



COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

AGENDA

Thursday, February 1, 2018 – 12:00 PM
(January Meeting)

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERICK (*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE GOVERNING BOARD. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

PROCEED TO BOTTOM OF THIS DOCUMENT FOR APPEARANCE & EXECUTIVE SESSION GUIDELINES

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding contact the Administrative Office at 9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City 77591 (409) 949-3406.

ANY MEMBERS NEEDING TO BE REACHED DURING THE MEETING MAY BE CONTACTED AT 409-938-2288

REGULARLY SCHEDULED MEETING

Meeting Called to Order

- *Item #1 Agenda
- *Item #2**ACTION** Excused Absence(s)
- *Item #3**ACTION** Consider for Approval December 7, 2017 Minutes
- *Item #4 Informational Report
- Dress Code Policy
- *Item #5**ACTION** Consider for Approval the Quarterly Investment Report
- Item #6**EXECUTIVE SESSION** **Texas Government Code Section 551.071, Consultation with Attorney: the Coastal Health & Wellness Governing Board will enter into an executive session as permitted under the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.071 of the Government Code: to seek the advice of its attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the Coastal Health & Wellness under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act relating to 17-CV-00109, United States of America, ex rel. Tammy Lynn Babcock and Malek Bohsali v. Coastal Health & Wellness, and Galveston County Health District.**
- Item #7 Reconvene Regular Open Meeting
- Item #8**ACTION** Recognizing the Retirement of Richard Randolph, DDS
- Item #9**ACTION** Recognizing the Retirement of Florinda Suayan
- Item #10 Executive Report
- Item #11**ACTION** Consider for Approval Financial Committee Report (November & December 2017)
- Item #12**ACTION** Consider for Approval Quarterly Compliance Report

Item #13ACTION Consider for Approval Quarterly Visits and Collections Report Including a Breakdown by Payor Source for Recent New Patients

Item #14ACTION Consider Re-Privileging of Coastal Health & Wellness
- Abdul-Aziz Alhassan, MD, Medical Director
- Beverly Foster, DDS, MHA, Dental Director
- Bang G. Nguyen, DDS

Item #15ACTION Consider for Approval Privileging Rights for Unsil Keiser, DDS

Adjournment

Tentative Next Meeting: March 1, 2018

Appearances before Governing Board

A citizen desiring to make comment to the Board shall submit a written request to the Executive Director by noon on the Thursday preceding the Thursday Board meeting. A statement of the nature of the matter to be considered shall accompany the request. The Executive Director shall include the requested appearance on the agenda, and the person shall be heard if he or she appears.

Executive Sessions

When listed, an Executive Session may be held by the Governing Board in accordance with the Texas Open Meetings Act. An Executive Session is authorized under the Open Meetings Act pursuant to one or more the following exceptions: Tex. Gov't Code §§ 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding a prospective gift or donation), 551.074 (personnel matters), 551.0745 (personnel matters affecting Coastal Health & Wellness advisory body), 551.076 (deliberation regarding security devices or security audits), and/or 551.087 (deliberations regarding economic development negotiations). The Presiding Officer of the Governing Board shall announce the basis for the Executive Session prior to recessing into Executive Session. The Governing Board may only enter into Executive Session if such action is specifically noted on the posted agenda.

The Galveston County Health District's Boardroom is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact the Compliance Officer at 409-938-2213, or via e-mail at lwilliams@gchd.org at least 48 hours prior to the meeting so that appropriate arrangements can be made.



COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

**Governing Board
January 2017
Item #2
Excused Absence(s)**

1. Ms. Bustamante

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

January 2017

Item #3

Consider for Approval December 7, 2017 Minutes

**Coastal Health & Wellness
Governing Board Meeting
December 07, 2017**

Board Members

Present:

Dr. Howard
Jay Holland
David Delac
Mario Hernandez
Victoria Dougharty
Virginia Valentino
Jose Boix

Staff:

Mary McClure, Executive Director
Dr. Foster
Dr. Alhassan
Andrea Cortinas
Sandra Cuellar
Lea Williams
Tikeshia Thompson Rollins

Kathy Barroso, GCHD CEO
Pisa Ring
Laura Walker
Anthony Hernandez
Kristina Garcia
Michelle Peacock
Scott Packard
Mario Acosta

Excused Absence: Dorothy Goodman, Miroslava Bustamante

Unexcused Absence:

***Approval of Consent Agenda**

Upon a motion by Mario Hernandez, seconded by Virginia Valentino, Consent Agenda items one through four were unanimously approved.

Item #5 Executive Report

Mary McClure, Executive Director, presented the December 2017 Executive Report to the Board.

Item #6 Consider for Approval Financial Committee Report October 2017

Andrea Cortinas, Controller, asked the Board to consider for approval financial committee report for October 2017. Andrea informed the Board that the MTD increase in Fund Balance of \$69, 231. Revenues were \$1,230,530 higher than budgeted this month. MTD revenues related to Self Pay, Private Insurance, Medicaid, Medicare and Contract Revenues were all higher than budgeted due to recording Receivables. HHS Grant revenue is over budget MTD \$34,658 due to draw downs for QI 16 and DSHS II funds that were expended. YTD revenues are \$4,612,890 higher than budgeted due to recording of AR balances. Private Insurance, Self Pay, Medicaid, Medicare and Contract Revenue are higher than budgeted, while Title V is on target for new contract effective 9/1/17. Expenses were (\$1,161,299 higher MTD than budgeted due to the recording of Bad Debt Expense, and are (\$4,053,406) higher YTD than budgeted, but are offset by savings in personnel. YTD increase in fund balance of \$69,231. Total fund balance \$4,775,665 as of 10/31/17. Jose Boix suggested that the target number for HRSA be added to the unduplicated patient graph. Upon a motion made by Mario Hernandez, second by Virginia Valentino, the consideration was unanimously approved by the Board.

Item #7 Consider for Approval the Coastal Health & Wellness Reserved Funds Balance

Andrea Cortinas, Controller, asked the Board to consider for approval the Coastal Health & Wellness Reserved Funds Balance. Andrea informed the Board that \$4,388,977 was approved last year, \$166,083 was taken out for IT expenditures (equipment, software, & consultant services), and \$483,540 was added for additional reserves which gives a revised balance of \$4,706,434. Andrea also pointed out that of the \$4,706,434, \$203,097 will be IT expenditures and the bulk will be shared IT expenses with the United Board of Health and fifty percent will be the Coastal Health & Wellness share. Also, there were some place

holders for the desk top pc's and increasing computer speed. \$240,885 was proposed for Medical and Dental equipment/replacement, \$750,000 reserved for the Galveston clinic renovation, 12,750 for furniture/fixtures/remodel for Texas City area, and \$52,540 the one time supplemental payout. This give the total amount in reserved expenditures of \$1,259,272. We are increasing our operating reserves \$3,160,000 and that leaves \$287,162 in unreserved. Upon a motion made by Jay Holland, second by Jose Boix, the consideration was unanimously approved by the Board.

Adjournment

A motion to adjourn was made by Virginia Valentino, seconded by Jay Holland. The Board adjourned at 12:30 p.m.

<u>Milton Howard, DDS</u>	<u>Virginia Valentino</u>
Chair	Secretary/Treasurer
2-1-2018	2-1-2018
Date	Date

**Governing Board
January 2017
Item #4
Informational Report**

- **Dress Code Policy**

Dress Code

Audience

This policy applies to all Galveston County Health District, Galveston Area Ambulance Authority, Coastal Health & Wellness (collectively “the District”) employees, volunteers, temporaries, and contractors.

Policy

Employees are required to maintain a professional appearance and public image at all times and are expected to report to work neat, clean, well-groomed, and dressed in appropriate attire for their job functions. In addition, employee identification badges are to be visibly worn at all times while in the workplace and while conducting Health District business outside of the workplace.

General Staff

Most employees are considered *general staff*. However, due to business needs, there are more specific dress requirements in certain areas such as EMS, Animal Services, Air & Water Pollution Control Services, Environmental Services, and the Coastal Health & Wellness Medical and Dental Clinics.

General staff are required to dress in business casual attire. Business casual attire is clothing such as casual pants, skirts, or dresses and button down shirts, polo shirts, or sweaters.

Examples of Unacceptable Attire

This is not an all-inclusive list and other things may be prohibited if found to be offensive or inappropriate for the workplace. In addition, each Program Manager may have additional requirements for staff.

The following is a list of items which are considered unacceptable (not all-inclusive) for general staff:

- Torn, dirty, or frayed clothing
- Any clothing that has unapproved and unofficial words, terms, pictures, or logos
- Sweatpants, exercise pants, shorts, overalls, leggings, and any spandex or other form-fitting pants such as people wear for biking
- Excessively tight or short skirts, sun dresses, beach dresses, and spaghetti-strap dresses
- Tank tops or t-shirts (unless worn under another blouse, shirt, jacket, or dress). A t-shirt is defined as collarless short-sleeved or sleeveless usually cotton undershirt or outer shirt of similar design.
- Midriff tops and sweatshirts
- Dress or casual shirts that are see-through or excessively low cut
- Thongs, flip-flops, slippers, athletic shoes (i.e. running or tennis shoes), Crocs
- Hats
- Jeans of any color

Personal Appearance

Jewelry, piercings, make-up, perfume, and cologne should be worn in good taste and moderation. *Some employees and clients may be allergic to chemicals in perfumes and make-up, so wear these substances with restraint.* Body modification that may be offensive to the public including excessive visible body piercing and tattoos may have to be covered. Please contact your supervisor for specific departmental expectations or if you have questions.

Fridays

Each program or service area may designate an alternate dress policy on Friday as long as it is professional, uniform, and submitted in writing to Human Resources for executive management consideration.

Alternate Dress Code for Business Purposes

Programs or service areas may require an alternate Monday through Friday dress code due to safety reasons, business need, or the nature of job functions. Alternate dress codes must be submitted in writing to Human Resources for executive management consideration. Once approved by executive management, the approved alternate dress code will be posted on the employee intranet site.

Exceptions

Employees needing to request an exception to the Dress Code policy for any reason are to put their request in writing to the Human Resource Director for executive management consideration.

Supervisor Responsibilities

Supervisors are responsible for:

- communicating program specific expectations to assigned employees;
- providing feedback (which may include corrective action) to employees who fail to adhere to the approved dress code; and
- developing and submitting a request for an alternate dress code that meets the business needs of the program or service area (if needed).

Violation

Violation of this policy may result in appropriate corrective disciplinary action, up to and including termination of employment.

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

**Governing Board
January 2017
Item #5
Consider for Approval the Quarterly
Investment Report**

**Coastal Health & Wellness
Investment Report
For the period ending December 31, 2017**

Coastal Health & Wellness	Money Market Account		
	October	November	December
Beginning Balance	\$5,031,617	\$4,931,637	\$5,049,341
Deposits	353,000	625,800	0
Withdrawals	(455,000)	(510,000)	(1,516,000)
Interest Earned	2,019	1,904	1,619
Ending Balance	\$4,931,637	\$5,049,341	\$3,534,960
Current Annual Yield	0.50%	0.50%	0.50%
Previous Quarter Yield (7/2017 to 9/2017)	0.50%	0.50%	0.50%

Tex Pool Investments		
October	November	December
\$10,104	\$10,113	\$10,122
0	0	1,000,000
0	0	0
9	9	892
\$10,113	\$10,122	\$1,011,013
1.032%	1.051%	1.176%
0.971%	0.999%	1.015%

FY18 Summary	Interest Earned	Avg Balance	Yield
October 1, 2017 to December 31, 2017	\$6,452	4,711,676	0.14%
YTD Totals	\$6,452	\$4,711,676	0.14%

Coastal Health & Wellness	Q1	Q2	Q3	Q4	YTD Comparison
Interest Yield Year to Year Comparison	Oct 1-Dec 31	Jan 1-Mar 31	Apr 1-June 30	Jul 1-Sept 30	Total as of 9/30
FY2015	0.19%	0.18%	0.19%	0.19%	0.75%
FY2016	0.13%	0.12%	0.12%	0.13%	0.50%
FY2017	0.13%	0.12%	0.12%	0.13%	0.50%
FY2018 (Current year)	0.14%				0.14%

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**Governing Board
January 2017
Item #6
EXECUTIVE SESSION**

Texas Government Code Section 551.071, Consultation with Attorney: the Coastal Health & Wellness Governing Board will enter into an executive session as permitted under the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.071 of the Government Code: to seek the advice of its attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the Coastal Health & Wellness under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act relating to 17-CV-00109, United States of America, ex rel. Tammy Lynn Babcock and Malek Bohsali v. Coastal Health & Wellness, and Galveston County Health District.

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**Governing Board
January 2017
Item #7
Reconvene Regular Open Meeting**

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

January 2017

Item #/8

Recognizing the Retirement of Richard Randolph, DDS

Resolution Recognizing Richard Bernard Randolph, DDS, Dentist III Contributions to Patients in Galveston County

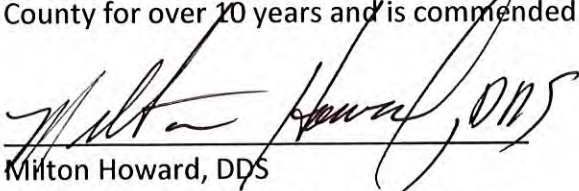


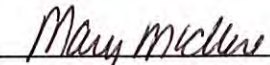
WHEREAS, Richard Bernard Randolph, was hired as a Dentist in January 2007 with the former 4C's Clinic;

WHEREAS, in April 2015, he was promoted to Dentist III with Coastal Health & Wellness;

WHEREAS, over 10 years until February 1, 2018, Richard Bernard Randolph has been instrumental in providing quality care for the patients of Galveston County;

THEREFORE, be it resolved by action of the Coastal Health & Wellness Governing Board on February 1, 2018, that Richard Bernard Randolph, has contributed significantly to improving the public's health in Galveston County for over 10 years and is commended for exceptional public service and health care.


Milton Howard, DDS
Chairperson, Coastal Health & Wellness
Governing Board


Mary McClure, CPC
Executive Director, Coastal Health &
Wellness

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

January 2017

Item #/9

Recognizing the Retirement of Florinda Suayan

Resolution Recognizing Florlinda C. Suayan, Medical Aide III Contributions to Patients in Galveston County



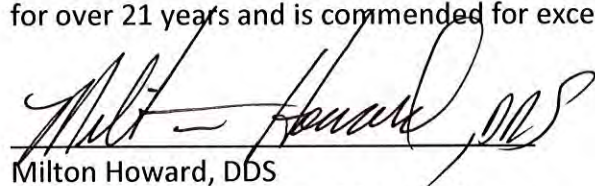
WHEREAS, Florlinda C. Suayan, was hired as a Medical Aide in August 1996 with the St. Mary's Health Center, with an assignment to work for the former 4C's Clinic;

WHEREAS, in September 2005, she was promoted to Medical Aide II with the former 4C's Clinic;


WHEREAS, in January 2012, she was promoted to Medical Aide III with Coastal Health & Wellness;

WHEREAS, over 21 years until February 1, 2018, Florlinda C. Suayan has been instrumental in providing quality care for the patients of Galveston County;

THEREFORE, be it resolved by action of the Coastal Health & Wellness Governing Board on February 1, 2018, that Florlinda C. Suayan, has contributed significantly to improving the public's health in Galveston County for over 21 years and is commended for exceptional public service and health care.



Milton Howard, DDS
Chairperson, Coastal Health & Wellness
Governing Board



Mary McClure, CPC
Executive Director, Coastal Health &
Wellness

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

**Governing Board
January 2017
Item #/10
Executive Report**



A monthly newsletter about Galveston County's Community Health Center, **Coastal Health & Wellness**.

CHW Highlights February as National Children's Dental Health Month

Tooth decay (cavities) is one of the most common chronic conditions of childhood in the United States. Untreated tooth decay can cause pain and infections that may lead to problems with eating, speaking, playing, and learning.

- About 1 of 5 (20%) children aged 5 to 11 years have at least one untreated decayed tooth.
- 1 of 7 (13%) adolescents aged 12 to 19 years have at least one untreated decayed tooth.
- The percentage of children and adolescents aged 5 to 19 years with untreated tooth decay is twice as high for those from low-income families (25%) compared with children from higher-income households (11%).

The good news is that tooth decay is preventable. Fluoride varnish, a high concentration fluoride coating that is painted on teeth, can prevent about one-third (33%) of decay in the primary (baby) teeth.

Children living in communities with fluoridated tap water have fewer decayed teeth than children who live in areas where their tap water is not fluoridated. Similarly, children who brush daily with fluoride toothpaste will have less tooth decay.

Applying dental sealants to the chewing surfaces of the back teeth is another way to prevent tooth decay. Studies in children show that sealants reduce decay in the permanent molars by 81% for 2 years after they are placed on the tooth and continue to be effective for 4 years after placement.

Here are some things you can do to ensure good oral health for your child:

- Protect your child's teeth with fluoride.
- Use fluoride toothpaste.
 - If your child is younger than age 6, watch your child brush their teeth. Make sure your child only uses a pea-sized amount of toothpaste and always spits it out rather than swallows it.
 - If your child is younger than age 2, do not use fluoride toothpaste unless your doctor or dentist tells you to.
- Talk to your pediatrician, family doctor, nurse, or dentist about putting fluoride varnish on your child's teeth as soon as the first tooth appears in the mouth.
- If your drinking water is not fluoridated, ask your dentist, family doctor, or pediatrician if your child needs oral fluoride supplements, like drops, tablets, or lozenges.
- Talk to your child's dentist about dental sealants. Sealants protect teeth from decay.
- Have your child visit a dentist for a first checkup by age 1, as recommended by the American Academy of Pediatrics.

Learn more about children's dental health from the Centers for Disease Control and Prevention and the American Dental Association.

CHILDREN'S DENTAL MONTH

Brush your teeth for at least **two minutes twice a day!**

To schedule a dentist appointment, call 409-938-2234

CHILDREN'S DENTAL MONTH

Coastal Health & Wellness provides dental services for **all ages!**

To schedule a dentist appointment, call 409-938-2234

CHILDREN'S DENTAL MONTH

The American Academy of Pediatric Dentistry recommends a dental check-up at least **twice a year** for most children.

To schedule a dentist appointment, call 409-938-2234

IT'S TIME TEXAS COMMUNITY CHALLENGE

JANUARY 8 - MARCH 4, 2018

ITTCOMMUNITYCHALLENGE.COM

By: Kathy Barroso
Chief Executive Officer

Are you looking for ways to eat healthier and be more active in 2018? Like most of us, one of your goals going into a new year probably centers on health. Even with great intentions, motivation to stay on track can fade with each new week.

The IT'S TIME TEXAS Community Challenge is a great way to stay on a healthier path while also helping your community compete for grant money and bragging rights!

The concept is simple. Individuals, schools and community leaders earn points for cities and towns by participating in healthy activities between January 8 and March 4, 2018. The online-based challenge is fun, easy and healthy!

Go to ittcommunitychallenge.com to register and select your community. This quick step will earn you an easy 500 points to kick off the challenge.

Some of the other ways for individuals to earn points include tracking physical activity and weight, watching a video about healthy living, hosting community events and taking healthy selfies. The selfies, worth 200 points each, simply show you participating in healthy activities or eating healthy!

Your community leaders also play a huge role in the effort. The mayor's pledge to participate is worth 10,000 points while the city council version earns 2,500 points. There are several

more ways for city representatives to earn points, including creating a mayor's challenge video, hosting community events and establishing a health collaborative.

School representatives can earn points for their city AND school district! Thousands of points are available for school boards, principals and teachers who sign pledges to participate. Healthy lesson plans and staff activities also earn points.

There are also points up for grabs for businesses, organizations and faith-based representatives. Pledges, healthy activities and events are the primary ways for these groups to earn points.

I mentioned bragging rights because it's a huge part of the idea behind the challenge. Who wouldn't want their community to be well-represented to the county and rest of the state?

