funding</i>	3,237,400	245,349	269,783	(24,434)	751,080	809,350	(58,270)
	<i>HHS QI 19</i>	-	-	-	-	-	-	-
	<i>COVID Supplemental</i>	-	-	-	-	-	-	-
	<i>COVID CARES</i>	-	49,072	-	49,072	144,629	-	144,629
	<i>COVID ECT</i>	-	13,236	-	13,236	41,700	-	41,700
	<i>HHS QI 20</i>	-	150	-	150	7,339	-	7,339
	<i>Hypertension (HTN)</i>	-	-	-	-	1,589	-	1,589
	<i>COVID ARP</i>	-	-	-	-	-	-	-
HHS	HHS Grant Revenue - Other	-	21,056	-	21,056	27,275	-	27,275
Patient	Grant Revenue (<i>Title V, Ryan White</i>)	144,977	12,424	12,081	342	28,191	36,244	(8,054)
Patient	Patient Fees	845,950	89,512	70,496	19,017	214,127	211,488	2,639
Patient	Private Insurance	294,821	42,380	24,568	17,811	110,476	73,705	36,771
Patient	Pharmacy Revenue - 340b	900,000	32,186	75,000	(42,814)	103,644	225,000	(121,356)
Patient	Medicare	249,596	34,584	20,800	13,785	95,533	62,399	33,134
Patient	Medicaid	424,845	34,474	35,404	(930)	105,142	106,211	(1,069)
Other	Local Grants & Foundations	16,208	1,351	1,351	0	4,052	4,052	0
Other	Medical Record Revenue	15,000	2,629	1,250	1,379	2,669	3,750	(1,081)
Other	Medicaid Incentive Payments	-	23,902	-	23,902	24,142	-	24,142
County	County Revenue	3,734,667	311,222	311,222	-	933,667	933,667	-
DSRIP	DSRIP Revenue	790,000	-	65,833	(65,833)	-	197,500	(197,500)
Other	Miscellaneous Revenue	-	-	-	-	101	-	101
Other	Gain on Fixed Asset Disposals	-	110	-	110	306	-	306
Other	Interest Income	70,000	2,044	5,833	(3,790)	6,250	17,500	(11,250)
Patient	CHW Contract Revenue	40,000	399	3,333	(2,934)	1,336	10,000	(8,664)
Other	Local Funds / Other Revenue	5,000	310	417	(107)	889	1,250	(361)
	Total Revenue	\$ 10,768,464	\$ 916,390	\$ 897,372	\$ 19,018	\$ 2,604,136	\$ 2,692,116	\$ (87,980)
	Expenses							
Personnel	Hourly Pay	5,832,411	472,896	486,034	13,139	1,400,079	1,458,103	58,024
Personnel	Supplemental/Merit Compensation	-	-	-	-	-	-	-
Personnel	Provider Incentives	67,000	-	5,583	5,583	1,500	16,750	15,250
Personnel	Overtime	42,000	3,209	3,500	291	8,296	10,500	2,204
Personnel	Part-Time Hourly Pay	202,460	14,249	16,872	2,623	45,365	50,615	5,250
Personnel	Comp Pay Premium	-	-	-	-	-	-	-
Personnel	FICA Expense	470,018	36,250	39,168	2,919	107,780	117,505	9,724
Personnel	Texas Unemployment Tax (SUTA)	12,759	5,573	1,063	(4,510)	6,897	3,190	(3,707)
Personnel	Life Insurance Expense	14,961	1,539	1,247	(292)	4,300	3,740	(560)
Personnel	Long Term Disability Coverage	13,989	1,109	1,166	57	3,223	3,497	274
Personnel	Employer Paid Health Insurance	494,769	29,215	41,231	12,015	85,956	123,692	37,736
Personnel	Worker's Comp Insurance	18,437	1,327	1,536	209	3,947	4,609	663
Personnel	Cobra Expense	-	48	-	(48)	145	-	(145)
Personnel	Employer Sponsored Healthcare	79,016	5,243	6,585	1,341	15,877	19,754	3,877
Personnel	Pension/Retirement	138,849	11,070	11,571	500	32,846	34,712	1,867
Contractual	Outside Lab Contract	146,448	13,573	12,204	(1,369)	33,498	36,612	3,114
Contractual	Outside X-Ray Contract	18,000	1,752	1,500	(252)	4,332	4,500	168
Contractual	Misc Contract Services	237,722	21,272	19,810	(1,462)	79,613	59,431	(20,183)
Personnel	Temporary Staffing	-	9,730	-	(9,730)	22,034	-	(22,034)
Contractual	CHW Billing Contract Services	72,000	8,222	6,000	(2,222)	21,688	18,000	(3,688)
IGT	IGT Reimbursement	259,989	-	21,666	21,666	-	64,997	64,997
Contractual	Janitorial Contract	168,780	13,926	14,065	139	41,777	42,195	418
Contractual	Pest Control	960	80	80	(0)	240	240	(0)
Contractual	Security	43,176	2,136	3,598	1,462	6,067	10,794	4,727
Supplies	Office Supplies	82,600	15,729	6,883	(8,846)	23,799	20,650	(3,149)
Supplies	Operating Supplies	228,132	31,102	19,011	(12,091)	77,217	57,033	(20,184)
Supplies	Outside Dental Supplies	40,200	4,725	3,350	(1,375)	11,286	10,050	(1,236)
Supplies	Pharmaceutical Supplies	600,000	12,400	50,000	37,600	60,104	150,000	89,896
Supplies	Janitorial Supplies	5,400	48	450	402	48	1,350	1,302

