GALVESTON COUNTY HEALTH DISTRICT ANIMAL SERVICES ADVISORY COMMITTEE AGENDA

(Proposed)

9850-A Emmett F. Lowry Expressway, Texas City, Texas 77591
Board Room
Thursday, November 9, 2017 12:00 Noon

CONSENT AGENDA: All items marked with a single asterisk (*) are parts of the consent agenda and require no deliberation by the Animal Advisory Committee. Any Committee member may remove an item from this agenda to be considered separately.

APPEARANCE: A citizen desiring to make comment to the Committee shall submit a written request to the Director by noon on the fifth day preceding the Advisory Committee Meeting. A statement of the nature of the matter to be considered shall accompany the request. The Director shall include the requested appearance on the agenda, and the person shall be heard if he or she appears.

QUORUM: A majority of the members (7) with at least (4) City reps and (1) County rep present shall constitute a quorum

Meeting Called to Order

*Item #1ACTION	Agenda
*Item #2ACTION	Excused Absence(s)
*Item #3ACTION	Approval of Minutes - August 10, 2017
Item #4	ARC Manager Report
Item #5ACTION	Financial Report for September 2017 and Review of Fund Balance Reserve
Item #6ACTION	Update on Status of Spay/Neuter Contracts and Discussion of Next Steps
Item #7	Comparative Data Summary (2017-2016) (Intake and Dispositions)
Item #8	Update from Animal Services Advisory Committee Members
Item #9	Public Comments

At the discretion of the Advisory Committee Chair, persons who have not submitted written request may be permitted to comment on posted agenda item (s) (limit three (3) minutes per person). In compliance with Texas Open Meeting Act the Animal Advisory Committee may not deliberate on comments. Personal attacks will not be allowed and personnel matters should be addressed to the Animal Services Manager during normal business hours.

Adjournment

Tentative Next Meeting: February 8, 2018

MEMBERS MAY BE REACHED DURING THE MEETING AT 938-2288
ANY PERSON REQUIRING SPECIAL ACCOMMODATION SHOULD CONTACT
AMANDA WOLFF AT (409) \$68-2273 48 HOURS PRIOR TO THE MEETING.

Posted by

Animal Services Advisory Committee November 2017 Item #3 Approval of Minutes

Animal Services Advisory Committee Meeting Minutes August 10, 2017 12:00 Noon

In Attendance:

Curtis Klages DVM, UBOH
Jonathon Givens, DVM
Commissioner Stephen Holmes, Galveston County
Sherlyn Linton, Galveston County
James Osteen, City of La Marque
Dee Ann Haney, City of Texas City
Kyle Burks, City of Kemah
Nick Finan, City of Texas City
Mark Johnston, City of Bayou Vista
Fard Abdullah, City of Hitchcock
Jerry Finch, Animal Welfare
Cynthia Kelley, Animal Welfare
Amber Adams, Daily Operator of an Animal Shelter

Absent:

Eric Froeschner, UBOH Karen Hearing, City of Tiki Island Monique Ryans, Daily Operator of an Animal Shelte:

GCHD Staff:

Kathy Barroso, Chief Executive Officer Scott Packard, Director of Communications Andrea Cortinas, Controller Kenna Pruitt, Budget & Grant Manager Amanda Wolff, Executive Assistant III

Guest:

Yvonne Downs

Unexcused Absences:

None

Item #1 Agenda

James Osteen, Chair, asked for a motion to approve the August 2017 agenda. A motion was made by Commissioner Holmes, seconded by Ms. Haney and unanimously approved by the Committee.

Item #2 Excused Absences

James Osteen, Chair, asked for a motion to approve the excused absence for the City of Tiki Island. A motion was made by Commissioner Holmes, seconded by Ms. Haney and unanimously approved by the Committee.

Item #3 Approval of Minutes

James Osteen, Chair, asked for a motion to approve the May 11, 2017 minutes. A motion was made by Ms. Tedesco, seconded by Ms. Haney and unanimously approved by the Committee.

Item #4 Animal Services Manager Report

Amber Adams, Animal Services Manager, presented the manager's report.

Item #5 June 2017 Financial Report

Kathy Barroso, Chief Executive Officer, presented the June 2017 financial report to the Committee. A motion to accept the June 2017 financial report as presented was made by Ms. Haney and seconded by Mr. Tedesco. The Committee unanimously approved the financial report.

Item #6 Review Proposed FY18 Animal Services Budget

Andrea Cortinas, Controller, presented the proposed FY18 animal services budget to the Committee. Dr. Klages recommended one new truck be purchased for field services. Ms. Haney made a motion to take the recommendation made by Dr. Klages to UBOH for approval. Commissioner Holmes seconded the motion. Ms. Haney then made a motion to approve the proposed budget as presented and Commissioner Holmes seconded the motion. The committee unanimously approved the FY18 proposed animal services budget.

Item #7 Discussion/Update on In House Spay/Neuter Suite

Dr. Klages updated the Committee on the in-house spay/neuter suite. Due to the monetary component, Dr. Klages recommended that the ARC hold off on building the in house suite and look into hiring a part time Veterinarian that can help with vaccines on site and other needs that will provide a more financial benefit to the ARC. No action was taken on this item.

<u>Item #8 Discussion on City/County Ordinances Regarding the Limit of Number of Animals Allowed</u>

Amber Adams, Animal Services Manager, asked the Committee how they would like animal services to handle calls within their cities regarding number of animals due to the change in policy. The new policy does not allow the County to tell people how many animals they are allowed to have. The Committee advised Ms. Adams that their individual cities will rely on their city ordinances to handle these situations. They will work in conjunction with the County when needed and use the County as a resource. No action was taken on this item.

Item #9 Comparative Data Summary (FY2017-2016) (Intake and Dispositions)

Kathy Barroso, Chief Executive Officer presented the comparative data summary 2017-2016 (intake and disposition).

Item #10 Progress Report on Animal Services Strategic Plan

Amber Adams, Animal Services Manager, provided the Committee with the 3 year Animal Strategic Plan update summary.

