

**Coastal Health & Wellness
Governing Board
May 27, 2021**

Board Members

Zoom Call:

Samantha Robinson
Dr. Howard
Jay Holland
Virginia Valentino
Flecia Charles
Elizabeth Williams
Victoria Dougharty

Staff:

Dr. Philip Keiser, GCHD Interim CEO (Phone)
Dr. Ripsin, Medical Director
Dr. Lindskog, Dental Director
Andrea Cortinas, Chief Financial Officer
Tikeshia Thompson Rollins
Anthony Hernandez

Excused Absence: Dr. Thompson

Unexcused Absence: Dorothy Goodman, and Miroslava Bustamante

Guest: Kevin Avery and Dr. Southerland

Items 1-5 Consent Agenda

A motion was made by Virginia Valentino to remove item five from consent agenda and approve items one through four. Victoria Dougharty seconded the motion and the Board unanimously approved the consent agenda.

Samantha Robinson, Board Chair, informed the Board of Dr. Howards resignation after serving with the community since 1972. Samantha thanked Dr. Howard for his dedicated service to Coastal Health & Wellness and the citizens of Galveston County. A motion to accept Dr. Howards resignation was made by Virginia Valentino. Victoria Dougharty seconded the motion and the Board unanimously approved.

Item #6 Executive Reports

Philip Keiser, Interim Chief Executive Officer, presented the May 2020 Executive Report to the Board. Dr. Keiser informed the Board that nearly half of Galveston County residents age 12 and older are fully vaccinated.

Dr. Ripsin, Medical Director, provided the Board with the following updates:

Hypertension grant

- The home monitors that will allow our patients to monitor their blood pressure from home and share with us via a Cloud service have arrived
- June in-service nurses will be trained on how to train our patients
- Providers have chosen their first batch of patients who then will be trained
- Education with the American Heart Association actively continues via live stream

Colorectal Screening grant

- The first webinar using the ECHO format has taken place
 - ECHO was originally a “wheel and spoke” model of disseminating specialty care to primary providers in underserved areas
 - It serves as a way for specialists to mentor PCPs and for PCPs to engage with each other in a time-limited manner with heavy focus on clinical cases

- UT Houston collaborators are preparing their findings from their site visits to recommend how we can improve our screening rates

COVID

- Infection control: scaled back on some of the details of infection control and opened waiting areas again for patients
 - We are still practicing social distancing between patients and between staff when feasible
 - Appropriate PPE is still being enforced
 - We are still enforcing wearing masks in the clinic for staff and patients, but this will need to be looked at when Federal guidelines change

- **Testing**

- **Testing when clinically necessary as previous**

2021: 207 tested and 33 + = 16%

January: 80 tested: 24% +

February: 46 tested: 11% +

March: 29 tested: 17% +

April: 30 tested: 10% +

May: 17 tested: 6% +

- **Redistribution of resources:**

- Until recently we had acute respiratory and acute “all other” care built into our schedules so patients could have same day access and avoid going to the ED
 - Now Monique, the locum tenens who had been managing our respiratory acute patients will manage all acute patients including respiratory acute and we’ve cut the acute slots by 50% overall
 - Patients will still have same day or next day access for all acute care

- **Vaccinations**

- Finishing the second dose for CHW patients

Dr. Lindskog, Medical Director, provided the Board with the following updates:

- We continue to follow all COVID-19 Dental State board requirements and CDC recommendations while providing all dental services.
- The Galveston Dental Clinic is open Tuesday, Wednesday and Thursday and Texas City is open Monday-Saturday. We will begin seeing patients in Galveston on every other Monday starting in June.
- One dental assistant left this month due to relocation for her husband’s job. Our temporary dental assistant joined us full time. We have two dental assistant vacancies.
- Our Ryan White program continues to grow. We have received 16 referrals. 9 of those patients have been registered as patients at CHW and we have seen 7 of them for dental care. We have submitted the signed contract for our grant renewal and the required Annual submission.

Item #7 Consider for Approval Resolution Recognizing Kathy Barroso, CPA Chief Executive Officer, and Her 23 Plus Years of Service to Public Health in Galveston County

Samantha Robinson, Board Chair, asked the Board to consider for approval resolution recognizing Kathy Barroso, CPA, Chief Executive Officer, and her 23 plus years of service to Public Health and Galveston County. A motion to accept the resolution as presented was made by Dr. Howard. Virginia Valentino seconded the motion and the Board unanimously approved.

Item #8 Consider for Approval April 2021 Financial Report

Andrea Cortinas, Chief Financial Officer, presented the April 2021 financial report to the Board. A motion to accept the financial report as presented was made by Jay Holland. Virginia Valentino seconded the motion and the Board unanimously approved.