Coastal Health & Wellness
Statement of Revenue and Expenses for the Period ending June 30, 2021

Cost Category	Account Description	Annual Budget	Period Ending 6/30/2021	MTD Budget	MTD Budget Variance	YTD Actual	YTD Budget	YTD Budget Variance
Supplies	Printing Supplies	5,580	13	465	452	233	1,395	1,162
Supplies	Uniform Supplies	-	-	-	-	-	-	-
Supplies	Controlled Assets (i.e. computers)	-	-	-	-	1,123	-	(1,123)
Other	Postage	9,000	620	750	130	1,639	2,250	611
Other	Telecommunications	64,500	6,329	5,375	(954)	16,760	16,125	(635)
Other	Water	372	31	31	1	92	93	2
Other	Electricity	18,000	1,428	1,500	72	4,618	4,500	(118)
Travel	Travel, Local	3,200	19	267	248	276	800	524
Travel	Travel, Out Of Town	-	-	-	-	-	-	-
Travel	Training, Local	30,135	835	2,511	1,676	835	7,534	6,699
Travel	Training, Out Of Town	-	249	-	(249)	249	-	(249)
Other	Rentals	39,240	3,404	3,270	(134)	10,800	9,810	(990)
Other	Leases	517,464	43,091	43,122	31	129,273	129,366	94
Other	Maint/Repair, Equip.	81,844	10,729	6,820	(3,909)	25,119	20,461	(4,658)
Other	Maint/Repair, Bldg.	2,400	5,181	200	(4,981)	5,450	600	(4,850)
Other	Maint/Repair, IT Equipment	-	-	-	-	-	-	-
Other	Insurance, Auto/Truck	108	9	9	0	26	27	1
Other	Insurance, General Liability	11,808	937	984	47	2,812	2,952	140
Other	Insurance, Bldg. Contents	18,372	1,149	1,531	382	3,448	4,593	1,145
Other	Settlements	-	-	-	-	-	-	-
Other	IT Equipment	-	-	-	-	-	-	-
Other	Operating Equipment	-	-	-	-	-	-	-
Other	Building Improvements	-	-	-	-	-	-	-
Other	Newspaper Ads/Advertising	23,600	863	1,967	1,104	3,596	5,900	2,304
Other	Subscriptions, Books, Etc.	18,623	-	1,552	1,552	169	4,656	4,487
Other	Association Dues	34,710	2,817	2,893	76	8,768	8,678	(91)
Other	IT Software / Licenses	259,929	23,353	21,661	(1,692)	68,964	64,982	(3,982)
Other	Prof Fees/Licenses/Inspections	1,670	-	139	139	(25)	418	443
Other	Professional Services	22,800	109	1,900	1,791	186	5,700	5,514
Other	Med/Hazard Waste Disposal	5,400	390	450	60	1,170	1,350	180
Other	Transportation	6,000	564	500	(64)	1,660	1,500	(160)
Other	Board Meeting Operations	350	116	29	(86)	201	88	(113)
Other	Service Charge - Credit Cards	7,200	1,023	600	(423)	2,913	1,800	(1,113)
Other	Cashier Over/Short	-	1	-	(1)	1	-	(1)
Other	Bad Debt Expense	296,083	43,023	24,674	(18,350)	101,364	74,021	(27,344)
Other	Miscellaneous Expense	-	3,278	-	(3,278)	3,278	-	(3,278)
	Total Expenses	\$ 10,768,464	\$ 865,985	\$ 897,372	\$ 31,387	\$ 2,492,913	\$ 2,692,116	\$ 199,203
	Net Change in Fund Balance	\$ -	\$ 50,405	\$ -	\$ 50,405	\$ 111,223	\$ -	\$ 111,223

