

**Animal Services Advisory Committee Meeting Minutes
May 8, 2015 12:00 Noon**

In Attendance:

Lark Tedesco, Animal Welfare
Chris Krysher, Animal Welfare
Jonathon Given DVM, Veterinarian
James Osteen, City of La Marque
Stephen Holmes, Galveston County
Mark Johnston, City of Bayou Vista
Sherilyn Linton, Galveston County
Dee Ann Haney, City of Texas City
Alun Thomas, City of Dickinson
John Bentley, UBOH

Absent:

Tom Fisher, Village of Tiki Island
George Jones, City of Clear Lake Shores
Pege Wright, City of Clear Lake Shores
Pam Woods, City of Santa Fe
Joe Dickson, City of Santa Fe
Nick Finan, City of Texas City
Julie Robinson, City of Dickinson
Gwen Schulte, Village of Tiki Island
Jerry Finch, Animal Welfare
Fard Abdullah, City of Hirtchcock

GCHD Staff:

Kathy Barroso, Chief Operating & Financial Officer
Amber Adams, MPH, Animal Services Manager
Holly Copeland, Controller
Scott Packard, Public Information Officer
Amanda Taber, Executive Assistance II

Guest:

Linda Lopez; Mutt Mesh Animal rescue, Susan Boyd, Joan Addison; Galveston County Pet Alive, Tim Hall, Cynthia Kelley, TJ Aulds, and Yvonne Dowas

Item #1, 2, 3 Consent Agenda

James Osteen Chair, asked for a motion to approve the consent agenda which included the agenda, excused absences, and approval of February 5, 2015 minutes. A motion was made by Sherilyn Linton, seconded by Dee Ann Haney and unanimously approved by the committee.

Item #4 ARC Manager Report

Amber Adams, MPH, Animal Services Manager showed the Committee the Animal Resource Center Facebook page and also presented the manager's report with the following updates:

1. Vacancies:

Shelter:

3 ACT (part time) positions open – currently filled by trained temps

**Vet Tech filled

**Volunteer Coordinator/Adoption Counselor filled

Field:

2 ACO positions open

2. Rabies Cases: There have been 3 positive cases of Rabies in Galveston County since February 2015 (last meeting). 3 bats: 2 Dickinson, 1 Clear Lake Shores

3. Events/Programs:

a. Feb 13 – 14th: “Love Adoptions”– offered half price adoptions (16 adoptions)

- b. Feb 18th: Fix Felix (Houston Humane Society) – 21 ARC cats were neutered this day and funded by Friends of League City Animal Shelter
- c. Feb 28th: Texas City Dog Park Grand Opening – ARC staff attended and implanted almost 100 chips. The microchips were donated by use of Bingo funds.
- d. April 10th: ARC management attended Career Day at K. E. Little Elementary
- e. April 24-27th: Amber attended the Texas Unites conference in Austin
- f. April 25th: Bark in the Park, Galveston Island Humane Society event – we planned to attend, but it was cancelled due to weather the day of.
- g. May 2nd: Mutt Mesh – ARC staff attended an Adoption/Craft Show/Vendor event in League City
- h. May 5 -9th: Cinco de Mayo – half price adoptions offered
- i. May 7 – 8th: Boy Scouts of America: Outdoor Experience: ARC staff attended 2 days with “Sugar” and Animal Control to discuss safe animal handling, the importance of spay/neuter, and show and tell of animal control equipment.
- j. May 6, 12, 20 and 28th: Golden Rule Services is touring and volunteering at the ARC.
 - i. Their mission is to provide opportunities to individuals with intellectual and/or developmental disabilities for growth and independence in their community.

4. Live Release Programs:

Black Animal Program: Year to date, 48 animals have been adopted using this program.

Sponsor A Heart Program: 39 dogs adopted using donated funds from public.

Pets of the Week: Offered for half price

Pre - Altered Pets: Offered for half price

Total Half Price = 124 adoptions

Senior Animals: Offered for \$20.00

5. Come by for a tour!

Item #5 Financial Report

Kathy Barroso, Chief Operating & Financial Officer asked the board to approve the March 2015 financial report. The committee requested the United Board of Health be asked at their next monthly meeting to approve the use of funds that were reserved to obtain new animal services software. Upon a motion made by Dee Ann Haney, seconded by Alun Thomas, the committee unanimously approved the report and to recommend purchase of the new Animal Services software to the United Board of Health. Motion Passed.

Item #6 Consider for Approval Proposed ARC Fee Schedule for FY16

Kathy Barroso presented the proposed fee schedule to the committee. A motion was made by Sherilyn Linton to make a recommendation to the UBOH to lower the adoption fee from \$85.00 to \$65.00. This motion was seconded by Chris Krysher. Mr. Osteen asked for all in favor of this motion. 4 members were in favor while 5 members were not in favor of this motion. Motion failed. A motion was then made by Alun Thomas to approve fees as presented and a second was made by Ms. Haney. 7 members were in favor of this motion while 1 member was not. Motion passed.

Item #7 Update on Pet Registration Process

Mrs. Barroso and Mr. Bentley gave an update on the pet registration process. The committee was shown the pet registration form created by staff as well as the web portal for pet registration.

Item #8 Discussion Regarding Next Steps for Renegotiating Interlocal Agreement and FY16 Budget Effective 10/1/15 Among Remaining Parties to the Interlocal Agreement

Mrs. Barroso explained to the Committee the steps in renegotiating the interlocal agreement. Cities that are parities of the interlocal agreement expressed their concerns about any increase in the cost for FY16 and requested that GCHD develop a budget that did not increase the remaining cities contributions.

Item #9 Consider Approval to Proceed with Cat Cadaver Program

Amber Adams asked the committee to approve allowing Bio Company Inc. to pick up cat cadavers for educational purposes. Dr. Givens recommended evaluation of the company's references. A motion was made by Ms. Haney and seconded by Ms. Tedesco. 7 members were in favor of this motion while 1 member was not in favor. Motion passed.

Item #10 Comparative Data Summary (2015-2014) (Intakes and Dispositions)

Kathy Barroso, Chief Operating & Financial Officer presented the comparative data summary 2015-2014 (intake and disposition).

Item #11 Update for Animal Services Advisory Committee Members


Updates from the animal service advisory committee members.

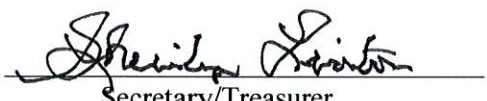
Item #12 Public Comments

Mr. Osteen announced that there was no public comments.

The meeting adjourned at 1:31 p.m. with a motion made by Commissioner Holmes, seconded by Sherilyn Linton and unanimously approved by committee.

Tentative Next Quarterly Meeting Date: August 6, 2015


Chair
8/6/15
Date


Secretary/Treasurer
8/6/15
Date