Texas City dominated other Galveston County cities in the 2017 challenge and finished third in the state in the mid-size category. With nearly 1.2 million points, the city was leaps and bounds ahead of its nearest county competitor, Galveston, which had just over 40,000 points.

Whether you're participating as an individual or represent a city, school, organization or faith-based group, we are here to help! Check out www.gchd.org/challenge for more information about how to participate and contact information for assistance. While there, sign up to receive our Community Challenge tips and learn about healthy eating and exercise.

During the challenge, make our Facebook page a regular stop for weekly point updates by community and school.

Start earning points at www.ittcommunitychallenge.com.

It's time, Galveston County!

- REGISTER AND SELECT YOUR COMMUNITY FOR 500 POINTS**
- TAKE HEALTHY SELFIES FOR 200 POINTS EACH**
- TRACK YOUR PHYSICAL ACTIVITY FOR 50 POINTS UP TO 2 TIMES DAILY**
- WATCH THE LIVING HEALTHY VIDEO FOR 200 POINTS**
- TRACK YOUR WEIGHT FOR 100 POINTS WEEKLY**
- HOST A COMMUNITY EVENT FOR 250 POINTS**

STRESSED ABOUT RECOVERING FROM HURRICANE HARVEY?

Coastal Health & Wellness offers counseling sessions for adults and children.

For more information, call 409-938-2330 or 409-978-4216
COASTALHW.ORG

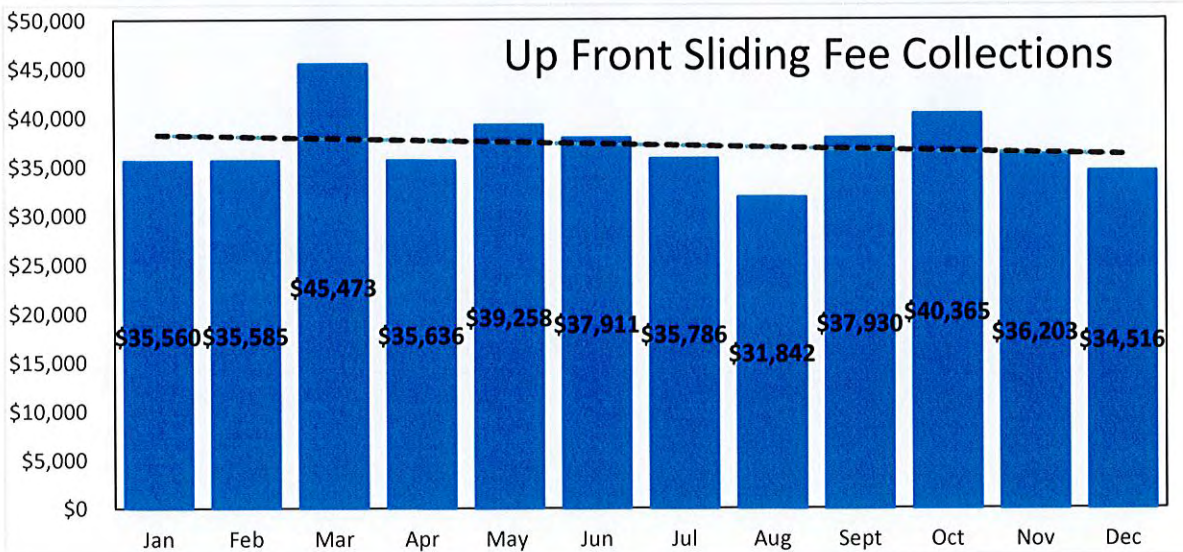
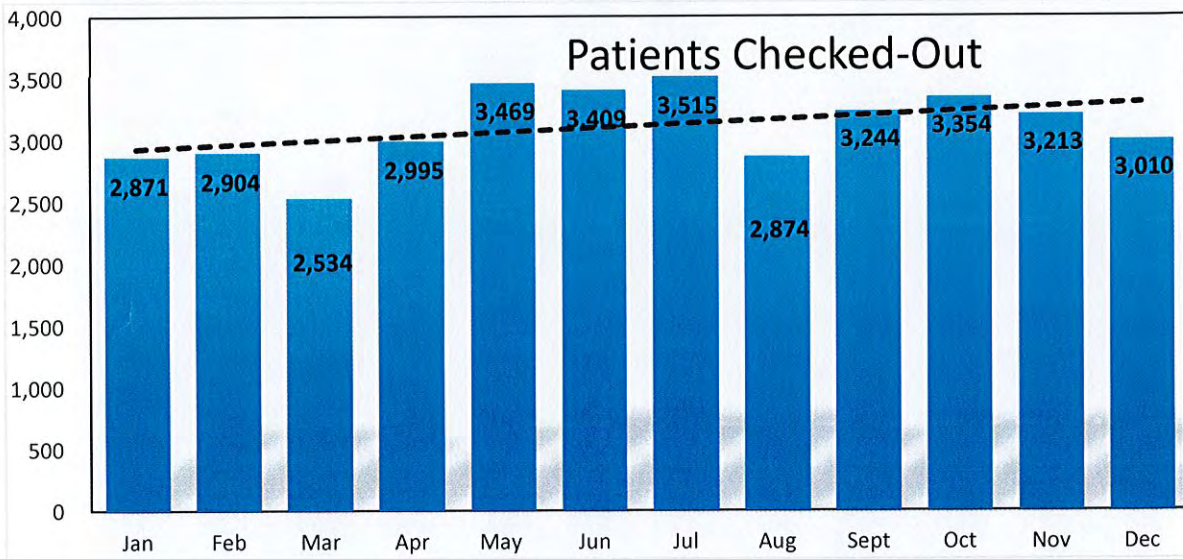
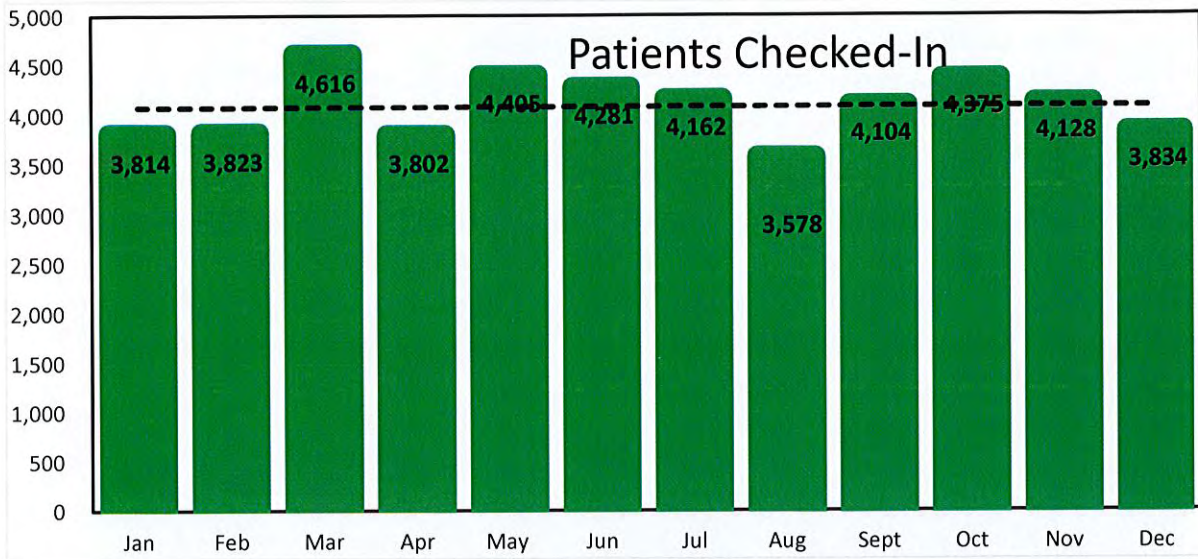
Providing high-quality medical, dental, and counseling services to all Galveston County residents.

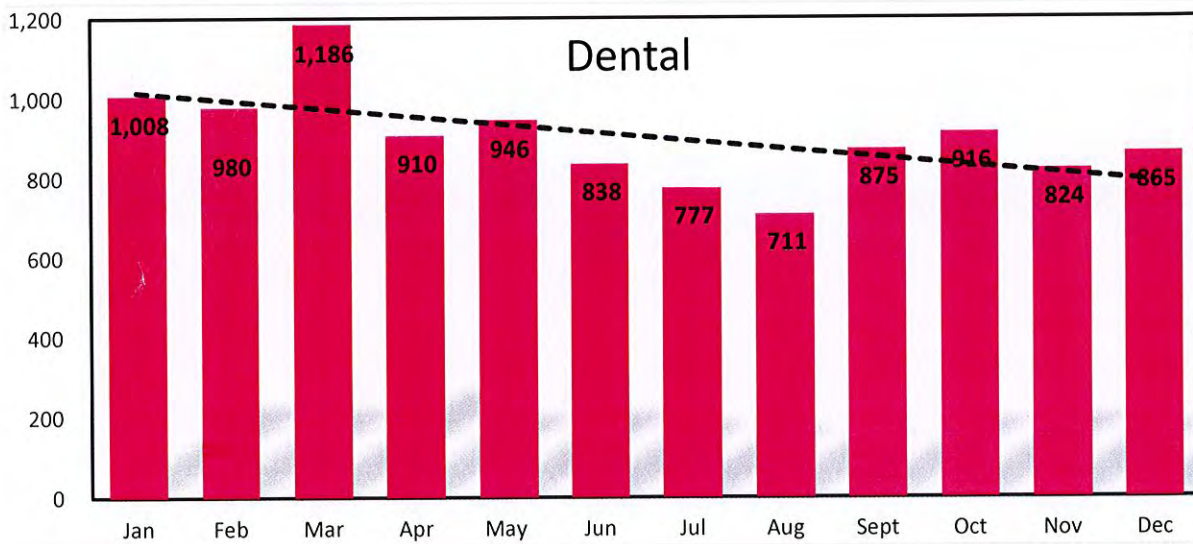
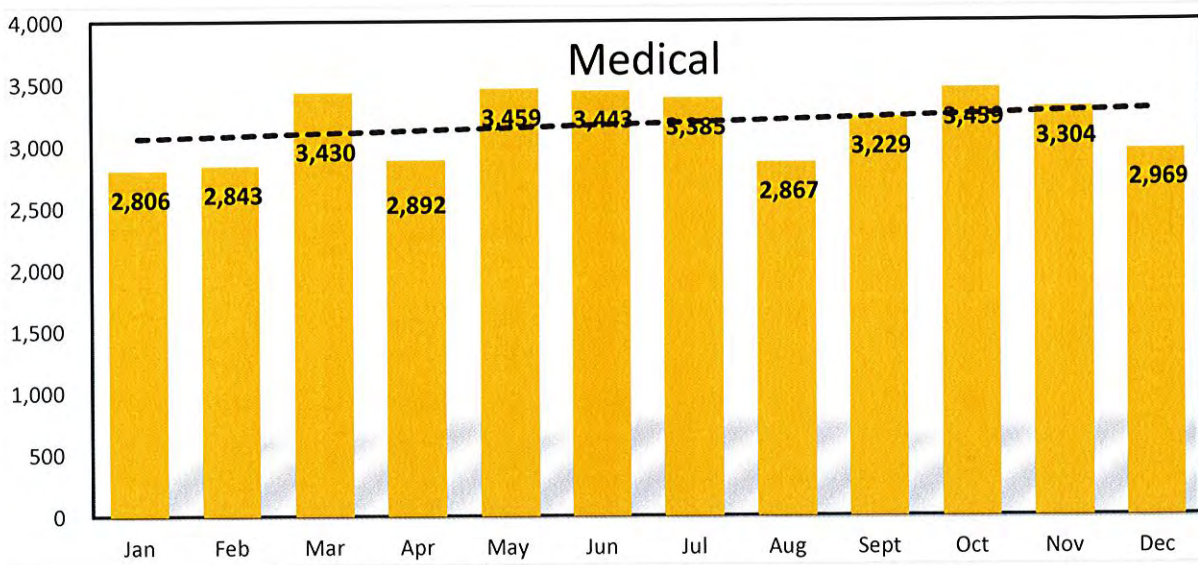
TEXAS CITY CLINIC Mid-County Annex 9850-C Emmett F. Lowry Expy. Texas City, TX 77591	GALVESTON CLINIC Island Community Center 4700 Broadway F100 Galveston, TX 77551	Appointments and Information 409-938-2234 or 281-309-0255 NurseLine 409-978-4213
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GB Executive Report

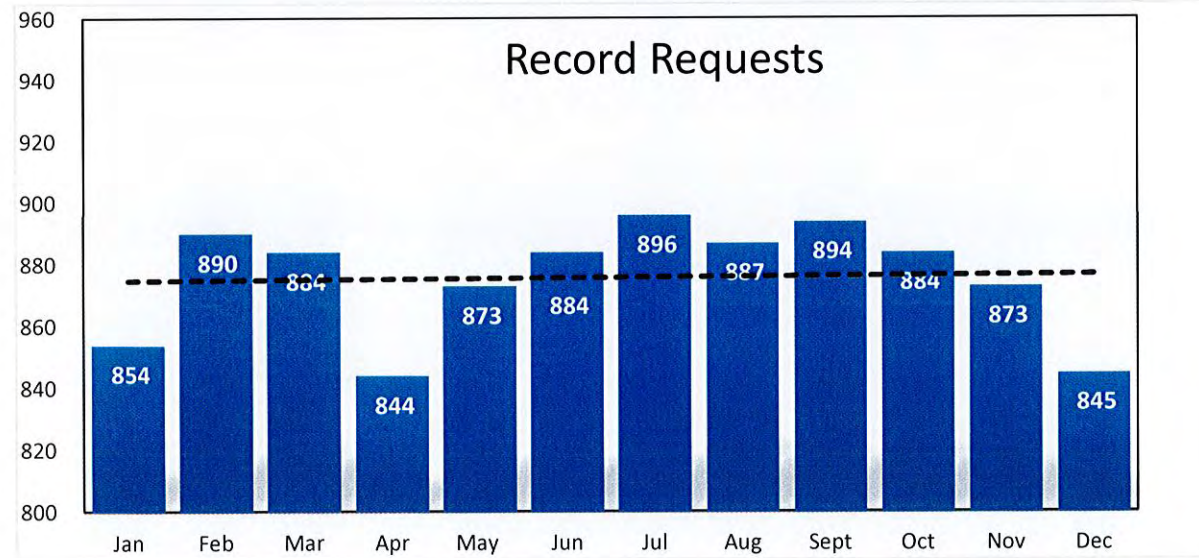
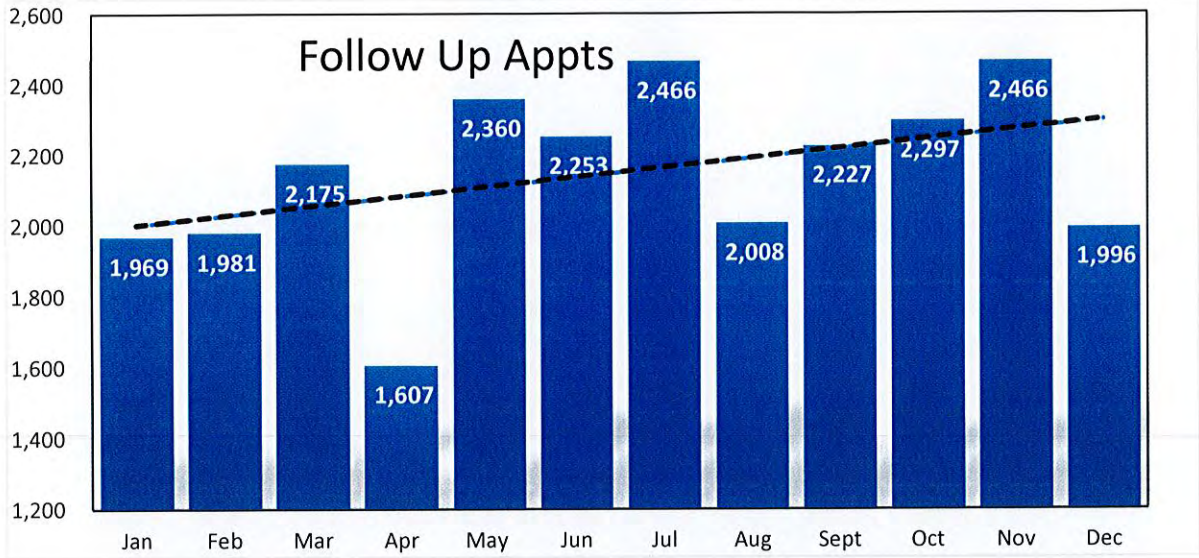
	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
Patient Services												
Pts Checked-in	3,814	3,823	4,616	3,802	4,405	4,281	4,162	3,578	4,104	4,375	4,128	3,834
Medical	2,806	2,843	3,430	2,892	3,459	3,443	3,385	2,867	3,229	3,459	3,304	2,969
Dental	1,008	980	1,186	910	946	838	777	711	875	916	824	865
Up Front Sliding Fee Collections	\$35,560	\$35,585	\$45,473	\$35,636	\$39,258	\$37,911	\$35,786	\$31,842	\$37,930	\$40,365	\$36,203	\$34,516
Contact Center												
Calls	13,824	12,651	15,515	12,647	15,044	14,140	14,313	13,279	13,841	15,341	14,650	13,057
Wait Time (< 2:30)	01:23	01:31	01:01	01:00	01:01	01:00	01:08	01:05	01:05	01:20	01:15	01:04
Electronic Records												
Record Requests	854	890	884	844	873	884	896	887	894	884	873	845
Pts Checked out	2,871	2,904	2,534	2,995	3,469	3,409	3,515	2,874	3,244	3,354	3,213	3,010
F/U appts	1,969	1,981	2,175	1,607	2,360	2,253	2,466	2,008	2,227	2,297	2,466	1,996
County Indigent												
Applied	118	123	128	122	148	141	121	128	112	152	96	122
Referrals	226	275	336	388	370	401	393	282	464	506	432	649
Total Patients	246	233	236	281	245	260	282	413	275	249	255	247
Case Management												
Referrals	685	778	1,212	889	1,031	1,315	1,049	1,033	1,143	1,132	1,262	966