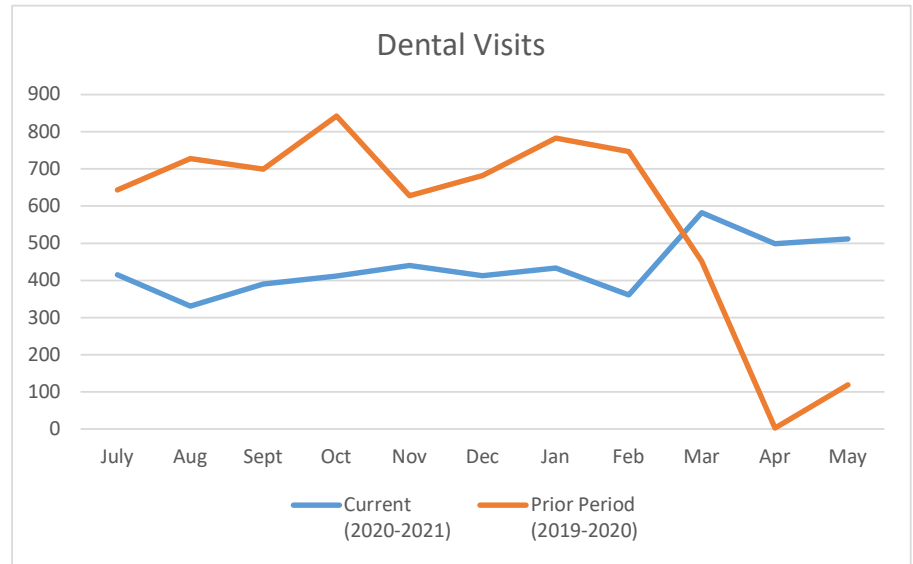
Medical Visits

	<u>Current</u> (2020-2021)	<u>Prior Period</u> (2019-2020)
July	1,238	1,798
Aug	981	2,081
Sept	1,077	1,804
Oct	1,251	2,250
Nov	1,150	1,719
Dec	1,145	1,745
Jan	1,288	2,082
Feb	1,058	1,710
Mar	1,488	1,480
Apr	1,345	812
May	1,301	719
June	1,689	1,170
Total	15,011	19,370



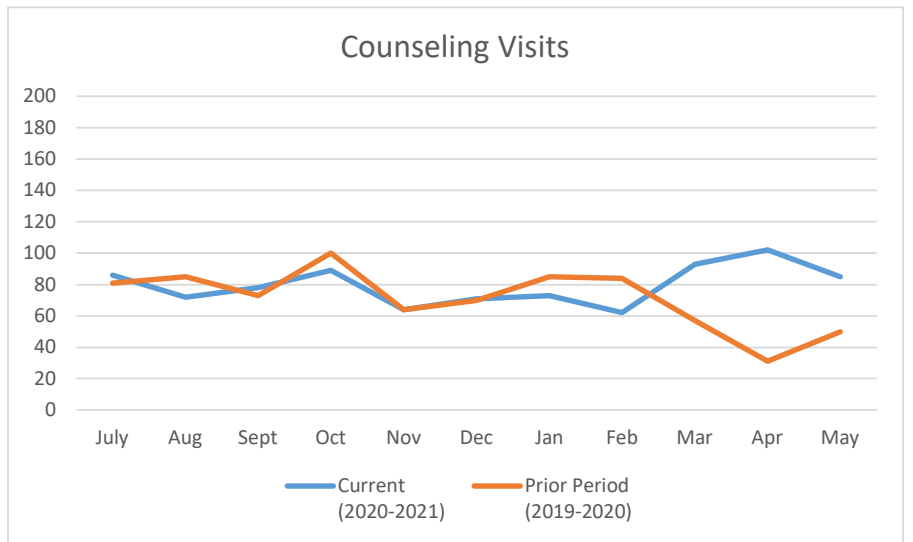
Dental Visits

	<u>Current</u> (2020-2021)	<u>Prior Period</u> (2019-2020)
July	415	643
Aug	331	728
Sept	390	699
Oct	412	842
Nov	440	628
Dec	413	682
Jan	433	783
Feb	361	747
Mar	582	451
Apr	499	3
May	512	119
June	587	354
Total	5,375	6,679



