

**GALVESTON COUNTY HEALTH DISTRICT
ANIMAL SERVICES ADVISORY COMMITTEE
AGENDA**

9850-A Emmett F. Lowry Expressway, Texas City, Texas 77591
Board Room
Thursday, May 10, 2018 12:00 Noon

CONSENT AGENDA: All items marked with a single asterisk (*) are parts of the consent agenda and require no deliberation by the Animal Advisory Committee. Any Committee member may remove an item from this agenda to be considered separately.
APPEARANCE: A citizen desiring to make comment to the Committee shall submit a written request to the Director by noon on the fifth day preceding the Advisory Committee Meeting. A statement of the nature of the matter to be considered shall accompany the request. The Director shall include the requested appearance on the agenda, and the person shall be heard if he or she appears.
QUORUM: A majority of the members (7) with at least (4) City reps and (1) County rep present shall constitute a quorum

Meeting Called to Order

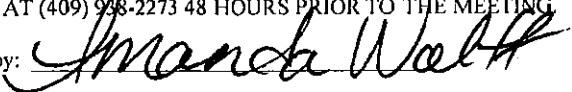
- Item #1 ACTION.....Agenda
- Item #2 ACTION.....Excused Absence(s)
- Item #3 ACTION.....Consider for Approval Minutes for February 9, 2018
- Item #4.....Animal Services Manager Report
- Item #5 ACTION.....Consider for Approval March 2018 Financial Report
- Item #6 ACTION.....Consider for Approval Proposed Changes to the Galveston County Animal Services Policy
- Item #7 ACTION.....Consider for Approval Proposed Changes to the FY19 ARC Fee Schedule
- Item #8 ACTION.....Consider for Approval Proposed ARC Vaccine Clinic Fee Schedule
- Item #9.....Comparative Data Summary (2018-2017) (Intake and Dispositions)
- Item #10 ACTION..... Consider for Approval ASAC Subcommittee Recommendation to Purchase a New ACO Vehicle from FY18 Fund Balance Reserve
- Item #11 ACTION.....Consider for Approval Submission of FY19 Draft Animal Services Budget to United Board of Health
- Item #12.....Update from Animal Services Advisory Committee Members
- Item #13.....Public Comments

Adjournment

Tentative Next Meeting: August 9, 2018

At the discretion of the Advisory Committee Chair, persons who have not submitted written request may be permitted to comment on posted agenda item (s) (limit three (3) minutes per person). In compliance with Texas Open Meeting Act the Animal Advisory Committee may not deliberate on comments. Personal attacks will not be allowed and personnel matters should be addressed to the Animal Services Manager during normal business hours.

MEMBERS MAY BE REACHED DURING THE MEETING AT 409-938-2288
ANY PERSON REQUIRING SPECIAL ACCOMMODATION SHOULD CONTACT
AMANDA WOLFF AT (409) 938-2273 48 HOURS PRIOR TO THE MEETING

Posted by: 



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

May 10, 2018

Item #2

Excused Absence(s)



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

May 10, 2018

Item #3

Consider for Approval Minutes for February 9, 2018

**Animal Services Advisory Committee Meeting Minutes
February 9, 2018 12:00 Noon**

In Attendance:

Eric Froeschner, UBOH
Commissioner Stephen Holmes, Galveston County
James Osteen, City of La Marque
Dee Ann Haney, City of Texas City
Nick Finan, City of Texas City
Mayor Konyha, City of Bayou Vista
Fard Abdullah, City of Hitchcock
Lark Tedesco, Animal Welfare
Cynthia Kelley, Animal Welfare
Amber Adams, Daily Operator of an Animal Shelter
Monique Ryans, Daily Operator of an Animal Shelter

Absent:

Karen Hearing, City of Tiki Island
Kyle Burks, City of Kemah
Curtis Klages DVM, UBOH
Jonathon Givens, DVM
Sherlyn Linton, Galveston County

GCHD Staff:

Kathy Barroso, Chief Executive Officer
Scott Packard, Director of Communications
Andrea Cortinas, Controller
Kenna Pruitt, Budget & Grant Manager
Lea Williams, Director of Director of Contracts and Compliance, General Counsel
Sal Bonaccorso, Director of Information Technology
Amanda Wolff, Executive Assistant III

Guest:

Yvonne Downs

Unexcused Absences:

None

Item #1 Agenda

Mr. Osteen, Chair, asked for a motion to approve the February 2018 agenda. A motion was made by Commissioner Holmes and seconded by Ms. Haney. The motion was unanimously approved by the Committee.

Item #2 Excused Absences

Mr. Osteen, Chair, asked for a motion to approve the excused absence for Dr. Klages and Dr. Givens. A motion was made by Ms. Haney, seconded by Mayor Konyha and unanimously approved by the Committee.

Item #3 Approval of Minutes

Mr. Osteen, Chair, asked for a motion to approve the November 9, 2017 minutes. A motion was made by Ms. Haney, seconded by Mr. Froeschner and unanimously approved by the Committee.

Item #4 Animal Services Manager Report

Amber Adams, Director of Animal Services, presented the manager's report.

Item #5 Update from ASAC Sub Committee Regarding In-House Spay / Neuter Clinic

Ms. Haney provided an update from the subcommittee formed to explore current spay/neuter costs and develop a plan to address the spay/neuter issues the ARC is currently facing. The committee recommended developing a phased in approach to reduce current costs and address the long-term goal of an on-site spay/neuter facility. A motion to take the proposed phase approach to the United Board of Health for approval was made by Ms. Haney and seconded by Commissioner Holmes. The Committee unanimously approved the motion.

Item #6 Consider for Approval December 2017 Financial Report

Kathy Barroso, Chief Executive Officer, presented the December 2017 financial report to the Committee. A motion to accept the financial report as presented was made by Ms. Haney and seconded by Ms. Tedesco. The Committee unanimously approved.

Item #7 Discuss Process for Developing the FY19 Budget Proposal

Kathy Barroso, Chief Executive Officer, advised the Committee that it is time for the FY19 budget process to begin. Ms. Haney made a motion to form a subcommittee to begin the budget process. Commissioner Holmes seconded the motion. The subcommittee members will be Ms. Haney, Commissioner Holmes, Mayor Konyha, and Mr. Osteen. The Committee unanimously approved the motion.

Item #8 Comparative Data Summary (FY2018-2017) (Intake and Dispositions)

Kathy Barroso, Chief Executive Officer presented the comparative data summary 2018-2017 (intake and disposition).

Item #9 Update from Animal Services Advisory Committee Members

Updates from the Animal Service Advisory Committee members were given by each member city.

Item #10 Public Comments

There were no comments made by the public.

Chair

Secretary/Treasurer

Date

Date



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

May 10, 2018

Item #4

Animal Services Manager Report

Animal Services: Management Report
May 10, 2018

- 1) Vacancies:
2 Part Time, 1 Full Time Animal Care Technicians

- 2) Rabies Cases:
There were 0 reported case of rabies

- 3) Events/Programs:
 - a. February 17: PetSmart – Clear Lake = 2 adoptions
 - b. February 21: Fix Felix Neuter Event – Houston Humane = 16 Free Cat Neuters
 - i. Rabies vaccines purchased/donated by volunteer(s)
 - c. March 1: Created ARC Amazon Wish List
 - d. March 15-17: Offered half price adoptions (Spring Break/St. Patrick's Day) = 17 adoptions
 - e. March 21: BINGO announced low funds, all Bingo programs (Black/Senior/At Risk/Paws 911) suspended immediately until further notice
 - f. March 24: Pet Vaccination Services (PVS) at ARC = 35 pets serviced
 - g. April 19: Commissioner Holmes Senior Shape Up = Puppies shown for mental health
 - h. April 20: BINGO funds were reinstated back to ARC
 - i. April 28: Pet Vaccination Services (PVS) at ARC = 58 pets serviced
 - j. April 28: Adopt A Shelter Pet Day/Half Price Adoptions = 3 adoptions
 - k. May 1: Part Time Vet started at ARC for in house rabies vaccines

- 4) Media Releases:
 - a) **Videos of the Pets of the Week** can be viewed on www.facebook.com/garcpets and www.youtube.com.

 - b) **ARC Pets of the Week** appear in the Galveston County Daily News and in The Post in a weekly rotation

- 5) Live Release Programs:
 - a) Heal A Heart Program
 - b) Sponsor A Heart Program
 - c) Senior Animal Program – Supported by Bingo funds
 - d) Black Animal Program – Supported by Bingo funds
 - e) Pets of the Week: Offered for half price
 - f) Pre - Altered Pets (altered upon intake): Offered for half price
 - g) Barn Cat Program

- 6) Animal Services would like to thank the Boot Kickers Bingo Charity Fund/Animal Alliance for the use of funds to support the discounted adoption programs.

- 7) Bingo Animal Stats: (Jan - April 2018)
 - a. Black Animals = 44
 - b. Senior Animals = 10
 - c. Long Term = 7
 - d. Event = 5

- 8) Private Cremation Stats:
 - a. Jan – April 2018 = 22 private cremations
 - b. 2017 = 59 private cremations
 - c. 2016 = 19 private cremations



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

May 10, 2018

Item #5

Consider for Approval March 2018 Financial Report

Animal Services - Field Operations
Revenue and Expenses Actual versus Budget with Variance Annual
March 31, 2018