Item #11 Update from Animal Services Advisory Committee Members

Updates from the Animal Service Advisory Committee members were given by each member city.

Item #12 Public Comments

There were no comments made by the public.

Chair	Secretary/Treasurer
Date	Date

Animal Services Advisory Committee November 2017 Item #4 ARC Manager Report

Animal Services: Management Report November 9, 2017

- 1) Vacancies:
 - 2 Part Time Animal Care Technicians
 - 1 Full Time Shelter Coordinator
 - 1 Full Time Animal Control Officer
 - 1 Part Time Dispatcher/Clerk
- 2) Rabies Cases:

There were 2 reported case of rabies (2 bats: Bayou Vista and Hitchcock)

- 3) Events/Programs:
 - a. August 19: Clear The Shelters National Adoption Event = 37 adoptions
 - b. August 25-30: Hurricane Harvey
 - c. August 25: Food Truck Friday = cancelled
 - d. August 26: Pet Vaccination Services (PVS) at ARC = cancelled
 - e. September 22: Three Acres Food Truck Park = Education table, 0 adoptions
 - f. September 23: Pet Vaccination Services (PVS) at ARC = 31 animals serviced
 - g. September 26: ARC awarded Michelson Found Animals Registry's Express Microchip Grant = 200 free microchips to offer to community pets
 - h. September 28: College of the Mainland, "Make A Difference Day" = Volunteer Recruitment
 - i. October 6: Crucial Catch Event, Coastal Health and Wellness, Cancer Awareness = 1 adoption
 - j. October 7: 4th Annual Breast Cancer Walk
 - k. October 21: Children's Fall Safety and Health Fair: Pet therapy/Stress Relief
 - I. October 27-28: Offered Half Price Adoptions = 10 adoptions
 - m. October 28: Pet Vaccination Services (PVS) at ARC = 28 pets serviced
 - n. October 28: Pet Vaccination Services (PVS) donated 11 rabies vaccines to ARC dogs
 - o. November: National Adopt a Senior Dog Month
 - p. November 4: Touch A Truck, Texas City = Animal Control truck for show and education table
 - q. November 5: Mutt Mesh Bash, Arms Room, League City = Education table/No adoptions
- 4) Media Releases:
 - a) Videos of the Pets of the Week can be viewed on www.facebook.com/garcpets and www.youtube.com.
 - b) ARC Pets of the Week appear in the Galveston County Daily News and in The Post in a weekly rotation
 - c) Pet Vaccination Services Released in the following ways:
 - a. News release to my media distribution list

- b. E-mail to city communication departments and elected officials asking them to share on their public engagement platforms
- c. GCHD website
- d. Social Media
 - i. GCHD Facebook: www.facebook.com/gchdinfo
 - ii. GCHD Twitter: www.twitter.com/gchdinfo
 - iii. ARC Facebook: www.facebook.com/garcpets
 - iv. ARC Twitter: www.twitter.com/arcpets
- 5) Live Release Programs:
 - a) Heal A Heart Program
 - b) Sponsor A Heart Program
 - c) Senior Animal Program Supported by Bingo funds
 - d) Black Animal Program Supported by Bingo funds
 - e) Pets of the Week: Offered for half price
 - f) Pre Altered Pets (altered upon intake): Offered for half price
- 6) Animal Services would like to thank the Boot Kikkers Bingo Charity Fund/Animal Alliance for the use of funds to support the discounted adoption programs.
- 7) Bingo Animal Stats: (YTD: 01/01/17 11/06/17)
 - a. Black Animals = 192
 - b. Senior Animals = 51
 - c. Long Term = 65
- 8) Private Cremation Stats:
 - a. YTD: 01/01/17 11/06/17 = 47 private cremations
 - b. 2016 = 19 private cremations
- 9) Microchips Sold:
 - a. 06/01/17 (start date) -11/06/17 = 53 microchips sold
 - b. Michelson Grant Offered Free Microchips (as of 11/06/17) = 84 Free
 - c. Registrations/County Licenses Sold YTD as of 11/06/17 = 350 licenses

Hurricane Harvey

Approval of Extended Animal Holding Period

Kathy Barroso, CEO, approved extending the stray hold period of impounded animals from three (3) days to fourteen (14) days. This extension applied to animals impounded between 08/25/17 and 09/02/17. This date range includes the day before the storm, as citizens made storm preparations, and extended through the end of the week post storm. This decision allowed pet owners effected by Hurricane Harvey ample time to search and inquire about their displaced pet(s).

Animal Intake and Capacity Management

The Animal Resource Center (ARC) impounded 106 animals between 08/25/17 and 09/02/17. Between 08/25/17 and 09/16/17 there were 45 animals returned to their owners. The Memo of Understanding (MOU) with the <u>American Society for the Prevention of Cruelty to Animals</u> (ASPCA) was activated and the ASPCA transferred 121 pre-storm animals to north Texas areas to create room for incoming animals.

Approval to Waive Animal Impound Fees

Kathy Barroso, CEO, approved to waive the animal impound fees if the following criteria was met:

- The animal was impounded between 08/25/17 and 09/02/17 and
- The owner redeemed within the 14 day extended stray hold period.

Donations

The ARC served as a community distribution center of dog/cat food, cat litter, beds, toys for anyone in need.