Counseling Visits

	<u>Current</u> (2020-2021)	<u>Prior Period</u> (2019-2020)
July	86	81
Aug	72	85
Sept	78	73
Oct	89	100
Nov	64	64
Dec	71	70
Jan	73	85
Feb	62	84
Mar	93	57
Apr	102	31
May	85	50
June	107	89
Total	982	869



Vists by Financial Class - Actual vs. Budget
As of June 30, 2021 (Grant Year 4/1/2021 -3/31/2022)

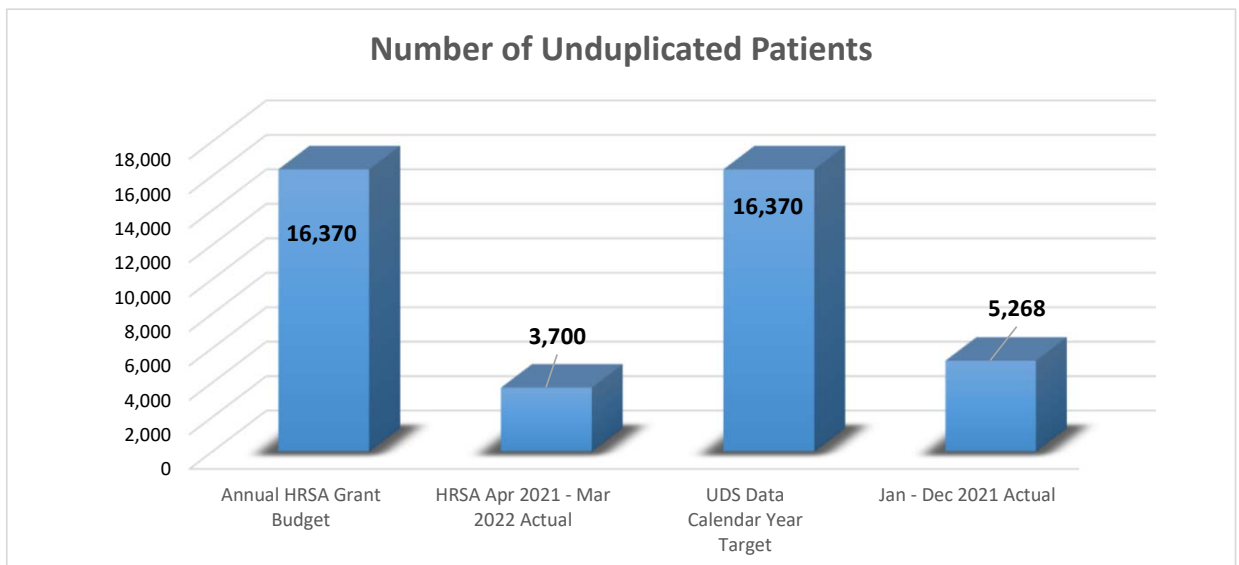
	Annual HRSA Grant Budget	MTD Actual	MTD Budget	Over/(Under)		YTD Budget	Over/(Under) YTD Budget	% Over/ (Under) YTD Budget
				MTD Budget	YTD Actual			
Medicaid	3,147	185	262	(77)	602	787	(185)	-23%
Medicare	2,713	155	226	(71)	442	678	(236)	-35%
Other Public (Title V, Contract, Ryan White)	1,273	81	106	(25)	200	318	(118)	-37%
Private Insurance	2,941	228	245	(17)	590	735	(145)	-20%
Self Pay	24,170	1,734	2,014	(280)	4,397	6,043	(1,646)	-27%
	34,244	2,383	2,854	(471)	6,231	8,561	(2,330)	-27%

Unduplicated Patients - Current vs. Prior Year
UDS Data Calendar Year
January through December

Unduplicated Patients	Current Year Annual Target	Jan-Jun 2020 Actual	Jan-Jun 2021 Actual	Increase/ (Decrease) Prior	% of Annual Target
				Year	
	16,370	5,869	5,268	(601)	32%

Unduplicated Patients - Current vs. Prior Year
HRSA Grant Year
April through March