Patient Services

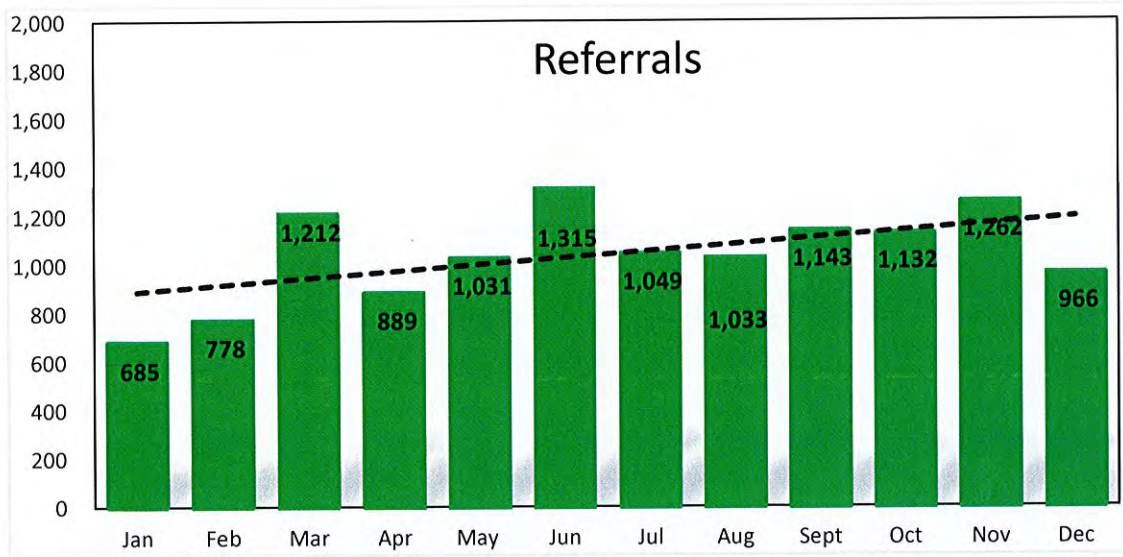




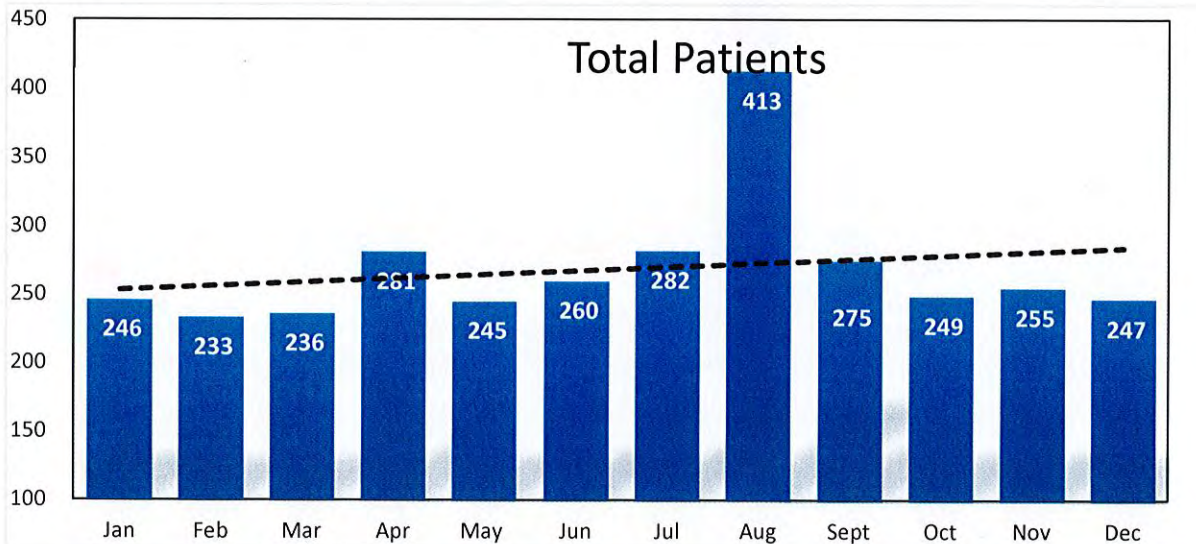
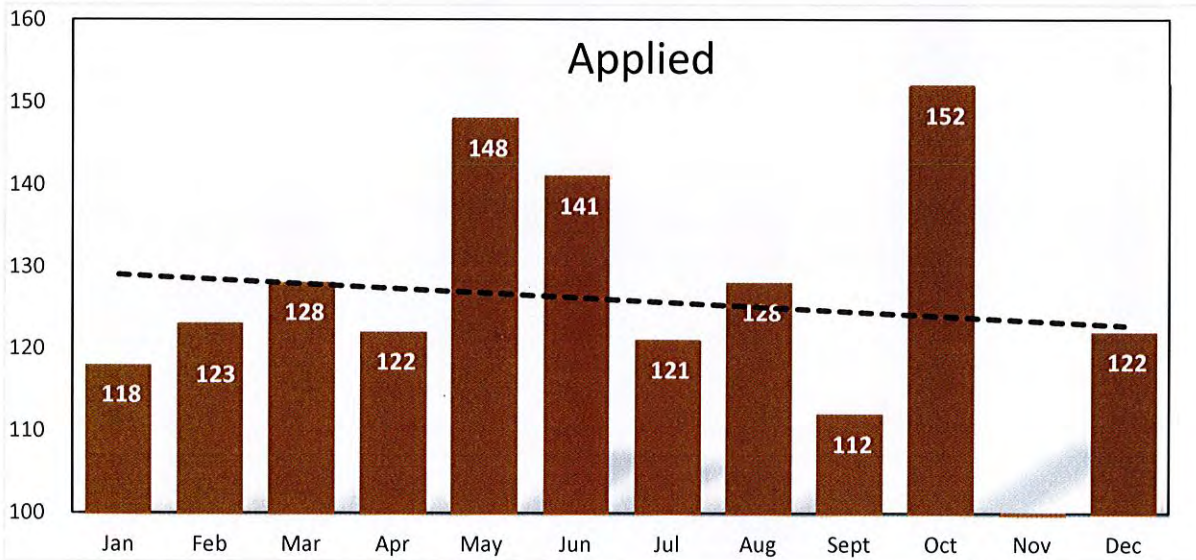
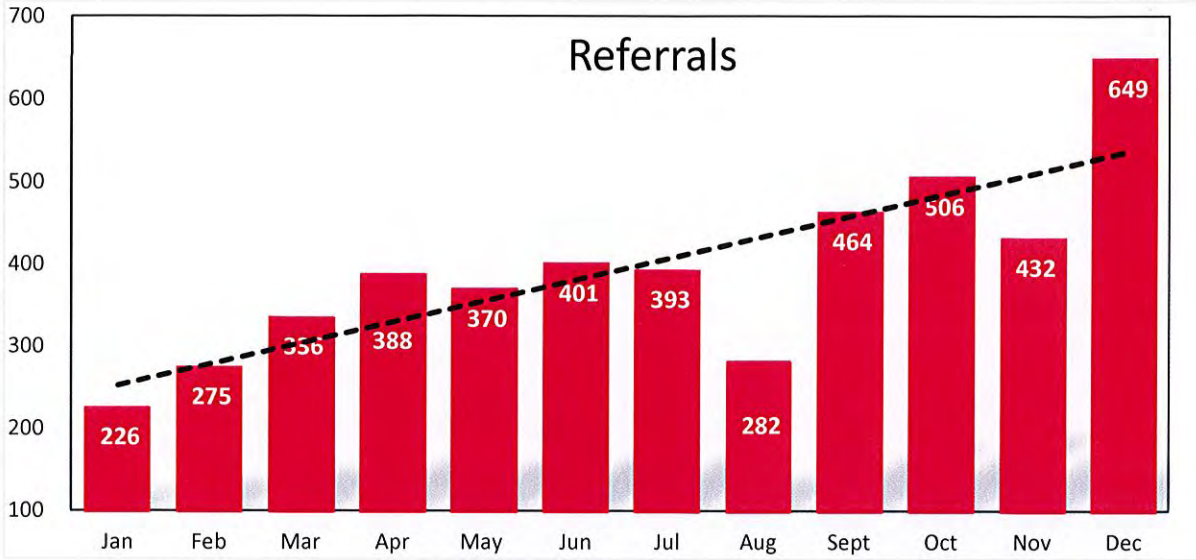
Electronic Records



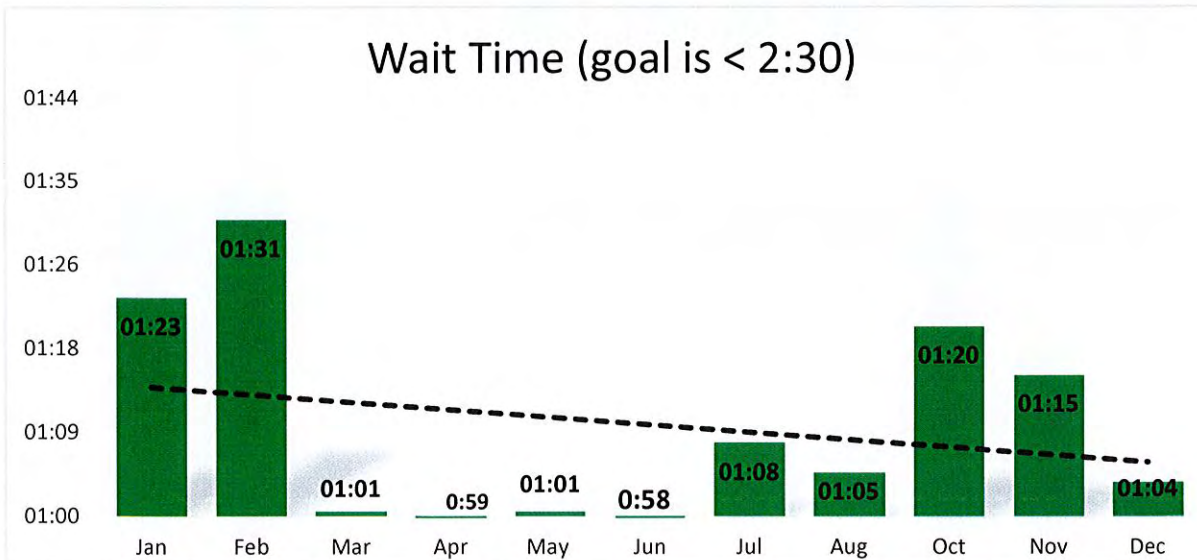
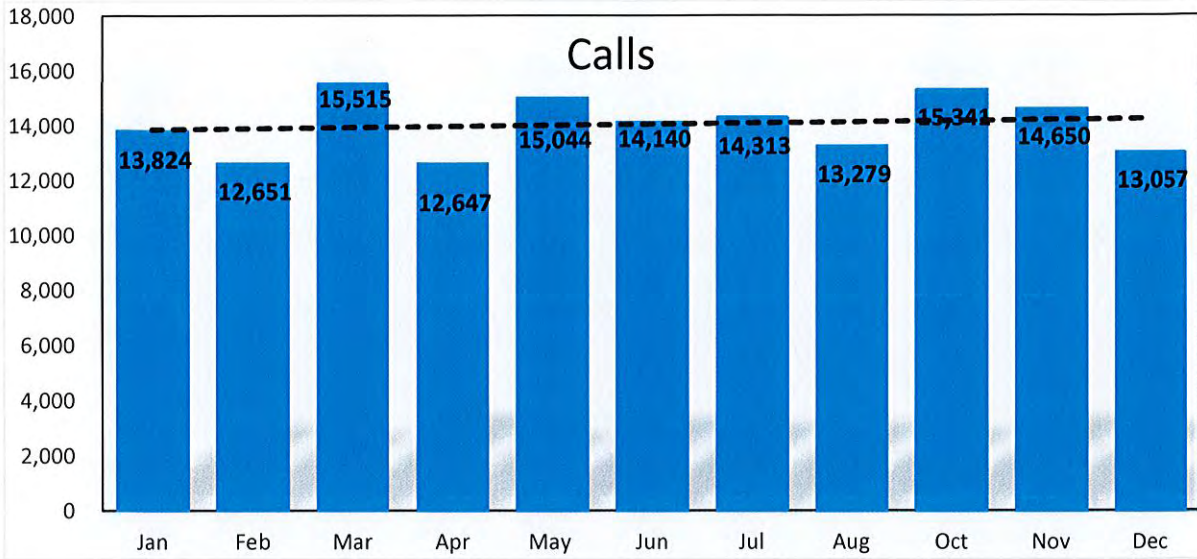
Case Management



County Indigent



Contact Center



CHW 2017 OUTREACH INITIATIVES (Mobile, Health Events, Presentations)

December

<u>DATE</u>	<u>LOCATION</u>	<u>TYPE of outreach</u>	<u>Number of BP, Glucose & A1c screenings</u>	<u>Number of contacts made by Community Health Worker</u>	<u>Number Hrs. of outreach</u>
1-Dec	World Aids Day-CHW	Health Event	0	12	4
5-Dec	Jesse Tree	Mobile	12	0	4
5-Dec	Galveston Urban Ministries	Health Event	17	17	4
6-Dec	Turning Point	Presentation	0	20	4
13-Dec	Mt Olive Baptist Church	Presentation	0	24	2
13-Dec	Womans Center HCA	Presentation	0	20	2
14-Dec	Holy Rosary	Mobile	14	72	4
14-Dec	Compton Memorial Church	Presentation	0	10	2
15-Dec	United Methodist Church	Health Event	0	58	4
29-Dec	Dickinson WIC	Health Event	0	27	2
Total Screenings			<u>43</u>		
Total CHW Contacts			<u>260</u>		
Total Outreach HRs			<u>32</u>		

Human Resources Update

New Employee Centered Newsletter

Human Resources launched a new monthly employee-centered newsletter distributed across the District. The newsletter highlights annual service anniversaries, employee spotlights, birthdays, community recognition, healthy recipes and more. The newsletter is aimed at keeping employees informed of upcoming events, encouraging healthy activities through betterment and wellness, as well as recognizing professional and personal updates (i.e. graduations, new births, marriages, etc.) Employees are encouraged to answer the monthly poll questions and submit their own personal updates. This initiative is part of Priority 2, in the Health District's Strategic Health Plan, focusing on employee well-being.

Management Training

Human Resources will be providing district-wide management training starting in February for all supervisors and managers. The training will be mandatory and will occur over several months. Training topics will include, but not limited to, Hiring Process, Interview Skills, Health District policies, Performance Evaluation process, Effective Communication, etc. This initiative is part of Priority 5, in the Health District's Strategic Health Plan, focusing on evaluating processes and developing action plans to maximize efficiencies.

Alternative Work Schedules

Human Resources is in the preliminary stages of conducting a feasibility study exploring alternative work schedules. Managers received survey questions related to different types of alternative schedules, customer needs, core program hours, and potential issues for their specific area. The next step in the process will be to analyze the information and make recommendations, if feasible. This initiative is part of Priority 2, in the Health District's Strategic Health Plan, focusing on employee well-being.

CHW Career Opportunities:

- **Employee Onboarding** - Human Resources conducted new employee orientation for the following employee(s):
 - Dr. Unsil Keiser – Dentist part-time
 - Margarita Perez – Patient Care Technician
- **Job Offers** – The following candidates were extended job offers and have future start dates:
 - Brittany Rivers – CIHCP Specialist
 - Dr. Richland Mosley – Dentist full-time
 - Irma Quintanilla - Patient Care Admin Clerk
- **Current Vacancies:**
 - CHW Vacancies:
 - Dental – Full-time Dental Assistant (2), Part-time Dental Assistant, Supervisor of Dental Assistants
 - Lab & X-Ray – Lab & X-Ray Technician (2)
 - Medical – Behavioral Health Counselor, Midlevel (Nurse Practitioner or Physician Assistant)
 - Nursing – Medical Aide (4), LVN (2)

[Back to Agenda](#)



COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

January 2017

Item #/11

**Consider for Approval Financial Committee Report
(November & December 2017)**

COASTAL HEALTH & WELLNESS

Governing Board



FINANCIAL SUMMARY

For the Period Ending November 30, 2017

January 25, 2017

GCHD Board Room | 9850-A Emmett F. Lowry Expy. | Texas City, TX 77591

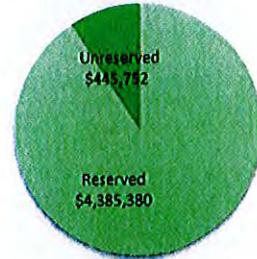
CHW - BALANCE SHEET as of November 30, 2017

	Current Month Nov-17	Prior Month Oct-17	Increase (Decrease)
ASSETS			
Cash & Cash Equivalents	\$5,204,024	\$5,114,738	\$89,286
Accounts Receivable	4,971,592	3,700,379	1,271,213
Allowance For Bad Debt	(4,487,753)	(3,295,559)	(1,192,194)
Pre-Paid Expenses	90,019	109,083	(19,064)
Due To / From	41,463	57,693	(16,230)
Total Assets	\$5,819,345	\$5,686,334	\$133,011
LIABILITIES			
Accounts Payable	\$142,167	\$106,106	\$36,061
Accrued Salaries	295,713	251,528	44,185
Deferred Revenues	550,333	553,034	(2,701)
Total Liabilities	\$988,213	\$910,669	\$77,545
FUND BALANCE			
Prior Year Fund Balance	\$4,706,434	\$4,706,434	\$0
Current Change	124,698	69,231	55,467
Total Fund Balance	\$4,831,132	\$4,775,665	\$55,467
TOTAL LIABILITIES & FUND BALANCE	\$5,819,345	\$5,686,334	\$133,011

Current Period Assets



Total Fund Balance



CHW - REVENUE & EXPENSES as of November 30, 2017

	Actual Nov-17	Budgeted Nov-17	PTD Budget Variance	YTD Budget Variance
REVENUE				
County Revenue	\$324,070	\$307,896	\$16,174	\$200,244
DSRIP Revenue	0	22,995	(22,995)	166,041
HHS Grant Revenue	290,543	260,617	29,926	(183,411)
Patient Revenue	1,507,378	277,192	1,230,186	5,658,145
Other Revenue	6,075	5,918	158	25,320
Total Revenue	\$2,128,066	\$874,617	\$1,253,449	\$5,866,339
EXPENSES				
Personnel	\$607,114	\$636,952	\$29,838	\$695,383
Contractual	53,397	58,751	5,354	42,635
IGT Reimbursement	0	0	0	(154,945)
Supplies	116,929	98,190	(18,739)	(73,084)
Travel	2,708	2,265	(443)	6,448
Bad Debt Expense	1,192,194	1,158,858	(1,192,194)	(5,650,324)
Other	100,257	78,459	(21,798)	(117,500)
Total Expenses	\$2,072,599	\$874,617	(\$1,197,983)	(\$5,251,388)
CHANGE IN NET ASSETS	\$55,467	\$0	\$55,467	\$614,951

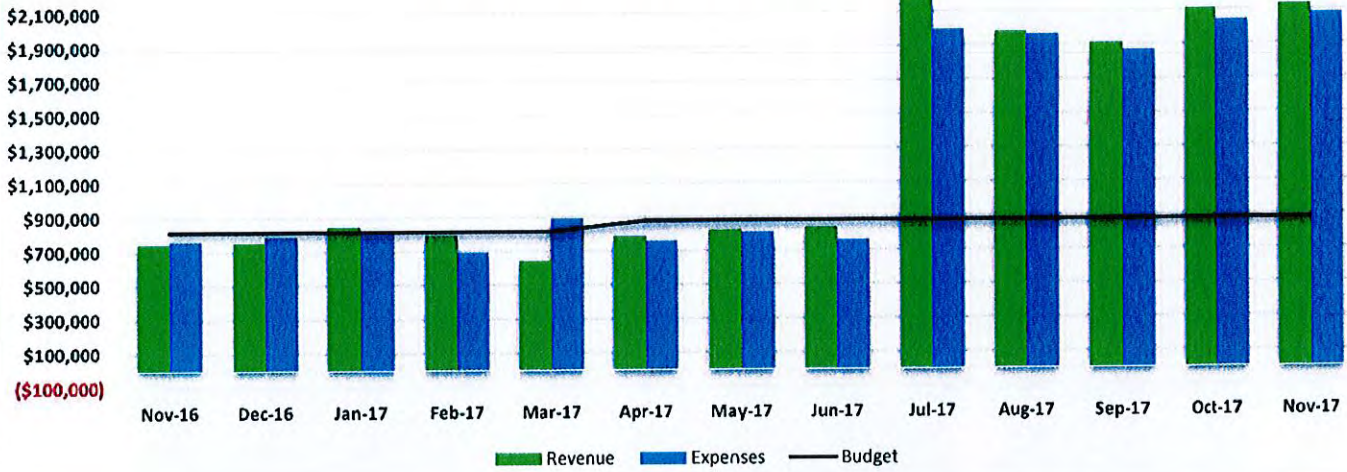
Current Month Revenue & Expenses Actual



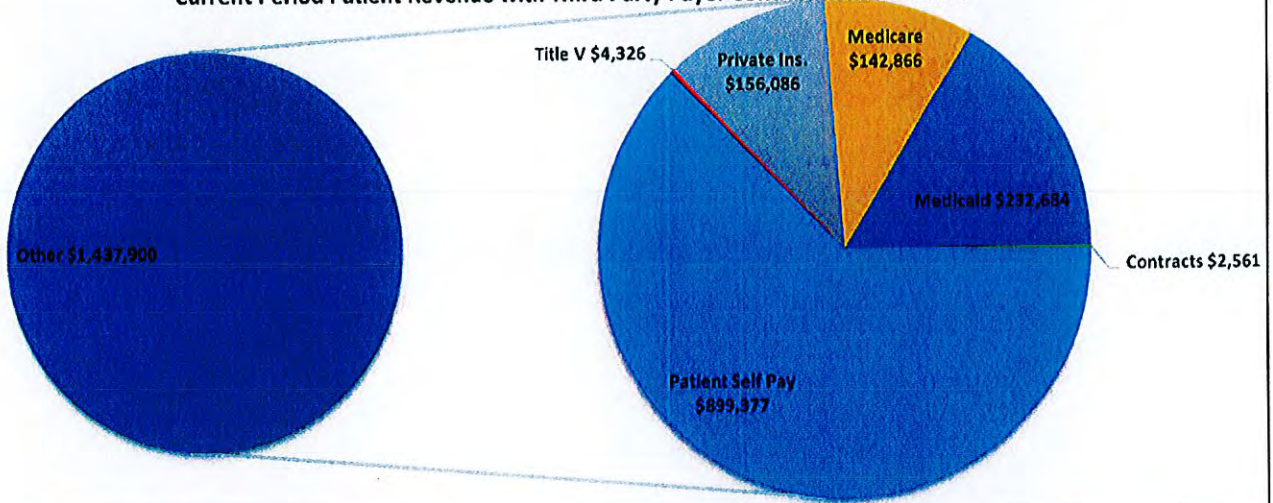
HIGHLIGHTS

- MTD increase in Fund Balance of \$55,467.
- Revenues were \$1,253,449 higher than budgeted this month. MTD revenues related to Self Pay, Private Insurance, Medicaid, Medicare and Contract Revenue were all higher than budgeted due to recording Receivables.
- HHS Grant revenue is overbudget MTD \$29,926. This includes base amount of \$285,040 plus QI Funds of \$1,100 and DSHS II funds of \$4,402.
- YTD revenues are \$5,866,339 higher than budgeted due to recording of AR balances. Private insurance, Self Pay, Medicaid, Medicare and Contract Revenue are higher than budgeted, while Title V is on target for new contract effective 9/1/17.
- Expenses were (\$1,197,383) higher MTD than budgeted due to recording of Bad Debt Expense, and are (\$5,251,388) higher YTD than budgeted, but are offset by savings in personnel.
- YTD increase in fund balance of \$124,698. Total fund balance \$4,831,123 as of 11/30/17.

