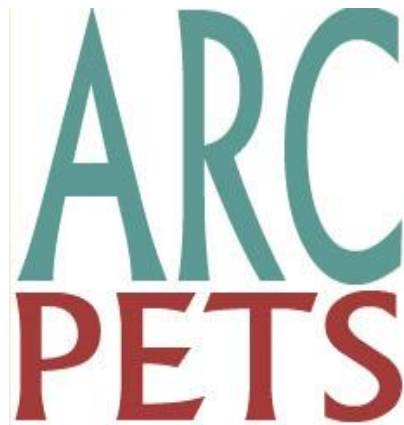


Galveston County Animal Resource Center Rescue Procedures and Application Form



Galveston County Animal Resource Center

3412 Loop 197 North (25th Avenue North)

Texas City, Texas 77590

409-948-2485

www.arcpets.org

GALVESTON COUNTY HEALTH DISTRICT

John Zendt
Chair, United Board of Health

Harlan "Mark" Guidry, MD, MPH
Chief Executive Officer



Warren J. Holland III
Chief Operating Officer

Kathy Barroso
Chief Financial Officer

Galveston County Animal Resource Center Rescue Group Application

ORGANIZATION NAME			
STREET ADDRESS		APT. #	
CITY	STATE	ZIP	
BUSINESS PHONE		FAX	
() - () -			
ORGANIZATION EMAIL ADDRESS			
YOUR NAME PHONE			
DRIVERS LICENSE OR I.D. NUMBER		STATE	
VETERINARIAN NAME PHONE			
STREET ADDRESS	CITY	STATE	ZIP

What types of animals are you interested in rescuing?

CIRCLE ONE: CAT DOG OTHER _____

1. Is your organization a 501 (c) 3, non-profit organization? YES NO

If yes, attach appropriate paperwork documentation of such.

2. Do you have policies in place regarding spay/neuter and vaccination of the animals who come into your care? YES NO

If yes, attach appropriate documentation of such.

3. Is your organization breed specific? YES NO

If so what breed? _____

4. Do you accept mix breed animals or purebred animals only? _____

5. Do you screen adoption applications? YES NO

If yes, attach appropriate paperwork documentation of such.

6. Are your animals kept indoors or outdoors? _____

APPROVED PERSONS REPRESENTING YOUR ORGANIZATION INCLUDING YOURSELF

(If they are not on the list then they will not be allowed to rescue and will have to go through the regular adoption process and pay appropriate fees)

NAME (PRINT CLEARLY)	CONTACT NUMBER	DRIVER'S LICENSE OR I.D. #	EMAIL ADDRESS
1.			
2.			
3.			
4.			

I accept full responsibility for the humane care and control of these animals and their health and for any consequences of their actions. I understand and agree that GCARC may conduct an initial, and thereafter periodic site visits to determine and maintain our eligibility in the program. I agree that all medical care will be at my expense and that I will have the animal spayed or neutered prior to adoption. I agree to keep these animals in accordance with all applicable laws of my community, county and state. I agree to adhere to the GCARC Rescue Group Guidelines and Code of Conduct and understand that by failing to observe these requirements, I will no longer be eligible to participate in the GCARC Rescue Group Program.

I ACCEPT THE TERMS OF THIS AGREEMENT

Print Name

Signature

Date

Galveston County Animal Resource Center Rescue Program Guidelines

As a participant in the Galveston County Animal Resource Center Rescue Program, I understand and agree to the following guidelines:

I understand that proper care including adequate food, water, shelter, safe containment, appropriate veterinary care and humane treatment for the animal(s) is to be provided at all times.

I understand that in accordance with Chapter 828, Texas Health and Safety Code that the animal will be taken to a veterinarian for sterilization and animal identification marker (microchip) within the given amount of time listed in Chapter 828 prior to placement in a permanent home. I will send/fax a copy of the sterilization certificate and proof of microchip to the Galveston County Animal Resource Center when the procedure has been completed no later than the 7th business day after the surgery. The cost of sterilization will be the responsibility of my organization. If the animal dies, or is lost or stolen prior to sterilization, I will deliver to the Galveston County Animal Resource Center (no later than the 7th day after the date of the animal's death or disappearance) a notarized letter signed by me stating that the animal died or was lost or stolen.

I understand that in accordance with Chapter 169.29 Official Texas Administrative Code, that the animal shall be vaccinated against rabies before four (4) months of age. I will send/fax a copy of the rabies vaccination certificate to the Galveston County Animal Resource Center when the vaccination has been given.

I understand the ownership of the animal will transfer to my organization with the full liability for any further costs associated with the care and/or recuperation of damage done by the animal(s).

I understand and agree that Galveston County Animal Resource Center may conduct an initial, and thereafter periodic site visits to determine and maintain my eligibility in the program.

I understand that Galveston County Animal Resource Center must be notified if there are any problems complying with the conditions of this program such as housing, food availability, shelter etc. Galveston County Animal Resource Center reserves the right to determine what action, if any, may be taken upon notification of non-compliance, up to and including retrieval of the animal(s) and termination in the Rescue Group Program.

I understand all rescue partners who house animals in private homes will house only the number of animals allowed under zoning laws for the area.

I agree to, on behalf of self, other agents and successors, personal representatives and executors to indemnify and hold harmless the Galveston County Animal Resource Center, it's Officers, employees, and agents from all losses, suits, damages, or costs arising from participation in the Rescue Group Program, including, but not limited to personal injury, or damage to property, or pets, or costs and fees incurred in the health and care of animals.

Animal Rescue Group Code of Conduct

- Support the mission, goals, and efforts of the Galveston County Animal Resource Center (ARC) with a positive and cooperative attitude.
- Exercise caution and common sense when dealing with animals.
- Promote goodwill by handling contact with ARC staff, volunteers and visitors in a spirit of respect, courtesy, and cooperation.
- Correct, when possible, misleading or inaccurate information and representations made by others concerning ARC policies, practices, and procedures.
- Maintain conduct that is positive when communicating with the public.
- Promote respect and cooperation during public meetings and media interactions.
- Be honest and forthcoming with the public and never knowingly misrepresent a rescue animal's age, medical condition, and/or temperament to anyone.
- Behave in a courteous manner such that the behavior brings credit to the image of ARC and to animal rescue in general.
- Communicate directly with the ARC manager on any issues or concerns that are noted within the ARC.
- Adhere to ARC safety guidelines. Sign in at the front desk and do not enter areas in the Animal Resource Center marked "Authorized Personnel Only".

The Galveston County Animal Resource Center (ARC) promotes communication that is respectful, honest, and direct. Understanding that there are different philosophies, opinions and views, it is essential that we treat one another with respect and dignity and be accountable for a standard of transparency and disclosure.

ARC embraces ethical communication and respectful public discussion and opposes efforts that encourage threats, hateful or derogatory language, and mistruths. These behaviors are unprofessional, divisive, and harmful to the collective mission.

Signature _____

Date _____