Unduplicated Patients	Annual HRSA Grant Budget	Apr-Jun 2020 Actual	Apr-Jun 2021 Actual	Increase/ (Decrease) Prior	% of Annual Target
				Year	
	16,370	2,464	3,700	1,236	23%





COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

July 2021

Item#9

**Consider for Approval Biannual Third-Party
Payor Adjustments**

**Coastal Health & Wellness
Third Party Adjustments
From 1/1/2021 to 6/30/2021**

Medicare	\$ 1,032.27
Medicaid	\$ 3,822.55
Commercial	<u>\$ 760.00</u>
Total Billing Write-Offs	<u><u>\$ 5,614.82</u></u>

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

July 2021

Item#10

**Consider for Approval Quarterly Visit and Analysis Report Including
Breakdown of New Patients by Payor Source for Recent New Patients**

**Coastal Health & Wellness - Quarterly Visit & Analysis Report
for the period ending June 30, 2021**

**based on UDS Reporting period (January 1 to December 31) Qualified Encounters*

Total Visits by Financial Class	June 2021	June 2020	% Change	* YTD Average		% Change	* YTD Payor Mix		% Change
				2021	2020		2021	2020	
Self Pay	1,734	1,187	46%	1,364	1,382	-1%	70.1%	76.2%	-6.2%
Medicare	155	123	26%	141	131	7%	7.2%	7.2%	0.0%
Medicaid	185	105	76%	191	125	53%	9.8%	6.9%	2.9%
Contract	19	20	-5%	14	21	-35%	0.7%	1.2%	-0.5%
Private Insurance	228	160	43%	193	116	66%	9.9%	6.4%	3.5%
Title V	62	18	244%	44	37	17%	2.2%	2.1%	0.2%
Total	2,383	1,613	48%	1,947	1,813	7%	100%	100%	

Department	* YTD Total Visits		% Change
	2021	2020	
Medical	12,710	8,022	58%
Dental	3,433	2,456	40%
Counseling	635	398	60%
Total	16,778	10,876	54%

Unduplicated Visits	* YTD Total Users		% Change
	2021	2020	
Medical	4,102	4,471	-8%
Dental	1,054	1,259	-16%
Counseling	112	117	-4%
Total	5,268	5,847	-10%

**NextGen / Crystal Reports - Summary Aging by Financial Class
for the period ending June 30, 2021 (based on encounter date)**

	0-30	31-60	61-90	91-120	121-150	151-180	181-up	Total	%	Days in A/R	
										Current Period	Last Qtr
Self Pay	47,683	43,512	32,195	32,313	28,402	29,391	585,400	\$798,896	84%	385	443
Medicare	30,972	7,212	3,915	3,436	2,233	2,194	2,261	\$52,222	6%	67	70
Medicaid	23,882	11,243	5,954	2,682	3,982	2,879	11,035	\$61,658	7%	56	62
Contract	3,851	5,238	3,216	604	1,380	826	11,433	\$26,548	3%	75	45
Private Insurance	34,841	15,756	8,499	7,566	2,556	4,765	5,664	\$79,647	8%	91	78
Title V	8,980	4,978	7,002	2,314	477	354	31,636	\$55,741	6%	290	276
Unapplied	(127,565)							(\$127,565)	-13%	-----	-----
Totals	\$22,643	\$87,940	\$60,781	\$48,915	\$39,029	\$40,409	\$647,430	\$947,146	100%	160	162

Previous Quarter Balances

	(\$8,503)	\$73,286	\$56,884	\$41,543	\$46,085	\$57,365	\$668,189	\$934,849
% Change	-366%	20%	7%	18%	-15%	-30%	-3%	1%

Charges & Collections	June 2021	June 2020	% Change	* YTD 2021	YTD 2020	% Change
	Billed	\$693,359	\$399,032	74%	\$3,414,828	\$2,464,210
Adjusted	(470,737)	(284,506)	65%	(2,444,804)	(1,846,670)	32%
Net Billed	\$222,622	\$114,526	94%	\$970,024	\$617,540	57%
Collected	\$144,031	\$70,482	104%	\$740,290	\$554,144	34%
% Net Charges collected	65%	62%	5%	76%	90%	-15%