National Adopt A Senior Dog Month



Post Harvey - Distribution Center for pet supplies

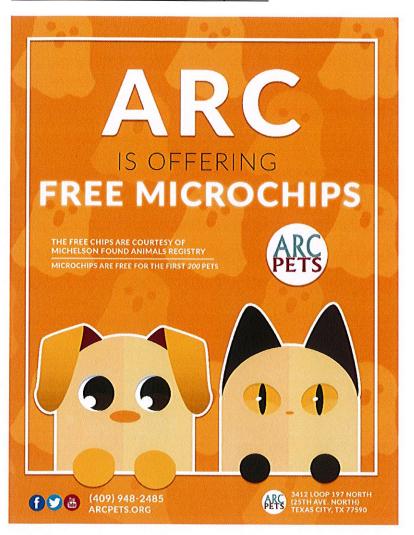




Harvey Foster Plea



Michelson Found Animals Microchip Grant



Animal Services Advisory Committee November 2017 Item #5 Financial Report for September 2017 and Review of Fund Balance Reserve

Animal Services - Field Operations Revenue and Expenses Actual versus Budget with Variance Annual September 30, 2017

Revenue 209,309.00 211,951.00 (2,642.00) County Revenue 209,309.00 211,951.00 County Revenue 209,309.00 291,9126 County Revenue 209,309.00 291,9126 County Revenue 209,309.88 65,539.00 291,9126 County Revenue 209,409.88 207,490.00 291,9126 County Revenue 209,409.88 209,409.00 209,409.88 209,409.00 209,409.48 209	<u>Annual</u> <u>Budget</u>	PTD <u>Actual</u> 9/30/2017	PTD Budget 9/30/2017	<u>Variance</u>		<u>YTD</u> <u>Actual</u> 9/30/2017	<u>YTD</u> <u>Budget</u> 9/30/2017	Variance
Expenses Expenses Expense Ex					Revenue			
Total Revenue Total Revenu	211,951.00	17,443.00	17,663.00	(220.00)	County Revenue	209,309.00	211,951.00	(2,642.00)
Total Revenue Total Revenu		5,681.74	5,462.00	219.74	Animal Control / City Contract	69,680.98	65,539.00	4.141.98
165,989.00 9,698.88 13,832.00 4,133.12 Hourly Pay 136,797.74 165,989.00 29,191.26 12,000.00 441.04 1,000.00 558,96 Overtime 7,177.06 12,000.00 4,822.94 14,874.00 1,437.63 1,239.00 (198.63) Apa-Trime Hourly Pay 10,207.84 14,874.00 4,862.94 13,836.00 851.84 1,153.00 301.16 FICA Expense 111,080.64 13,836.00 2,755.36 906.00 0.23 75.00 74.77 SUTA 82.69 906.00 823.31 430.00 38.76 36.00 2,755.36 42.00 115.51 430.00 (115.51) 365.00 24.66 30.00 577.27 Employer Paid Health Insurance 18,890.22 21,943.00 305.27 7.235.00 429.50 603.00 173.50 Worker's Compensation Insurance Expense 5,605.78 7,235.00 1,629.22 4,752.00 280.80 396.00 115.20 Persion / Retirement 3,994.54 4,752.00	277,490.00	23,124.74	23,125.00	(0.26)	Total Revenue	278,989.98		
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3,000.00 0.00 250.00 Uniform Supplies (Field) 1,688.92 3,000.00 1,311.08 0.00 191.57 0.00 (191.57) Telephone 1,553.11 0.00 (1,553.11) 250.00 0.00 21.00 21.00 Travel, Local 0.00 250.00 250.00 750.00 0.00 62.00 62.00 Training, Local 439.48 750.00 310.52 2,000.00 0.00 167.00 167.00 Training, Out of Town 751.74 2,000.00 1,248.26 250.00 0.00 21.00 Maint/Repair, Equipment 0.00 250.00 250.00 3,000.00 445.34 250.00 (195.34) Maint/Repair, Auto 2,362.87 3,000.00 637.13 8,500.00 681.61 708.00 26.39 Fuel 10,052.31 8,500.00 (1,552.31) 7,500.00 90.75 63.00 (277.5) Maint/Repair, Preventative, Auto 930.54 750.00 (180.54) 7,500.00 7.00 4					Operating Supplies (Field)	5,773.12	3,000.00	
0.00 191.57 0.00 (191.57) Telephone 1,553.11 0.00 (1,553.11) 250.00 0.00 21.00 21.00 Travel, Local 0.00 250.00 250.00 750.00 0.00 62.00 62.00 Training, Local 439.48 750.00 310.52 2,000.00 0.00 167.00 167.00 Training, Out of Town 751.74 2,000.00 1,248.26 250.00 0.00 21.00 Alant/Repair, Equipment 0.00 250.00 250.00 3,000.00 445.34 250.00 (195.34) Maint/Repair, Auto 2,362.87 3,000.00 637.13 8,500.00 681.61 708.00 26.39 Fuel 10,052.31 8,500.00 (1,552.31) 7,500.00 90.75 63.00 (27.75) Maint/Repair, Preventative, Auto 930.54 750.00 (180.54) 7,500.00 274.91 625.00 350.09 Insurance, Auto/Truck 3,299.03 7,500.00 4,200.97 500.00 7.					Uniform Supplies (Field)			
250.00 0.00 21.00 Travel, Local 0.00 250.00 250.00 750.00 0.00 62.00 62.00 Training, Local 439.48 750.00 310.52 2,000.00 0.00 167.00 167.00 Training, Out of Town 751.74 2,000.00 1,248.26 250.00 0.00 21.00 Maint/Repair, Equipment 0.00 250.00 250.00 3,000.00 445.34 250.00 (195.34) Maint/Repair, Auto 2,362.87 3,000.00 637.13 8,500.00 681.61 708.00 26.39 Fuel 10,052.31 8,500.00 (1,552.31) 7,500.00 90.75 63.00 (27.75) Maint/Repair, Preventative, Auto 930.54 750.00 (180.54) 7,500.00 274.91 625.00 350.09 Insurance, Auto/Truck 3,299.03 7,500.00 4,200.97 500.00 7.00 42.00 35.00 Newspaper Ads/Advertising 341.19 500.00 250.00 250.00 250.00 250.00 <td></td> <td></td> <td></td> <td>(191.57)</td> <td>Telephone</td> <td>1,553.11</td> <td></td> <td></td>				(191.57)	Telephone	1,553.11		
750.00 0.00 62.00 Fraining, Local 439.48 750.00 310.52 2,000.00 0.00 167.00 167.00 Training, Out of Town 751.74 2,000.00 1,248.26 250.00 0.00 21.00 21.00 Maint/Repair, Equipment 0.00 250.00 250.00 3,000.00 445.34 250.00 (195.34) Maint/Repair, Auto 2,362.87 3,000.00 637.13 8,500.00 681.61 708.00 26.39 Fuel 10,052.31 8,500.00 (1,552.31) 7,500.00 90.75 63.00 (27.75) Maint/Repair, Preventative, Auto 930.54 750.00 (180.54) 7,500.00 274.91 625.00 350.09 Insurance, Auto/Truck 3,299.03 7,500.00 4,200.97 500.00 7.00 42.00 35.00 Newspaper Ads/Advertising 341.19 500.00 158.81 250.00 0.00 22.00 22.00 Association Dues 250.00 250.00 0.00 4,560.00			21.00	21.00	Travel, Local	0.00		