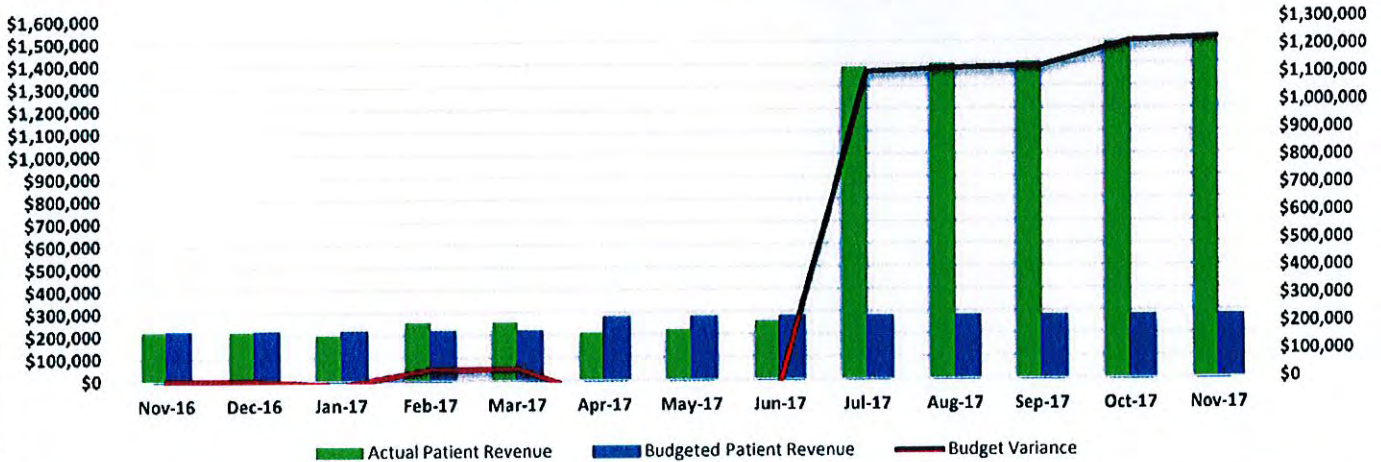
Actual Revenue & Expenses in Comparison to Budget

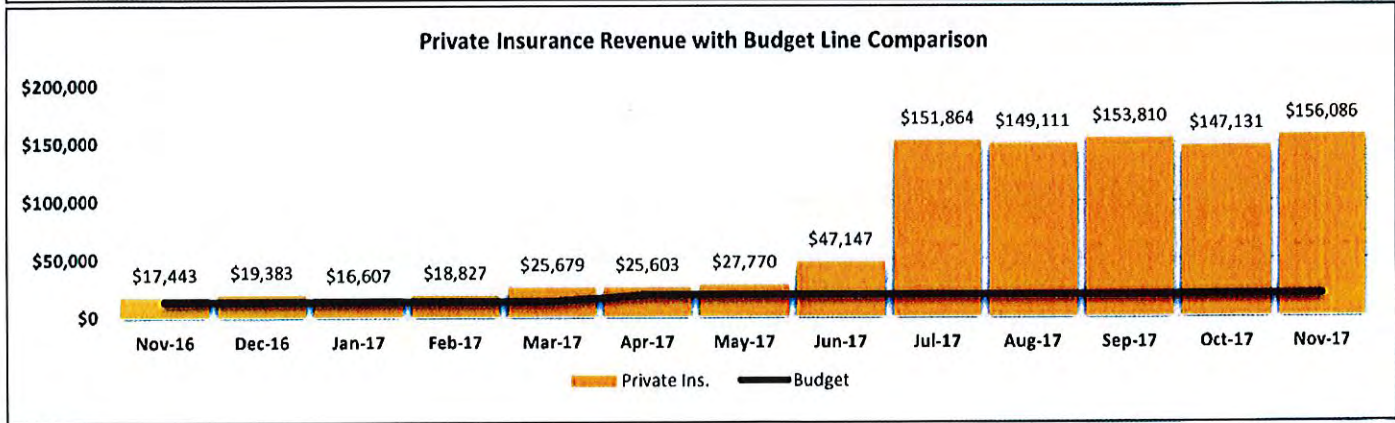
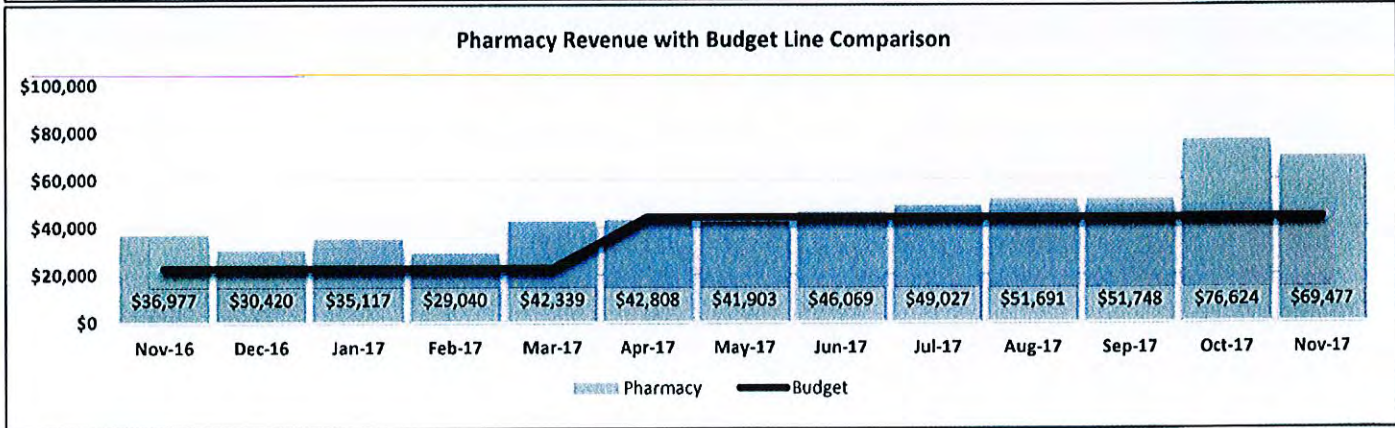
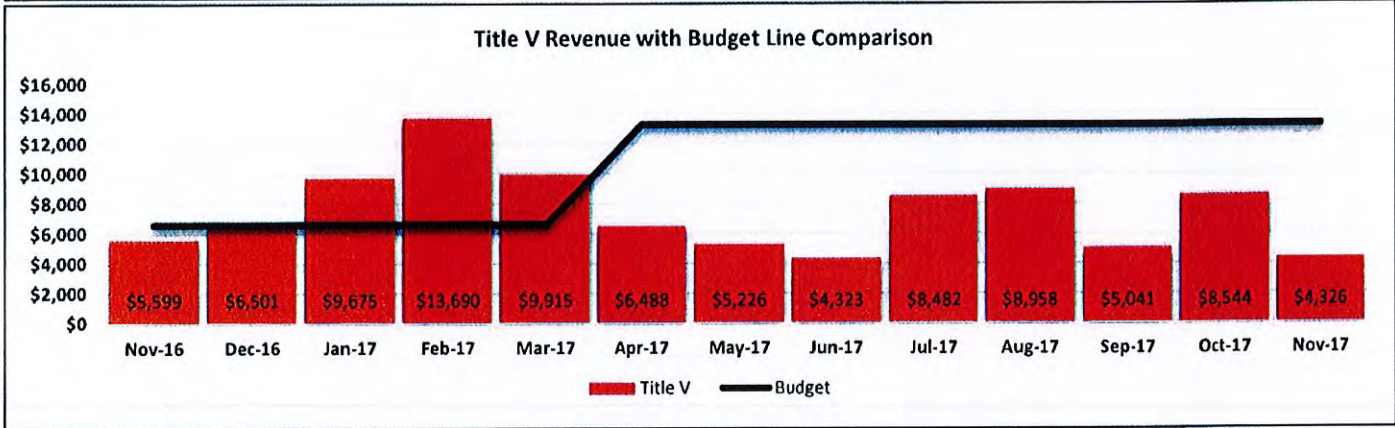
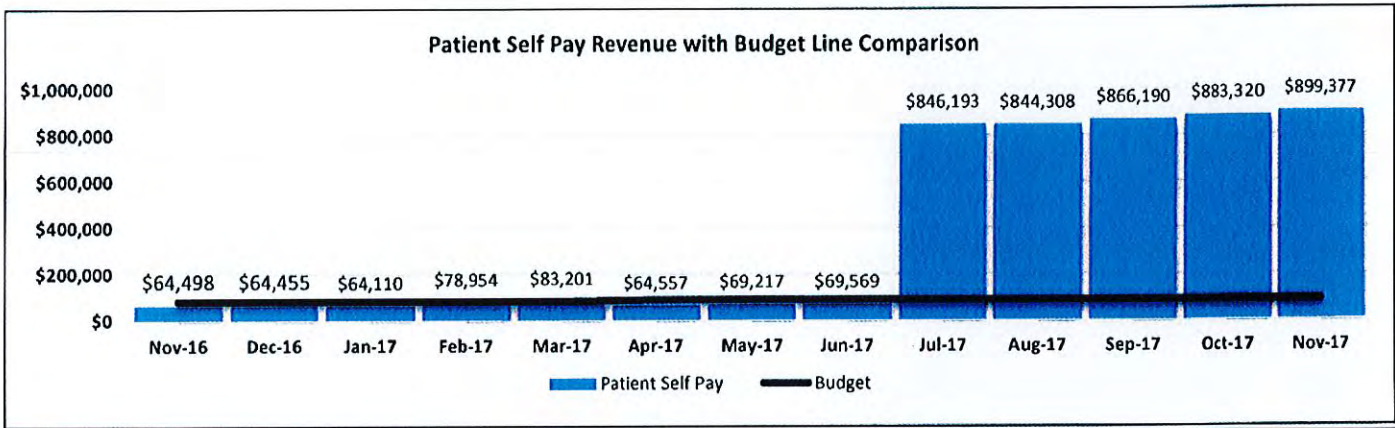


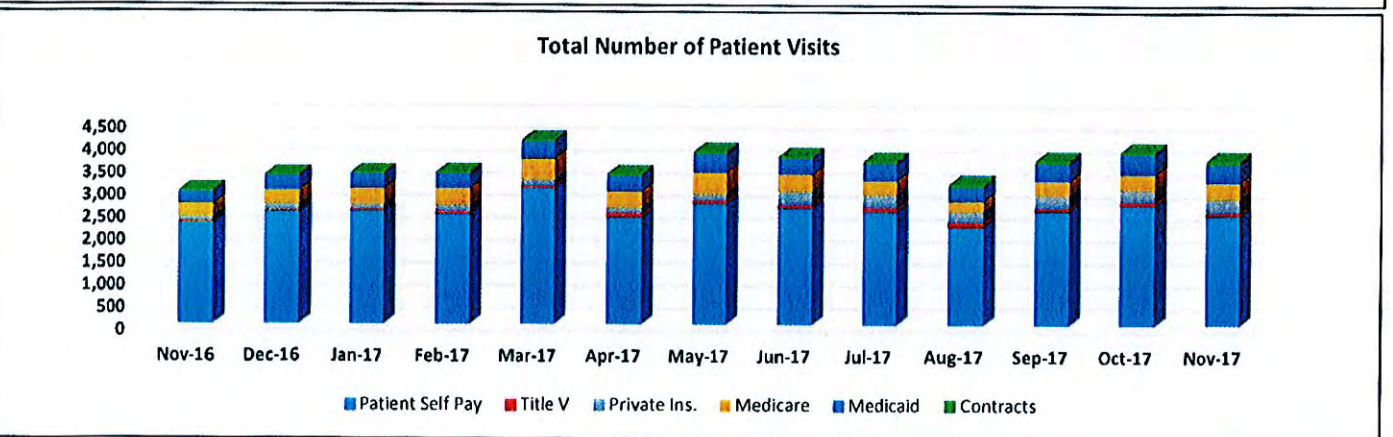
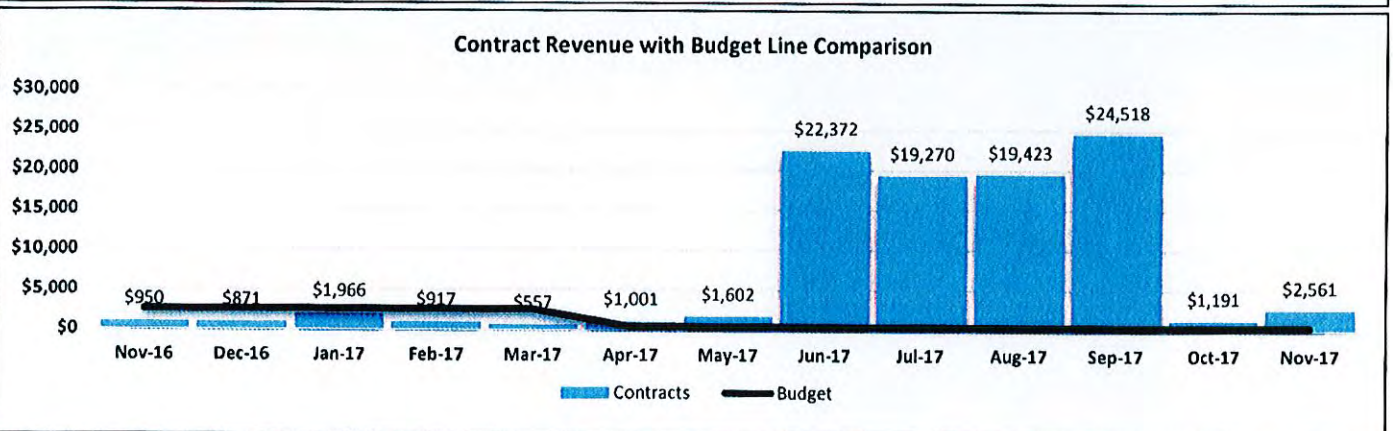
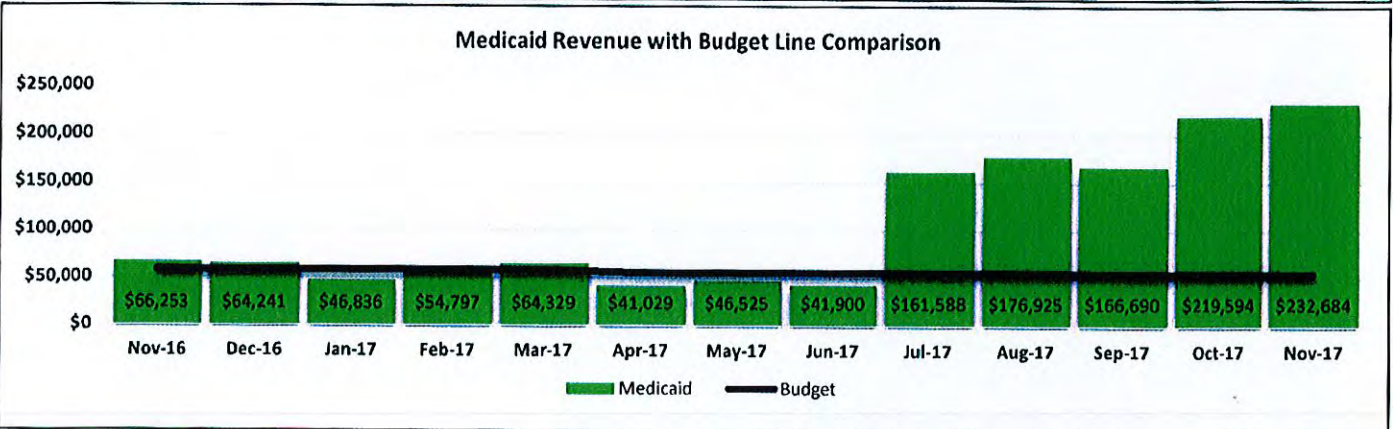
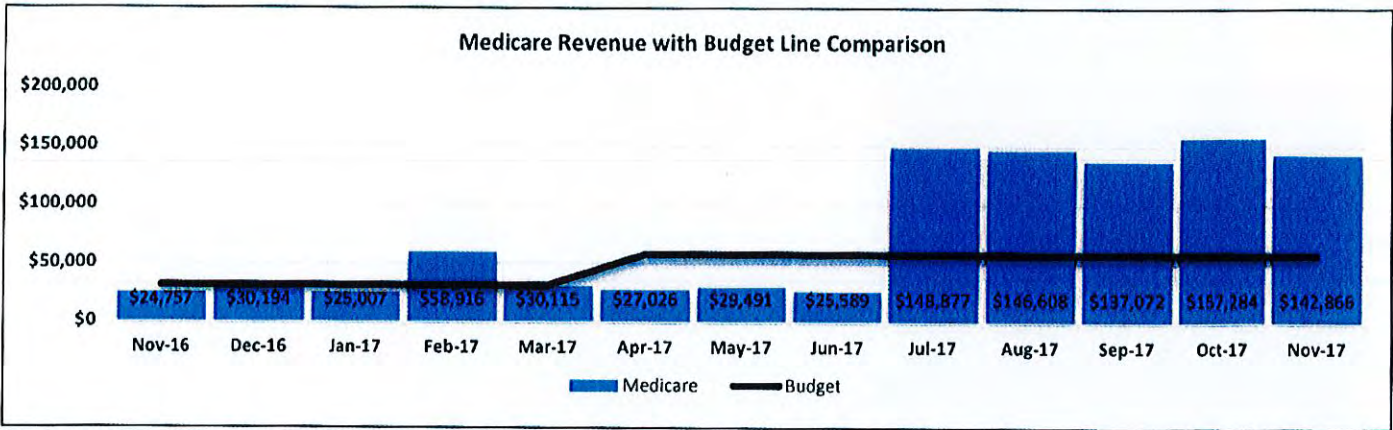
Current Period Patient Revenue with Third Party Payor Contributions Identified