Annual Budget	PTD Actual 3/31/2018	PTD Budget 3/31/2018	Variance	Revenue	YTD Actual 3/31/2018	YTD Budget 3/31/2018	Variance
250,543.00	20,878.59	20,878.00	0.59	County Revenue	125,271.50	125,271.00	0.50
82,441.00	6,870.10	6,871.00	(0.90)	Animal Control / City Contract	41,220.49	41,221.00	(0.51)
1,500.00	0.00	125.00	(125.00)	Animal Services/Other Contracts	0.00	750.00	(750.00)
334,484.00	27,748.69	27,874.00	(125.31)	Total Revenue	166,491.99	167,242.00	(750.01)
Expenses							
211,493.00	12,658.13	17,625.00	4,966.87	Hourly Pay	73,488.66	105,747.00	32,258.34
12,000.00	556.81	1,000.00	443.19	Overtime	2,218.90	6,000.00	3,781.10
13,457.00	0.00	1,122.00	1,122.00	Part-Time Hourly Pay	4,777.09	6,729.00	1,951.91
18,126.00	934.19	1,510.00	575.81	FiCA Expense	5,764.69	9,062.00	3,297.31
54.00	422.54	4.00	(418.54)	SUTA	452.16	26.00	(426.16)
537.00	47.48	45.00	(2.48)	Life Insurance Expense	284.45	269.00	(15.45)
465.00	30.50	39.00	8.50	Long Term Disab Coverage	182.79	233.00	50.21
29,102.00	923.24	2,425.00	1,501.76	Employer Paid Health Insurance	5,680.35	14,551.00	8,870.65
8,056.00	478.26	671.00	192.74	Worker's Compensation Insurance Expense	2,954.38	4,028.00	1,073.62
0.00	208.79	0.00	(208.79)	Employer Sponsored Healthcare	989.89	0.00	(989.89)
5,800.00	323.52	483.00	159.48	Pension / Retirement	1,959.95	2,900.00	940.05
576.00	0.00	48.00	48.00	Misc. Contract Services	63.00	288.00	225.00
0.00	2,520.00	0.00	(2,520.00)	Temporary Staffing	6,941.25	0.00	(6,941.25)
1,525.00	74.06	63.00	(11.06)	Office Supplies (Field)	962.76	1,150.00	187.24
5,250.00	617.77	250.00	(367.77)	Operating Supplies (Field)	4,239.24	1,500.00	(2,739.24)
3,220.00	663.86	268.00	(395.86)	Uniform Supplies (Field)	1,063.86	1,610.00	546.14
1,944.00	159.78	162.00	2.22	Telecommunications	950.32	972.00	21.68
250.00	0.00	21.00	21.00	Travel, Local	0.00	125.00	125.00
750.00	0.00	62.00	62.00	Training, Local	0.00	375.00	375.00
2,000.00	0.00	167.00	167.00	Training, Out of Town	1,114.46	1,000.00	(114.46)
250.00	0.00	21.00	21.00	Maint/Repair, Equipment	0.00	125.00	125.00
3,000.00	449.14	250.00	(199.14)	Maint/Repair, Auto	2,773.09	1,500.00	(1,273.09)
9,600.00	553.00	800.00	247.00	Fuel	4,482.92	4,800.00	317.08
1,332.00	20.00	111.00	91.00	Maint/Repair, Preventative, Auto	269.53	666.00	396.47
3,312.00	259.00	276.00	17.00	Insurance, Auto/Truck	1,554.00	1,656.00	102.00
30,000.00	0.00	0.00	0.00	Vehicles	0.00	30,000.00	30,000.00
500.00	37.04	42.00	4.96	Newspaper Ads/Advertising	359.79	250.00	(109.79)
250.00	0.00	21.00	21.00	Association Dues	0.00	125.00	125.00

Annual Budget	PTD Actual 3/31/2018	PTD Budget 3/31/2018	Variance	IT Software, Licenses, Intangibles	Professional Services	Total Expenses	Change in Net Assets	YTD Actual 3/31/2018	YTD Budget 3/31/2018	Variance
4,560.00	380.00	380.00	0.00	0.00	8.00	5,556.89	5,431.58	2,280.00	2,280.00	0.00
100.00	0.00	8.00	8.00					0.00	50.00	50.00
367,509.00	22,317.11	27,874.00	5,556.89					125,807.53	198,017.00	72,209.47
(33,025.00)	5,431.58	0.00	5,431.58					40,684.46	(30,775.00)	71,459.46

Animal Services - Shelter Operations
Revenue and Expenses Actual versus Budget with Variance Annual
March 31, 2018

<u>Annual Budget</u>	<u>PTD Actual 3/31/2018</u>	<u>PTD Budget 3/31/2018</u>	<u>Variance</u>	<u>Revenue</u>	<u>YTD Actual 3/31/2018</u>	<u>YTD Budget 3/31/2018</u>	<u>Variance</u>
3,600.00	159.98	300.00	(140.02)	Convenience Fee	319.45	1,800.00	(1,480.55)
519,320.00	43,276.66	43,277.00	(0.34)	County Revenue	259,660.00	259,660.00	0.00
4,000.00	520.00	333.00	187.00	Dog Tag, License, Retrieval	1,960.00	2,000.00	(40.00)
35,000.00	3,835.00	2,917.00	918.00	Animal Shelter/Redemption Fees	24,260.00	17,500.00	6,760.00
35,000.00	2,210.00	2,916.00	(706.00)	Animal Shelter/Fees - Fines	15,990.00	17,500.00	(1,510.00)
4,800.00	550.00	400.00	150.00	Animal Shelter/Euthansia	3,525.00	2,400.00	1,125.00
2,500.00	0.00	208.00	(208.00)	Animal Shelter/Cat Cadaver Program	2,096.00	1,250.00	846.00
85,000.00	5,280.00	7,083.00	(1,803.00)	Animal Shelter/Adoptions	32,327.50	42,500.00	(10,172.50)
4,100.00	1,052.80	342.00	710.80	Cremation Services	4,688.40	2,050.00	2,638.40
299,199.00	24,933.25	24,934.00	(0.75)	Animal Shelter/City Contracts	149,599.51	149,600.00	(0.49)
992,519.00	81,817.69	82,710.00	(892.31)	Total Revenue	494,425.86	496,260.00	(1,834.14)
				Expenses			
371,360.00	28,651.79	30,947.00	2,295.21	Hourly Pay	166,234.62	185,680.00	19,445.38
60,422.00	3,016.75	5,035.00	2,018.25	Part-Time Hourly Pay	14,456.71	30,211.00	15,754.29
33,032.00	2,289.28	2,753.00	463.72	FICA Expense	13,065.85	16,516.00	3,450.15
130.00	1,202.49	11.00	(1,191.49)	SUTA	1,278.76	65.00	(1,213.76)
991.00	100.23	82.00	(18.23)	Life Insurance Expense	615.56	495.00	(120.56)
817.00	65.52	68.00	2.48	Long Term Disab Coverage	403.58	409.00	5.42
63,962.00	3,138.62	5,330.00	2,191.38	Employer Paid Health Insurance	19,312.53	31,981.00	12,668.47
14,682.00	1,169.64	1,223.00	53.36	Worker's Compensation Insurance Expense	6,754.93	7,341.00	586.07
0.00	709.80	0.00	(709.80)	Employer Sponsored Healthcare	3,365.52	0.00	(3,365.52)
10,567.00	779.07	881.00	101.93	Pension / Retirement	4,408.32	5,284.00	875.68
1,500.00	75.50	125.00	49.50	Misc. Contract Services	505.50	750.00	244.50
0.00	1,200.00	0.00	(1,200.00)	Temporary Staffing	24,108.75	0.00	(24,108.75)
60,000.00	4,405.30	5,000.00	594.70	Neuter / Spay Contract	16,190.40	30,000.00	13,809.60
18,000.00	1,500.00	1,500.00	0.00	Veterinarian Contract	9,000.00	9,000.00	0.00
5,000.00	0.00	416.00	416.00	Office Supplies (Shelter)	1,303.53	2,500.00	1,196.47
52,241.00	1,461.10	4,166.00	2,704.90	Operating Supplies (Shelter)	14,421.07	24,995.00	10,573.93

Annual Budget	PTD Actual 3/31/2018	PTD Budget 3/31/2018	Variance	Pharmaceuticals - Animal Shelter	YTD Actual 3/31/2018	YTD Budget 3/31/2018	Variance
41,500.00	0.00	3,458.00	3,458.00		16,004.36	20,750.00	4,745.64
50.00	0.00	4.00	4.00	Printing Supplies (Shelter)	293.06	25.00	(268.06)
1,760.00	0.00	147.00	147.00	Uniform Supplies (Shelter)	0.00	880.00	880.00
28,000.00	1,995.00	2,333.00	338.00	Pet Food	12,075.00	14,000.00	1,925.00
1,100.00	64.96	92.00	27.04	Postage	138.13	550.00	411.87
9,300.00	895.23	775.00	(120.23)	Telecommunications	8,253.37	4,650.00	(3,603.37)
250.00	0.00	21.00	21.00	Travel, Local	41.80	125.00	83.20
500.00	150.00	42.00	(108.00)	Training, Local	150.00	250.00	100.00
850.00	(2,000.00)	71.00	2,071.00	Training, Out of Town	865.90	425.00	(440.90)
2,340.00	171.70	195.00	23.30	Rentals	1,044.77	1,170.00	125.23
199,699.00	16,641.59	16,642.00	0.41	Leases	99,849.50	99,850.00	0.50
4,740.00	0.00	395.00	395.00	Maint/Repair, Equipment	571.71	2,370.00	1,798.29
500.00	103.04	42.00	(61.04)	Newspaper Ads/Advertising	249.18	250.00	0.82
5,736.00	380.00	478.00	98.00	IT Software, Licenses, Intangibles	2,280.00	2,868.00	588.00
100.00	0.00	8.00	8.00	Professional Services	16.18	50.00	33.82
2,040.00	174.67	170.00	(4.67)	Trash Removal	1,019.02	1,020.00	0.98
3,600.00	221.80	300.00	78.20	Service Charge - Credit Cards	1,309.93	1,800.00	490.07
994,769.00	68,563.08	82,710.00	14,146.92	Total Expenses	439,587.54	496,260.00	56,672.46
(2,250.00)	13,254.61	0.00	13,254.61	Change in Net Assets	54,838.32	0.00	54,838.32

Animal Services - Donations

Revenue and Expenses Actual versus Budget with Variance Annual
March 31, 2018

Annual Budget	PTD Actual 3/31/2018	PTD Budget 3/31/2018	Variance	Revenue	YTD Actual 3/31/2018	YTD Budget 3/31/2018	Variance
0.00	0.00	0.00	0.00	ARC Donations	690.00	0.00	690.00
0.00	(253.50)	0.00	(253.50)	ARC Donations - Sponsor a Heart	(515.40)	0.00	(515.40)
0.00	903.25	0.00	903.25	ARC Donations - Heal a Heart	7,221.49	0.00	7,221.49
0.00	65.00	0.00	65.00	ARC Donations - Promotional Items	90.00	0.00	90.00
0.00	714.75	0.00	714.75	Total Revenue	7,486.09	0.00	7,486.09
				Expenses			
0.00	1,335.85	0.00	(1,335.85)	Misc. Contract Services	5,643.48	0.00	(5,643.48)
0.00	0.00	0.00	0.00	Tangible Reinforcements, Outreach, Incentives, etc.	497.50	0.00	(497.50)
0.00	1,335.85	0.00	(1,335.85)	Total Expenses	6,140.98	0.00	(6,140.98)
0.00	(621.10)	0.00	(621.10)	Change in Net Assets	1,345.11	0.00	1,345.11

**Animal Services Fund Balance Reserve
Status as of March 31, 2018**

Field Services:

Beginning Fund Balance @ 9/30/17	\$233,660
FY18 YTD Surplus / (Loss)	\$40,684
Total Field Services Fund Balance @ March 31, 2018	<u><u>\$274,344</u></u>

Shelter Services:

Beginning Fund Balance @ 9/30/17	\$52,861
FY18 YTD Surplus / (Loss)	\$54,838
Total Shelter Services Fund Balance @ March 31, 2018	<u><u>\$107,699</u></u>

Donations:

Beginning Fund Balance @ 9/30/17	\$75,087
FY18 YTD Surplus / (Loss)	\$1,345
Total Donations Fund Balance @ March 31, 2018	<u><u>\$76,432</u></u>

Summary:

Field	\$274,344
Shelter	\$107,699
Donations	\$76,432
Summary Fund Balance @ March 31, 2018	<u><u>\$458,476</u></u>



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

May 10, 2018

Item #6

**Consider for Approval Proposed Changes to the
Galveston County Animal Services Policy**

POLICY/ORDER

A Galveston County United Board of Health Policy

GALVESTON COUNTY HEALTH DISTRICT ANIMAL SERVICES LOCAL REGULATIONS AND RABIES CONTROL

WHEREAS, the Galveston County United Board of Health (Board) is a policy-making board of public health district, established under Chapter 121. §121.002 of the Texas Health and Safety Codes encompassing fourteen (14) local governments: Galveston County, Bayou Vista, Clear Lake Shores, Dickinson, Friendswood, Galveston (city), Hitchcock, Jamaica Beach, Kemah, La Marque, League City, Santa Fe, Texas City and Tiki Island; and

WHEREAS, Chapter 826 (Rabies Control Act of 1981) provides Health Authorities of public health districts to enforce state law and rules and establish a local rabies control program; and

WHEREAS, the Galveston County Health District (District) provides animal services to the following participating county and cities through an Interlocal Agreement, Galveston County, Bayou Vista, Hitchcock, Kemah, La Marque, Texas City and Tiki Island; and

WHEREAS, it is the intention of this Board policy/order to be written pursuant to and in conformity with Chapters 481, 821, 822, 823, 826, and 828 of the Texas Health and Safety Code; Chapter 169 of the Texas Administrative Code; and Chapter 42.092 of the Texas Penal Code as amended. Said rules and law are incorporated herein by reference, provided that the exceptions and/or additions contained herein shall also apply.