Item #9 Consider for Approval Budget Submitted to HRSA for the American Rescue Plan Act Funding Award in the Amount of \$4,396,875

Andrea Cortinas, Chief Financial Officer, presented the budget submitted to HRSA for the American Rescue Plan Act funding in the amount of \$4,396,875. Andrea informed the Board that the funding will be used for subsidizing existing staff, personnel (salaries and benefits), supplies/equipment, and marketing. Jay informed the Board after raising some questions regarding the plan he is completely satisfied with the answers received from Dr. Keiser and Andrea. A motion to accept the plan as presented was made by Jay Holland and seconded by Dr. Howard. The Board unanimously approved the motion.

Item #10 Consider for Approval Coastal Health & Wellness Clinic Billing and Collection Policy

Andrea Cortinas, Chief Financial Officer, asked the Board to consider for approval the Coastal Health & Wellness Billing and Collection policy. A motion to accept the policy as presented with recommended changes was made by Jay Holland and seconded by Virginia Valentino. The Board unanimously approved the motion.

Item #11 Consider for Approval Coastal Health & Wellness Dental Scope of Service Policy

Hanna Lindskog, Dental Director, asked the Board to consider for approval the Coastal Health & Wellness Dental Scope of Service Policy. Dr. Lindskog informed the Board the scope of services and services provided has not changed however there is some language added to be more consist with HRSA's requirements. A motion to accept the policy as presented was made by Dr. Howard and seconded by Virginia Valentino. The Board unanimously approved the motion.

Item #12 Consider for Approval Coastal Health & Wellness Medical Records Fee Schedule

Andrea Cortinas, Chief Financial Officer, presented the medical records fee schedule. Andrea informed the Board that there were no changes to the fee schedule. A motion to accept the fee schedule as presented was made by Jay Holland and seconded by Victoria Dougharty. The Board unanimously approved the motion.

Item #13 Consider for Approval Re-Privileging Rights for Lisa Yarbrough, M.Ed, LPC, LBSW

Cynthia Ripsin, Medical Director, asked the Board to consider for approval re-privileging rights for Lisa Yarbrough, M.Ed, LPC, LBSW. A motion to accept re-privileging rights for Lisa Yarbrough, M.Ed, LPC, LBSW, was made by Virginia Valentino and seconded by Victoria Dougharty. The Board unanimously approved the motion.

Item #14 Consider for Approval Re-Privileging Rights for Isela Werchan, MD Providing Tele-Psychiatry Service

Cynthia Ripsin, Medical Director, asked the Board to consider for approval re-privileging rights for Isela Werchan, MD. A motion to accept re-privileging rights for Isela Werchan, MD was made by Virginia Valentino and seconded by Victoria Dougharty. The Board unanimously approved the motion.

Item #15 Consider for Approval Nominee Dr. Janet Southerland, DDS, MPH, PhD to fill Community Representative Position

Dr. Howard, Vice Chair, asked the Board to consider for approval nominee Dr. Janet Southerland, DDS, MPH, PhD, to fill the community representative position. A motion to accept Dr. Southerland to fill the community representative position was made by Dr. Howard and seconded by Jay Holland. The Board unanimously approved the motion.

Item #16 Consider for Approval Nominee Kevin Avery to fill Consumer Representative Position

Jay Holland asked the Board to consider for approval nominee Kevin Avery to fill the consumer representative position. A motion to accept Kevin Avery to fill the consumer representative position was made by Jay Holland and seconded by Dr. Howard. The Board unanimously approved the motion.

Item #17 Update on Notification Regarding Joint Commission and HRSA

Eileen informed the Board Joint Commission has been notified and it was just a matter of changing the names in the system. Rocky informed the Board that HRSA has approved and accepted Dr. Keiser as the full time Interim Chief Executive Officer.

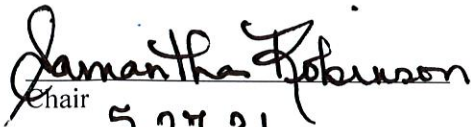
Item #18 Update on Governing Board Member Vacancies

Samantha Robinson, Board Chair, informed the Board at the beginning of the year it was voted to increase the number of Board members to thirteen. Samantha has recommended having a CPA added to the Board with a financial background which would be very helpful to the Board. Rocky informed the Board with Dr. Howards resignation we currently have eight Board members five whom are consumers and three whom are community members and according to the Bylaws we are require to have nine members.

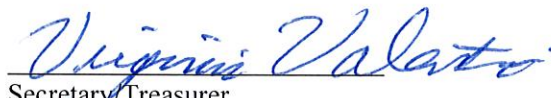
Item #19 Discussion Regarding Future Board Meetings Being Held via Zoom or Returning to In-Person Board Meetings

Samantha Robinson, Board Chair, had a discussion with the Board regarding future Board meeting being held via zoom or returning to in-person. A motion to returning to in-person Board meetings was made by Virginia Valentino and seconded by Victoria Dougharty. The Board unanimously approved the motion.

The meeting was adjourned at 1:25p.m.


Chair
5.27.21

Date


Secretary/Treasurer
5/27/21

Date