Actual Patient Revenue Rec'd vs Budget with Variance



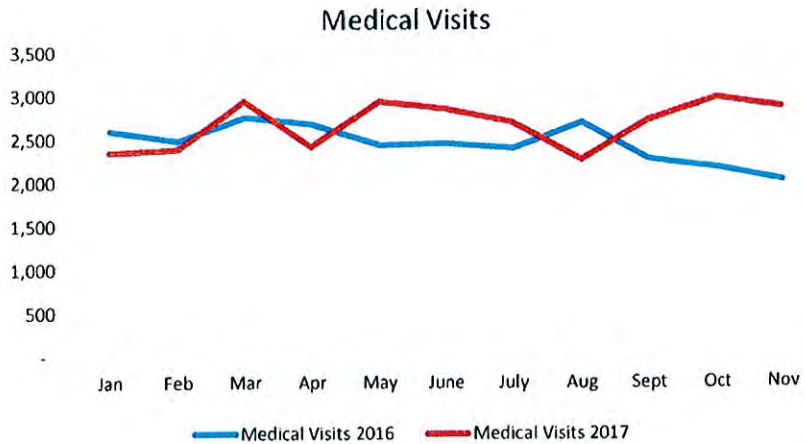




Coastal Health & Wellness								
Statement of Revenue and Expenses for the Period ending November 30, 2017								
		Period Ending	MTD	MTD Budget	YTD	YTD	YTD Budget	Annual
	Description	11/30/2017	Budget	Variance	Actual	Budget	Variance	Budget
REVENUE								
Grouping	HRSA	\$290,543	\$260,617	\$29,926	\$1,901,522	\$2,084,933	(\$183,411)	\$3,127,400
	HHS GRANT REVENUE - Federal							\$158,481
Patient Rev	GRANT REVENUE - Title V	\$4,326	\$13,207	(\$8,881)	\$51,389	\$105,654	(\$54,265)	\$1,059,712
Patient Rev	PATIENT FEES	\$899,377	\$88,309	\$811,068	\$4,542,732	\$706,475	\$3,836,258	\$223,362
Patient Rev	PRIVATE INSURANCE	\$156,086	\$18,615	\$137,471	\$658,523	\$148,921	\$709,601	\$528,477
Patient Rev	PHARMACY REVENUE - 340b	\$69,477	\$44,040	\$25,438	\$429,348	\$352,318	\$77,030	\$688,950
Patient Rev	MEDICARE	\$142,866	\$57,412	\$85,454	\$814,814	\$459,300	\$355,514	\$663,289
Patient Rev	MEDICAID	\$232,684	\$55,275	\$177,409	\$1,086,936	\$442,199	\$644,738	\$32,010
Other Rev.	LOCAL GRANTS & FOUNDATIONS	\$2,701	\$2,668	\$34	\$21,611	\$21,340	\$271	\$19,000
Other Rev.	MEDICAL RECORD REVENUE	\$872	\$1,583	(\$711)	\$8,368	\$12,667	(\$4,298)	\$0
Other Rev.	MEDICAID INCENTIVE PAYMENTS	\$0	\$0	\$0	\$21,918	\$0	\$21,918	\$0
County	COUNTY REVENUE	\$324,070	\$307,896	\$16,174	\$2,663,414	\$2,463,169	\$200,244	\$3,694,754
DSRIP	DSRIP REVENUE	\$0	\$22,995	(\$22,995)	\$350,000	\$183,959	\$166,041	\$275,938
Other Rev.	MISCELLANEOUS REVENUE	\$0	\$0	\$0	\$90	\$0	\$90	\$0
Other Rev.	OTHER REVENUE - SALE OF FIXED ASSET	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Rev.	INTEREST INCOME	\$2,030	\$1,687	\$363	\$16,562	\$13,333	\$3,228	\$20,000
Patient Rev	CONTRACT REVENUE	\$2,561	\$333	\$2,227	\$91,938	\$2,667	\$89,271	\$4,000
Other Rev.	LOCAL FUNDS / OTHER REVENUE	\$472	\$0	\$472	\$4,112	\$0	\$4,112	\$0
	Total Revenue	\$2,128,066	\$874,617	\$1,253,449	\$12,863,274	\$6,996,935	\$5,866,339	\$10,495,403
EXPENSES								
Personnel	SALARIES	\$438,955	\$500,475	(\$61,520)	\$3,405,331	\$4,003,799	(\$598,469)	\$6,005,699
Personnel	SALARIES, Merit Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Personnel	SALARIES, PROVIDER INCENTIVES	\$1,000	\$4,400	\$3,400	\$7,000	\$35,200	\$28,200	\$52,800
Personnel	SALARIES, supplemental	\$40,500	\$0	\$0	\$0	\$0	\$0	\$0
Personnel	SALARIES, O/T	\$5,584	\$5,000	(\$584)	\$41,566	\$40,000	(\$1,566)	\$60,000
Personnel	SALARIES, PART-TIME	\$19,117	\$23,559	\$4,442	\$153,072	\$188,468	\$35,396	\$282,702
Personnel	Comp Pay	\$93	\$0	(\$93)	\$592	\$0	(\$592)	\$0
Personnel	FICA EXPENSE	\$34,165	\$40,808	\$6,643	\$262,459	\$326,461	\$64,002	\$489,691.89
Personnel	TEXAS UNEMPLOYMENT TAX	\$27	\$1,672	\$1,645	\$1,645	\$13,378	(\$11,733)	\$20,068.85
Personnel	LIFE INSURANCE	\$1,375	\$1,195	(\$180)	\$10,531	\$9,560	(\$971)	\$14,339.39
Personnel	LONG TERM DISABILITY INSURANCE	\$993	\$1,101	\$108	\$7,588	\$8,808	\$1,220	\$13,212.54
Personnel	GROUP HOSPITALIZATION INSURANCE	\$29,815	\$43,220	\$13,605	\$226,415	\$345,759	\$119,344	\$518,638.84
Personnel	WORKER'S COMP INSURANCE	\$1,660	\$2,667	\$1,007	\$4,243	\$21,337	\$17,095	\$32,006.01
Personnel	EMPLOYER SPONSORED HEALTHCARE	\$5,695	\$0	(\$5,695)	\$5,695	\$0	(\$5,695)	\$0
Personnel	HRA EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Personnel	PENSION / RETIREMENT	\$12,153	\$12,856	\$703	\$87,207	\$102,846	\$15,639	\$154,268.95
Contractual	OUTSIDE LAB CONTRACT	\$27,382	\$22,000	(\$5,382)	\$209,818	\$176,000	(\$33,818)	\$264,000.00
Contractual	OUTSIDE X-RAY CONTRACT	\$3,828	\$3,000	(\$828)	\$30,012	\$24,000	(\$6,012)	\$36,000.00
Contractual	MISCELLANEOUS CONTRACT SERVICES	\$7,400	\$12,961	\$5,561	\$67,890	\$103,665	\$35,796	\$155,528.00
Personnel	TEMPORARY STAFFING	\$16,184	\$0	(\$16,184)	\$149,399	\$0	(\$149,399)	\$0.00
Contractual	CHW CONTRACT BILLING SERVICE	\$8,672	\$10,045	\$1,373	\$67,525	\$80,360	\$12,835	\$120,540.00
IGT	IGT REIMBURSEMENT	\$0	\$0	\$0	\$154,945	\$0	(\$154,945)	\$0.00
Contractual	JANITORIAL CONTRACT	\$2,620	\$3,000	\$381	\$21,326	\$24,000	\$2,674	\$36,000.00
Contractual	PEST CONTROL	\$80	\$100	\$20	\$641	\$600	\$159	\$1,200.00
Contractual	SECURITY	\$3,416	\$7,645	\$4,230	\$30,160	\$61,160	\$31,000	\$91,740.00
Supplies	OFFICE SUPPLIES	\$11,132	\$6,690	(\$4,442)	\$36,982	\$53,522	\$16,540	\$80,282.49
Supplies	OPERATING SUPPLIES	\$15,727	\$20,375	\$4,648	\$156,544	\$183,000	\$26,456	\$244,500.00
Supplies	OUTSIDE DENTAL SUPPLIES	\$2,339	\$2,500	\$161	\$9,476	\$20,000	\$10,525	\$30,000.00
Supplies	PHARMACEUTICAL SUPPLIES	\$87,446	\$68,000	(\$19,446)	\$652,159	\$544,000	(\$108,159)	\$816,000.00
Supplies	JANITORIAL SUPPLIES	\$145	\$375	\$230	\$1,353	\$3,000	\$1,647	\$4,500.00
Supplies	PRINTING SUPPLIES	\$0	\$250	\$250	\$119	\$2,000	\$1,881	\$3,000.00
Supplies	UNIFORMS	\$140	\$420	\$280	\$1,973	\$3,360	\$1,387	\$5,040.00
Other	POSTAGE	\$651	\$733	\$83	\$4,950	\$5,867	\$916	\$8,800.00
Other	TELEPHONE	\$4,608	\$1,525	(\$3,083)	\$17,270	\$12,200	(\$5,070)	\$18,300.00
Other	WATER	\$31	\$31	\$0	\$244	\$248	\$4	\$372.00
Other	ELECTRICITY	\$1,768	\$2,083	\$316	\$14,511	\$16,667	\$2,156	\$25,000.00
Travel	TRAVEL - LOCAL	\$279	\$381	\$102	\$2,689	\$3,050	\$361	\$4,575.00
Travel	TRAVEL - OUT OF TOWN	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00
Travel	LOCAL TRAINING	\$0	\$417	\$417	\$2,492	\$3,333	\$842	\$5,000.00
Travel	TRAINING - OUT OF TOWN	\$2,429	\$1,467	(\$962)	\$6,489	\$11,735	\$5,246	\$17,602.00
Other	RENTALS	\$2,822	\$5,935	\$3,313	\$40,787	\$47,480	\$6,693	\$1,220.00
Other	LEASES	\$43,702	\$38,522	(\$5,180)	\$349,615	\$308,175	(\$41,440)	\$462,262.00
Other	MAINTENANCE / REPAIR, EQUIP.	\$5,771	\$7,583	\$1,781	\$49,120	\$60,500	\$11,380	\$90,750.00
Other	MAINTENANCE / REPAIR, AUTO	\$0	\$42	\$42	\$0	\$333	\$333	\$500.00
Other	FUEL	\$0	\$42	\$42	\$284	\$333	\$49	\$500.00
Other	MAINTENANCE / REPAIR, BLDG.	\$150	\$417	\$267	\$1,937	\$3,333	\$1,397	\$5,000.00
Other	MAINTREPAIR, IT Equip.	\$0	\$125	\$125	(\$71,586)	\$1,000	\$72,586	\$1,500.00
Other	MAINTENANCE / Preventative, AUTO	\$0	\$42	\$42	\$15	\$333	\$319	\$500.00
Other	INSURANCE, AUTO/Truck	\$166	\$168	\$2	\$1,340	\$1,344	\$4	\$2,018.00
Other	INSURANCE, GENERAL LIABILITY	\$724	\$833	\$109	\$6,152	\$6,667	\$514	\$10,000.00
Other	INSURANCE, BLDG. CONTENTS	\$1,359	\$1,333	(\$26)	\$10,924	\$10,667	(\$257)	\$16,000.00
Other	COMPUTER EQUIPMENT	\$863	\$0	(\$863)	\$112,804	\$0	(\$112,804)	\$0.00
Other	OPERATING EQUIPMENT	\$0	\$0	\$0	\$5,656	\$0	(\$5,656)	\$0.00
Other	BUILDING IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00
Other	NEWSPAPER ADS	\$10,033	\$1,250	(\$8,783)	\$15,119	\$10,000	(\$5,119)	\$15,000.00
Other	SUBSCRIPTIONS, BOOKS, ETC	\$309	\$750	\$441	\$942	\$6,000	\$5,058	\$9,000.00
Other	ASSOCIATION DUES	\$3,592	\$2,833	(\$758)	\$22,258	\$22,667	\$408	\$34,000.00
Other	IT SOFTWARE, LICENSES, INTANGIBLES	\$13,124	\$9,258	(\$3,866)	\$132,219	\$74,067	(\$58,153)	\$111,100.00
Other	PROF FEES/LICENSES/INSPECTIONS	\$0	\$1,467	\$1,467	\$990	\$11,733	\$10,743	\$17,600.00
Other	PROFESSIONAL SERVICES	\$9,004	\$1,208	(\$7,796)	\$20,011	\$9,667	(\$10,344)	\$14,500.00
Other	MED/HAZARD WASTE DISPOSAL	\$517	\$458	(\$58)	\$3,862	\$3,667	(\$195)	\$5,500.00
Other	TRANSPORTATION CONTRACT	\$551	\$813	\$262	\$5,221	\$6,500	\$1,279	\$9,750.00
Other	BOARD MEETING OPERATIONS	\$9	\$29	\$20	\$194	\$233	\$39	\$350.00
Other	SERVICE CHG - CREDIT CARDS	\$704	\$579	(\$125)	\$5,370	\$4,633	(\$737)	\$6,950.00
Other	CASHIER OVER / SHORT	\$0	\$0	\$0	(\$35)	\$0	\$35	\$0.00
Other	LATE CHARGES	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00
Other	BAD DEBT EXPENSE	\$1,192,194	\$0	(\$1,192,194)	\$5,650,324	\$0	(\$5,650,324)	\$0.00
Other	MISCELLANEOUS EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00
	Total Expenses	\$2,072,599	\$874,617	(\$1,197,983)	\$12,212,824	\$6,996,935	(\$5,215,889)	\$10,495,403
	Net Change in Fund Balance	\$55,467	(\$0)	\$95,967	\$650,451	(\$0)	\$650,451	(\$0)

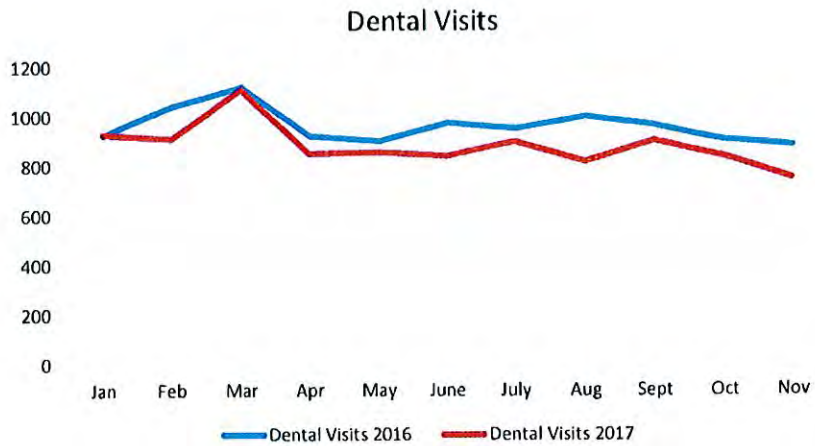
Medical Visits

	<u>2016</u>	<u>2017</u>
Jan	2,599	2,353
Feb	2,485	2,390
Mar	2,756	2,943
Apr	2,673	2,417
May	2,435	2,939
June	2,450	2,850
July	2,395	2,696
Aug	2,693	2,267
Sept	2,267	2,720
Oct	2,164	2,974
Nov	2,012	2,857
	<u>26,929</u>	<u>29,406</u>



Dental Visits

	<u>2016</u>	<u>2017</u>
Jan	925	931
Feb	1042	913
Mar	1120	1111
Apr	921	851
May	900	858
June	974	841
July	950	899
Aug	998	820
Sept	964	903
Oct	903	838
Nov	878	749
	<u>10,575</u>	<u>9,714</u>



Counseling Visits

	<u>2016</u>	<u>2017</u>
Jan	80	66
Feb	81	63
Mar	91	40
Apr	77	66
May	68	46
June	64	41
July	51	45
Aug	80	38
Sept	66	32
Oct	76	48
Nov	57	52
	<u>791</u>	<u>537</u>



Vists by Financial Class - Actual vs. Budget
As of November 30, 2017 (Grant Year 4/1/17-3/31/18)

	Annual HRSA Grant Budget	MTD Actual	MTD Budget	Over/(Under) MTD Budget	YTD Actual	YTD Budget	Over/(Under) YTD Budget	% Over/ (Under) YTD Budget
Medicaid	4,810	414	401	13	3,087	3,207	(120)	-4%
Medicare	5,086	358	424	(66)	2,755	3,391	(636)	-19%
Other Public (Title V, Contract)	1,364	133	114	19	1,024	909	115	13%
Private Insurance	2,187	321	182	139	2,055	1,458	597	41%
Self Pay	35,801	2,432	2,983	(551)	19,926	23,867	(3,941)	-17%
	49,248	3,658	4,104	(446)	28,847	32,832	(3,985)	-12%

Unduplicated Patients - Current vs. Prior Year
UDS Data Calendar Year
January through December

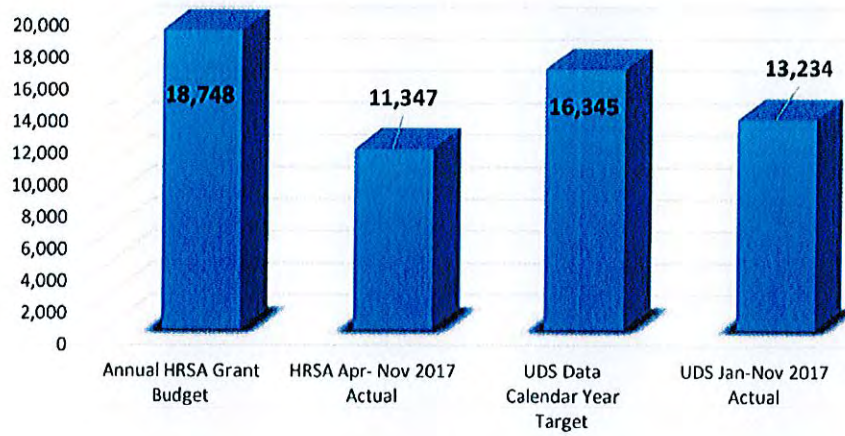
	Jan-Nov 2016 Actual	Jan -Nov 2017 Actual	Increase/ (Decrease) Prior Year	% of Annual Target	
Unduplicated Patients	16,345	12,746	13,234	488	81%

Unduplicated Patients - Current vs. Prior Year
HRSA Grant Year
April through March

	Apr-Nov 2016 Actual	Apr - Nov 2017 Actual	Increase/ (Decrease) Prior Year	% of Annual Target	
Unduplicated Patients	18,748	10,726	11,347	621	61%

* Note - The clinic was closed for 5.5 days during Hurricane Harvey, but was open to walk-in patients on 8/31.

