

**Animal Services Advisory Committee Meeting Minutes
February 4, 2016 12:00 Noon**

In Attendance:

James Osteen, City of La Marque
Dee Ann Haney City of Texas City
Mark Johnston, City of Bayou Vista
Rhonda Trevino, City of Kemah
Jonathon Given DVM, Veterinarian
Sherilyn Linton, Galveston County
Lark Tedesco, Animal Welfare
Chris Krysher, Animal Welfare

Absent:

Tom Fisher, Village of Tiki Island
Fard Abdullah, City of Hitchcock

GCHD Staff:

Kathy Barroso, Chief Executive Officer
Amber Adams, MPH, Animal Services Manager
Scott Packard, Public Information Officer
Holly Copeland, Controller
Amanda Taber, Executive Assistance II

Guest:

Yvonne Downs

Unexcused Absences:

Tom Fisher, Village of Tiki Island and Fard Abdullah, City of Hitchcock

Item #1 Agenda

James Osteen, Chair, asked for a motion to approve the February 2016 agenda. A motion was made by Sherilyn Linton, seconded by Dee Ann Haney and unanimously approved by the Committee.

Item #2 Excused Absences

James Osteen advised the Committee that there were no excused absences.

Item #3 Approval of Minutes November 5, 2015

Mr. Osteen asked the Committee to review the minutes from the November 5, 2015 meeting. A motion was made to approve the minutes by Ms. Haney and seconded by Ms. Linton. The Committee unanimously approved.

Item #4 ARC Manager Report

Amber Adams, MPH, Animal Services presented the manager's report with the following updates:

- 1) Vacancies:

Shelter:

1 Shelter Coordinator

Field:

1 ACO (Part Time)

2) Rabies Cases:

There were 0 reported cases of rabies in the County since the last meeting.

3) Events/Programs:

- a. November 7th: Touch A Truck Family Event – Texas City
- b. November 10th: Half price adoptions (Veteran’s Day)
- c. November 19th: Career Day: K.E. Little Elementary
- d. December 5th: Petco Adoption Day: Adopted 3 dogs/1cat
- e. December 19th: PVS at ARC
- f. December 19th: Half Price Adoptions
- g. December 22nd, 23rd and 26th: Half Price Adoptions
- h. January 30th: Webster Adoption Event
- i. January 30th: PVS at ARC
- j. January 30th: Half Price Adoptions

4) Upcoming Events:

- a. February 6th: Girls Scouts
- b. February 21st: Adoption Event: Arms Room
- c. March 5th-6th: Pasadena Shelter Adoption Event
- d. March 16th: Petco Adoption Day

5) Live Release Programs:

Heal A Heart Program
Sponsor A Heart Program
Senior Animal Program
Black Animal Program
Pets of the Week: Offered for half price
Pre - Altered Pets: Offered for half price

Item #5 GCHD Spotlight and Pets of the Week Videos

Scott Packard, Public Information Officer, showed the Committee the ARC Spotlight Video and the Pet’s of the Week video that are posted to social media sites.

Item #6 Comparative Data Summary (2015-2014) (Intakes and Dispositions)

Kathy Barroso, Chief Executive Officer presented the comparative data summary 2015-2014 (intake and disposition).

Item #7 Consider for Approval December 2015 Financial Report

Kathy Barroso, Chief Executive Officer presented the financial report for December 2015 to the Committee. A motion was made by Ms. Haney to approve the December 2015 financial report. Mrs. Linton seconded the motion and the Committee unanimously approved.

Item #8 Update from Animal Services Advisory Committee Members

Updates from the Animal Service Advisory Committee members were given by each member city.

Item #9 Public Comments

No public Comments

The meeting adjourned at 12:36 p.m. by a motion made by Ms. Linton and seconded by Lark Tedesco. The Committee unanimously approved.

James Osteen
Chair
05-12-2016
Date

Shelly Linton
Secretary/Treasurer
05-12-2016
Date