

**Coastal Health & Wellness
Governing Board
April 1, 2021**

Board Members

Conference Call:

Samantha Robinson
Milton Howard, DDS
Virginia Valentino
Flecia Charles
Elizabeth Williams
Jay Holland
Victoria Dougharty

Staff:

Kathy Barroso, Executive Director
Hanna Lindskog, DDS
Richard Mosquera
Ashley Tompkins
Debra Howey (phone)
Kristina Garcia (phone)
Tiffany Carlson, RN (phone)
Anthony Hernandez

Pisa Ring (phone)
Kathy White (phone)
Tyler Tipton (phone)

Excused Absence: Dr. Thompson

Unexcused Absence: Miroslava Bustamante & Dorothy Goodman

Items 1-4 Consent Agenda

A motion was made by Virginia Valentino to approve the consent agenda items one through four. Victoria Dougharty seconded the motion and the Board unanimously approved the consent agenda.

Item #5 EXECUTIVE SESSION

The Coastal Health & Wellness Governing Board will enter into Executive Session as permitted under Chapter 551 of the *Texas Government Code*, pursuant to Section 551.071, Consultation with Attorney, specifically, to discuss litigation involving Coastal Health & Wellness.

Item #6 Executive Reports

Kathy Barroso, Executive Director, presented the February 2021 Executive Report to the Board. Kathy informed the Board of the monthly appointment utilization and no-show rates. She also reported on the number of patient satisfaction survey responses and the total weighted average score of all responses. Kathy informed the Board that Coastal Health & Wellness has now been certified as a Primary Care Medical Home (PCMH) through the Joint Commission.

Kathy Barroso, Executive Director, provided the Board with the following updates on behalf of Dr. Ripsin, Medical Director:

COVID Testing

As of March 26th, 2021, we have conducted 155 COVID tests:

- Overall, the COVID + rate = $28 / 155 = 18\%$
- For the month of March = $5 / 27 = 19\%$

COVID Vaccinations

- Our Nursing Director, Tiffany and Electronic Health Records Manager, Pisa and their staff have managed our vaccination efforts.
- It has been challenging working with the state to obtain a steady supply of vaccine, but we hope to improve this by actively collaborating with GCHD soon.

Colorectal Cancer Screening

- As mentioned previously we are working with the University of Texas-Houston to improve our screening rates for colon cancer.
 - We have had a meeting with their electronic technical support leader who will help us make maximal use of Nextgen for tracking our screening efforts.
 - On Monday, March 29th the UT-H Project Manager will shadow our staff in the Texas City clinic and then meet with our clinical managers with the goal of providing detailed suggestions about the ways in which we can improve our efficiency and effectiveness for screening.

Hypertension Grant for Self-Monitoring of Blood Pressure

- We are in the process of purchasing our first batch of 30 home blood pressure monitors to be given to our patients with hypertension with a goal of supplying and teaching over 600 of our patients on the use of this technology.
 - The home monitors will allow the patient to transport their blood pressure values onto a website where we can view them and provide modifications in diet and medications.

Telehealth

- New computers are being installed in our clinics which will upgrade our current system and pave the way to begin our video telehealth services.

Dr. Lindskog, Dental Director, updated the Board on Dental services in the Coastal Health & Wellness Clinic:

- The Batelle N95 decontamination program ended March 31st, 2021. We are using the CDC reuse protocol for N95 respirators.
- We continue to follow all COVID-19 Dental State board requirements and CDC recommendations while providing all dental services.
- The Galveston Dental Clinic is open Tuesday, Wednesday and Thursday and Texas City is open Monday-Saturday.
- A new dental assistant started on March 15th, 2021 and the same temporary dental assistant is working with us until we fill an additional vacancy.
- We have started seeing patients under the Ryan White grant. The grant was through March 31st, 2021. The Resource Group plans to renew our contract for \$100,000 for April 1, 2021- March 31, 2022.

Item #7 Consider for Approval FY2020 Independent Auditor's Report and Financial Statement and Single Audit Reports

Godwin Okoye, CPA, Partner for Bankole Okoye & Associates, P.C. presented a summary of the FY2020 Independent Auditor's Report, Financial Statements and Single Audit Reports to the Board via conference call. Mr. Okoye communicated to the Board that there were no findings. A motion to accept the FY2020 Independent Auditor's Report as presented was made by Virginia Valentino. Victoria Dougharty seconded the motion and the Board unanimously approved.

Item #8 Consider for Approval February 2021 Financial Report

Andrea Cortinas, Chief Financial Officer, presented the February 2021 financial report to the Board. A motion to accept the financial report as presented was made by Jay Holland and seconded by Virginia Valentino. The Board unanimously approved the motion.

Item #9 Consider for Approval 2020 Bad Debt Write-off and Adjustment Report

Andrea Cortinas, Chief Financial Officer, presented the 2020 bad debt write-off and adjustment report. Andrea informed the Board that the 2020 debt write-off totals \$382,382.25 and the four-year average totals \$388,659.04. A motion to accept the 2020 bad debt write-off and adjustment report as presented was made by Jay Holland and seconded by Dr. Howard. The Board unanimously approved the motion.


Item #10 Consider for Approval Ratification of CEO Emergency Approvals Due to the Winter Storm

Andrea Cortinas, Chief Financial Officer, asked the Board to consider for approval ratification of CEO emergency approval due to the winter storm. Andrea informed the Board that CHW anticipates that the emergency pay will be reimbursed by FEMA at 75%. A motion to accept the emergency approval due to the winter storm was made by Dr. Howard and seconded by Virginia Valentino. The Board unanimously approved the motion.

Item #11 Consider for Approval Re-Privileging Rights for Juliet McKee, MD


Kathy Barroso, Executive Director, asked the Board to consider for approval re-privileging rights for Juliet McKee, MD. Kathy informed the Board that the credentialing file has been reviewed by Dr. Ripsin, Medical Director. A motion to accept re-privileging rights for Juliet McKee, MD was made by Victoria Dougharty and seconded by Virginia Valentino. The Board unanimously approved the motion.

The meeting was adjourned at 1:02p.m.



Chair
5.13.21

Date



Secretary/Treasurer
5/13/21

Date