2,000.00 0.00 167.00 167.00 Training, Out of Town 751.74 2,000.00 1,248.26 250.00 0.00 21.00 21.00 Maint/Repair, Equipment 0.00 250.00 250.00 3,000.00 445.34 250.00 (195.34) Maint/Repair, Auto 2,362.87 3,000.00 637.13 8,500.00 681.61 708.00 26.39 Fuel 10,052.31 8,500.00 (1,552.31) 750.00 90.75 63.00 (27.75) Maint/Repair, Preventative, Auto 930.54 750.00 (180.54) 7,500.00 274.91 625.00 350.09 Insurance, Auto/Truck 3,299.03 7,500.00 4,200.97 500.00 7.00 42.00 35.00 Newspaper Ads/Advertising 341.19 500.00 158.81 250.00 0.00 22.00 Association Dues 250.00 250.00 0.00 4,560.00 380.00 380.00 0.00 IT Software, Licenses, Intangibles 4,560.00 4,560.00 0.00 100.00 0.00 9.00 9.00 Professional Services 20.95				62.00	Training, Local	439.48		
250.00 0.00 21.00 Maint/Repair, Equipment 0.00 250.00 250.00 3,000.00 445.34 250.00 (195.34) Maint/Repair, Auto 2,362.87 3,000.00 637.13 8,500.00 681.61 708.00 26.39 Fuel 10,052.31 8,500.00 (1,552.31) 750.00 90.75 63.00 (27.75) Maint/Repair, Preventative, Auto 930.54 750.00 (180.54) 7,500.00 274.91 625.00 350.09 Insurance, Auto/Truck 3,299.03 7,500.00 4,200.97 500.00 7.00 42.00 35.00 Newspaper Ads/Advertising 341.19 500.00 158.81 250.00 0.00 22.00 Association Dues 250.00 250.00 0.00 4,560.00 380.00 380.00 0.00 IT Software, Licenses, Intangibles 4,560.00 4,560.00 79.05 277,490.00 17,935.50 23,125.00 5,189.50 Total Expenses 236,524.38 277,490.00 40,965.62				167.00	Training, Out of Town	751.74	2,000.00	
3,000.00 445.34 250.00 (195.34) Maint/Repair, Auto 2,362.87 3,000.00 637.13 8,500.00 681.61 708.00 26.39 Fuel 10,052.31 8,500.00 (1,552.31) 750.00 90.75 63.00 (27.75) Maint/Repair, Preventative, Auto 930.54 750.00 (180.54) 7,500.00 274.91 625.00 350.09 Insurance, Auto/Truck 3,299.03 7,500.00 4,200.97 500.00 7.00 42.00 35.00 Newspaper Ads/Advertising 341.19 500.00 158.81 250.00 0.00 22.00 Association Dues 250.00 250.00 0.00 4,560.00 380.00 380.00 0.00 IT Software, Licenses, Intangibles 4,560.00 4,560.00 79.05 277,490.00 17,935.50 23,125.00 5,189.50 Total Expenses 236,524.38 277,490.00 40,965.62			21.00	21.00	Maint/Repair, Equipment	0.00		
8,500.00 681.61 708.00 26.39 Fuel 10,052.31 8,500.00 (1,552.31) 750.00 90.75 63.00 (27.75) Maint/Repair, Preventative, Auto 930.54 750.00 (180.54) 7,500.00 274.91 625.00 350.09 Insurance, Auto/Truck 3,299.03 7,500.00 4,200.97 500.00 7.00 42.00 35.00 Newspaper Ads/Advertising 341.19 500.00 158.81 250.00 0.00 22.00 Association Dues 250.00 250.00 250.00 0.00 4,560.00 380.00 380.00 0.00 IT Software, Licenses, Intangibles 4,560.00 4,560.00 0.00 100.00 0.00 9.00 9.00 Professional Services 20.95 100.00 79.05 277,490.00 17,935.50 23,125.00 5,189.50 Total Expenses 236,524.38 277,490.00 40,965.62				(195.34)	Maint/Repair, Auto	2,362.87		
750.00 90.75 63.00 (27.75) Maint/Repair, Preventative, Auto 930.54 750.00 (180.54) 7,500.00 274.91 625.00 350.09 Insurance, Auto/Truck 3,299.03 7,500.00 4,200.97 500.00 7.00 42.00 35.00 Newspaper Ads/Advertising 341.19 500.00 158.81 250.00 0.00 22.00 Association Dues 250.00 250.00 0.00 4,560.00 380.00 380.00 0.00 IT Software, Licenses, Intangibles 4,560.00 4,560.00 0.00 100.00 0.00 9.00 9.00 Professional Services 20.95 100.00 79.05 277,490.00 17,935.50 23,125.00 5,189.50 Total Expenses 236,524.38 277,490.00 40,965.62			708.00	26.39	Fuel	10,052.31		
7,500.00 274.91 625.00 350.09 Insurance, Auto/Truck 3,299.03 7,500.00 4,200.97 500.00 7.00 42.00 35.00 Newspaper Ads/Advertising 341.19 500.00 158.81 250.00 0.00 22.00 22.00 Association Dues 250.00 250.00 0.00 4,560.00 380.00 380.00 0.00 IT Software, Licenses, Intangibles 4,560.00 4,560.00 0.00 100.00 0.00 9.00 9.00 Professional Services 20.95 100.00 79.05 277,490.00 17,935.50 23,125.00 5,189.50 Total Expenses 236,524.38 277,490.00 40,965.62				(27.75)	Maint/Repair, Preventative, Auto	930.54		
500.00 7.00 42.00 35.00 Newspaper Ads/Advertising 341.19 500.00 158.81 250.00 0.00 22.00 22.00 Association Dues 250.00 250.00 0.00 4,560.00 380.00 380.00 0.00 IT Software, Licenses, Intangibles 4,560.00 4,560.00 0.00 100.00 0.00 9.00 9.00 Professional Services 20.95 100.00 79.05 277,490.00 17,935.50 23,125.00 5,189.50 Total Expenses 236,524.38 277,490.00 40,965.62						3,299.03	7,500.00	
250.00 0.00 22.00 Association Dues 250.00 250.00 0.00 4,560.00 380.00 380.00 0.00 IT Software, Licenses, Intangibles 4,560.00 4,560.00 0.00 100.00 0.00 9.00 9.00 Professional Services 20.95 100.00 79.05 277,490.00 17,935.50 23,125.00 5,189.50 Total Expenses 236,524.38 277,490.00 40,965.62			42.00	35.00	Newspaper Ads/Advertising	341.19	500.00	
4,560.00 380.00 380.00 0.00 IT Software, Licenses, Intangibles 4,560.00 4,560.00 0.00 100.00 0.00 9.00 9.00 Professional Services 20.95 100.00 79.05 277,490.00 17,935.50 23,125.00 5,189.50 Total Expenses 236,524.38 277,490.00 40,965.62				22.00		250.00		
100.00 0.00 9.00 9.00 Professional Services 20.95 100.00 79.05 277,490.00 17,935.50 23,125.00 5,189.50 Total Expenses 236,524.38 277,490.00 40,965.62					IT Software, Licenses, Intangibles			
277,490.00 17,935.50 23,125.00 5,189.50 Total Expenses 236,524.38 277,490.00 40,965.62					Professional Services			79.05
0.00 5,189.24 0.00 5,189.24 Change in Net Assets 42,465.60 0.00 42,465.60	277,490.00	17,935.50	23,125.00	5,189.50	Total Expenses	236,524.38	277,490.00	40,965.62
	0.00	5,189.24	0.00	5,189.24	Change in Net Assets	42,465.60	0.00	42,465.60