NOW THEREFORE, BE IT ORDERED by the Galveston County United Board of Health of the Galveston County Health District as follows:

SCOPE OF SERVICES

Section 1 Authority to Enforce State Law and Rule

The Galveston County Health Authority is the person designated as the Local Rabies Control Authority for Galveston County pursuant to section 826.017 of the Health and Safety Code. The Animal Services Division shall act as the Health Authority's designated animal control authority for purposes of Chapter 822 of the Texas Health and Safety Code. The Animal Services Division is authorized to enforce these Regulations and all laws applicable to the District's local rabies control authority and animal control authority and is authorized to issue citations in the unincorporated area of Galveston County to enforce these regulations pursuant to Texas Health and Safety Code 121.003 (c).

These Regulations apply to all portions of the unincorporated Galveston County. These Regulations apply to incorporated cities that adopt these Regulations and execute cooperative agreements with the District for their enforcement.

Section 2 Animal Services Advisory Committee

In accordance with its charge from the Galveston County United Board of Health, the Animal Services Advisory Committee shall assist the Animal Services Division by reviewing and recommending necessary changes in operations, budget matters, and compliance with all applicable laws, rules, regulations, and ordinances; this includes, but is not limited to, review of operating rules and policies and procedures for Animal Services. The Advisory Committee shall report to the Chief Executive Officer of the GCHD (CEO) or the CEO's designee. The Advisory Committee consists of a minimum of eleven (11) and not more than eighteen (18) members as follows: One (1) member for each City who is Party hereto; One (1) member for the County who is a County Official; One (1) member for the County who is not required to be, but may be, a County Official (for a total of two (2) County representatives); One (1) member for the GCUBOH who is not required to be, but may be, a member of the GCUBOH or an employee of the GCHD; Two (2) members from animal welfare groups that are non-profit organizations (non-profit animal welfare group) as follows: a total of two (2) representatives with each of the two being from a different non-profit animal welfare group; One (1) veterinarian licensed by the Texas State Board of Veterinary Medical Examiners in accordance with the Veterinary Licensing Act to practice veterinary medicine in the State of Texas whose license is in an active status, whose license is not a provisional license, whose license is not a special license, and who practices veterinary medicine in the County of Galveston, Texas; One (1) member whose duties include the daily operations of a shelter.

REGULATIONS FOR ANIMAL CONTROL

Section 3 Purpose

The purpose of the Animal Service Division is to control and eradicate the spread of rabies among the

county's animals, prevent rabies in the human population by controlling the animal population and establishing uniform rules for the control and eradication of rabies. In addition, Animal Services will promote responsible pet ownership through public education.

Section 4 Definitions

See Appendix 1

Section 5 Rabies Vaccination Required

Purpose: The purpose of this section is to require a licensed veterinarian to vaccinate every domestic dog, cat and domestic ferret located within the jurisdictional area outlined in the Galveston County Animal Services Interlocal Agreement at least every three (3) years depending on the type of vaccine. Once vaccinated, a certificate of vaccination will be issued and certain confidential information about the owner will not be divulged. This requirement conforms to Texas Health and Safety Code (THSC) Chapter 826 Rabies, Subchapter C. Rabies Vaccinations.

A. Rabies Vaccination Period (THSC Section 826.021)

The owner or custodian (excluding animal shelters) of each domestic dog, cat or ferret shall have the animal vaccinated against rabies by four months of age as required in Section 169.29 of the Texas Administrative Code. The animal must receive a booster within the twelve-month interval following initial vaccination. Every domestic dog or cat must be re-vaccinated against rabies at a minimum of at least once every three years with a rabies vaccine licensed by the United States Department of Agriculture. The vaccine must be administered according to label recommendations and by a licensed veterinarian.

B. Certificate of Rabies Vaccination (THSC Section 826.021)

Official rabies vaccination certificates shall be issued by the vaccinating veterinarian and contain the following information:

- (1) Owner's name, address, and telephone number;
- (2) Animal identification-species, sex (including neutered if applicable), approximate age (three months to 12 months, 12 months or older), size (pounds), predominant breed, and color;
- (3) Vaccine used-producer, expiration date, and serial number;
- (4) Date vaccinated;
- (5) Date vaccination expires (revaccination due date);
- (6) Rabies tag number if a tag is issued;

- (7) The licensed veterinarian's signature or signature stamp and license number;
- (8) A copy of each rabies vaccination certificate issued shall be retained by the issuing veterinarian and readily retrievable for a period of not less than five years from the date of issuance.

C. Confidentiality of Certain Information in Rabies Vaccination Certificate; Penalty (THSC Section 826.0211)

- (1) Information contained in a rabies vaccination certificate or in any record compiled from the information contained in one or more certificates that identifies or tends to identify an owner or an address, telephone number, or other personally identifying information of an owner of a vaccinated animal is confidential and not subject to disclosure under Public Information Act, Government Code Chapter 552.
- (2) The information may be disclosed only to a governmental entity for purposes related to the protection of public health and safety. A governmental entity that receives the information, including a county or municipality that registers dogs and cats under this Subsection, must maintain the confidentiality of the information, may not disclose the information under Public Information Act, Government Code Chapter 552, and may not use the information for a purpose that does not directly relate to the protection of public health and safety.
- (3) A person commits an offense if the person distributes information that is confidential under this section. Penalties are listed in THSC Section 826.0211.

Section 6 Registration of Dogs, Cats and Ferrets

Purpose: The purpose of this section is to outline requirements for owners of a dog, cat or ferret to register said animal with the District. This information will be retained in the files at the District and will assist officials with a count of animals located within the District's jurisdictional boundaries, identify gender and track the number of animals that are spayed and neutered. In addition, this information will assist District personnel in public health disaster preparedness planning. All animals that are registered will be issued a license or a microchip that may assist owners in the recovery of a missing animal. This requirement conforms to Texas Health and Safety Code (THSC) Chapter 826 Rabies, Subchapter D. Registration and Restraint of Dogs and Cats and Texas Administrative Code Chapter 169, Vaccination Requirement.

A. Registration for Each Animal (THSC Section 826.031)

The owner or custodian of a dog, cat or ferret is hereby required to register and to obtain from the licensing authority for each dog, cat or ferret a license tag or microchip that must be obtained within seven (7) days following its original rabies vaccination as required herein.

The owner or custodian of a dog or cat commits an offense if:

- (1) The owner or custodian fails or refuses to present for registration a dog or cat owned by

the owner or custodian; and

- (2) The animal is required to be registered by District Policy/Ordinance.
- (3) If a person fails to register the animal, District personnel will issue a citation to the owner. A reasonable amount of time will be given to the owner to complete the registration.
- (4) An offense under this section is a Class "C" misdemeanor.

B. Proof of Rabies Vaccination (Texas Administrative Code Rule §169.29)

A license tag or microchip for a dog, cat or ferret shall not be issued unless there is exhibited to the licensing authority a certificate from a licensed veterinarian showing that the animal to be licensed has been inoculated with an approved rabies vaccine, in accordance with the recommendations of the manufacturer.

C. Valid Period

The license as required in this section shall be valid for the lifetime of the animal as set by the Galveston County United Board of Health as long as the animal does not change ownership. If the animal changes ownership a new registration is required.

D. Animals Brought Into District

Any new permanent resident covered by this policy that owns a dog, cat or ferret brought into the District from other areas shall within seven (7) days of arrival obtain a license tag or microchip for each dog, cat or ferret and register each dog, cat or ferret as required herein. Said registration shall be valid for the time stated in this section of this rule.

E. License Tags or Microchip Required

Upon acceptance of the registration application, rabies vaccination certificate and payment of the registration fee, the District shall issue a microchip or durable tag, stamped with an identifying number. Failure to present the microchip information or license tag, as required herein, shall constitute a violation of this rule.

F. Identification Required

The owner of every dog, cat or ferret shall make sure that the animal is microchipped or that a license tag is attached to a collar or harness and said collar or harness with tags shall be worn by the dog, cat or ferret at all times when off the premises of the owner. Tags shall not be switched from one animal to another.

G. Registration Information

The District shall maintain a record of the identifying numbers of all microchips or tags issued and this record shall be available to the public; provided however that information in the record that identifies or tends to identify the owner or an address, telephone number, or other personally identifying information

of the owner of the registered dog, cat or ferret is confidential and not subject to disclosure except as provided by Sections 826.0211 or 826.0311 of the Texas Health and Safety Code.

H. Registration Fees (THSC Section 826.031)

Any person required under this section of this rule to obtain registration for a dog, cat or ferret shall pay a registration fee set by the Galveston County United Board of Health. The registration fee will include microchipping of the animal; unless the owner can provide proof that the animal has already been microchipped. The fee collected for the registration of a dog, cat or ferret shall be deposited in the Animal Services Division of the District's General Fund and used only to help defray the cost of administering this subchapter in the District, including the costs of registration.

I. Registration Fees Prerequisite

All registration fees shall be paid to and collected by the District before any license tag or microchip will be issued.

