

**Animal Services Advisory Committee
Pet Registration Proposal Meeting Minutes
October 9, 2014**

In attendance:

Fard Abdullah, City of Hitchcock
Sherilyn Linton, Committee Secretary, County of Galveston
Nick Finan, City of Texas City
Gwen Schulte, Tiki Island
Zachary Meadows, City of Dickinson
Pam Wood, City of Santa Fe
Mark Johnstone, City of Bayou Vista
Pege Wright, City of Clear Lake Shores
Jerry Finch, Animal Welfare Position 1, Vice Chair

Absent

James Osteen, City of La Marque
Rhonda Trevino, City of Kemah
Jonathan Given, DVM
Stephen Holmes, County of Galveston
Chris Krysher, Non Profit Position 1

GCHD Staff:

Dana Beckham, Director of Community Health Services
Kathy Barroso, Chief Financial Officer
Amber Adams, MPH, Animal Services Manager
Holly Copeland, Accounting Manager
Hill Olson, JD, Compliance Auditor

Item # 1 Certification of Quorum

A motion to certify the quorum was made by Ms. Linton and seconded by Mr. Abdullah.

Item # 2 Agenda

A motion to approve the agenda was made by Ms. Linton and seconded by Mr. Abdullah.

Item #3 Review Galveston County Pet Registration Proposal

Ms. Beckham discussed the Pet Registration Proposal with the Advisory Committee and outlined the proposed changes that would include moving from an annual licensing fee to a lifetime licensing fee. The proposal also included the pros and cons of Lifetime versus Annual Pet Licenses. Cities were polled and asked if they would support a lifetime license, as well as which cities were currently collecting pet licensing fees and if those cities would consider allowing GCARC to collect and retain pet licensing fees. Ms. Barroso stated that if the proposed changes to the pet registration process were approved by the Committee that the Animal Services Policy would also need to be modified, which would require the 3 step policy approval process involving the UBoH, public and participating cities. Committee Members agreed to take the proposed changes back to their municipalities for feedback. Municipalities agreed to use their events, municipal channels, city websites, newsletters and water bills to advertise awareness about getting pets licensed.

ACTION: Proposed Pet Registration Fees and Policy change recommendation to be presented to UBoH at October 29th, meeting

Cities approval of draft lifetime pet licensing fee schedule instead of an annual license:

Zackary Meadows, City of Dickinson
Nick Finan, City of Texas City
Mark Johnstone, City of Bayou Vista
Pam Wood, City of Santa Fe
Pege Wright, City of Clear Lake Shores
Fard Abdullah, City of Hitchcock
Gwen Schulte- City of Tiki Island
Nick Finan, City of Texas City

Rhonda Trevino, City of Kemah – ***Need clarification**

James Osteen, **Committee Chair**, City of La Marque – ***Need clarification**

Cities currently collecting pet licensing fees:

Mark Johnstone, City of Bayou Vista

Cities in favor of allowing GCARC to collect and retain pet licensing fees:

Zackary Meadows, City of Dickinson

Nick Finan, City of Texas City

Mark Johnstone, City of Bayou Vista

Pam Wood, City of Santa Fe

Pege Wright, City of Clear Lake Shores

Fard Abdullah, City of Hitchcock

Gwen Schultea- City of Tiki Island

Rhonda Trevino, City of Kemah – ***Need clarification**

James Osteen, **Committee Chair**, City of La Marque – ***Need clarification**

ACTION: Clarification from LaMarque and Kemah in reference to GCARC collecting pet registration fees.

Suggested Fee Schedule for Pet Registration:

Current Fee Schedule

Status	Annual
Spayed/Neutered	\$5.00
Unaltered	\$50.00

Recommended Fee Schedule

Status	Lifetime License w/ microchip	Lifetime License w/Animals already micro chipped	Handling Fee for Online Registration	Replace lost Tags
Altered	\$50	\$45	\$3	\$10
Unaltered	\$90	\$85	\$3	\$10

******Except for animals adopted from ARC**

Motion for adjournment was made and approved.

The meeting adjourned at 3:49 p.m.

Next Quarterly Meeting Date: November 6, 2014