Number of Unduplicated Patients



**Coastal Health & Wellness Fund Reserve
as of November 30, 2017**

	Board Approved Reserve @ 9/30/17	Increase / (Decrease)	Reserve Balance @ 9/30/17
IT Expenditures (Equipment, Software & Consultant Services)	\$203,097	(\$33,892)	\$169,205
Medical / Dental Equipment additions/replacements	\$240,885	\$0	\$240,885
Galveston Clinic Renovations	\$750,000	\$0	\$750,000
Texas City Furniture/Fixtures/Remodel	\$12,750	\$0	\$12,750
Employee One-Time Supplemental Payment	\$52,540	\$0	\$52,540
Total Operating Reserve	\$3,160,000	\$0	\$3,160,000
Total Board Approved Reserve	\$4,419,272	(\$33,892)	\$4,385,380
Unreserved	\$287,162	\$158,590	\$445,752
Total Fund Balance	\$4,706,434	\$124,698	\$4,831,132

Operating Reserve	\$3,160,000
Budgeted Expenses ending 3/31/19	\$10,488,803
Months of Reserves available	3.62

COASTAL HEALTH & WELLNESS

Governing Board



FINANCIAL SUMMARY

For the Period Ending December 31, 2017

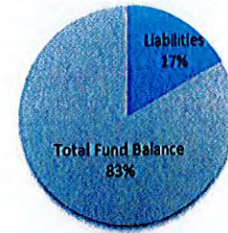
February 1, 2017

GCHD Board Room | 9850-A Emmett F. Lowry Expy. | Texas City, TX 77591

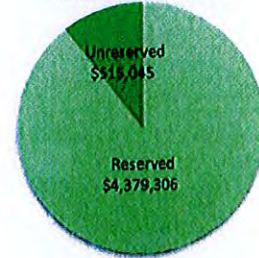
CHW - BALANCE SHEET as of December 31, 2017

	Current Month Dec-17	Prior Month Nov-17	Increase (Decrease)
ASSETS			
Cash & Cash Equivalents	\$4,896,307	\$5,204,024	(\$307,718)
Accounts Receivable	6,297,905	4,971,592	1,326,313
Allowance For Bad Debt	(5,782,546)	(4,487,753)	(1,294,792)
Pre-Paid Expenses	189,235	90,019	99,216
Due To / From	298,452	41,463	256,989
Total Assets	\$5,899,353	\$5,819,345	\$80,008
LIABILITIES			
Accounts Payable	\$104,162	\$142,167	(\$38,005)
Accrued Salaries	354,490	295,713	58,777
Deferred Revenues	546,349	550,333	(3,984)
Total Liabilities	\$1,005,002	\$988,213	\$16,788
FUND BALANCE			
Prior Year Fund Balance	\$4,706,434	\$4,706,434	\$0
Current Change	187,918	124,698	63,220
Total Fund Balance	\$4,894,351	\$4,831,132	\$63,220
TOTAL LIABILITIES & FUND BALANCE	\$5,899,353	\$5,819,345	\$80,008

Current Period Assets



Total Fund Balance



CHW - REVENUE & EXPENSES as of December 31, 2017

	Actual Dec-17	Budgeted Dec-17	PTD Budget Variance	YTD Budget Variance
REVENUE				
County Revenue	\$324,070	\$307,896	\$16,174	\$216,418
DSRIP Revenue	0	22,995	(22,995)	143,047
HHS Grant Revenue	220,096	260,617	(40,521)	(223,931)
Patient Revenue	1,590,774	277,192	1,313,582	6,971,726
Other Revenue	6,313	5,918	395	25,715
Total Revenue	\$2,141,252	\$874,617	\$1,266,635	\$7,132,975
EXPENSES				
Personnel	\$537,922	\$636,952	\$99,030	\$794,413
Contractual	51,275	58,751	7,475	50,110
IGT Reimbursement	0	0	0	(154,945)
Supplies	106,142	98,190	(7,952)	(81,036)
Travel	1,500	2,265	765	7,213
Bad Debt Expense	1,192,194	1,158,858	(1,294,792)	(6,945,116)
Other	86,401	78,459	(7,942)	(125,443)
Total Expenses	\$2,078,033	\$874,617	(\$1,203,416)	(\$6,454,804)
CHANGE IN NET ASSETS	\$63,219	\$0	\$63,219	\$678,170

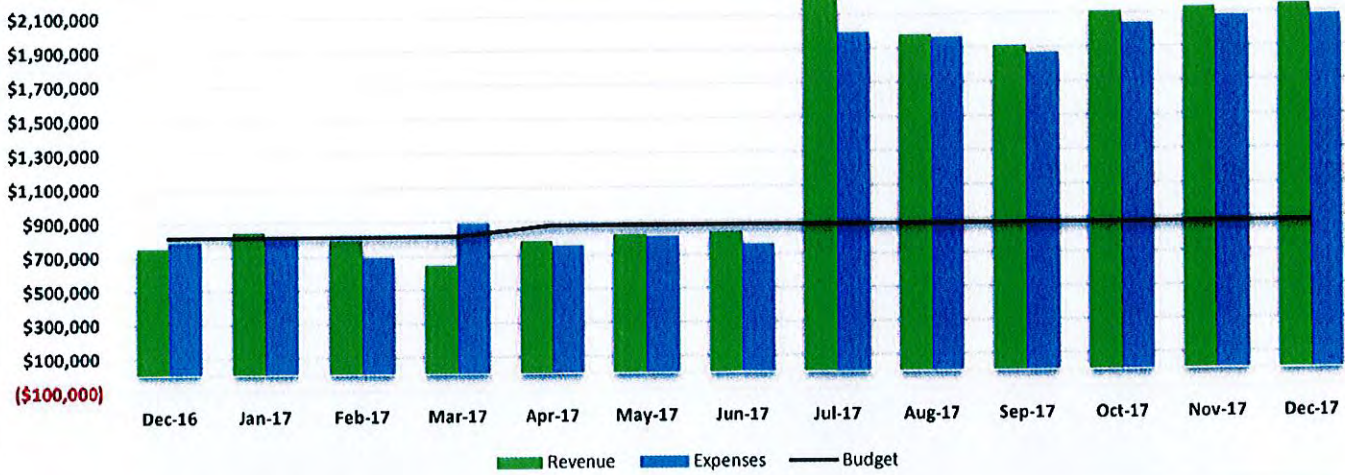
Current Month Revenue & Expenses Actual



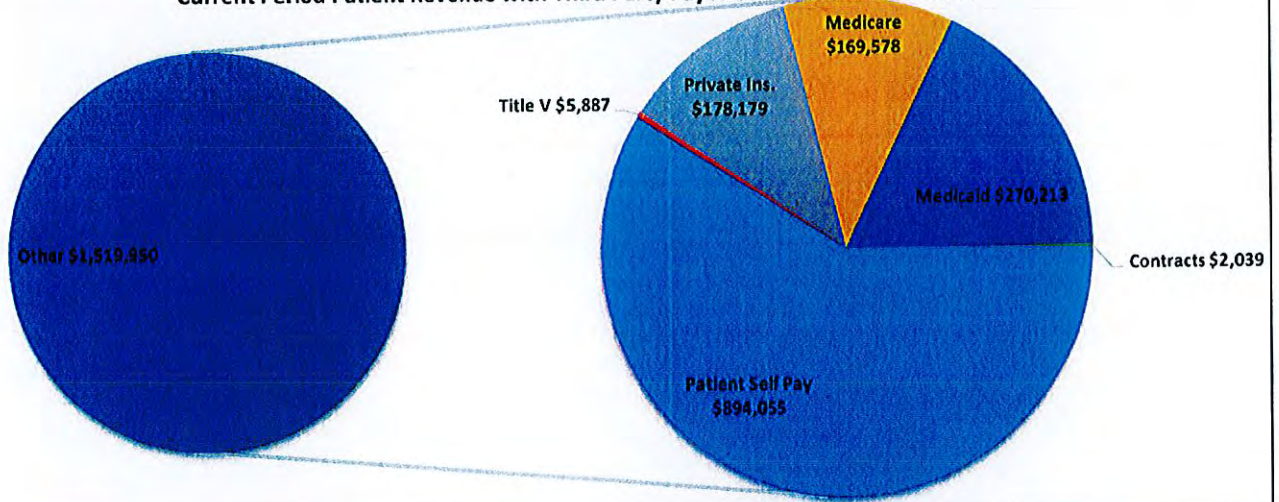
HIGHLIGHTS

- MTD increase in Fund Balance of \$63,219.
- Revenues were \$1,266,635 higher than budgeted this month. MTD revenues related to Self Pay, Private Insurance, Medicaid, Medicare and Contract Revenue were all higher than budgeted due to recording Receivables.
- YTD revenues are \$7,132,975 higher than budgeted due to recording of AR balances. Private insurance, Self Pay, Medicaid, Medicare and Contract Revenue are higher than budgeted, while Title V is on target for new contract effective 9/1/17.
- Expenses were (\$1,203,416) higher MTD than budgeted due to recording of Bad Debt Expense, and are (\$6,454,804) higher YTD than budgeted, but are offset by savings in personnel.
- YTD increase in fund balance of \$187,918. Total fund balance \$4,894,351 as of 12/31/17.

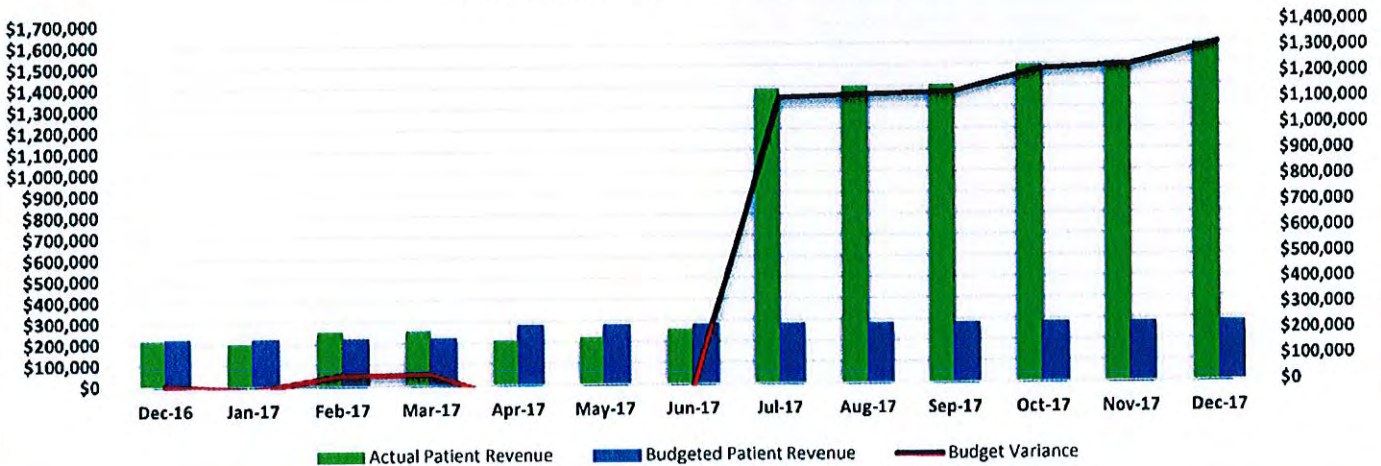
Actual Revenue & Expenses in Comparison to Budget

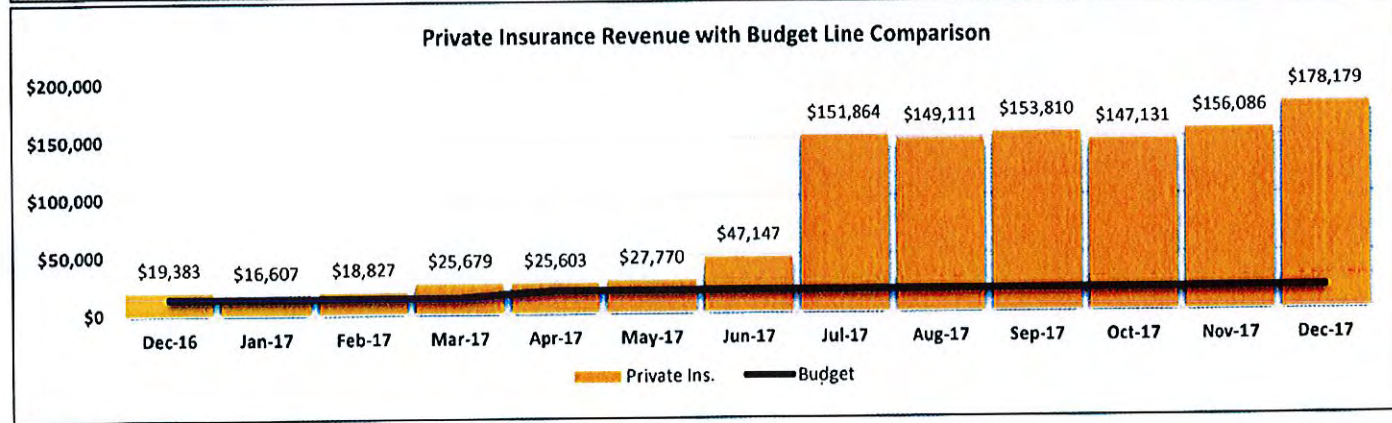
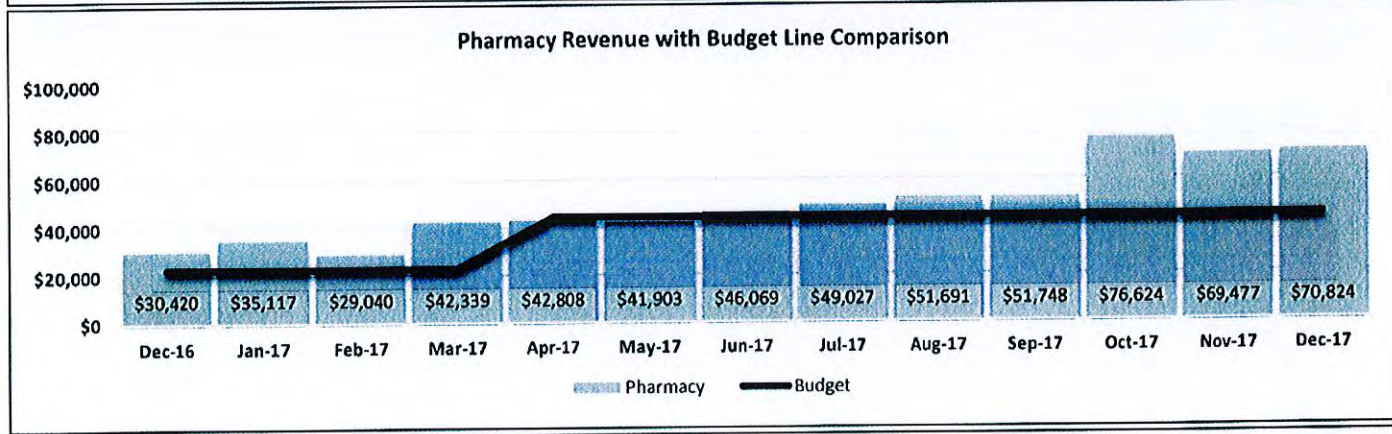
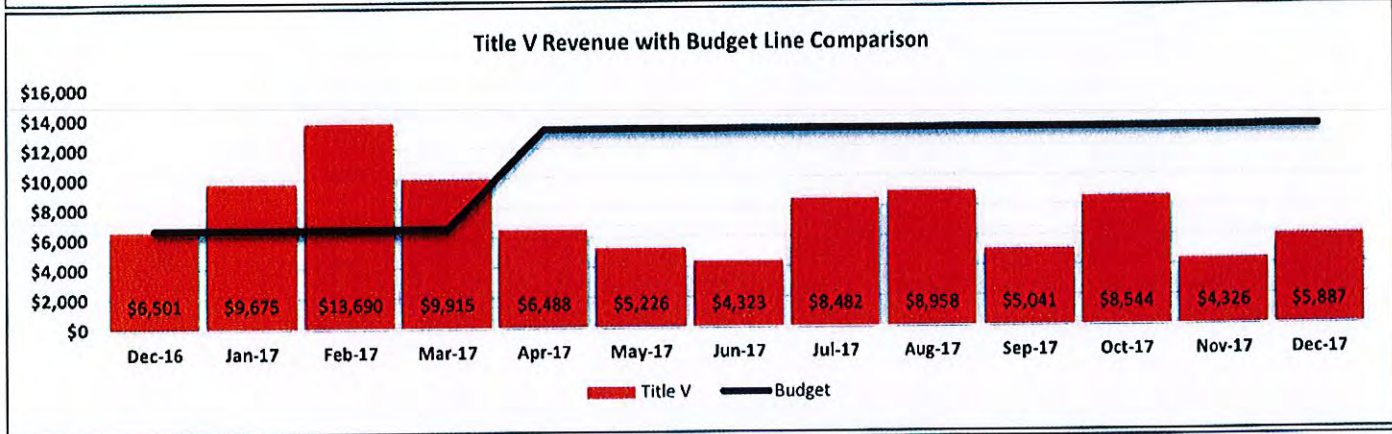
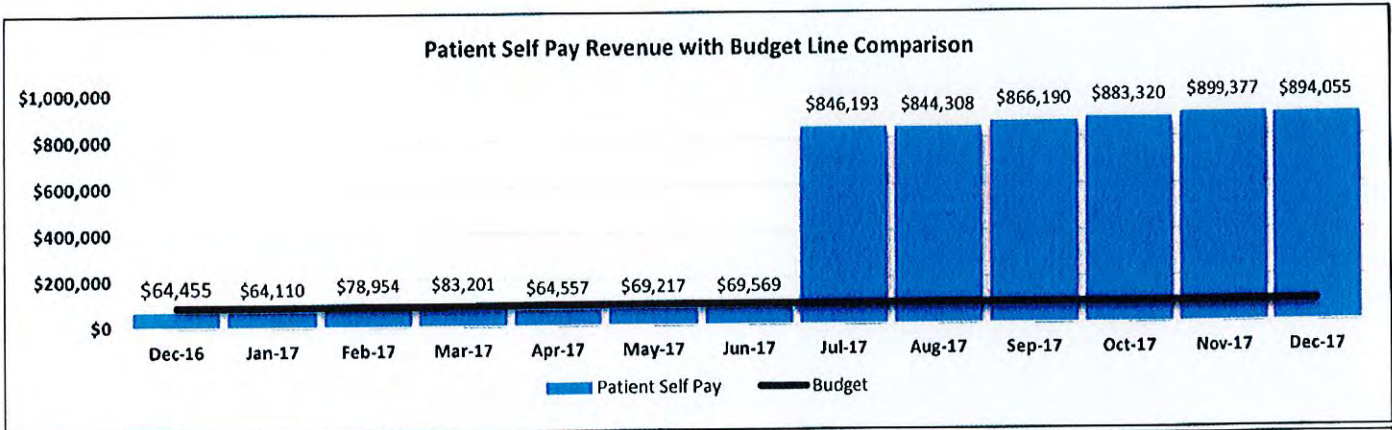