J. Exceptions

The provision of this Section requiring the registration of dogs, cats and ferrets shall not apply to the following:

- (1) Dogs, cats and ferrets under the age of four (4) months if kept confined.
- (2) Dogs, cats and ferrets owned by persons who are non-residents of the District, traveling through the District or temporarily sojourning therein for a period not exceeding thirty (30) days. Upon request, the owner show proof of current rabies vaccination certification.
- (3) Dogs, cats and ferrets brought to the District for not more than 10 days exclusively for the purpose of entering the same in any show or exhibition, breeding purposes or trial.
- (4) Dogs duly and properly trained (assistance animal) to aid or assist blind persons when such dogs are actually used by blind persons for the purpose of aiding or assisting such blind persons in going from place to place. These animals should be registered with the District without paying a fee.
- (5) Dogs duly and properly trained to aid or assist deaf persons when such dogs are actually used by deaf persons for the purpose of aiding or assisting such deaf persons in going from place to place. These animals should be registered with the District without paying a fee.
- (6) Dogs, cats and ferrets kept in qualified institutions, approved by the Health Authority, for

teaching or research purposes.

- (7) Dogs, cats and ferrets kept in veterinary hospitals or recognized animal shelters.

K. Registration; Penalty

- (1) A person commits an offense if:
 - (a) The person fails or refuses to register or present for registration a dog or cat owned by the person; and
 - (b) The animal is required to be registered under this policy adopted by the District's Board of Health.
- (2) An Animal Control Officer will investigate all cases of non-registration. If the Animal Control Officer determines that a violation exists, the Animal Control Officer will issue a warning or citation.
- (3) An offense under this section is a Class "C" Misdemeanor.
- (4) An Animal Control Officer will issue a citation to an owner of an animal that is not registered and each day that the animal is not registered is considered a new offense.

Section 7 Adoption and Sterilization

Purpose: The purpose of this section is to establish adoption standards of the District that reasonably promote the responsible management of dogs and cats by requiring spaying and neutering prior to release or in certain circumstances require the use of a signed sterilization agreement for every animal adopted. Every animal adopted from the Animal Resource Center needing to be spayed or neutered shall be micro chipped or tattooed in accordance with state law. These identification methods can be useful to animal owners in the event that their animal may become lost. Registered rescue organizations that pull animals from the Galveston County Animal Resource Center shall submit a completed and signed sterilization agreement for every animal.

A. Requirements for Adoption (THSC Section 828.002 and 828.003)

The District shall not release a dog or cat for adoption unless the animal has been spayed or neutered or under special circumstances the release is made to a new owner who signs an agreement to have the animal sterilized. The Animal Services ~~Manager~~ Director or designee must approve these special circumstances. The Animal Services ~~Manager~~ Director or designee will develop procedures to cover sterilization requirements, nonsurgical sterilization, confirmation of sterilization, letters concerning animal's death, letters concerning lost or stolen animals, notice of failure to receive a letter, and reclamation of owned animals.

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B. Exceptions (THSC Section 828.013)

This chapter does not apply to a dog or cat that is claimed from the District by a person who already owns

the animal.

C. Microchipping or Tattooing

Any animal adopted under this policy shall be sterilized and must be identified by a microchip and/or a tattoo indicating that it has been sterilized. The Animal Services ~~Manager Director or designee~~ will develop procedures that will fully explain the standards for microchipping and tattooing along with the penalties associated with not complying with this requirement.

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D. Refund Policy

There are no refunds.

Section 8 Restraint, Impoundment and Disposition of Dogs and Cats to Prevent a Public Nuisance

Purpose: The purpose of this section is to make certain that every owner of an animal exercises proper care and control to prevent their animal from running at large or becoming a public nuisance. This section also empowers Animal Control Officers to capture any and all animals deemed running at large or creating a public nuisance. Once captured, the Animal Control Officer impounds the animal and documents all known information. For unhealthy stray animals, the Animal Services ~~Manager Director or designee~~ at his or her discretion may humanely euthanize the dog.

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A. Restraint (THSC Section 826.033)

- (1) Every owner shall exercise proper care and control of his or her animal by keeping the animal restrained and not allowing the animal to become a stray while in the jurisdiction of the District and to prevent them from becoming a public nuisance.
- (2) All of the following conditions, situations or occurrences are hereby declared to be a public nuisance and constitutes failure of the owner to exercise proper care and control of his animal and/or the premises where said animal or animals are or have been kept:
 - (a) Every stray animal is a public nuisance. The District receives and responds to animal public nuisances that involve dogs and cats. Local municipalities and/or the county's sheriff office handle livestock that are public nuisances. District personnel respond to wildlife nuisances and may request assistance from other governmental agencies and/or a certified wildlife rehabilitator.
 - (b) Any animal that turns over garbage containers or scatters garbage or which otherwise damages private or public property.
 - (c) Any dog, livestock or fowl at large or free-roaming off of private property owned or controlled by the owner of said dog, livestock or fowl.
 - (d) Any animal which barks, whines, howls or makes other sounds or noises in an

excessive, continuous or untimely fashion.

- (e) Any building, room, cage, kennel, yard, run or any other place or facility where animals are kept or harbored which is not maintained in a clean and sanitary condition so as to prevent obnoxious odors, the attraction, breeding or potential breeding of flies, the attraction, harboring or breeding of rodents or potential breeding of rodents or the creation of any other public health nuisances.

B. Impoundment

- (1) Animal Control has the authority to impound the following:
 - (a) All stray animals however in extenuating circumstances that involve the impoundment of other animals the Animal Services ~~Manager Director or~~ designee shall approve.
 - (b) Any animal that has bitten or scratched a person; and
 - (c) Any animal that has been exposed to rabies or potentially exposed.
- (2) All animals seized and confined under this section should be impounded in an impoundment facility designated by Animal Control and shall supply the animal with sufficient wholesome food and water during its confinement. All animals seized will be held in impoundment for a minimum of three (3) business days open to the public, with the exception of litters.
 - (a) All impounded litters (2 or more in a litter) will not be subject to the 3 business day stray hold if they are under 4 months of age. These animals can be available for adoption, rescue or foster on day 1, if approved by the Animal Services ~~Manager Director or~~ designee.
- (3) Any person may take and deliver to Animal Control any stray dog or cat to impound.
- (4) Any person may surrender an owned animal to Animal Control if the following criteria are met:
 - (a) The associated fee is paid in full
 - (b) The Animal Resource Center has available space and resources to properly care for the animal

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C. Impoundment of Owned Animals - Unrestrained (Running At Large)

When animals are unrestrained or stray and the Animal Control Officer knows their ownership, the Officer may secure/impound the animal and issue a citation to the owner of the animal to appear in a court to answer charges of violation of this Policy/Order.

D. Unrestrained (At Large) - Riding in Vehicle

Unrestrained animals in the back of pickup trucks, which are not covered with a camper cover or other such device, shall be considered at large. When animals are unrestrained the Animal Control Officer can secure the animal and issue a citation to the owner of the animal to appear in a court to answer charges of a violation of this Policy/Order; or impound the animal and issue a citation to the owner of the animal to appear in a court to answer charges of violation of these Policy/Order. Animals in vehicles shall be restrained in a manner, which will not cause injury and will prevent the animal from reaching the outside of the vehicle.

E. Unrestrained (At Large) – on Private Property

Any dog found running at large upon any private property other than that of the owners may be taken up by any person and delivered to the Galveston County Animal Resource Center without fee or charge, and the District shall thereupon hold and dispose of such animal as though such animal had been found running at large and impounded by Animal Control. All dogs impounded under this section shall be held for a minimum of three (3) business days open to the public. At the end of these three (3) days the District will determine its disposition.

F. Unlawful Restraint of a Dog - Anti-Tethering Law (THSC Section 821.077)

An owner may not leave a dog outside and unattended by use of a restraint that unreasonably limits the dog's movement:

- (1) Between the hours of 10 pm and 6 am;
- (2) Within 500 feet of the premises of a school; or
- (3) In the case of extreme weather conditions in which:
 - (a) The actual or effective outdoor temperature is below 32 degrees Fahrenheit;
 - (b) A heat advisory has been issued by a local or state authority or jurisdiction; or
 - (c) A hurricane, tropical storm, or tornado warning has been issued for the jurisdiction by the National Weather Service.

In this section, a restraint unreasonably limits a dog's movement if the restraint:

- (1) Uses a collar that is pinch-type, prong-type, or choke-type or that is not properly fitted to the dog;
- (2) Is a length shorter than the greater of:
 - (a) Five times the length of the dog, as measured from the tip of the dog's nose to the base of the dog's tail; or
 - (b) 10 feet;

- (3) Is in an unsafe condition; or
- (4) Causes injury to the dog.

G. Anti-Tethering Law: PENALTY (THSC Section 821.079)

The owner of any dog shall comply with all requirements found in the Chapter 821, Texas Health and Safety Code, Subchapter D Unlawful Restraint of dog, in addition to the ones found below.

- (1) A person commits an offense if the person knowingly violates this subchapter.
- (2) A Peace Officer or Animal Control Officer who has probable cause to believe that an owner is violating this subchapter shall provide the owner with a written statement of that fact. The statement must be signed by the Officer and plainly state the date on which and the time at which the statement is provided to the owner.
- (3) A person commits an offense if the person is provided a statement described by Subsection (2) and fails to comply with this subchapter within 24 hours of the time the owner is provided the statement. An offense under this subsection is a Class C misdemeanor.
- (4) A person commits an offense if the person violates this subchapter and previously has been convicted of an offense under this subchapter. An offense under this subsection is a Class B misdemeanor.
- (5) If a person fails to comply with this subchapter with respect to more than one dog, the person's conduct with respect to each dog constitutes a separate offense.
- (6) If conduct constituting an offense under this section also constitutes an offense under any other law, the actor may be prosecuted under this section, the other law, or both.

Section 9 Reporting and Quarantine of Rabies Suspect

Purpose: The purpose of this section is to insure uniform and consistent reporting, investigating and quarantining of any animal that the Health Authority or his or her designee believes to be rabid, may have been exposed to rabies, or may have exposed a person to rabies.

A. Reporting (THSC Section 826.041)

A person who knows of an animal bite or scratch to an individual that the person could reasonably foresee as capable of transmitting rabies, or who knows of an animal that the person suspects is rabid, shall report the incident or animal to the local rabies control authority, in which the animal is located, or in which the exposure occurs. The report shall include all information necessary to assist in the investigation.

B. Quarantine of Animals (THSC Section 826.042)

- (1) Whenever and wherever in this Policy/Order an animal is required to be confined in quarantine, the time, place and method of confinement shall be at the discretion of the Health Authority or designee. Animals required to be confined shall be quarantined at the Galveston County Animal Resource Center, a veterinary clinic or a state approved quarantine facility. No home quarantine is allowed.
- (2) The Health Authority or designee may order the quarantine or testing in accordance with this policy for any animal that the Health Authority or designee has probable cause to believe is rabid, may have been exposed to rabies, or may have exposed a person to rabies. Testing requires euthanasia of the animal, then removal of the head with laboratory analysis at a state approved laboratory.
- (3) An owner shall submit to the Health Authority or designee for quarantine an animal that is reported to be rabid or to have exposed an individual to rabies or the owner knows or suspects is rabid or has exposed an individual to rabies, as soon as possible, but not later than twenty-four (24) hours from the time of the reported incident.
- (4) The quarantine period shall be at least ten (10) days or 240 hours from time of bite in a place of confinement designated or approved by the local rabies control authority and under such conditions and in such a manner as may be prescribed by the Health Authority or designee.