Payor	YTD Current Period				YTD Prior Year			
	Visits	Payor Mix	Net Revenue	(Net Billed)	Visits	Payor Mix	Net Revenue	(Net Billed)
			per Visit	Net Revenue			per Visit	Net Revenue
Self Pay	11,129	66.1%	\$33.57	\$373,599	8,292	76.2%	\$35.88	\$297,504
Medicare	1,557	9.2%	\$90.66	141,165	788	7.2%	\$104.63	82,449
Medicaid	1,554	9.2%	\$127.79	198,586	749	6.9%	\$146.01	109,363
Contract	728	4.3%	\$88.02	64,081	126	1.2%	\$316.42	39,869
Private Insurance	1,585	9.4%	\$99.68	157,994	697	6.4%	\$107.03	74,601
Title V	291	1.7%	\$118.90	34,599	224	2.1%	\$61.41	13,755
Total	16,844	100%	\$57.59	\$970,024	10,876	100%	\$56.78	\$617,540

Item	2021	2020
Self Pay - Gross Charges	\$2,124,282	\$1,711,663
Self Pay - Collections	\$332,040	\$270,474
% Gross Self Pay Charges Collected	15.6%	15.8%
% Net Self Pay Charges Collected	88.9%	90.9%

Coastal Health & Wellness
New Patients By Financial Class
From 1/1/2021 to 6/30/2021

Summary	Current Period		Prior Period 2020	
	New Patients	Current %	New Patients	%
Self Pay	554	70.2%	733	80.2%
Medicaid	82	10.4%	68	7.4%
Medicare	25	3.2%	12	1.3%
Private Insurance/Commerc.	109	13.8%	54	5.9%
Title V	16	2.0%	31	3.4%
Contracts	3	0.4%	16	1.8%
Total	789	100.0%	914	100.0%

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

July 2021

Item#11

**Consider for Approval Quarterly Access to Care Report for the Period
Ending June 30, 2021**

Coastal Health & Wellness – Access to Care Report
 April, May, and June 2021 (2nd Quarter)

Goals: Utilization % = 90% (minus Counseling); No Show % = 20%

Texas City	Available Appts Slots	# Appts Slots Filled	% Utilization	# Scheduled Appts	# Appts Kept	% Appts Kept	# No Shows	% No Shows	# Cancel	% Cancel
Medical	7,425*	5,195	70%	4,295	3,423	80%	872	20%	345	6.6%
TC Nurse Only	2,524	1,111	44%	1,033	986	95%	47	5%	153	13.8%
TC Lab Only	1,620	1,028	63%	1,013	853	84%	160	16%	34	3.3%
Dental	2,910	2,648	91%	1,364	1131	83%	233	17%	117	4.4%
Dental Hygienist	1,989	1,789	90%	330	272	82%	58	18%	23	1.3%
Counseling	858	426	50%	318	232	73%	86	27%	39	9.2%
Galveston	Available Appts	# Appts Slots Filled	% Utilization	# Scheduled Appts	# Appts Kept	% Appts Kept	# No Shows	% No Shows	# Cancel	% Cancel
Medical	2,414**	1641	68%	1,262	990	78%	272	22%	97	6.0%
GV Nurse Only	871	130	15%	132	123	93%	9	7%	19	15.0%
GV Lab Only	796	269	34%	269	221	82%	47	18%	9	3.3%
Dental	784	717	91%	359	288	80%	71	20%	24	3.3%
Dental Hygienist	580	513	88%	96	84	88%	12	12%	2	0.4%
Counseling	468	167	37%	138	96	70%	42	30%	11	6.7%

*TC Acute =1,037/2,373

**GV Acute = 151/339

January, February, and March 2021 (1st Quarter)

Texas City	Available Appts Slots	# Appts Slots Filled	% Utilization	# Scheduled Appts	# Appts Kept	% Appts Kept	# No Shows	% No Shows
Medical	7,013*	4,717	67%	3,996	3,195	80%	801	20%
TC Nurse Only	2,066	822	40%	824	789	96%	35	4%
TC Lab Only	1,544	1,033	67%	1,037	840	81%	197	19%
Dental	2,658	2,466	92%	1,230	1,017	83%	213	17%
Dental Hygienist	1,796	1,553	86%	278	241	87%	37	13%
Counseling	876	362	41%	262	195	74%	67	26%
Galveston	Available Appts	# Appts Slots Filled	% Utilization	# Scheduled Appts	# Appts Kept	% Appts Kept	# No Shows	% No Shows
Medical	2,326**	1,436	62%	1,061	848	80%	213	20%
GV Nurse Only	764	89	12%	91	85	93%	6	7%
GV Lab Only	759	219	29%	219	189	86%	30	14%
Dental	630	571	91%	288	240	83%	48	17%
Dental Hygienist	424	348	82%	63	55	87%	8	13%
Counseling	420	114	27%	92	57	62%	35	38%

