

**Coastal Health & Wellness
Governing Board Meeting
September 1, 2016**

Board Members

Present:

Dr. Milton Howard
Dorothy Goodman
Jose Boix
Virginia Valentino
Helene Little
Jay Holland
Mario Hernandez

Staff:

Tammy Babcock, Executive Director
Dr. Foster
Dr. Alhassan
Pisa Ring
Laura Walker
Sandra Cuellar
Mary Orange
Eileen Dawley
Tikeshia Thompson
Anthony Hernandez

Kathy Barroso, CEO
Sergio Barrera
Paul Salvo
Scott Packard
Richard Mosquera
Peri Bluemer
Malek Bohsali
Mario Acosta

Excused Absence: David Delac

Unexcused Absence: Cassandra Arceneaux

***Approval of Consent Agenda**

Upon a motion by Virginia Valentino, seconded by Jay Holland, Consent Agenda items one through five were unanimously approved.

Item #6 Resolution Recognizing the Retirement of Susan Berkley, PA

Tammy Babcock, Executive Director, asked the Board to recognizing the retirement of Susan Berkley, PA. Upon a motion by Jay Holland, seconded by Virginia Valentino, the consideration was unanimously approved by the Board.

Item #7 Executive Report

Tammy Babcock, Executive Director, presented the August 2016 Executive Report to the Board

Item #8 Consider for Approval Financial Committee Report July 2016

Malek Bohsail, Chief Operating Officer, asked the Board to consider for approval financial committee report July 2016. Malek pointed out to the Board the monthly fund balance increase of \$285,512. The YTD fund balance increase \$524,891, and revenue from patient services was lower than budget, except private insurance & pharmacy revenue. The YTD patient revenue \$88,976 lower than budget. DSRIP revenue in the amount of \$350,000 was received in July, less \$151,615 IGT reimbursement to GF, for a Net \$198,385. The July expenses were over budget by \$103,886 due to IGT Reimbursement, balanced by \$77,735 in personnel, and \$15,000 Board approved Professional Fee was paid for McCray-Garrison physician placement. Received \$85K in Meaningful Use revenue from Medicaid for achieving metrics. Malek also pointed out the Title V

grant funds have been expended for this year. Future funding not available until new 9/1/2016 grant period. Office supplies were over budget in July for the purchase of 17 PCs, previously approved by the Board, drawn from IT Expenditure Reserve Funds total amount \$13,379. The lease expense is currently over budget YTD by \$30,122 based on previous projected reduction of lease space. Upon a motion made by Jay Holland, seconded by Virginia Valentino, the consideration was unanimously approved by the Board.

Item #9 Consider for Approval the Coastal Health & Wellness Reserved Funds Balance

Dr. Milton Howard, Chair asked that consider for approval the Coastal Health & Wellness reserved funds balance be tabled until the next meeting. Upon a motion made by Jay Holland, seconded by Jose Boix the consideration was unanimously approved by the Board.

Item #10 Consider for Approval Quarterly Access to Care

Tammy Babcock, Executive Director, asked the Board to consider for approval quarterly access to care. Tammy informed the Board that there are four to five same day appointments slots kept for each provider and those slots are not being filled. Tammy will be looking into reducing the number of same day appointments kept for medical providers. No show rates are pretty consistence, however they are being worked on. Upon a motion made by Virginia Valentino, seconded by Jose Boix, the consideration was unanimously approved by the Board.

Item #11 Consider for Approval Quarterly Customer Service Survey

Tammy Babcock, Executive Director, asked the Board to consider for approval quarterly customer service survey. Tammy informed the Board that the quarterly customer service surveys are broken down by questions and clinic and they are pretty consistence with what it has looked like in the past. Tammy also pointed out to the Board that it is on the agenda for Coastal Health & Wellness will be starting some customer service training. Upon a motion made by Virginia Valentino, seconded by Mario Hernandez the consideration was unanimously approved by the Board.

Item #12 Consider Proposal of New Employee Handbook

Peri Bluemer, Chief Operating Officer, asked the Board to consider proposal of the new employee handbook. Upon a motion made by Virginia Valentino, seconded by Mario Hernandez the consideration was unanimously approved by the Board.

Item #13 Consider for Approval Agreement with Feldesman Tucker Leifer Fidell, LLP to Update CHW Bylaws and Agreement of Services between GCHD and CHW

Tammy Babcock, Executive Director, asked the Board to consider for approval agreement with Feldesman Tucker Leifer Fidell, LLP to update CHW Bylaws and agreement of services between GCHD and CHW. Tammy informed the Board that TACHC has given a recommendation of Feldesman Tucker Leifer Fidell, LLP legal firm to update revise the Governing Board Bylaws and develop a co-applicant agreement. Tammy also informed the Board that there is a retainer fee of \$7500.00. When making revisions to the bylaws if we go over the \$7500.00 there will a \$395.00 per hour fee for services beyond the \$7500.00. Upon a motion made by Jose Boix, seconded by Jay Holland the consideration was unanimously approved by the Board.

Item #14 Update on 11145 Waiver Status

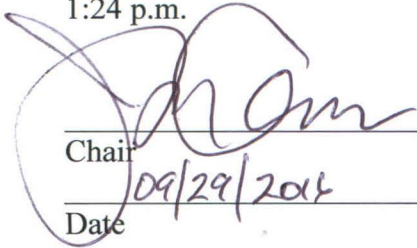
Kathy Barroso, CEO, presented to the Board an update on the 1115 waiver status.

Item #15 Update on Website

Scott Packard, PIO, presented to the Board an update on the Coastal Health & Wellness website.


Adjournment

A motion to adjourn was made by Jose Boix, seconded by Jay Holland. The Board adjourned at 1:24 p.m.



Chair

Date 09/29/2016



Secretary/Treasurer

Date 09/29/2016