

**Coastal Health & Wellness
Governing Board Meeting
October 27, 2016**

Board Members

Present:

Dr. Milton Howard
Dorothy Goodman
Jose Boix
Virginia Valentino
Helene Little
Jay Holland
David Delac
Cassandra Arceneaux

Staff:

Tammy Babcock, Executive Director	Kathy Barroso, CEO
Dr. Foster	Pisa Ring
Dr. Alhassan	Paul Salvo
Laura Walker	Richard Mosquera
Mary Orange	Malek Bohsali
Mary McClure	Scott Packard
Kristina Garcia	Mario Acosta
Tikeshia Thompson Rollins	
Anthony Hernandez	

Excused Absence: ** Helene Little

Unexcused Absence: Mario Hernandez

***Approval of Consent Agenda**

Upon a motion by Virginia Valentino, seconded by Dorothy Goodman, Consent Agenda items one through five were unanimously approved. ** At the time of the approval of the consent agenda Dr. Howard informed the Board of no excused absences. However, following the meeting there was a voicemail left with Tikeshia Thompson Rollins from Helene Little informing she was not able to attend and asked for a excused absence.

Item #6 EXECUTIVE SESSION

Texas Government Code, Section 551.0785, Deliberations Involving Medical or Psychiatric Records of Individuals: The Coastal Health & Wellness Governing Board will enter into an executive session as permitted under the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.0785 of the Government Code: to deliberate the medical records or psychiatric records of an individual applicant for a benefit from the plan or on a matter hat includes a consideration of information in the medical or psychiatric records of an individual applicant for a benefit from the plan relating to patient appeal of termination of Services to Coastal Health & Wellness Clinic

Item #7 Reconvene Regular Open Meeting

The Board reconvene regular meeting at 12:30p.m.

Item #8 Possible Action from Executive Session

Virginia Valentino, made a motion to appeal the termination and reinstate Coastal Health & Wellness patient, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

Item #9 Executive Report

Tammy Babcock, Executive Director, presented the September 2016 Executive Report to the Board. Jose Boix and David Delac, suggested that Tammy add an average line on the graphs to determine a target for patient services, contact center, electronic records and county indigent.

Item #10 Consider for Approval Financial Committee Report for September 2016

Malek Bohsali, Chief Financial Officer, asked the Board to consider for approval financial committee report for September 2016. Malek pointed out to the Board the monthly fund balance increase of \$30,300. YTD fund balance increase of \$1,859,073. Revenue from patient services lower than budget, except private insurance & pharmacy revenue. YTD patient revenue \$139,724 lower than budget. September expenses were under budget by \$35,363. Misc. Contract Services is over budget \$3,712 MTD for several Creager NextGen customizations of EHR, practice management. Malek also informed the Board that the Title V grant funds became available 9/1/2016, recognized \$2,133 in September. Security is over budget MTD \$5,713 and YTD \$11,183 including additional security approved by GB, which ended Oct 14, 2016. Pharmaceutical Supplies is over budget MTD \$16,519 and includes the purchase of flu vaccine for \$11,256. Lease expense is currently over budget YTD by \$37,652 based on prior projected reduction of space. Professional Services is over budget MTD \$6,423, YTD \$5,231 for expenses including Feldsman, Tucker, Leifer and Fidell to rewrite bylaws, shared services agreement, previously approved by GB. Write off to bad debt of \$292 for insurance premiums due from former employees. Upon a motion made by Jay Holland, seconded by Dorothy Goodman, the consideration was unanimously approved by the Board.

Item #11 Consider for Approval Quarterly Visits and Analysis Report Including a Breakdown Payer Source for Recent New Patients

Malek Bohsali, Chief Financial Officer, asked the Board to consider for approval quarterly visits and analysis report including a breakdown payer source for recent new patients. Upon a motion made by Virginia Valentino, seconded by Jay Holland, the consideration was unanimously approved by the Board.

Item #12 Consider for Approval Quarterly Compliance Report

Richard Mosquera, Compliance Auditor, asked the Board to consider for approval quarterly compliance report. Upon a motion made by Dorothy Goodman, seconded by Virginia Valentino the consideration was unanimously approved by the Board.

Item #13 Consider for Approval HRSA QI Funds in the Amount of \$50,813

Malek Bohsali, Chief Financial Officer, asked the Board to consider for approval HRSA QI funds in the amount of \$50,813. Malek informed the Board that part one of the HRSA QI funding in the amount of 33,425 was approved in September by the Board. Malek also informed the Board out

of the \$33,425, \$12,583 has been spent. Upon a motion made by Jay Holland, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

Item #14 Consider for Approval Proposed Budget related to HRSA Delivery System Health Information Investment (DSHII) Supplemental Funding for Information Technology (IT) Infrastructure in the Amount of \$73,125

Malek Bohsali, Chief Financial Officer, asked the Board to consider for approval proposed budget related to HRSA delivery system health information investment (DSHII) supplement funding for information technology (IT) infrastructure in the amount of \$73,125. Upon a motion made by Virginia Valentino, seconded by Jay Holland the consideration was unanimously approved by the Board.

Item #15 Update on Galveston Clinic

Tammy Babcock, Executive Director, presented an update on the Galveston Clinic. Tammy informed the Board that the subcommittee will be meeting with the Housing Authority on Monday October 31, 2016 to get clarification on some unanswered questions. After meeting with the Housing Authority a webinar will be setup with the architect and the committee will move forward with the Galveston clinic remodel.

Item #16 Update on HRSA site Visit May 2017

Tammy Babcock, Executive Director, presented an update on HRSA site visit May 2017. Tammy informed the Board that she received notification from HRSA Brandon Woods that CHW will be having a site visit on May 23rd, 24th, and 25th 2017. Tammy also requested that TACHC come and do a mock survey and they are willing to do that in January.

Item #17 Update on CHW Bylaws

Tammy Babcock, Executive Director, presented an update on CHW Bylaws. Tammy informed the Board that they had another meeting with the legal council on the changes to bylaws. Once all the changes that were talked about and some word scripting is completed and reviews a final draft of the bylaws will be brought to the Board. Once the bylaws are completed then we will work on the shared services agreement.

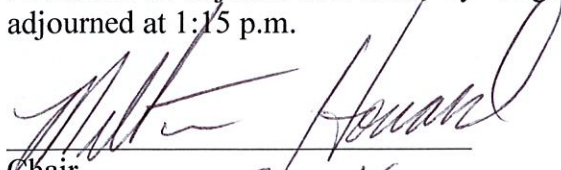
- Dr. Milton Howard, chair, informed the Board that he requested that he along with Jay Holland attend the next in-service November 9, 2016 to speak with the Coastal Health & Wellness staff, let the staff know the Boards position and also to inform the staff of what the Board members do.

Item #18 Update on Security for Coastal Health & Wellness

Kathy Barroso, Chief Executive Officer, presented an update on the security for Coastal Health & Wellness. Kathy informed the Board that Peri Bluemer, COO, met with Mike Bell on yesterday who is the head of the facility for Galveston County. Kathy pointed out that there was no security assessment done of the building however, Peri Bluemer will be looking into having Sheriff Henry Trochesset do a walk through to see if there are ways to secure the building.

Adjournment

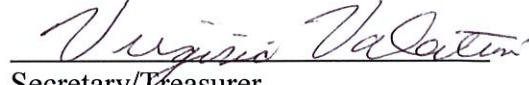
A motion to adjourn was made by Virginia Valentino, seconded by Jay Holland. The Board adjourned at 1:15 p.m.



Chair

Date

11-17-16



Secretary/Treasurer

Date

11-17-16