C. Release or Disposition of Quarantined Animal (THSC Section 826.043)

- (1) If the Health Authority or designee determines that a quarantined animal does not show the clinical signs of rabies, the Health Authority or designee shall release the animal to its owner when the quarantine period ends if:
 - (a) The owner has a valid rabies vaccination certificate for the animal; or
 - (b) The animal is vaccinated against rabies by a licensed veterinarian at the owner's expense.
- (2) If the Health Authority or designee determines that a quarantined animal shows the clinical signs of rabies, the Health Authority or designee shall humanely euthanize the animal. If an animal dies or is euthanized while in quarantine, the Health Authority or designee shall remove the head or brain of the animal and submit it a state approved laboratory for testing.
- (3) The owner of an animal that is quarantined under this chapter shall pay to the District the reasonable costs of the quarantine and disposition of the animal. The Health Authority or designee may bring suit to collect those costs.
- (4) The Health Authority or designee may keep, grant, or euthanize an animal if the owner does not take possession of the animal before the fourth day following the final day of the

quarantine period.

- (5) It shall be a violation of this Policy/Order for the owner or any other person to remove any animal that is required to be quarantined or euthanized or which is otherwise in violation of this Policy/Order from the jurisdiction of the District without written permission from the Health Authority or designee and release or movement from the place of approved confinement shall only be in accordance with this section.
- (6) No animal shall be released or moved from the place of quarantine, except by the Health Authority or designee until after the ten (10) day quarantine period and then only after inspection of the animal has been made and its release approved by the Health Authority or designee.

D. Quarantine: Penalty

- (1) A person commits an offense if the person fails or refuses to quarantine or present for quarantine or testing an animal that:
 - (a) Is required to be placed in quarantine or presented for testing under this section; and
 - (b) An offense under this section is a Class C misdemeanor.

E. Exceptions (THSC Section 826.048)

Police service animals are exempt from the quarantine requirements of this chapter if the animal meets the standards in §826.048 of the Texas Health and Safety Code.

F. Fees and Cost

Transportation, capture, laboratory costs, veterinarian impound fees, quarantine costs, euthanasia, body disposal, vaccination costs, and any and all other fees, costs, charges and duties for quarantine and disposition of the animal shall be the direct responsibility of the animal owner or custodian. Failure of the owner or custodian to pay such costs and fees shall constitute a violation of this Policy/Order.

Section 10 Cruelty to Animals and Dog Fighting

Purpose: The purpose of this section is to define the roles and responsibilities of the District in the investigation of cruelty to animals. The District may provide for the initial investigation into the claims of animal cruelty, assess the health and welfare of the animal, inform the owner of the suspected cruelty, advise owner of proper care and management of animals and provide for the necessary enforcement when applicable. If an animal must be seized as part of cruelty investigation, the District will assist law enforcement in the removal of animals during a law enforcement directed seizure, assist in the transportation of the animals to a licensed veterinarian for an evaluation of the animal's health and welfare, and upon request, house and provide care for all animals obtained during a seizure. All warrants

directing the seizure of animals shall be served by a certified Peace Officer. The District will work the Galveston County District Attorney's Office to seek restitution for the expenses associated with the seizure and the care of the animals. These sections conform to Penal Code Title 9.

A. Cruelty (Penal Code, Title 9, §42.092)

A person commits an offense if the person intentionally knowingly, or recklessly:

- (1) Tortures an animal or in a cruel manner kills or causes serious bodily injury to an animal;
- (2) Without the owner's effective consent, kills, administers poison to, or causes serious bodily injury to an animal;
- (3) Fails unreasonably to provide necessary food, water, care, or shelter for an animal in the person's custody;
- (4) Abandons unreasonably an animal in the person's custody;
- (5) Transports or confines an animal in a cruel manner;
- (6) Without the owner's effective consent, causes bodily injury to an animal;
- (7) Causes one animal to fight with another, if either animal is a dog;
- (8) Uses a live animal as a lure in dog race training or in dog coursing on a racetrack; or
- (9) Seriously overworks an animal.

B. Exceptions

It is an exception to the application of this section that the conduct engaged in by the person is a generally accepted and otherwise lawful:

- (1) Form of conduct occurring solely for the purpose of or in support of:
 - (a) Fishing, hunting, or trapping; or
 - (b) Wildlife management, wildlife or depredation control, or shooting preserve practices is regulated by state and federal law; or
- (2) Animal husbandry or agriculture practice involving livestock animals.

Section 11 Seizure of Animal(s)

Purpose: The District's Role in the seizure of dogs causing death or serious bodily injury to a person is to

assist law enforcement agencies and fulfill the orders of any court with jurisdictional authority to seize a dog. The District shall seize the dog and shall provide impoundment of the dog in secure and humane conditions until time that the court orders the disposition of the dog. Trained personnel will provide for the humane euthanasia of the dog at the order of the court.

Section 12 Dangerous Dogs

Purpose: The purpose of this section is to assess dog behavior and determine if this behavior is classified as dangerous. The Animal Services ~~Manager Director or designee~~ reviews all dangerous dog determination cases. Once identified as a dangerous dog, the owner is required to follow the requirements for the owner of a dangerous dog as outlined in this section. An owner of a dangerous dog can appeal the decision of the Animal Control Officer to the Animal Services ~~Manager Director or designee~~ to the Health Authority. The decision of the Health Authority is final. The owner may appeal this final decision to the local court system.

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A. Dangerous Dog Behavior

- (1) A dog that makes an unprovoked attack on a person that causes bodily injury and occurs in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own; or
- (2) Commits unprovoked acts in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own and those acts cause a person to reasonably believe that the dog will attack and cause bodily injury to that person.

B. Requirements for Owner or Custodian of Dangerous Dog (THSC Section 822.042)

- (1) Not later than the 10th day after a person learns that the person is the owner of a dangerous dog, the person shall:
 - (a) Annually register the dangerous dog with the District; and
 - (b) Restrain the dangerous dog at all times either on a leash in the immediate control of a person or in a secure enclosure; and
 - (c) Obtain liability insurance coverage or show financial responsibility in an amount of at least \$100,000 to cover damages resulting from an attack by the dangerous dog causing bodily injury to a person and provide proof of the required liability insurance coverage that identifies in the policy that the dangerous dog is covered or financial responsibility to the District. The insurance shall be for a twelve month period and shall not be cancelled unless the animal is no longer kept by the owner; and
 - (d) The dangerous dog when taken outside of the enclosure must be securely muzzled in a manner that will not cause injury to the dangerous dog nor interfere with its

vision or respiration but shall prevent it from biting any person or animal; and the dangerous dog must be restrained by high visibility collar marked with the words "dangerous dog" on the collar and must be connected to a substantial chain or cable leash having a minimum tensile strength of 1000 pounds and not to exceed 6 feet in length; and

- (e) The owner shall post a sign on his or her premises warning that there is a dangerous dog on the property. This sign shall be visible and capable of being read from the public street or highway; and
 - (f) The dangerous dog shall be spayed or neutered and microchipped; and
 - (g) The owner shall notify the District as soon as possible, but under any circumstance not later than twenty-four (24) hours, if a dangerous dog is loose, stolen, unconfined in a secured enclosure, has attacked another animal, has attacked a person, or has died; and
 - (h) The District may at its discretion allow or disallow the relocation of a dangerous dog. Approval to relocate a dangerous dog shall be in writing. If the owner or custodian of a dangerous dog obtains approval to relocate, the owner or custodian shall provide the District with the name, address and telephone number of the new location of the new secure enclosure. The new secure enclosure shall comply with all of the requirements of owners or custodians of dangerous dogs immediately. If the relocation is outside the jurisdictional boundaries of the District, the Animal Services Division shall notify the appropriate animal control authority in that jurisdiction.
- (2) The owner of a dangerous dog who does not comply with this section by the 10th day after the owner learns that the dog is a dangerous dog, the owner shall deliver the dog to the Galveston County Animal Resource Center.
- (3) If, on application of any person, the District, after notice and hearing as provided by this section, that the owner of a dangerous dog has failed to comply with this section, the District shall file in court for an order to seize the dog. The warrant will authorize the seizure. The Animal Services Division shall seize the dog or order its seizure and shall provide for the impoundment of the dog in secure and humane conditions.
- (4) The owner shall pay any and all cost or fee assessed by the District related to the seizure, acceptance, impoundment, or destruction of the dog. The fees are set by the Galveston County United Board of Health.
- (5) The Health Authority or designee shall order the Animal Services Division to humanely destroy the dog if the owner has not complied with this section before the 4th day after the date on which the dog is seized or delivered to the Galveston County Animal Resource Center. The Health Authority or designee shall order the Animal Services Division to return the dog to the owner if the owner complies with this section before the 4th day after the date on which the dog is seized or delivered to the Galveston County Animal Resource Center.

- (6) The Health Authority or designee may order the humane destruction of a dog if the owner of the dog has not been located before the 4th day after the seizure and impoundment of the dog.
- (7) For purposes of this section, a person learns that the person is the owner of a dangerous dog when:
 - (a) The owner knows of an attack as described in the definition of dangerous dog behavior; or
 - (b) The owner receives notice that a justice court, county court, or municipal court has found that the dog is a dangerous dog under this section; or
 - (c) The owner or custodian is informed by the Animal Control Authority that the dog is a dangerous dog under this section.

C. Determination that Dog is Dangerous and Appeal Process (THSC Section 822.0421)

- (1) If a person reports an incident described in dangerous dog behavior, the Animal Services Division shall investigate the incident. An Animal Control Officer will conduct a thorough investigation of the incident and will recommend to the Animal Services ~~Manager Director or designee~~ if a dangerous dog declaration is appropriate. If, after receiving the recommendation of the Animal Control Officer and the sworn statements of any witnesses, the Animal Services ~~Manager Director or designee~~ will make the determination that the dog is dangerous. The manager shall notify the owner of that fact by certified letter or by hand delivery of that letter.

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- (2) An owner, not later than the 5th day after the date the owner is notified that a dog owned by the owner is a dangerous dog may appeal the determination of the Animal Services ~~Manager Director or designee~~. An owner of the dangerous dog may appeal the decision, to the Health Authority. The Decision of the Health Authority is final.

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- (3) The owner of the dangerous dog shall comply with the requirements for owners of dangerous dogs during the appeal process.

D. Registration of Dangerous Dog (THSC Section 822.043)

Annually register the dangerous dog with the Animal Services Division in compliance with the Texas Health and Safety Code.

- (1) Presents proof of:
 - (a) Liability insurance or financial responsibility, as required by this section.
 - (b) Current rabies vaccination of the dangerous dog; and
 - (c) The secure enclosure in which the dangerous dog will be kept.