Animal Services - Shelter Operations

Revenue and Expenses Actual versus Budget with Variance Annual September 30, 2017

<u>Annual</u>	PTD Actual	<u>PTD</u> <u>Budget</u>			<u>YTD</u> Actual	<u>YTD</u> Budget	
<u>Budget</u>	9/30/2017	9/30/2017	Variance		9/30/2017	9/30/2017	<u>Variance</u>
				Revenue			, ,
518,737.00	43,107.00	43,228.00	(121.00)	County Revenue	517,288.00	518,737.00	(1,449.00)
0.00	0.00	0.00	0.00	Miscellaneous Revenue	00.04		
5,000.00	480.00	417.00	63.00	Dog Tag, License, Retrieval	30.01	0.00	30.01
31,000.00	2,405.00	2,584.00	(179.00)	Animal Shelter/Redemption Fees	3,935.00	5,000.00	(1,065.00)
33,124.00	4,210.00	2,761.00	1,449.00	Animal Shelter/Fees - Fines	39,515.00	31,000.00	8,515.00
4,000.00	875.00	333.00	542.00	Animal Shelter/Fees - Fines Animal Shelter/Euthansia	37,877.75	33,124.00	4,753.75
1,000.00	0.00	84.00	(84.00)		7,819.00	4,000.00	3,819.00
85,000.00	3,915.00	7,083.00	(3,168.00)	Animal Shelter/Cat Cadaver Program	3,428.00	1,000.00	2,428.00
4,000.00	819.00	333.00	486.00	Animal Shelter/Adoptions	75,559.14	85,000.00	(9,440.86)
295,290.00	24,728.17	(1.5)(5)(5)(5)(5)(5)(5)(5)		Cremation Services	6,760.50	4,000.00	2,760.50
977,151.00		24,607.00	121.17	Animal Shelter/City Contracts	296,738.02	295,290.00	1,448.02
977,151.00	80,539.17	81,430.00	(890.83)	Total Revenue	988,950.42	977,151.00	11,799.42
				Expenses			
364,915.00	27,518.83	30,410.00	2,891.17	Hourly Pay	359,645.95	364,915.00	5,269.05
52,516.00	3,085.34	4,376.00	1,290.66	Part-Time Hourly Pay	39,247.78	52,516.00	13,268.22
31,933.00	2,254.30	2,661.00	406.70	FICA Expense	29,966.39	31,933.00	1,966.61
2,429.00	1.58	202.00	200.42	SUTA	340.96	2,429.00	2,088.04
980.00	103.68	82.00	(21.68)	Life Insurance Expense	1,339.20	980.00	(359.20)
803.00	67.35	67.00	(0.35)	Long Term Disab Coverage	886.28	803.00	(83.28)
58,058.00	3,682.62	4,838.00	1,155.38	Employer Paid Health Insurance	49,664.45	58,058.00	8,393.55
16,697.00	1,145.98	1,392.00	246.02	Worker's Compensation Insurance Expense	14,870.67	16,697.00	1,826.33
10,968.00	737.36	914.00	176.64	Pension / Retirement	10,370.42	10,968.00	597.58
1,500.00	126.00	125.00	(1.00)	Misc. Contract Services	621.00	1,500.00	879.00
0.00	4,511.25	0.00	(4,511.25)	Temporary Staffing	25,448.75	0.00	(25,448.75)
75,000.00	1,215.10	6,250.00	5,034.90	Neuter / Spay Contract	50,200.50	75,000.00	24,799.50
18,000.00	1,500.00	1,500.00	0.00	Veterinarian Contract	18,000.00	18,000.00	0.00
5,000.00	189.49	417.00	227.51	Office Supplies (Shelter)	4,255.10	5,000.00	744.90
44,000.00	2,407.89	3,667.00	1,259.11	Operating Supplies (Shelter)	56,950.16		
43,000.00	2,485.68	3,583.00	1,097.32	Pharmaceuticals - Animal Shelter		44,000.00	(12,950.16)
0.00	0.00	0.00	0.00	Printing Supplies (Shelter)	44,482.96 38.22	43,000.00	(1,482.96)
1,500.00	0.00	125.00	125.00	Uniform Supplies (Shelter)	776.66	0.00	(38.22)
23,000.00	1,365.00	1,917.00	552.00	Pet Food		1,500.00	723.34
1,100.00	20.74	92.00	71.26		24,080.00 705.61	23,000.00	(1,080.00)
1,100.00	20.74	92.00	/ 1.20	Postage	703.61	1,100.00	394.39

