

**Coastal Health & Wellness
Governing Board Meeting
November 17, 2016**

Board Members

Present:

Dr. Milton Howard
Dorothy Goodman
Jose Boix
Virginia Valentino
Helene Little
Jay Holland
David Delac
Cassandra Arceneaux

Staff:

Tammy Babcock, Executive Director
Dr. Foster
Dr. Alhassan
Laura Walker
Malek Bohsali
Scott Packard
Kristina Garcia
Tikeshia Thompson Rollins
Anthony Hernandez

Kathy Barroso, CEO
Pisa Ring
Paul Salvo
Richard Mosquera
Peri Bluemer
Sandra Cuellar
Eileen Dawley
Mario Acosta

Excused Absence: Mario Hernandez

Unexcused Absence:

***Approval of Consent Agenda**

Upon a motion by Virginia Valentino, seconded by Dorothy Goodman, Consent Agenda items one through three were unanimously approved.

Item #4 Executive Report

Tammy Babcock, Executive Director, presented the November 2016 Executive Report to the Board.

Item #5 Consider for Approval Quarterly Access to Care Report

Tammy Babcock, Executive Director, asked the Board to consider for approval the quarterly access to care report. Tammy stated that she would like to see the quarterly access to care report in graph form and will get with Malek for guidance on creating graphs. Jose Boix suggested that the targets be added however, Tammy stated that she's looking at change the structure and will develop a subcommittee to look at changing the productivity to another format. Upon a motion made by Virginia Valentino, seconded by Jay Holland, the consideration was unanimously approved by the Board.

Item #6 Consider for Approval Quarterly Customer Service Report

Tammy Babcock, Executive Director, asked the Board to consider for approval quarterly customer service report. Upon a motion made by Virginia Valentino, seconded by Dorothy Goodman, the consideration was unanimously approved by the Board.

Item #7 Consider for Approval HRSA Noncompeting Continuation (NCC) Progress Report and Budget for Period Covering April 1, 2017 to March 30, 2018

Malek Bohsali, Chief Financial Officer, asked the Board to consider for approval HRSA noncompeting continuation (NCC) progress report and budget for period covering April 1, 2017 to March 30, 2018. Malek pointed out the Board that budget increased by \$741,000 from FY17, primarily due to increases in personnel and HRSA funding. County contribution Yr/Yr decreased by \$133,645 due to increased efficiencies.

- Revenues: Overall budgeted revenue increased by \$740,980 over prior FY 17 budget due to reimbursable amount per visit increases. Grant revenue projections increased by \$208,855, offset by \$133,645 reduction in County revenues, due to new and expanded existing grants. BCCS \$101,126 grant was transferred to CHW from GF.
- Expenditures/Personnel: Wages increased \$491,998 compared to FY17, the result of 1.5% Cost of Living (COLA) wage adjustments and an additional eight (8) FTEs: 2 related to 1115 Waiver, 1.5 related to BCCS grant program, 4 related to clinical staff (non-1115 Waiver). Group health insurance premium increased 8.0% (from \$352.74 to \$380.96 /employee) State Unemployment Tax rate increased (from 0.1% to 1.9% of taxable wages) TCDRS retirement plan contribution rate decreased (from 3.28% to 2.41% eff 1/1/2017). Security costs increased by \$70,200 over prior year w/ addition of daytime security.
- Supplies/Capital: IT expenditures for software in the operational budget total \$112,600. FY18 forecasted supply expenditures remain consistent with budgeted FY17 amounts.

Upon a motion made by Jay Holland, seconded by Virginia Valentino the consideration was unanimously approved by the Board.

Item #8 EXECUTIVE SESSION

Convene into Executive Session pursuant to Texas Government Code, Section 551.074 (Personnel Matters).

The Coastal Health & Wellness Governing Board will enter into executive session as permitted under the Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to *Section 551.074 of the Texas Government Code, Personnel Matters*: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, respectively:

Executive Director.

Item #9 Reconvene Regular Open Meeting

The Board reconvene regular meeting at 1:14p.m.

Item #10 Possible Action from Executive Session

No possible action. Upon a motion made by Jay Holland, seconded by Jose Boix the consideration was unanimously approved by the Board.

Adjournment

A motion to adjourn was made by Jay Holland, seconded by Jose Boix. The Board adjourned at 1:19 p.m.

Jay Holland
Chair
8 Dec 2016
Date

Virginia Valentini
Secretary/Treasurer
Dec 8, 2016
Date