- (2) Pays an annual registration fee as approved by the Galveston County United Board of Health.
- (2) The Animal Services Division shall provide to the owner registering a dangerous dog registration tag. The owner must place the tag on the dog's collar.
- (4) If an owner of a registered dangerous dog moves the dog to a new address, the owner or, not later than the 14th day after the date of the move, shall notify the Animal Services Division for the area in which the new address is located. On presentation by the current owner of the dangerous dog's prior registration tag and payment of a fee as approved by the Galveston County United Board of Health, the Animal Services Division shall issue a new registration tag to be placed on the dangerous dog's collar.
- (5) An owner of a registered dangerous dog shall notify the Animal Services Division of any attacks the dangerous dog makes on people.

E. Dangerous Dog at Large

Any dangerous dog found at large after the owner thereof has previous knowledge or notice that such dog is dangerous may be tranquilized, captured, impounded and humanely euthanized with or without notifying the owner.

Section 13 Keeping of Dangerous Wild Animals Prohibited with Exceptions

Purpose: The purpose of this section is to stop any additional importation of dangerous wild animals into Galveston County. Current registered dangerous wild animals may remain within the county until time that the dangerous wild animal is moved to another area outside of Galveston County or the animal becomes deceased. A person that owns, harbors or has custody of a registered wild animal shall comply with all of the registration requirements of the District and hold a valid certificate of registration as issued by the District.

A. Applicability (THSC Section 822.102)

- (1) The District shall not allow for the importation of any dangerous wild animal into the jurisdictional area served by this Policy/Order.
- (2) This subchapter does not apply to:
 - (a) Any current registered dangerous wild animal located in Galveston County.
 - (b) A District, county, municipality, or agency of the state or an agency of the United States or an agent or official of a county, municipality, or agency acting in an official capacity;
 - (c) A research facility, as that term is defined by Section 2(e), Animal Welfare Act (7 U.S.C. Section 2132), and its subsequent amendments, that is licensed by the

secretary of agriculture of the United States under that Act;

- (d) An organization that is an accredited member of the American Zoo and Aquarium Association;
- (e) An injured, infirm, orphaned, or abandoned dangerous wild animal while being transported for care or treatment;
- (f) An injured, infirm, orphaned, or abandoned dangerous wild animal while being rehabilitated, treated, or cared for by a licensed veterinarian, an incorporated humane society or animal shelter, or a person who holds a rehabilitation permit issued under Subchapter C, Chapter 43, Parks and Wildlife Code;
- (g) A dangerous wild animal owned by and in the custody and control of a transient circus company that is not based in this state if:
 - (1) The animal is used as an integral part of the circus performances; and
 - (2) The animal is kept within this state only during the time the circus is performing in this state or for a period not to exceed 30 days while the circus is performing outside the United States;
- (h) A dangerous wild animal while in the temporary custody or control of a television or motion picture production company during the filming of a television or motion picture production in this state;
- (i) A dangerous wild animal owned by and in the possession, custody, or control of a college or university solely as a mascot for the college or university;
- (j) A dangerous wild animal while being transported in interstate commerce through the state in compliance with the Animal Welfare Act (7 U.S.C. Section 2131 et seq.) and its subsequent amendments and the regulations adopted under that Act;
- (k) A nonhuman primate owned by and in the control and custody of a person whose only business is supplying nonhuman primates directly and exclusively to biomedical research facilities and who holds a Class "A" or Class "B" dealer's license issued by the secretary of agriculture of the United States under the Animal Welfare Act (7 U.S.C. Section 2131 et seq.) and its subsequent amendments;
- (l) A dangerous wild animal that is:
 - (1) Owned by or in the possession, control, or custody of a person who is a participant in a species survival plan of the American Zoo and Aquarium Association for that species; and
 - (2) An integral part of that species survival plan.

- (m) Only owners of dangerous wild animals currently registered with the District prior to January 1, 2007 may retain or renew registration for dangerous wild animals. An applicant for a renewal certificate of registration for a dangerous wild animal must file an application with the District on forms provided by the District. The applicant shall pay a reasonable fee established by the Galveston County United Board of Health to recover the costs with the administration and enforcement of this section of the Policy/Order. A certificate of registration issued under this section is not transferable and is valid for one year after its date of issuance or renewal unless revoked under the powers of the Health Authority or designee.

Section 14 Animal Shelters (THSC Chapter 823)

The Galveston County Animal Resource Center is operated in compliance with Texas Health and Safety Code Chapter 826. The Animal Resource Center serves the current members to the Galveston County Animal Services Interlocal Agreement. All Animal Resource Center personnel are trained as prescribed by the Texas Department of State Health Services standards for the humane treatment and care of animals, animal disease, and the transportation of animals. In addition, the Galveston County Animal Services Advisory Committee as described in Section 3 of this policy/order serves the Galveston County Animal Resource Center.

The Animal Resource Center is designated the owner of every animal immediately upon impoundment, intake or surrender of the animal to the Animal Resource Center subject to procedures, other sections of this policy, and in accordance with the Texas Occupations Code 801.004. "Owner" in this section includes the temporary assumption of ownership for the purposes of, but not limited to, administering core intake vaccinations and performing euthanasia as directed by procedures. After three (3) business days open to the public, animals that are not claimed and redeemed by the original owner or custodian may be adopted, rescued, or humanely euthanized.

Section 15 Euthanasia of Animals (THSC Chapter 821, Subchapter C)

The District administers sodium pentobarbital to euthanize animals in the custody of the Animal Resource Center in accordance with the requirements and procedures established by the Texas Health and Safety Code Section 821.051. An approved sponsor and curriculum in the proper methods and techniques for euthanizing animals train all Animal Services Division employees.

Section 16 Disposal of Carcasses

The owner of an animal that has control of the animal before or at the time of the animal's death shall be responsible for the proper disposal of the animal carcass and shall assume all costs associated with this disposal. If the owner of a dead animal cannot be identified, the property owner or the person having control of the property containing the carcass shall be responsible for the disposal of the carcass and shall also assume all of the costs associated with the proper disposal.

Section 17 Releasing or Abandonment of Animals

A. Violation to Release or Abandon an Animal

It shall be a violation of this Policy/Order for any person to release or abandon any animal, dog, cat or other whatsoever on any property, whether public or private, within the District. An animal shall be considered abandoned if the owner has not provided care, including food, water or shelter, for three (3) or more consecutive days.

B. Person Having Knowledge of Releasing and Abandoning

Any person having knowledge of an animal which has been or is believed to have been released or abandoned shall so notify the Animal Services Division and shall give all pertinent information including description and location of the animal and the name, address, car license number, or any other information or description of the person who dumped, released or abandoned the animal, if known.

C. Keeping, Harboring or Feeding Strays

Any person who keeps, harbors, feeds, shelters or otherwise allows any stray animal or any animal, which has been released or abandoned, to remain on the person's property for three (3) or more days without notifying the District, shall hereby be deemed the owner of said animal.

Section 18 Wildlife

A. Keeping of Wildlife

No person may collect, hold, possess, display, transport, release, or propagate protected wildlife, as defined under the laws of this state or federal law, for the purposes of this subchapter without a permit issued under the Parks and Wildlife Code, Chapter 43 Special Licenses and Permits.

Section 19 Right to Enter Property

A. Right to Enter

- (1) Animal Control Officers are authorized to enter any unsecured or unfenced lot, tract or parcel of land for the purpose of capturing any animal running at large.
- (2) Nothing in this Policy/Order shall be construed as authority for Animal Control Officers, employees or their agents to enter buildings unless:
 - (a) The owner or other person with control over the premises consents to entry,
 - (b) A valid warrant is obtained, or
 - (c) Exigent circumstances exist such that there is necessity to act immediately to protect or preserve life or to prevent serious injury to a person or an animal.

Section 20 Interference with Animal Control Officer

No person may interfere with, hinder or molest any Animal Control Officer, or other party designated by Animal Control, in the performance of any duty delegated in this Policy/Order, nor shall any person seek to release any animal impounded under the provisions of this Policy/Order except as herein provided.

Section 21 Duties of Health Authority (THSC Section 121.024)

- (1) A health authority is a state officer when performing duties prescribed by state law.
- (2) A health authority shall perform each duty that is:
 - (a) Necessary to implement and enforce a law to protect the public health; or
 - (b) Prescribed by the board.
- (3) The duties of a health authority include:
 - (a) Establishing, maintaining, and enforcing quarantine in the health authority's jurisdiction;
 - (b) Aiding the board in relation to local quarantine, inspection, disease prevention and suppression, birth and death statistics, and general sanitation in the health authority's jurisdiction;
 - (c) Reporting the presence of contagious, infectious, and dangerous epidemic diseases in the health authority's jurisdiction to the board in the manner and at the times prescribed by the board;
 - (d) Reporting to the board on any subject on which it is proper for the board to direct that a report be made; and
 - (e) Aiding the board in the enforcement of the following in the health authority's jurisdiction:
 - (A) Proper rules, requirements, and ordinances;
 - (B) Sanitation laws;
 - (C) Quarantine rules; and
 - (D) Vital statistics collections.

Section 22 Health Authority may Promulgate Rules

The Health Authority shall have the power, with the approval of the Board, to prescribe and promulgate such policy/orders, not inconsistent with any law of the State, as may be deemed necessary to protect the health and safety of the people and to effectively perform the duties imposed herein.

Section 23 Enforcement

The Health Authority of the Galveston County District or delegated representative shall enforce the provisions of this policy/order. It shall be a violation of this rule to interfere with the Health Authority or his delegated officer or any other delegated representative of the Health Authority in the performance of their duties.

Section 24 Issuance of Citations

In addition to or in lieu of impounding an animal which is in violation of or has violated any section or subsection of this rule or in addition to or in lieu of suspension or revocation of a license or permit, the Animal Services Division may issue to the owner of such animal or holder of such license or permit a penalty which shall be stated on the notice, which may, at the discretion of the animal owner or holder of the permit or license, be paid to the agency designated by the Animal Services Division within the time specified on the notice in full satisfaction of the assessed penalty. In the event that such penalty is not paid within the time period prescribed, a complaint will be filed in a court of law and upon conviction of a violation of this rule and the owner shall be punished as provided in this rule.

Section 25 Liability

Any suit brought against any officer or employee of the District because of some act performed by the officer or employee in the enforcement of any provision of this rule shall be defended by legal counsel of the District's liability insurance until the final termination of the proceedings.

Section 26 Invalidity

In the event any section, clause, sentence or paragraph or any part of this rule shall for any reason be adjudged by any court of competent jurisdiction to be invalid, such invalidity shall not affect, impair, or invalidate the remainder of this rule.

Section 27 Rules in Conflict Repealed

All ordinances, rules or parts of ordinances or rules in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 28 Effective Date

This rule shall be in full force and effect from and after its passage and its publication as provided by law. Publication shall be by caption only in a newspaper of general circulation within the County of Galveston.