	PTD	PTD			YTD	YTD	
<u>Annual</u>	Actual	Budget			Actual	Budget	
<u>Budget</u>	9/30/2017	9/30/2017	Variance		9/30/2017	9/30/2017	Variance
4,500.00	384.49	375.00	(9.49)	Telephone	4,277.46	4,500.00	222.54
300.00	0.00	25.00	25.00	Travel, Local	100.42	300.00	199.58
500.00	0.00	42.00	42.00	Training, Local	258.00	500.00	242.00
750.00	718.16	62.00	(656.16)	Training, Out of Town	718.16	750.00	31.84
7,200.00	671.95	600.00	(71.95)	Rentals	8,085.75	7,200.00	(885.75)
199,692.00	16,641.59	16,641.00	(0.59)	Leases	199,699.01	199,692.00	(7.01)
1,600.00	0.00	133.00	133.00	Maint/Repair, Equipment	7,125.62	1,600.00	(5,525.62)
500.00	7.00	42.00	35.00	Newspaper Ads/Advertising	545.19	500.00	(45.19)
4,560.00	380.00	380.00	0.00	IT Software, Licenses, Intangibles	5,256.00	4,560.00	(696.00)
100.00	0.00	8.00	8.00	Professional Services	6.64	100.00	93.36
0.00	120.07	0.00	(120.07)	Animal Carcus Removal	451.42	0.00	(451.42)
2,050.00	168.87	171.00	2.13	Trash Removal	2,026.44	2,050.00	23.56
4,000.00	201.21	333.00	131.79	Service Charge - Credit Cards	5,355.63	4,000.00	(1,355.63)
0.00	0.00	0.00	0.00	Cashier Over/Short	40.00	0.00	(40.00)
977,151.00	71,711.53	81,430.00	9,718.47	Total Expenses	965,836.80	977,151.00	11,314.20
			1001			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,
0.00	8,827.64	0.00	8,827.64	Change in Net Assets	23,113.62	0.00	23,113.62
							1

Animal Services - Donations

Revenue and Expenses Actual versus Budget with Variance Annual September 30, 2017

Annual Budget	<u>PTD</u> <u>Actual</u> <u>9/30/2017</u>	<u>PTD</u> <u>Budget</u> <u>9/30/2017</u>	<u>Variance</u>	Revenue	<u>YTD</u> <u>Actual</u> <u>9/30/2017</u>	<u>YTD</u> <u>Budget</u> <u>9/30/2017</u>	<u>Variance</u>
0.00	25,160.00	0.00	25,160.00	ARC Donations	27,779.20	0.00	27,779.20
0.00 0.00 0.00 0.00	334.00 2,373.00 300.00 28,167.00	0.00 0.00 0.00 0.00	334.00 2,373.00 300.00 28,167.00	ARC Donations - Sponsor a Heart ARC Donations - Heal a Heart ARC Donations - Promotional Items Total Revenue Expenses	935.71 7,724.43 2,029.50 38,468.84	0.00 0.00 0.00 0.00	935.71 7,724.43 2,029.50 38,468.84
0.00 0.00 0.00	0.00 0.00 0.00 28,167.00	0.00 0.00 0.00	0.00 0.00 0.00 28,167.00	Misc. Contract Services Tangible Reinforcements, Outreach, Incentives, etc. Total Expenses Change in Net Assets	1,820.04 824.57 2,644.61 35,824.23	0.00 0.00 0.00	(1,820.04) (824.57) (2,644.61) 35,824.23

Animal Services Fund Balance Reserve Status as of 09.30.17

Field Services:	
Beginning Fund Balance @ 9/30/16	\$191,194
FY17 YTD Surplus / (Loss)	\$42,466
Total Field Services Fund Balance @ 09.30.17	\$233,660
Shelter Services:	
Beginning Fund Balance @ 9/30/16	\$29,747
FY17 YTD Surplus / (Loss)	\$23,114
Total Shelter Services Fund Balance @ 09.30.17	\$52,861
Donations: Beginning Fund Balance @ 9/30/16 FY17 YTD Surplus / (Loss)	\$39,263 \$35,824
Total Donations Fund Balance @ 09.30.17	\$75,087
Summary:	
Field	\$233,660
Shelter	\$52,861
Donations	\$75,087
Summary Fund Balance @ 09.30.17	\$361,607

Animal Services Advisory Committee November 2017 Item #6 Update on Status of Spay/Neuter Contracts and Discussion of Next Steps

Animal Services Advisory Committee November 2017 Item #7 Comparative Data Summary (2017-2016) (Intake and Dispositions)