*TC Acute = 1,969

** GV Acute = 340

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

July 2021

Item#12

**Consider for Approval Quarterly Patient Satisfaction Survey Report for
the Period Ending June 30, 2021**

Patient Satisfaction Survey Responses

April 1 - June 30, 2021

Goal 4.8

Total Responses	295	
Galveston	99	34%
Texas City	196	66%

Type of Visit		
Medical	190	64%
Dental	95	32%
Counseling	10	3%

Telemedicine/Phone Visit	5	1.69%
In Person Visit	290	98.31%

Appointment Time Based on Need	Very Poor	Poor	Average	Good	Excellent	Weighted Avg
Medical	2.21%	0.55%	4.42%	16.57%	76.24%	4.64
Dental	0.00%	1.11%	0.00%	10.00%	88.89%	4.87
Counseling	0.00%	0.00%	0.00%	20.00%	80.00%	4.8

The Appointment Check-in Process	Very Poor	Poor	Average	Good	Excellent	Weighted Avg
Medical	2.76%	0.55%	6.08%	16.57%	74.03%	4.59
Dental	0.00%	0.00%	4.44%	11.11%	84.44%	4.8
Counseling	0.00%	0.00%	0.00%	20.00%	80.00%	4.8

The Staff on Being Friendly & Helpful	Very Poor	Poor	Average	Good	Excellent	Weighted Avg
Medical	1.66%	1.66%	3.31%	13.81%	79.56%	4.68
Dental	1.11%	0.00%	5.56%	5.56%	87.78%	4.79
Counseling	0.00%	0.00%	0.00%	20.00%	80.00%	4.8

How Well Did Staff Explain Things to You So You Could Understand	Very Poor	Poor	Average	Good	Excellent	Weighted Avg
Medical	2.76%	0.55%	3.87%	14.36%	78.45%	4.65
Dental	1.11%	0.00%	2.22%	10.00%	86.67%	4.81
Counseling	0.00%	0.00%	0.00%	20.00%	80.00%	4.8

The Quality of Care you Received Today	Very Poor	Poor	Average	Good	Excellent	Weighted Avg
Medical	2.76%	1.10%	3.87%	12.15%	80.11%	4.66
Dental	2.22%	0.00%	3.33%	6.67%	87.78%	4.78
Counseling	0.00%	0.00%	0.00%	20.00%	80.00%	4.8

The Clinic on Being Clean & Sanitary	Very Poor	Poor	Average	Good	Excellent	Weighted Avg
Medical	1.10%	0.00%	2.76%	13.26%	82.87%	4.77
Dental	0.00%	0.00%	0.00%	12.22%	87.78%	4.88
Counseling	0.00%	0.00%	0.00%	20.00%	80.00%	4.8

What is the Likelihood that you Would Recommend Coastal Health & Wellness to a Friend or Family Member	Very Poor	Poor	Average	Good	Excellent	Weighted Avg
Medical	2.21%	1.66%	4.42%	12.71%	79.01%	4.65
Dental	1.11%	0.00%	3.33%	7.78%	87.78%	4.81
Counseling	0.00%	0.00%	0.00%	10.00%	90.00%	4.9

Average All Categories - Current Quarter	1.00%	0.34%	2.27%	13.94%	82.45%	4.77
Average All Categories - Previous Quarter	2.34%	0.60%	2.08%	12.76%	82.49%	4.73

