



GALVESTON COUNTY HEALTH DISTRICT

Protecting and promoting the optimal health and well-being of Galveston County.

Animal Services Advisory Committee

Meeting Minutes

May 13, 2021 12:00 Noon

Galveston County Health District's Animal Services Advisory Committee convened for its regularly scheduled May 13, 2021 meeting by utilizing Zoom, which allowed for Committee members and the public alike to partake in and/or view the meeting either online or over the phone.

In Attendance:

Commissioner Stephen Holmes, Galveston County
James Osteen, City of La Marque
Able Garza, City of Texas City
Don Konyha, City of Bayou Vista
Karen Hearing, City of Tiki Island
Chris Armacost, City of Hitchcock
Curtis Klages, DVM, DAFLAM, UBOH
Jonathon Given, DVM
Lark Tedesco, Animal Welfare
Amber Adams, Daily Operator of an Animal Shelter
Monique Ryans, Daily Operator of an Animal Shelter

Absent:

Eric Froeschner, UBOH
Terri Gale, City of Kemah

GCHD Staff:

Dr. Keiser, Interim CEO
Andrea Cortinas, Chief Financial Officer
Kenna Pruitt, Budget & Grant Manager
Amanda Wolff, Executive Office Coordinator/Assistant to CEO

Consent Agenda Item #1-3

Mr. Osteen, Chair, asked the Committee to approve the consent agenda items one through three. Commissioner Holmes made a motion to approve the consent agenda and Ms. Tedesco seconded the motion. The Committee unanimously approved consent agenda items one through three.

Item #4 Animal Services Manager Report

Monique Ryans, Manager of Animal Services, presented the management report to the Committee. The Committee requested an update on the condition of the ARC building at the next meeting.

Item #5 Consider for Approval March 2021 Financial Report

Andrea Cortinas, Chief Financial Officer, presented the March 2021 financial report to the Committee. A motion to approve the report as presented was made by Commissioner Holmes and seconded by Mr. Garza. The Committee unanimously approved the March 2021 financial report.

Item #6 Consider for Approval the FY2022 ARC Fee Schedule

Amber Adams, Director of Animal Services, presented the FY2022 ARC fee schedule to the Committee. There were no proposed changes to the fee schedule. A motion to approve the fees as presented was made by Commissioner Holmes and seconded by Mr. Konyah. The Committee unanimously approved the FY2022 ARC Fee Schedule.

Item #7 Discuss FY22 Budget Process

Andrea Cortinas, Chief Financial Officer, presented the FY22 budget options A and B to the Committee. The spay and neuter clinic startup costs were also presented to the Committee but were not build into the budget options. Mrs. Cortinas suggested using fund balance to purchase spay and neuter equipment. Commissioner Holmes made a motion to accept FY22 budget option A and the spay and neuter clinic startup cost of \$17,038. Mr. Garza seconded the motion, and the Committee unanimously approved the motion.

Item #8 Update on Crematorium Upgrade

Amber Adams, Director of Animal Services, provided an update on crematorium upgrade.

Item #9 Animal Services Director Report

Amber Adams, Director of Animal Services, provided an update on the Animal Resource Center and the daily operations.

Item #10 Comparative Data Summary (FY2021-2020) (Intake and Dispositions)

Andrea Cortinas, Chief Financial Officer, presented the comparative data summary 2021-20120 (intake and disposition).

Item #11 Update from Animal Services Advisory Committee Members

Updates were given by Committee members.

Item #12 Public Comments

No comments were made from the public.

The meeting was adjourned at 1:15 pm.

James Osteen
Chair

08-12-2021

Date

St A. 12
Secretary/Treasurer

8-12-21

Date