Galveston County Animal Resource Center Comparative Data Summary FY2017

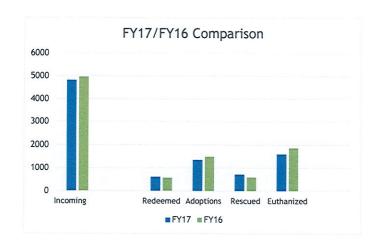
	0	

Oct	%	Nov	%	Dec	%	Jan	%	Feb	%	Mar	%	Apr	%	May	%	Jun	%	Jul	%	Aug	%	Sep	%
435		372		382		402		371		416		385		441		449		393		373		402	
															TILL.	ALC: N				1.5			
44	10%	53	14%	50	13%	44	11%	47	13%	76	18%	52	14%	54	12%	33	7%	60	15%	32	9%	66	16%
111	26%	109	29%	135	35%	134	33%	122	33%	146	35%	103	27%	100	23%	148	33%	95	24%	96	26%		15%
32	7%	33	9%	50	13%	66	16%	62	17%	80	19%	38	10%	53	12%	24	5%			32			49%
199	46%	155	42%	136	36%	129	32%	96	26%	94	23%	113	29%	152								92	23%
	435 44 111 32	435 44 10% 111 26% 32 7%	435 372 44 10% 53 111 26% 109 32 7% 33	435 372 44 10% 53 14% 111 26% 109 29% 32 7% 33 9%	435 372 382 44 10% 53 14% 50 111 26% 109 29% 135 32 7% 33 9% 50	435 372 382 44 10% 53 14% 50 13% 111 26% 109 29% 135 35% 32 7% 33 9% 50 13%	435 372 382 402 44 10% 53 14% 50 13% 44 111 26% 109 29% 135 35% 134 32 7% 33 9% 50 13% 66	435 372 382 402 44 10% 53 14% 50 13% 44 11% 111 26% 109 29% 135 35% 134 33% 32 7% 33 9% 50 13% 66 16%	435 372 382 402 371 44 10% 53 14% 50 13% 44 11% 47 111 26% 109 29% 135 35% 134 33% 122 32 7% 33 9% 50 13% 66 16% 62	435 372 382 402 371 44 10% 53 14% 50 13% 44 11% 47 13% 111 26% 109 29% 135 35% 134 33% 122 33% 32 7% 33 9% 50 13% 66 16% 62 17%	435 372 382 402 371 416 44 10% 53 14% 50 13% 44 11% 47 13% 76 111 26% 109 29% 135 35% 134 33% 122 33% 146 32 7% 33 9% 50 13% 66 16% 62 17% 80	435 372 382 402 371 416 44 10% 53 14% 50 13% 44 11% 47 13% 76 18% 111 26% 109 29% 135 35% 134 33% 122 33% 146 35% 32 7% 33 9% 50 13% 66 16% 62 17% 80 19%	435 372 382 402 371 416 385 44 10% 53 14% 50 13% 44 11% 47 13% 76 18% 52 111 26% 109 29% 135 35% 134 33% 122 33% 146 35% 103 32 7% 33 9% 50 13% 66 16% 62 17% 80 19% 38	435 372 382 402 371 416 385 44 10% 53 14% 50 13% 44 11% 47 13% 76 18% 52 14% 111 26% 109 29% 135 35% 134 33% 122 33% 146 35% 103 27% 32 7% 33 9% 50 13% 66 16% 62 17% 80 19% 38 10%	435 372 382 402 371 416 385 441 44 10% 53 14% 50 13% 44 11% 47 13% 76 18% 52 14% 54 111 26% 109 29% 135 35% 134 33% 122 33% 146 35% 103 27% 100 32 7% 33 9% 50 13% 66 16% 62 17% 80 19% 38 10% 53	435 372 382 402 371 416 385 441 44 10% 53 14% 50 13% 44 11% 47 13% 76 18% 52 14% 54 12% 111 26% 109 29% 135 35% 134 33% 122 33% 146 35% 103 27% 100 23% 32 7% 33 9% 50 13% 66 16% 62 17% 80 19% 38 10% 53 12%	435 372 382 402 371 416 385 441 449 44 10% 53 14% 50 13% 44 11% 47 13% 76 18% 52 14% 54 12% 33 111 26% 109 29% 135 35% 134 33% 122 33% 146 35% 103 27% 100 23% 148 32 7% 33 9% 50 13% 66 16% 62 17% 80 19% 38 10% 53 12% 24	435 372 382 402 371 416 385 441 449 449 444 10% 53 14% 50 13% 44 11% 47 13% 76 18% 52 14% 54 12% 33 7% 111 26% 109 29% 135 35% 134 33% 122 33% 146 35% 103 27% 100 23% 148 33% 32 7% 33 9% 50 13% 66 16% 62 17% 80 19% 38 10% 53 12% 24 5%	435 372 382 402 371 416 385 441 449 393 44 10% 53 14% 50 13% 44 11% 47 13% 76 18% 52 14% 54 12% 33 7% 60 111 26% 109 29% 135 35% 134 33% 122 33% 146 35% 103 27% 100 23% 148 33% 95 32 7% 33 9% 50 13% 66 16% 62 17% 80 19% 38 10% 53 12% 24 5% 55	435 372 382 402 371 416 385 441 449 393 444 10% 53 14% 50 13% 44 11% 47 13% 76 18% 52 14% 54 12% 33 7% 60 15% 111 26% 109 29% 135 35% 134 33% 122 33% 146 35% 103 27% 100 23% 148 33% 95 24% 32 7% 33 9% 50 13% 66 16% 62 17% 80 19% 38 10% 53 12% 24 5% 55 14%	435 372 382 402 371 416 385 441 449 393 373 44 10% 53 14% 50 13% 44 11% 47 13% 76 18% 52 14% 54 12% 33 7% 60 15% 32 111 26% 109 29% 135 35% 134 33% 122 33% 146 35% 103 27% 100 23% 148 33% 95 24% 96 32 7% 33 9% 50 13% 66 16% 62 17% 80 19% 38 10% 53 12% 24 5% 55 14% 32	435 372 382 402 371 416 385 441 449 393 373 373 44 10% 53 14% 50 13% 44 11% 47 13% 76 18% 52 14% 54 12% 33 7% 60 15% 32 9% 111 26% 109 29% 135 35% 134 33% 122 33% 146 35% 103 27% 100 23% 148 33% 95 24% 96 26% 32 7% 33 9% 50 13% 66 16% 62 17% 80 19% 38 10% 53 12% 24 5% 55 14% 32 9% 100 100 100 100 100 100 100 100 100 10	435 372 382 402 371 416 385 441 449 393 373 402 44 10% 53 14% 50 13% 44 11% 47 13% 76 18% 52 14% 54 12% 33 7% 60 15% 32 9% 66 111 26% 109 29% 135 35% 134 33% 122 33% 146 35% 103 27% 100 23% 148 33% 95 24% 96 26% 59 32 7% 33 9% 50 13% 66 62 17% 80 19% 38 10% 53 12% 24 5% 55 14% 32 9% 195