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

July 2021

Item#13

**Consider for Approval Quarterly Compliance Report for the Period
Ending June 30, 2021**

**Coastal Health & Wellness Governing Board
Quarter 1, FY22 Compliance Report**

Internal Audits		
<i>AUDITOR- DATE CONDUCTED</i>	<i>TYPE OF AUDIT & FINDINGS</i>	<i>ACTION TAKEN</i>
Patient Services Manager - April 1, 2021 – June 30, 2021	Financial Screening Audit: <ul style="list-style-type: none"> • Financial screening audits were performed by randomly pulling ten applications monthly to establish the accuracy and completeness of said applications. • Among the 32 applications reviewed, which collectively encompassed 352 individual fields, one error was cited. 	<ul style="list-style-type: none"> • The error, which resulted from a Patient Services Representative failing to ask a patient if he/she wanted to opt into the HIE, was immediately corrected by the Patient Services Manager. • The Patient Services Manager reminded all representatives to remain constantly attentive while completing intake applications and to ensure all required fields were populated.
Patient Services Manager - April 1, 2021 – June 30, 2021	Title V Clerical Audit: <ul style="list-style-type: none"> • Title V clerical audits were performed by randomly pulling Title V patient applications and charts to determine accuracy and inclusiveness of the documentation. • Among the 42 applications and charts reviewed, which collectively encompassed 378 individual fields, there were twenty errors noted – fourteen of which stemmed from representatives failing to enter Title V information into the Uniform Data System (UDS). 	<ul style="list-style-type: none"> • The Patient Services Manager recognized the significant increase in errors as compared to prior quarters, and ascertained that the majority of mistakes were made by new employees. • Errors were corrected immediately by the Patient Services Manager, and all members of the Patient Services staff were reeducated about processes for completing Title V charts during the July in-service.

Coastal Health & Wellness Governing Board Quarter 1, FY22 Compliance Report

Nursing Director April 1, 2021 – June 30, 2021	340B Medication Audit: <ul style="list-style-type: none"> • The Nursing Director performed a 340B medication audit to determine the comprehensiveness of charting internally issued 340B meds, which requires documentation reflecting consistency in medication logs, NextGen and billing activities. • Of the 20 charts analyzed (ten at each of the two sites), no errors were identified – yielding a 100% compliance rate. 	<ul style="list-style-type: none"> • Continue operating under current protocol.
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External Audits

<i>AUDITOR – DATE OCCURRED</i>	<i>TYPE OF AUDIT & FINDINGS</i>	<i>ACTION TAKEN</i>
<i>NO EXTERNAL AUDITS PERFORMED DURING APRIL, MAY OR JUNE OF 2021.</i>		

Warning and Termination Letters

<i>REASON</i>	<i>TYPE OF LETTER</i>
Debt Collection Policy	Suspensions 97; Reinstatements: 126
Behavioral Letters Issued	Terminations: 1; Warnings: 0 *Termination was predicated upon inappropriate behavior, specifically a patient yelling and cursing at staff and refusing to wear a mask.

NOTE: Various issues were discussed in peer review.

Incidents involving quality of care issues, in accordance with Section 161 et seq., Health and Safety Code, are reviewed such that proceedings and records of the quality program and committee reviews are privileged and confidential.



COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

July 2021

Item#14

**Consider for Approval Re-Privileging Rights for
Haley McCabe, PA-C**



Date: July 29, 2021

To: CHW Governing Board

From: Ann O'Connell, MS, MSN, RN
Chief Operations Officer *Ann O'Connell*

Re: Re-Privileging

After review to determine that Haley McCabe, PA-C, has an active and unrestricted license to practice medicine in the State of Texas, we are requesting re-credentialing approval by the Governing Board.

In addition, after review by Ann O'Connell, Chief Operations Officer of the re-privileging documents submitted by Haley McCabe, PA-C, we are requesting re-privileging approval by the Governing Board.

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

July 2021

Item#15

**Consider for Approval Re-Privileging Rights for UTMB Resident
Beau Kirkwood, DO**



Date: July 29, 2021

To: CHW Governing Board

From: Ann O'Connell, MS, MSN, RN
Chief Operations Officer

Ann O'Connell

Re: Re-Privileging

After review of the standard credentialing documents by Coastal Health and Wellness, resident physician Beau Kirkwood, DO, who will work at all times under the direct supervision of a Board-Certified faculty physician from UTMB, we are requesting re-privileging approval by the Governing Board.

In addition, after review by Chief Operations Officer, Ann O'Connell, of the privileging documents submitted by Dr. Kirkwood, we are requesting re-privileging approval by the Governing Board.

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

July 2021

Item#16

**Consider for Approval Governing Board Member
To Serve on the Appointing Committee**

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

July 2021

Item#17

**Consider for Approval Badges for Coastal Health & Wellness
Governing Board Members**

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

July 2021

Item#18

**Consider for Approval Joint Training for Coastal Health & Wellness
Governing Board and United Board Members**

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

**Governing Board
July 2021
Item#19
Update on Governing Board Member Vacancies**

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