Passed and approved on second reading the 21st day of October, 1981, and amended on second reading on this 23rd day of February, 1983, and amended on second reading on this 27th day of July, 1988 and amended on second reading on the 13th day of December, 1995, and amended on second reading this 26th day of June, 2002, and amended on second reading this 30th day of July, 2003. Passed and approved on second reading on this 26th day of September 2007. Passed and approved on second reading on this 25th day of March 2009. Passed and approved on second reading on this 25th day of April 2012. Passed and approved on second reading on this 25th day of February 2014. Passed and approved on this 29th day of April 2015. Passed and approved on second reading on this 26th day of July 2017.

IT IS SO ORDERED

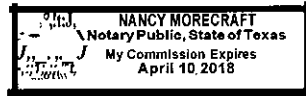

PASSED AND APPROVED the 26th day of July, 2017

APPROVED



Chairman /
Galveston County United Board of Health

Signed before me this k day of July, 2017
Notary Public for the State of Texas



Appendix 1 – Definitions

The word “**Abandon**” shall mean the abandoning of an animal in the person’s custody without reasonable arrangements for assumption of custody to another person.

The word “**Animal**” shall mean a non-human warm or cold-blooded animal, every living dumb creature, or any mammal, domesticated or wild.

The words “**Animal Services Division**” shall mean the Animal Services Division of the Galveston County Health District.

The words “**Animal Shelter**” shall mean a facility that keeps or legally impounds stray, homeless, abandoned, or unwanted animals

The words “**Animal Control Officer**” shall mean the person or persons employed by the Galveston County Health District, Animal Services Division.

The words “**Animal Shelter**” shall mean any facility keeps or legally impounds stray, homeless, abandoned, or unwanted animals.

The words “**Assistance Animal**” shall meaning assigned by Section 121.002, Human Resources Code.

The word “**Bite**” shall mean any abrasion, scratch, puncture, tear, or piercing of the skin that causes bleeding and is caused by or suspected of being caused by an animal.

The word “**Cat**” shall mean *Felis catus*.

The word “**Collar**” shall mean any collar constructed of nylon, leather, or similar material specifically designed to be used by a dog, cat or ferret.

The words “**Confined or Confinement**” shall mean confined within a building, house or structure or within a fenced yard or premises, so that the animal cannot escape from said building, house, structure or fenced yard or premises without human assistance.

The words “**Cruel Manner**” or “**Cruelly Treated**” shall mean a manner that causes or permits unjustified or unwarranted pain or suffering, tortured, seriously overworked, unreasonably deprived of necessary food, care, or shelter, cruelly confined or caused to fight with another animal.

The word “**Custody**” shall mean the responsibility for the health, safety, and welfare of an animal subject to the person’s care and control, regardless of ownership of the animal.

The words “**Dangerous Dog**” shall mean a dog that makes an unprovoked attack on a person that causes bodily injury and occurs in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own or commits unprovoked acts in a place other than an enclosure in which the dog is being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own and those acts cause a person to reasonably believe

that the dog will attack and cause bodily injury to that person.

The words "**Dangerous Wild Animals**" mean lions, tigers, ocelots, cougars, leopards, cheetahs, jaguars, bobcats, lynx, servals, caracals, hyenas, bears, coyotes, jackals, baboons, chimpanzees, orangutans, gorillas, and any hybrid of these animals.

The word "**District**" shall mean the Galveston County District.

The word "**Dog**" shall mean a domesticated animal that is a member of the canine family.

The words "**Health Authority**" shall mean a licensed physician designated by the Galveston County United Board of Health and having filed an oath of office and appointed by the Board to fulfill the statutory requirements of the Texas Health and Safety Codes provide for animal control and rabies eradication.

The word "**Facility**" shall mean the same as animal establishment.

The word "**Foster**" shall mean to give care and to promote growth and development of animals.

The words "**Licensed Veterinarian**" shall mean a veterinarian licensed in the State of Texas to practice veterinary medicine.

The word "**Livestock**" shall mean exotic livestock as defined by Section 161.001, Agriculture Code.

The word "**Microchip**" shall mean a transponder that is placed under an animal's skin by an injector and can be read by a microchip scanner.

The words "**Multiple Dwelling**" shall mean any structure designed and intended to accommodate more than one (1) family and includes but is not limited to duplex buildings and apartment buildings.

The words "**Necessary food, care, or shelter**" shall mean food, care, or shelter provided to the extent required to maintain the animal in a state of good health.

The words "**New Owner**" shall mean a person who is legally competent to enter into a binding contract and who is legally competent to enter into a binding contract and who is adopting an animal from a releasing agency.

The word "**Owner**" shall mean any person or agency, which feeds, shelters, harbors, has possession or control, or has the responsibility to control an animal.

The word "**Permanent Resident**" means the place where a person has his or her true, fixed and permanent home and principal establishment to which, whenever absent, he or she has the intention of returning.

The word "**Person**" shall mean one as a human being, a partnership, or a corporation

The words "**Properly Fitted**" shall mean, with respect to a collar, a collar that measures the

circumference of a dog's neck plus at least one inch.

The word "**Quarantine**" shall mean the strict confinement of an animal in such a manner and period of time as prescribed by the Health Authority.

The word "**Rabies**" shall mean an acute viral disease of man and animal affecting the central nervous system and usually transmitted by an animal bite

The word "**Restraint**" shall mean a chain, rope, tether, leash, cable, or other device that attaches a dog to a stationary object or trolley system.

The words "**Running at large**" or "at large" shall mean that a dog is not under the control of the owner, or that of a person or persons authorized by the owner to care for said dog, either by cord, leash, chain or confinement.

The words "**Secure Enclosure**" means a fence area or structure that is locked, capable of preventing the entry of the general public, including children, capable of preventing the escape or release of a dog, clearly marked as containing a dangerous dog and in conformance with the requirements of the District. The structure/pen shall provide enough room for the animal on all four limbs to turn around without touching the sides of the structure/pen. The structure/pen shall provide protection from the elements for the dangerous dog. The Health Authority shall have the right to require more stringent logistics for the structure/pen based upon the type of dog to be kept in the enclosure and its anticipated ability to escape.

The words "**Severe Bodily Injury**" shall mean an injury characterized by severe bit wounds or severe ripping and tearing of the muscle that would cause a reasonably prudent person to seek treatment from a medical professional and would require hospitalization without regard to whether the person actually sought medical treatment

The word "**Sterilization**" shall mean the surgical removal of the reproductive organs of animals or the use of nonsurgical methods and technologies approved by the United States Food and Drug Administration or the United States Department of Agriculture to permanently render the animal unable to reproduce.

The word "**Stray**" shall mean roaming with no physical restraint beyond the premises of an animal's owner or keeper.

The word "**Trip**" shall mean to use an object to cause a horse to fall or lose its balance.

The word "**Tattoo**" shall mean a permanent etching formed by injecting ink into the basal layer of the epidermis of an animal.

The words "**Veterinary Hospital**" shall mean any establishment maintained and operated by a licensed veterinarian for surgery, diagnosis and treatment of diseases and injuries of animals.



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

May 10, 2018

Item #7

**Consider for Approval Proposed Changes to the
FY19 ARC Fee Schedule**

Proposed Animal Services Fees

Service /Item	Description	Fee Basis	Current Fee	Proposed Fee	Notes
Adoption Fee	Adoption including spay/neuter, rabies and micro	Fee for adopting animals under our GCHD Animal Services Policy. Fee is allowed under Chapter 828 of the Health and Safety Code.	\$85.00	\$85.00	
*Adoption Fee for Seniors for Seniors Program	Reduced adoption fee for eligible seniors to adopt older animals. Includes spay/neuter, rabies and microchip.	Fee for adopting animals under our GCHD Animal Services Policy. Fee is allowed under Chapter 828 of the Health and Safety Code. Spay/Neuter costs covered by a special animal program.	\$20.00	\$20.00	
*Adoption Fee for Black Animals Program	Reduced adoption fee for animals 90% or more black in color. Breed restrictions apply. Includes spay/neuter, rabies and microchip.	Fee for adopting animals under our GCHD Animal Services Policy. Fee is allowed under Chapter 828 of the Health and Safety Code. Spay/Neuter costs covered by a special animal program.	\$20.00	\$20.00	
Adoption Fee for Already Altered, At Risk or Pet of the Week	If animals are sterilized upon impoundment, listed as at risk for euthanasia or listed as pet of the week. Includes spay/neuter, rabies and microchip.	Fee for adopting animals under our GCHD Animal Services Policy.	\$42.50	\$42.50	
Impoundment First Time	Impoundment fees for animal first offense	Fee for the impoundment of an animal under the GCHD Animal Services Policy. Fee is allowed under Chapter 826 of the Health and Safety Code	\$40.00 + Daily Board	\$40.00 + Daily Board	
Impoundment First Time After Hours	Impoundment fees for animal first offense after hours pickup	Fee for the impoundment of an animal under the GCHD Animal Services Policy. Fee is allowed	\$100.00 + Daily Board	\$100.00 + Daily Board	

Service /Item	Description	Fee Basis	Current Fee	Proposed Fee	Notes
		under Chapter 826 of the Health and Safety Code			
Impoundment Second Time	Impoundment fees for animal second offense	Fee for the impoundment of an animal under the GCHD Animal Services Policy. Fee is allowed under Chapter 826 of the Health and Safety Code	\$75.00 + Daily Board	\$75.00 + Daily Board	
Impoundment Second Time After Hours	Impoundment fees for animal second offense after hours pickup	Fee for the impoundment of an animal under the GCHD Animal Services Policy. Fee is allowed under Chapter 826 of the Health and Safety Code	\$135.00 Daily Board +	\$135.00 + Daily Board	
Impoundment Third and Subsequent Times	Impoundment fees for animal third offense and each subsequent occurrence	Fee for the impoundment of an animal under the GCHD Animal Services Policy. Fee is allowed under Chapter 826 of the Health and Safety Code	\$100.00 Daily Board +	\$100.00 + Daily Board	
Impoundment Third and Subsequent Times After Hours	Impoundment fees for animal third offense and each subsequent occurrence after hour pickup	Fee for the impoundment of an animal under the GCHD Animal Services Policy. Fee is allowed under Chapter 826 of the Health and Safety Code	\$160.00 Daily Board +	\$160.00 + Daily Board	
Daily Board	Boarding fee to cover expenses of housing animal	Fee for the daily boarding of an animal under the GCHD Animal Services Policy. Fee is allowed under Chapter 169 of the TAC	\$15.00	\$15.00	
Quarantine Impound	Quarantine for ten (10) days following animal to human bite	Fee for the impoundment of an animal under the GCHD Animal Services Policy. Fee is allowed under Chapter 826 of the Health and Safety Code	\$250.00 flat fee	\$250.00 flat fee	