Summ	nary FY17	agin v
Incoming	4,821	
Redeemed	611	13%
Adoptions	1,358	28%
Rescued	720	15%
Euthanized	1,612	33%

Summ	ary FY16	
Incoming	4,977	
Redeemed	580	12%
Adoptions	1,500	30%
Rescued	602	12%
Euthanized	1,875	38%

Net Change								
Incoming	(156)	-3%						
Redeemed	31	5%						
Adoptions	(142)	-9.5%						
Rescued	118	20%						
Euthanized	(263)	-14%						



Galveston County Health District



Animal Services Division

Animal Resource Center - YTD Report by Jurisdiction

October 2016 - September 2017

	Incomin	g Animals	Outgoing Animals-Disposition Method											
Jurisdiction	Incoming Field	Incoming Shelter	Adoptions	Foster	Rescued by Group	Redeemed by Citizen	Escaped	Euthanized	Euthanasia Request by Owner	Disposal Request	Quarantine Return	Died in Care	Dead on Arrival	
Bayou Vista	7	17	10	0	1	5	0	8	1	1	0	0	0	
Clear Lake Shores	0	0	0	0	0	0	0	0	0	0	0	0	0	
Dickinson	0	26	6	0	1	0	0	0	16	2	0	0	0	
Hitchcock	147	107	70	8	38	37	0	88	6	3	0	0	0	
Kemah	34	27	7	0	5	13	0	35	4	0	0	0	0	
La Marque	435	255	163	25	80	108	0	258	6	39	0	0	0	
Santa Fe	3	16	3	0	5	2	0	230		33	0	9	0	
Texas City	1308	1161	726	181	380	287	0	797	49	23	0	40	0	
Tiki Island	2	0	0	0	0	0	0	737	0	0	0	40	0	
Unincorporated	704	572	373	66	210	159	0	422	42	19	0	- 0	0	
Totals	2,640	2,181	1,358	280	720	611	0	1,612	129	89	0	61	0	

Euthanasia Breakdown

	A	ggress	_	Beh	avior I	ssue	Healt	th Con	dition		Illness			Injured	1	Ti	me/Spa	ace	Feral Cat
Jurisdiction	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	
Bayou Vista	1			1	2			2					1 43	1	1	1 74			1
Clear Lake Shores	Shidan	Topics of	SOCIAL S	2592		20310			66356	BONS	in suit	SUSTAINS.	nestudio	BACKER!	84.000	TE SERVI	225X	0.0000000	
Dickinson	Service Co.	SHEED		Tion in		150000	P. S. CO.	Ri 1725		1000		7455	Jam'n S	(September 1)	Market II	2003	100/100	Section 2	
Hitchcock	11	1		10	6		9	6	2	7	20		2	1		4			9
Kemah	1	2	1	2	4	1	3	1	110		8	1		2	1				10
La Marque	18	2		32	10	100	32	17	4	16	21	- 1150	6	10	1	13			76
Santa Fe	1		E THE	N. SOUNT	militally.		Mary Mr.	Ole Ge	SWAR	We call	5080	SAN NO.	148/40	100	1	VIV 3	marking.	A 188	A STATE OF THE REAL PROPERTY.
Texas City	52	7	-	103	56		72	87	4	41	143	11	16	26	9	10			160
Tiki Island					1		4711	1											
Unincorporated	53	4	5	42	16	1	46	39	2	17	57	5	4	12	1	11	V5.		107
Totals	137	16	5	190	95	1	162	153	12	81	249	17	28	52	13	38	0	0	363

Euthanasia Totals						
Dogs	636					
Cats	928					
Other	48					
Grand Total	1,612					

ACO Activities

Jurisdiction	Calls Received	Avg Response Time	Assist Law Enforcement	Bite Reports	Carcass Retrieval	Contained by Citizen or Trap	Other	Owner Surrender	Sick or Injured	Stray	Transport	Trap Drop off/Pick up	Unrestrain/ Property	Welfare Check or Neglect	Wildlife Assist
Bayou Vista	27	0:44	0	3	0	0	0	0	0	9	0	0	0	14	1
Hitchcock	340	0:48	4	12	0	20	0	0	15	208	0	5	1	58	17
Kemah	87	1:04	3	2	0	13	0	0	7	18	0	0	0	11	33
La Marque	1,113	0:46	11	24	36	81	1	0	36	604	43	11	2	163	100
Texas City	191	0:15	0	0	0	0	0	0	0	0	191	0	0	103	100
Tiki Island	6	0:41	0	0	0	2	0	0	0	0	1	0	0	0	3
Unincorporated	2,013	0:41	19	81	0	167	1	0	55	1,223	21	10	· ·	239	124
Totals	3,777	0:42	37	122	36	283	2	0	113	2,062	316	34	9	485	278

Additional Information

Jurisdiction	Quarantines	Citations Issued	Notices Issued	Registration
Bayou Vista	2	0	4	2
Hitchcock	15	31	39	18
Kemah	3	1	1	5
La Marque	24	175	137	38
Texas City	47	4	0	113
Tiki Island	0	0	0	0
Unincorporated	80	429	260	120
Totals	171	640	441	296

Notes:

1st Quarter
Physical Count of animals at ARC on 10/31/16: 224

Physical Count of animals at ARC on 11/30/16: 214 Physical Count of animals at ARC on 12/31/16: 191 2nd Quarter

Physical Count of animals at ARC on 1/31/17: 188 Physical Count of animals at ARC on 2/28/17: 198 Physical Count of animals at ARC on 3/31/17: 168 3rd Quarter

Physical Count of animals at ARC on 4/30/17: 197 Physical Count of animals at ARC on 5/31/17: 179 Physical Count of animals at ARC on 6/30/17: 229 4th Quarter

Physical Count of animals at ARC on 7/31/17: 218 Physical Count of animals at ARC on 8/31/17: 244 Physical Count of animals at ARC on 9/30/17: 185

Animal Services Advisory Committee November 2017 Item #8 Update from Animal Services Advisory Committee Members

Animal Services Advisory Committee November 2017 Item #9 Public Comments