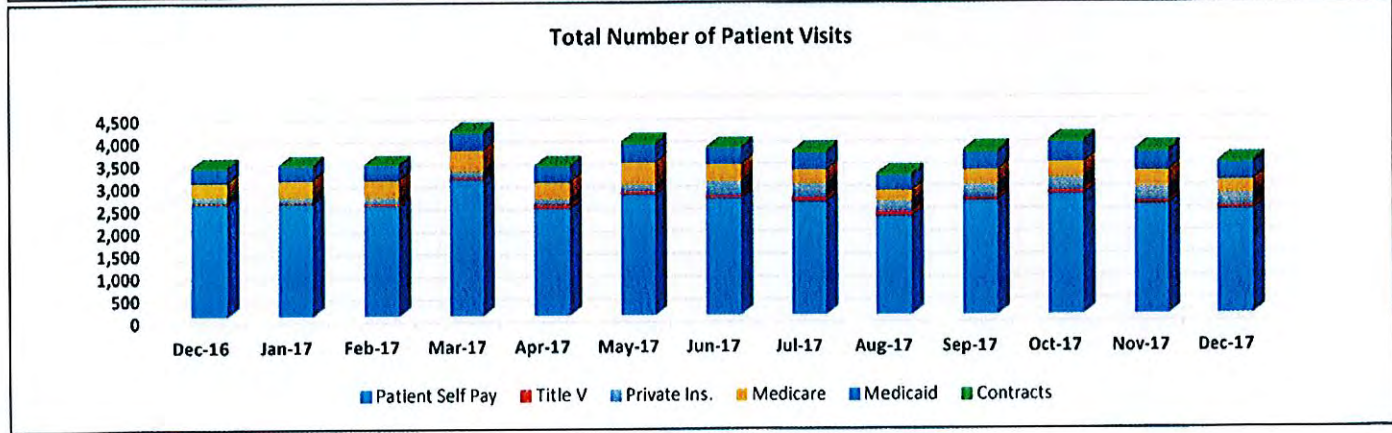
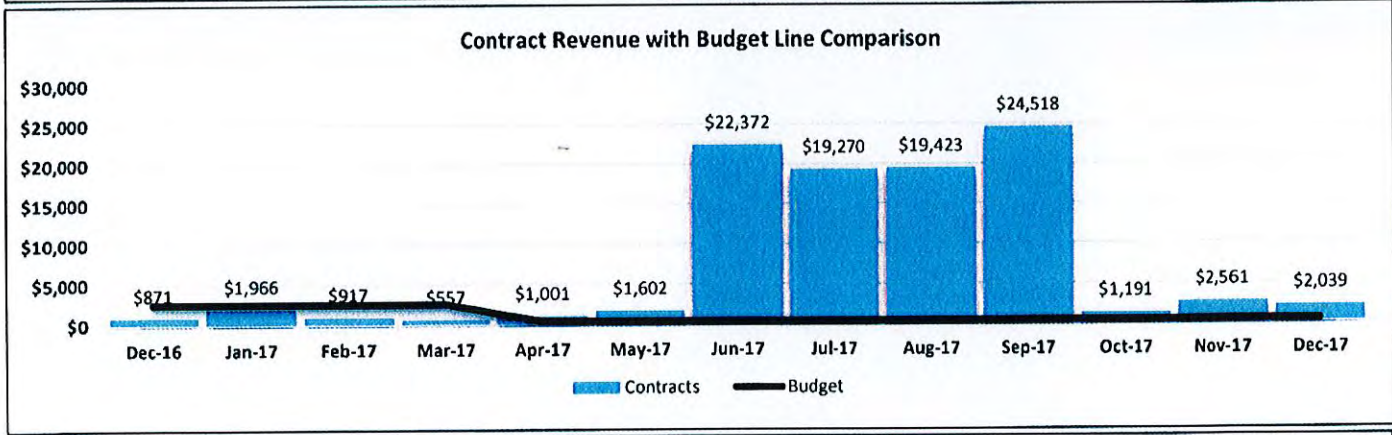
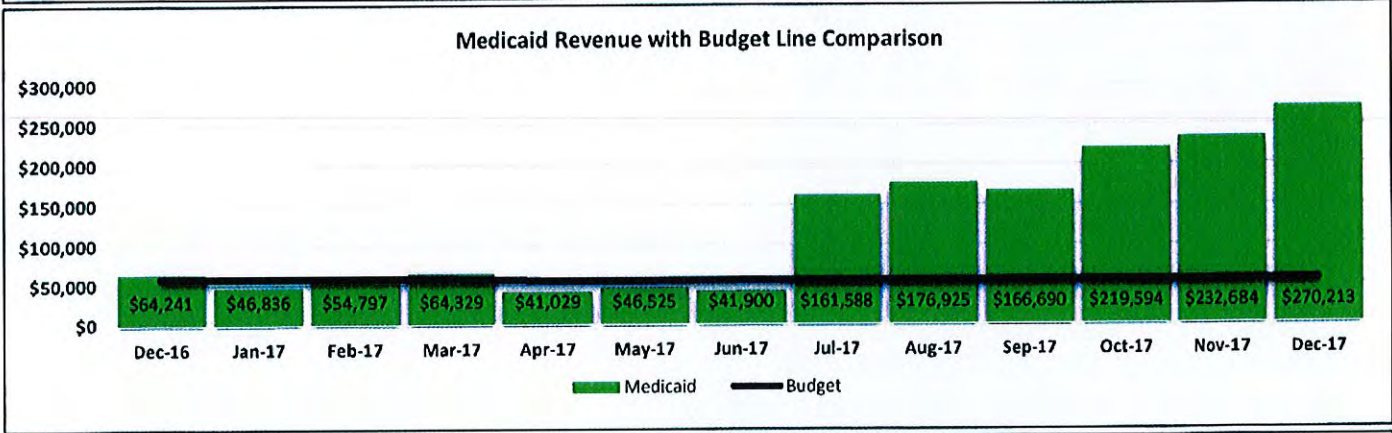
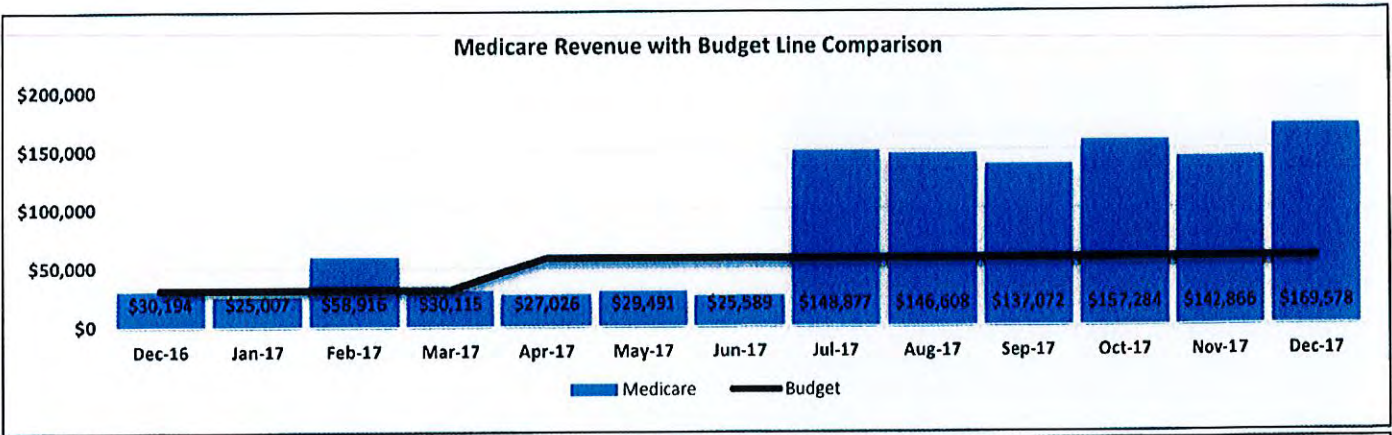
Current Period Patient Revenue with Third Party Payor Contributions Identified



Actual Patient Revenue Rec'd vs Budget with Variance





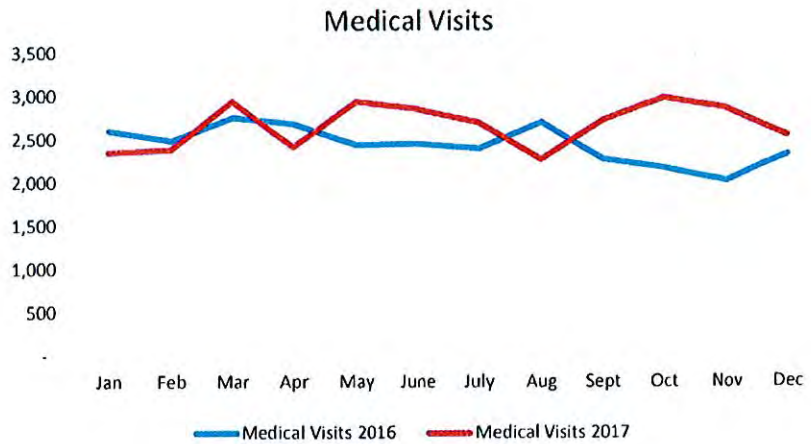


Coastal Health & Wellness
Statement of Revenue and Expense for the Period ending December 31, 2017

Grouping	Description	Period Ending	MTD	MTD Budget	YTD	YTD	YTD Budget	Annual
		12/31/2017	Budget	Variance	Actual	Budget	Variance	Budget
REVENUE								
HRSA	HHS GRANT REVENUE - Federal	\$220,096	\$260,617	(\$40,521)	\$2,121,618	\$2,345,550	(\$223,932)	\$3,127,400
Patient Rev	GRANT REVENUE - Title V	\$5,887	\$13,207	(\$7,320)	\$57,275	\$118,861	(\$61,586)	\$158,481
Patient Rev	PATIENT FEES	\$894,055	\$89,309	\$805,745	\$5,436,787	\$794,784	\$4,642,003	\$1,059,712
Patient Rev	PRIVATE INSURANCE	\$178,179	\$18,615	\$159,564	\$1,036,702	\$167,537	\$869,166	\$223,382
Patient Rev	PHARMACY REVENUE - 340b	\$70,824	\$44,040	\$26,784	\$500,171	\$396,358	\$103,813	\$528,477
Patient Rev	MEDICARE	\$169,578	\$57,412	\$112,165	\$984,391	\$516,712	\$467,679	\$688,950
Patient Rev	MEDICAID	\$270,213	\$55,275	\$214,938	\$1,357,148	\$497,474	\$859,674	\$663,289
Other Rev.	LOCAL GRANTS & FOUNDATIONS	\$2,701	\$2,668	\$34	\$24,312	\$24,008	\$304	\$32,010
Other Rev.	MEDICAL RECORD REVENUE	\$577	\$1,583	(\$1,006)	\$8,946	\$14,250	(\$5,305)	\$19,000
Other Rev.	MEDICAID INCENTIVE PAYMENTS	\$0	\$0	\$0	\$21,918	\$0	\$21,918	\$0
County	COUNTY REVENUE	\$324,070	\$307,896	\$16,174	\$2,987,484	\$2,771,066	\$216,419	\$3,694,754
DSRIP	DSRIP REVENUE	\$0	\$22,995	(\$22,995)	\$350,000	\$206,953	\$143,047	\$275,938
Other Rev.	MISCELLANEOUS REVENUE	\$0	\$0	\$0	\$90	\$0	\$90	\$0
Other Rev.	OTHER REVENUE - SALE OF FIXED ASSET	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Rev.	INTEREST INCOME	\$2,630	\$1,667	\$963	\$19,191	\$15,000	\$4,191	\$20,000
Patient Rev	CONTRACT REVENUE	\$2,039	\$333	\$1,706	\$93,977	\$3,000	\$90,977	\$4,000
Other Rev.	LOCAL FUNDS / OTHER REVENUE	\$405	\$0	\$405	\$4,517	\$0	\$4,517	\$0
	Total Revenue	\$2,141,252	\$874,617	\$1,266,636	\$15,004,527	\$7,871,552	\$7,132,975	\$10,495,403
EXPENSES								
Personnel	SALARIES	\$411,684	\$500,475	\$88,790	\$3,817,015	\$4,504,274	\$687,259	\$6,005,699
Personnel	SALARIES, Merit Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00
Personnel	SALARIES, PROVIDER INCENTIVES	\$1,800	\$4,400	\$2,600	\$8,800	\$39,600	\$30,800	\$52,800.00
Personnel	SALARIES, supplemental	\$1,000	\$0	(\$1,000)	\$0	\$0	\$0	\$0.00
Personnel	SALARIES, OT	\$4,544	\$5,000	\$456	\$46,130	\$45,000	(\$1,130)	\$80,000.00
Personnel	SALARIES, PART-TIME	\$19,607	\$23,559	\$3,952	\$172,678	\$212,027	\$39,348	\$282,702.00
Personnel	Comp Pay	\$77	\$0	(\$77)	\$669	\$0	(\$669)	\$0.00
Personnel	FICA EXPENSE	\$30,828	\$40,808	\$9,982	\$293,285	\$367,289	\$73,984	\$489,691.89
Personnel	TEXAS UNEMPLOYMENT TAX	\$252	\$1,672	\$1,420	(\$1,120)	\$15,050	\$16,180	\$20,066.85
Personnel	LIFE INSURANCE	\$1,337	\$1,195	(\$142)	\$11,869	\$10,755	(\$1,114)	\$14,339.39
Personnel	LONG TERM DISABILITY INSURANCE	\$970	\$1,101	\$131	\$8,559	\$9,909	\$1,350	\$13,212.64
Personnel	GROUP HOSPITALIZATION INSURANCE	\$29,145	\$43,220	\$14,075	\$255,560	\$388,979	\$133,419	\$518,638.94
Personnel	WORKER'S COMP INSURANCE	\$1,570	\$2,667	\$1,097	\$5,813	\$24,005	\$18,192	\$32,005.01
Personnel	EMPLOYER SPONSORED HEALTHCARE	\$4,857	\$0	(\$4,857)	\$10,553	\$0	(\$10,553)	\$0.00
Personnel	HRA EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00
Personnel	PENSION / RETIREMENT	\$10,659	\$12,856	\$2,197	\$97,885	\$115,702	\$17,816	\$154,268.95
Contractual	OUTSIDE LAB CONTRACT	\$24,121	\$22,000	(\$2,121)	\$233,939	\$198,000	(\$35,939)	\$264,000.00
Contractual	OUTSIDE X-RAY CONTRACT	\$3,828	\$3,000	(\$828)	\$33,840	\$27,000	(\$6,840)	\$36,000.00
Contractual	MISCELLANEOUS CONTRACT SERVICES	\$9,366	\$12,961	\$3,595	\$77,255	\$116,646	\$39,391	\$155,528.00
Personnel	TEMPORARY STAFFING	\$19,593	\$0	(\$19,593)	\$168,991	\$0	(\$168,991)	\$0.00
Contractual	CHW CONTRACT BILLING SERVICE	\$7,013	\$10,045	\$3,032	\$74,537	\$90,405	\$15,868	\$120,540.00
IGT	IGT REIMBURSEMENT	\$0	\$0	\$0	\$154,945	\$0	(\$154,945)	\$0.00
Contractual	JANITORIAL CONTRACT	\$2,620	\$3,000	\$381	\$23,945	\$27,000	\$3,055	\$36,000.00
Contractual	PEST CONTROL	\$80	\$100	\$20	\$72	\$900	\$179	\$1,200.00
Contractual	SECURITY	\$4,248	\$7,845	\$3,597	\$34,408	\$68,805	\$34,397	\$91,740.00
Supplies	OFFICE SUPPLIES	\$4,586	\$6,890	\$2,304	\$41,568	\$60,212	\$18,644	\$80,282.49
Supplies	OPERATING SUPPLIES	\$16,069	\$20,375	\$4,306	\$172,613	\$183,375	\$10,762	\$244,500.00
Supplies	OUTSIDE DENTAL SUPPLIES	\$1,281	\$2,500	\$1,219	\$10,756	\$22,500	\$11,744	\$30,000.00
Supplies	PHARMACEUTICAL SUPPLIES	\$83,944	\$88,000	(\$4,056)	\$736,103	\$612,000	(\$124,103)	\$816,000.00
Supplies	JANITORIAL SUPPLIES	\$239	\$375	\$136	\$1,592	\$3,375	\$1,783	\$4,500.00
Supplies	PRINTING SUPPLIES	\$24	\$250	\$226	\$143	\$2,250	\$2,108	\$3,000.00
Supplies	UNIFORMS	\$0	\$420	\$420	\$1,973	\$3,780	\$1,807	\$5,040.00
Other	POSTAGE	\$646	\$733	\$87	\$5,596	\$6,600	\$1,004	\$8,800.00
Other	TELEPHONE	\$4,642	\$1,525	(\$3,117)	\$21,912	\$13,725	(\$8,187)	\$18,300.00
Other	WATER	\$31	\$31	\$0	\$275	\$5	\$270	\$372.00
Other	ELECTRICITY	\$1,885	\$2,083	\$198	\$16,396	\$18,750	\$2,354	\$25,000.00
Travel	TRAVEL, LOCAL	\$147	\$381	\$234	\$2,836	\$3,431	\$595	\$4,575.00
Travel	TRAVEL, OUT OF TOWN	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00
Travel	LOCAL TRAINING	\$0	\$417	\$417	\$2,492	\$3,750	\$1,258	\$5,000.00
Travel	TRAINING, OUT OF TOWN	\$1,353	\$1,467	\$114	\$7,842	\$13,202	\$5,360	\$17,602.00
Other	RENTALS	\$2,944	\$5,935	\$2,991	\$43,730	\$53,415	\$9,685	\$71,220.00
Other	LEASES	\$43,702	\$38,522	(\$5,180)	\$393,317	\$346,697	(\$46,620)	\$462,262.00
Other	MAINTENANCE / REPAIR, EQUIP.	\$5,725	\$7,563	\$1,837	\$54,845	\$68,063	\$13,217	\$90,750.00
Other	MAINTENANCE / REPAIR, AUTO	\$0	\$42	\$42	\$0	\$375	\$375	\$500.00
Other	FUEL	\$0	\$42	\$42	\$284	\$375	\$91	\$500.00
Other	MAINTENANCE / REPAIR, BLDG.	\$0	\$417	\$417	\$1,937	\$3,750	\$1,813	\$5,000.00
Other	MAINT/REPAIR, IT Equip.	\$0	\$125	\$125	(\$71,586)	\$1,125	\$72,711	\$1,500.00
Other	MAINTENANCE / Preventative, AUTO	\$0	\$42	\$42	\$15	\$375	\$361	\$500.00
Other	INSURANCE, AUTO/Truck	\$166	\$168	\$2	\$1,506	\$1,512	\$6	\$2,016.00
Other	INSURANCE, GENERAL LIABILITY	\$724	\$833	\$109	\$6,878	\$7,500	\$624	\$10,000.00
Other	INSURANCE, BLDG. CONTENTS	\$1,359	\$1,333	(\$26)	\$12,283	\$12,000	(\$283)	\$16,000.00
Other	COMPUTER EQUIPMENT	\$5,699	\$0	(\$5,699)	\$118,503	\$0	(\$118,503)	\$0.00
Other	OPERATING EQUIPMENT	\$0	\$0	\$0	\$5,656	\$0	(\$5,656)	\$0.00
Other	BUILDING IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00
Other	NEWSPAPER ADS	\$410	\$1,250	\$840	\$15,529	\$11,250	(\$4,279)	\$15,000.00
Other	SUBSCRIPTIONS, BOOKS, ETC	\$0	\$750	\$750	\$942	\$6,750	\$5,808	\$9,000.00
Other	ASSOCIATION DUES	\$2,667	\$2,833	\$167	\$24,925	\$25,500	\$575	\$34,000.00
Other	IT SOFTWARE, LICENSES, INTANGIBLES	\$14,272	\$9,258	(\$5,014)	\$146,491	\$83,325	(\$63,166)	\$111,100.00
Other	PROF FEES/LICENSE/INSPECTIONS	\$0	\$1,467	\$1,467	\$990	\$13,200	\$12,210	\$17,600.00
Other	PROFESSIONAL SERVICES	\$20	\$1,208	\$1,188	\$20,031	\$10,875	(\$9,156)	\$14,500.00
Other	MED/HAZARD WASTE DISPOSAL	\$519	\$458	(\$61)	\$4,382	\$4,125	(\$257)	\$5,500.00
Other	TRANSPORTATION CONTRACT	\$375	\$813	\$437	\$5,596	\$7,313	\$1,716	\$9,750.00
Other	BOARD MEETING OPERATIONS	\$0	\$29	\$29	\$194	\$263	\$68	\$350.00
Other	SERVICE CHG - CREDIT CARDS	\$615	\$579	(\$38)	\$5,985	\$5,213	(\$773)	\$6,950.00
Other	CASHIER OVER / SHORT	\$0	\$0	\$0	(\$35)	\$0	\$35	\$0.00
Other	LATE CHARGES	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00
Other	BAD DEBT EXPENSE	\$1,294,792	\$0	(\$1,294,792)	\$6,945,116	\$0	(\$6,945,116)	\$0.00
Other	MISCELLANEOUS EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0.00
	Total Expenses	\$2,078,033	\$874,617	(\$1,203,416)	\$14,289,857	\$7,871,552	(\$6,418,304)	\$10,495,403
	Net Change in Fund Balance	\$63,219	(\$0)	\$63,219	\$714,670	(\$0)	\$714,670	(\$0)

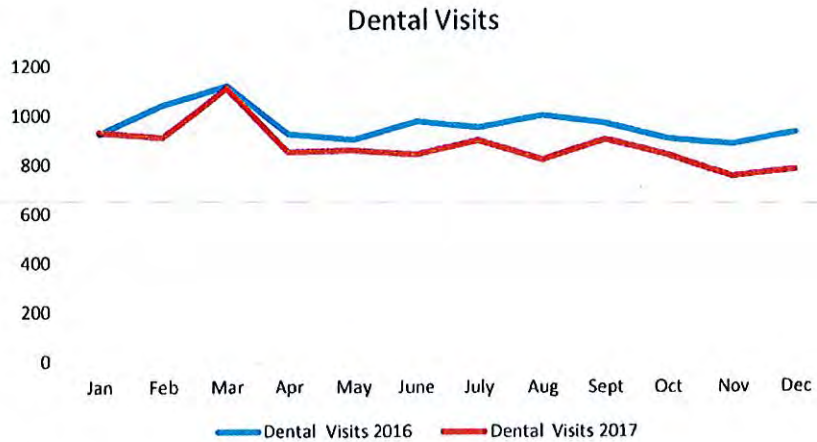
Medical Visits

	<u>2016</u>	<u>2017</u>
Jan	2,599	2,353
Feb	2,485	2,390
Mar	2,756	2,943
Apr	2,673	2,417
May	2,435	2,939
June	2,450	2,850
July	2,395	2,696
Aug	2,693	2,267
Sept	2,265	2,720
Oct	2,164	2,974
Nov	2,012	2,857
Dec	2,316	2,542
	<u>29,243</u>	<u>31,948</u>



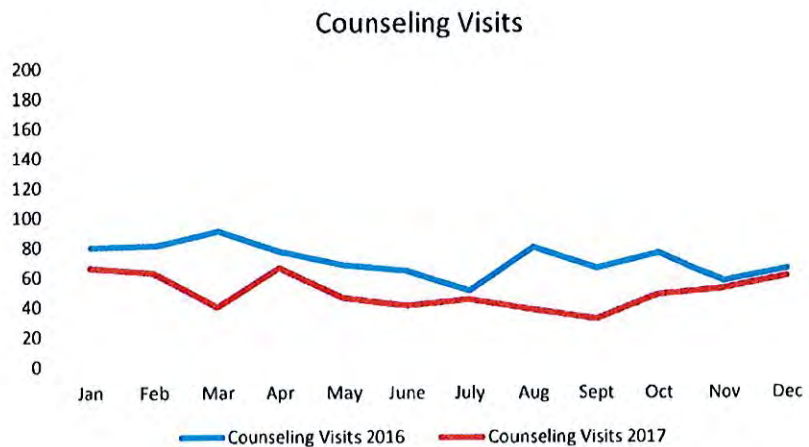
Dental Visits

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June	974	841
July	950	899
Aug	998	820
Sept	964	903
Oct	903	838
Nov	878	749
Dec	926	775
	<u>11,501</u>	<u>10,489</u>



Counseling Visits

	<u>2016</u>	<u>2017</u>
Jan	80	66
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Mar	91	40
Apr	77	66
May	68	46
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July	51	45
Aug	80	38
Sept	66	32
Oct	76	48
Nov	57	52
Dec	65	60
	<u>856</u>	<u>597</u>



Vists by Financial Class - Actual vs. Budget
As of December 31, 2017 (Grant Year 4/1/17-3/31/18)

	Annual HRSA Grant Budget	MTD Actual	MTD Budget	Over/(Under) MTD Budget	YTD Actual	YTD Budget	Over/(Under) YTD Budget	% Over/ (Under) YTD Budget
Medicaid	4,810	374	401	(27)	3,461	3,608	(147)	-4%
Medicare	5,086	303	424	(121)	3,058	3,815	(757)	-20%
Other Public (Title V, Contract)	1,364	114	114	0	1,138	1,023	115	11%
Private Insurance	2,187	275	182	93	2,330	1,640	690	42%
Self Pay	35,801	2,308	2,983	(675)	22,234	26,851	(4,617)	-17%
	49,248	3,374	4,104	(730)	32,221	36,936	(4,715)	-13%

Unduplicated Patients - Current vs. Prior Year
UDS Data Calendar Year
January through December

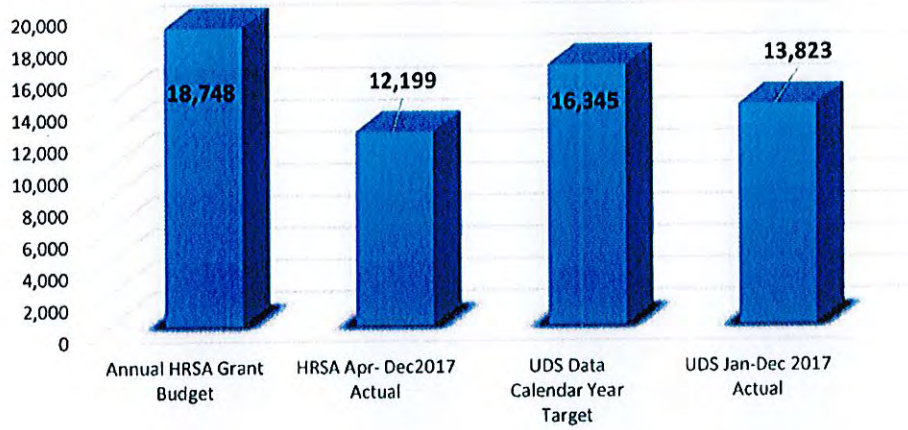
	Jan-Dec 2016 Actual	Jan -Dec 2017 Actual	Increase/ (Decrease) Prior Year	% of Annual Target
Unduplicated Patients	16,345	13,326	497	85%

Unduplicated Patients - Current vs. Prior Year
HRSA Grant Year
April through March

	Apr-Dec 2016 Actual	Apr - Dec 2017 Actual	Increase/ (Decrease) Prior Year	% of Annual Target
Unduplicated Patients	18,748	11,393	628	64%

* Note - The clinic was closed for 5.5 days during Hurricane Harvey, but was open to walk-in patients on 8/31.

Number of Unduplicated Patients



**Coastal Health & Wellness Fund Reserve
as of December 31, 2017**

	Board Approved Reserve @ 9/30/1	Increase / (Decrease)	Reserve Balance @ 9/30/17
IT Expenditures (Equipment, Software & Consultant Services)	\$203,097	(\$39,966)	\$163,131
Medical / Dental Equipment additions/replacements	\$240,885	\$0	\$240,885
Galveston Clinic Renovations	\$750,000	\$0	\$750,000
Texas City Furniture/Fixtures/Remodel	\$12,750	\$0	\$12,750
Employee One-Time Supplemental Payment	\$52,540	\$0	\$52,540
Total Operating Reserve	\$3,160,000	\$0	\$3,160,000
Total Board Approved Reserve	\$4,419,272	(\$39,966)	\$4,379,306
Unreserved	\$287,162	\$227,883	\$515,045
Total Fund Balance	\$4,706,434	\$187,917	\$4,894,351

Operating Reserve	\$3,160,000
Budgeted Expenses ending 3/31/19	\$10,488,803
Months of Reserves available	3.62

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**Governing Board
January 2017
Item #/12
Consider for Approval Quarterly
Compliance Report**

Coastal Health & Wellness Governing Board

Quarter 1, 2018 – Compliance Report

(The information presented in this Report covers October, November, and December of 2017)

**Nothing to report in the following areas: Investigations; State/Federal Audits; External Audits; HIPAA Breaches		
INTERNAL AUDITS		
DATE CONDUCTED	TYPE OF AUDIT & FINDINGS	ACTION TAKEN
<u>October 2017, November 2017, and December 2017</u>	<p><u>Financial Screening Audit-Patient Services Manager :</u></p> <ul style="list-style-type: none"> • Financial Screening audits were performed by randomly pulling ten application charts monthly to establish accuracy and chart completeness. • An inclusive application requires CHW intake specialists to ensure the accurate completion of nine different elements within each application, all of which are reviewed during the Financial Screening audit. • Amongst the 30 applications reviewed, there were only two findings in December. During the December Audit, 1) the calculations were incorrect on one application; and 2) the calculations sheet was blank—without any information, but the income was entered into NextGen properly. 	No action taken. We will continue operating under our current protocol.

Coastal Health & Wellness Governing Board

Quarter 1, 2018 – Compliance Report

(The information presented in this Report covers October, November, and December of 2017)

<p><u>Completed in October 2017</u></p>	<p><u>3rd Quarter Title V Eligibility Audit -- Patient Services Manager</u></p> <ul style="list-style-type: none">• Title V Eligibility Audit was performed by randomly screening 10 Title V patients.• We had 100 percent compliance based on the following criteria:<ol style="list-style-type: none">1. The client income/eligibility is appropriately and accurately determined, documented, and maintained in the client's record.2. The record contains evidence that the client was screened for potential eligibility for other programs.3. The Presumptive Eligibility form is completed prior to the receipt of services, if the patient presents with an immediate medical need and has not completed the eligibility process.4. A current Statement of Applicant's Rights and Responsibilities form has been completed/signed/dated by all categories of clients and agency staff.5. A current Notice of Eligibility Form has been completed.	<p>We will continue operating under our current protocol.</p>
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Coastal Health & Wellness Governing Board

Quarter 1, 2018 – Compliance Report

(The information presented in this Report covers October, November, and December of 2017)

EXTERNAL AUDITS		
DATE CONDUCTED	TYPE OF AUDIT/FINDINGS	ACTION TAKEN
<u>11/13/2017</u>	DSHS Adult Safety Net Audit: The Texas Department of State Health Services (DSHS) conducted a Compliance Education Site Visit. DSHS assessed the District's implementation of the Standards for Adult Practice, as well as audited a collection of adult patient records. The District was compliant; however; there were some recommendations regarding over-crowded vaccines in refrigerators.	We are working to implement recommendations and seeking a larger refrigerator for both clinics.
INCIDENT REPORTS		
DATE OF INCIDENT	COMPLIANCE/REPORTABLE ISSUES	ACTION TAKEN
<u>11/20/2017</u>	<p>A CHW employee observed a suspicious male and female walking through the parking lot, walking in between cars and looking into cars as they passed. The employee called her supervisor, reported the observation, and took a picture of the individuals.</p> <ul style="list-style-type: none"> • <i>Non-preventable Incident</i> 	Security along with clinic management, walked through the parking lot and talked to the individuals. Both persons stated they were looking for their ride and left the parking lot after being questioned.

Coastal Health & Wellness Governing Board

Quarter 1, 2018 – Compliance Report

(The information presented in this Report covers October, November, and December of 2017)

<u>12/11/2017</u>	After Lab and X-Ray Tech finished drawing blood from the patient, went to put gauze on the patient's needle stick with left hand while holding the needle in her right hand. In the process, the Tech accidentally pricked her left thumb. <ul style="list-style-type: none"> • <i>Preventable Incident</i> 	Employee was tested and provided treatment. Also reported incident to DSHS for Sharp Injury Report.
BAD DEBT WARNING AND TERMINATION LETTERS		
REASON	TYPE OF LETTER	
Debt Collection Policy	Terminations: 208 Reinstatements: 135	
PATIENTS WARNING AND TERMINATION LETTERS		
REASON	TYPE OF LETTER	
Behavioral Letters Issued	Terminations: 1 Warnings: 3	
NOTE: Various issues were discussed in peer review. Incidents involving quality of care issues, In accordance with Section 161 et seq., Health and Safety Code, are reviewed such that proceedings and records of the quality program and committee reviews are privileged and confidential.		

Submitted by: Lea Williams, Esq. Director of Compliance and Contracts/ General Counsel
 Governing Board: February 1, 2018

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COASTAL HEALTH & WELLNESS

GOVERNING BOARD

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

Governing Board

January 2017

Item #/13

**Consider for Approval Quarterly Visits and Collections Report
Including a Breakdown by Payer Source for Recent New Patients**

**Coastal Health & Wellness - Quarterly Visit & Analysis Report
for the period ending December 31, 2017**

**based on UDS Reporting period (January 1 to December 31)*

Total Visits by Financial Class	December 2017	December 2016	% Change	* YTD Average		% Change	* YTD Payor Mix		% Change
				2017	2016		2017	2016	
Self Pay	2,308	2,487	-7%	2,514	2,547	-1%	70.0%	73.1%	-3.1%
Medicare	303	320	-5%	314	356	-12%	8.7%	10.2%	-1.5%
Medicaid	374	316	18%	378	347	9%	10.5%	10.0%	0.6%
Contract	47	16	194%	43	22	99%	1.2%	0.6%	0.6%
Private Insurance	275	134	105%	274	148	85%	7.6%	4.3%	3.4%
Title V	67	32	109%	68	66	4%	1.9%	1.9%	0.0%
Total	3,374	3,305	2.1%	3,592	3,485	3%	100%	100%	0.0%

Department	* YTD Total Visits		% Change
	2017	2016	
Medical	32,018	29,404	8.9%
Dental	10,486	11,558	-9%
Lab Only	-	1	0%
Nursing	-	-	0%
Counseling	597	858	-30%
Total	43,101	41,821	3%

Unduplicated Visits	* YTD Total Users		% Change
	2017	2016	
Medical	10,850	10,117	7.2%
Dental	2,877	3,081	-7%
Counseling	96	128	-25%
Total	13,823	13,326	3.7%

NextGen / Crystal Reports - Summary Aging by Financial Class for the period ending December 31, 2017 (based on encounter date)										Goal is 45-75 days	
	0-30	31-60	61-90	91-120	121-150	151-180	181-up	Total	%	Days in A/R	
										Current Period	Last Qtr
Self Pay	\$34,096	\$63,550	\$66,976	\$60,865	\$43,568	\$54,094	\$511,602	\$834,750	61%	73	93
Medicare	38,154	24,447	16,590	10,487	3,237	6,993	42,981	\$142,889	11%	22	31
Medicaid	30,704	38,821	25,884	21,455	9,512	20,762	89,888	\$237,026	17%	31	29
Contract	2,378	4,440	5,620	5,140	3,133	2,726	9,789	\$33,227	2%	51	67
Private Insurance	25,583	27,061	17,863	10,110	9,211	14,728	47,095	\$151,651	11%	28	30
Title V	810	4,397	5,791	6,253	4,236	92	808	\$22,387	2%	31	42
Unapplied	(63,200)							(63,200)	-5%		
Totals	\$68,525	\$162,716	\$138,724	\$114,312	\$72,896	\$99,395	\$702,163	\$1,358,730	100%	40	49

Previous Quarter Balances	\$114,377	\$90,232	\$126,928	\$93,617	\$103,624	\$78,676	\$620,600	\$1,228,055
% Change	-40%	80%	9%	22%	-30%	26%	13%	11%

Charges & Collections	December 2017	December 2016	% Change	* YTD 2017	YTD 2016	% Change
Billed	\$836,993	\$708,816	18%	\$10,244,046	\$9,254,417	10.69%
Adjusted	(577,605)	(504,089)	15%	(7,289,244)	(6,674,119)	9.22%
Net Billed	\$259,388	\$204,727	27%	\$2,954,802	\$2,580,298	14.51%
Collected	\$145,708	\$137,522	6%	\$2,225,587	\$2,020,615	10%
% Net Charges collected	56%	67%	-16%	75%	78%	-4%

*****2017 MTD and YTD*****
Collected charges were adjusted for Accrued AR and Bad debt

Goal = > 70%

Payor	YTD Current Period				YTD Prior Year			
	Visits	Payor Mix	Net Revenue per Visit	(Net Billed) Net Revenue	Visits	Payor Mix	Net Revenue per Visit	(Net Billed) Net Revenue
Self Pay	34,665	70.0%	\$30.25	\$1,048,649	34,893	73.1%	\$29.27	\$1,021,280
Medicare	4,183	8.4%	\$139.70	584,368	4,891	10.3%	\$128.85	630,227
Medicaid	5,043	10.2%	\$138.93	700,630	4,655	9.8%	\$130.13	605,748
Contract	757	1.5%	\$78.96	59,775	294	0.6%	\$95.75	28,150
Private Insurance	3,945	8.0%	\$125.37	494,590	2,110	4.4%	\$93.55	197,391
Title V	939	1.9%	\$71.13	66,790	865	1.8%	\$112.72	97,502
Total	49,532	100%	\$59.65	\$2,954,802	47,708	100%	\$54.09	\$2,580,298

Item	2017	2016
Self Pay - Gross Charges	\$6,505,783	\$6,239,634
Self Pay - Collections	\$841,620	\$816,399
% Gross Self Pay Charges Collected	12.9%	13.1%
% Net Self Pay Charges Collected	80.3%	79.9%

Adjusted for Bad Debt Expense

HRSA goal = > 14.1%

Coastal Health & Wellness
New Patients By Financial Class
From 1/1/2017 to 12/31/17

Summary	Current Period		Prior Period 2016	
	New Patients	Current %	New Patients	%
Self Pay	2,855	71.9%	2,857	77.7%
Medicaid	374	9.4%	290	7.9%
Medicare	111	2.8%	70	1.9%
Private Insurance	495	12.5%	350	9.5%
Title V	63	1.6%	49	1.3%
Contracts	72	1.8%	63	1.7%
Total	3,970	100.0%	3,679	100.0%

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Governing Board

January 2017

Item #/14

Consider Re-Privileging of Coastal Health & Wellness

- **Abdul-Aziz Alhassan, MD, Medical Director**
- **Beverly Foster, DDS, MHA, Dental Director**
- **Bang G. Nguyen, DDS**



Date: February 1, 2018
To: CHW Governing Board
From: Mary McClure, CPC *MM*
CHW Executive Director
Re: Re-Privileging

After preparation of the credentialing file, the Coastal Health & Wellness Executive Director has reviewed the completed file and recommends that the Governing Board approve re-privileging as follow:

- Abdul-Aziz Alhassan, MD is a licensed, Full-time physician and Medical Director at the Coastal Health & Wellness Clinic. He has general Family Practice and prenatal privileges, as well as administrative duties, and requests re-privileging.
- Beverly Foster, DDS, MHA is a licensed, full-time dentist and Dental Director at the Coastal Health & Wellness Clinic. She currently has general dental privileges to serve CHW patients as well as administrative duties and requests re-privileging.



Date: February 1, 2018
To: CHW Governing Board
Thru: Mary McClure, CPC *MM*
CHW Executive Director
From: Beverly Foster, DDS MHA,
Dental Director *Beverly Foster*
Re: Re-Privileging

After preparation of the credentialing file, the Coastal Health & Wellness Dental Director has reviewed the completed file and recommends that the Governing Board approve re-privileging as follow:

- Bang Nguyen, DDS is a general dentist who has worked in private practice in Pasadena, TX and Galveston, worked part-time at 4C's Galveston Dental Clinic for five years from 1990 to 1995 and part-time at Coastal Health & Wellness for the past six years. Dr. Nguyen requests general dentistry privileges on a part-time basis at both clinic sites.

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Governing Board

January 2017

Item #/15

**Consider for Approval Privileging Rights for
Unsil Keiser, DDS**



Date: February 1, 2018
To: CHW Governing Board
Thru: Mary McClure, CPC *MM*
CHW Executive Director
From: Beverly Foster, DDS MHA
Dental Director *B.F. MHA*
Re: Privileging

Upon the review of the completed credentialing file of Unsil Keiser, DDS by Sandra Cuellar, HR Manager, and myself (Beverly Foster, DDS, MHA), we would like to recommend that the Coastal Health & Wellness Governing Board approve privileging for Unsil Keiser, DDS based on the following information:

- Unsil Keiser, DDS is a general dentist who will practice full-time in the Texas City clinic. Unsil Keiser, DDS graduated from the University Of Maryland School Of Dentistry. Dr. Keiser requesting general dentistry privileges.

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