Quarantine Impound (Pro Rated)	If an animal is surrendered "on time" and is transferred to another rabies quarantine facility during the 10 days. This will not apply for animals who are impounded late and finish the quarantine at ARC.	Fee for the impoundment of an animal under the GCHD Animal Services Policy. Fee is allowed under Chapter 826 of the Health and Safety Code	\$25.00/per day	
Head to Lab Rabies Suspect	Fee assessed for submittal of head to lab for rabies testing	Fee approved by Board of Health	\$200.00	
Registration Fee (For pets not microchipped)	Lifetime Pet Registration Fee for both altered and unaltered animals. Includes microchip.	Fee for the annual licensing of an animal under the GCHD Animal Services Policy. Fee is allowed under Chapter 826 of the Health and Safety Code	\$20.00 \$15.00 (if 65 years of age or over)	
Registration Fee (For pets already microchipped)	Lifetime Pet Registration Fee for both altered and unaltered animals.	Fee for the annual licensing of an animal under the GCHD Animal Services Policy. Fee is allowed under Chapter 826 of the Health and Safety Code	\$0 (No fee) (For pets already microchipped)	
Microchip Only	Microchip service for residents outside of jurisdiction (No county registration necessary)		\$20 flat fee	
Service /Item	Description	Fee Basis	Current Fee	Proposed Fee Notes
Owner Surrender Fee	Fee for an owner surrender of an animal	Fee approved by Board of Health	\$30.00	\$30.00
Owner Surrender Fee with young	Fee for an owner surrender includes mother with litter of young	Fee approved by Board of Health	\$50.00	\$50.00

Euthanasia Request	Fee for an owner requesting humane euthanasia	Fee approved by the Board of Health	\$50.00	\$50.00	
Disposal	Fee for animal carcass disposal	Fee approved by the Board of Health	\$25.00	\$25.00	
Cremation Services	Fee assessed for cremation services. Fee includes ashes returned in a standard tin container, carry bag, and cremation certificate.	Fee approved by Board of Health	\$75.00 + \$1.00/pound if ashes returned	\$75.00 + \$1.00/pound if ashes returned	
Cremation Services - Urn	Fee assessed for the ordering, shipping, and up charge	Fee approved by Board of Health	Cost of urn + shipping cost + 10% handling (current market price may vary)	100% mark up (double price) + \$5 flat fee	
Service /Item	Description	Fee Basis	Current Fee	Proposed Fee	Notes
Dangerous Dog Declaration	Annual fee for the registration of a dangerous dog	Fee for annual registration of dangerous dogs under the GCHD Animal Services Policy. Fee allowed under Chapter 822.043 of the Health and Safety Code	\$100.00	\$100.00	

*Discounted adoption programs are subject to change based on availability of funds.



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

May 10, 2018

Item #8

Consider for Approval Proposed ARC Vaccine Clinic Fee Schedule



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

May 10, 2018

Item #9

Comparative Data Summary (2018-2017) (Intake and Dispositions)

Galveston County Animal Resource Center
Comparative Data Summary FY2018

2018

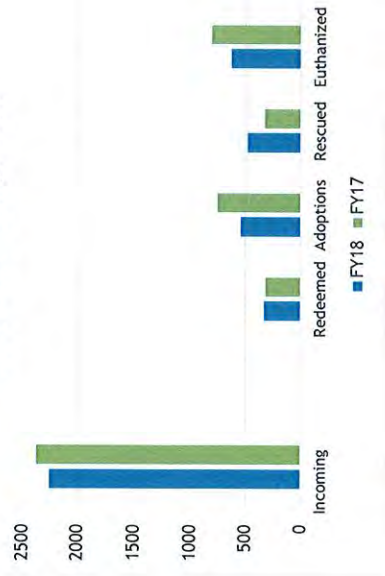
	Oct	%	Nov	%	Dec	%	Jan	%	Feb	%	Mar	%	Apr	%	May	%	Jun	%	Jul	%	Aug	%	Sep	%
Incoming	440		358		366		362		335		394													
Redeemed	60	14%	60	17%	56	15%	48	13%	52	16%	49	12%												
Adoptions	89	20%	78	22%	112	31%	89	25%	93	28%	83	21%												
Rescued	62	14%	50	14%	71	19%	141	39%	47	14%	112	28%												
Euthanized	120	27%	133	37%	83	23%	100	28%	99	30%	95	24%												

Summary FY18	
Incoming	2,255
Redeemed	325
Adoptions	544
Rescued	483
Euthanized	630

Summary FY17	
Incoming	2,378
Redeemed	314
Adoptions	757
Rescued	323
Euthanized	809

Net Change	
Incoming	(123) -5%
Redeemed	11 4%
Adoptions	(213) -28.1%
Rescued	160 50%
Euthanized	(179) -22%

FY18/FY17 Comparison





Animal Services Division
Animal Resource Center - YTD Report by Jurisdiction
October 2017 - March 2018

Jurisdiction	Incoming Animals					Outgoing Animals-Disposition Method									
	Incoming Field	Incoming Shelter	Adoptions	Foster	Rescued by Group	Redeemed by Citizen	Escaped	Euthanized	Euthanasia Request by Owner	Disposal Request by Owner	Quarantine Return	Died in Care			
Bayou Vista	10	3	1	0	1	6	0	1	0	1	0	0			
Dickinson	0	15	0	0	7	0	0	1	6	1	0	0			
Hitchcock	82	48	40	3	18	27	0	42	3	0	0	0			
Kemah	11	8	5	4	4	0	0	3	1	0	0	0			
La Marque	182	117	65	16	41	39	0	97	4	26	0	6			
Santa Fe	0	10	4	0	0	0	0	1	2	3	0	0			
Texas City	614	526	283	75	278	154	0	321	20	12	0	15			
Tiki Island	1	0	0	0	0	0	0	1	0	0	0	1			
Unincorporated	331	297	146	24	134	99	0	163	25	19	0	7			
Totals	1231	1024	544	122	483	325	0	630	61	62	0	28			

Euthanasia Totals	
Dogs	277
Cats	340
Other	13
Grand Total	630

Jurisdiction	Aggressive		Behavior Issue		Health Condition		Illness		Injured		Time/Space		Feral Cat		
	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat	Dog	Cat			
Bayou Vista	1	1	1	1	1	1	1	1	1	1	1	1	1		
Dickinson	1	1	1	1	1	1	1	1	1	1	1	1	1		
Hitchcock	4	9	6	7	2	1	7	1	1	1	1	1	1		
Kemah	1	1	1	1	1	1	1	1	1	1	1	1	1		
La Marque	13	19	5	14	6	2	12	2	1	2	1	2	20		
Santa Fe	1	1	1	1	1	1	1	1	1	1	1	1	1		
Texas City	30	59	17	43	26	1	49	2	6	3	4	67	67		
Tiki Island	1	1	1	1	1	1	1	1	1	1	1	1	1		
Unincorporated	12	19	9	12	10	1	24	1	5	1	3	63	63		
Totals	59	4	0	110	37	0	17	92	4	12	6	4	3	0	157

ACO Activities with Reasons

Jurisdiction	Calls Received	Avg. Response Time	Assist. Law Enforcement	Bite Reports	Carcass Retrieval	Contained by Citizen or Trap	Other	Sick or Injured	Stray	Transport	Trap Drop off/Pick up	Unrestrain/Property	Welfare Check or Neglect		Wildlife-Assist
													Welfare Check or Neglect	Wildlife-Assist	
Bayou Vista	9	1:07	2	2	0	0	0	0	1	0	0	0	1	3	3
Hitchcock	189	1:05	1	3	0	12	0	6	117	0	1	0	35	14	14
Kemah	30	1:49	0	0	0	5	0	0	10	0	0	0	0	15	15
La Marque	531	0:58	3	16	28	40	1	9	298	17	0	0	61	63	63
Texas City	84	0:18	0	0	0	0	0	0	0	84	0	0	0	0	0
Tiki Island	1	0:55	0	0	0	1	0	0	0	0	0	0	0	0	0
Unincorporated	837	0:59	3	28	0	99	3	15	512	27	0	4	83	63	63
Totals	1,681	0:58	9	49	28	157	4	30	933	128	1	4	180	158	158

Additional Information

Jurisdiction	Quarantines	Citations Issued	Notices Issued	Registration
Bayou Vista	2	9	0	1
Hitchcock	3	14	33	7
Kemah	0	1	1	0
La Marque	14	32	63	4
Texas City	18	1	0	27
Tiki Island	0	0	0	0
Unincorporated	26	112	99	24
Totals	63	169	196	63

Notes:
1st Quarter
Physical Count of animals at ARC on 10/31/17: 228
Physical Count of animals at ARC on 11/30/17: 221
Physical Count of animals at ARC on 12/31/17: 221
2nd Quarter
Physical Count of animals at ARC on 1/31/18: 174
Physical Count of animals at ARC on 2/28/18: 189
Physical Count of animals at ARC on 3/31/18: 186



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

May 10, 2018

Item #10

**Consider for Approval ASAC Subcommittee Recommendation to
Purchase a New ACO Vehicle from FY18 Fund Balance Reserve**

Consider for Approval
ASAC Subcommittee Recommendation to Purchase a New ACO Vehicle
from FY18 Fund Balance Reserve

The following schedule of ARC vehicles was presented at the ASAC Budget Subcommittee meeting on May 1st:

ARC VEHICLES

UNIT	YEAR	PURCHASE DATE	MAKE	MODEL	MILEAGE	PREVENTATIVE MAINTENANCE TO DATE	UNSCHEDULED MAINTENANCE TO DATE	TOTAL MAINTENANCE TO DATE	COMMENT
1274	2008	03/02/07	Ford	F-250	115,705	\$ 1,254.55	\$ 14,176.53	\$ 15,431.08	ACO Truck
1275	2008	06/16/08	Ford	F-250	125,073	\$ 1,392.05	\$ 10,686.70	\$ 12,078.75	ACO Truck
H1276	2013	06/03/13	Ford	F-250	117,662	\$ 1,423.87	\$ 3,320.70	\$ 4,744.57	ACO Truck
H1277	2014	02/02/14	Ford	F-250	63,634	\$ 636.09	\$ 3,576.02	\$ 4,212.11	ACO Truck
H1278	2014	02/02/14	Ford	F-250	72,483	\$ 790.44	\$ 5,084.01	\$ 5,874.45	ACO Truck
H1279	2018	11/03/17	Ford	F-250	19	\$ 28.25	\$ -	\$ 28.25	ACO Truck
1417	2000	05/31/00	Chewy	1500	96,364	\$ 1,207.90	\$ 4,861.42	\$ 6,069.32	Landfill

Based on this data, the Subcommittee proposed that unit 1275 be replaced during the current fiscal year using fund balance reserves. The total estimated cost would be \$47,000 (\$32,000 vehicle plus \$15,000 for cage replacement).



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

May 10, 2018

Item #11

**Consider for Approval Submission of FY19 Draft Animal Services
Budget to United Board of Health**

Galveston County Health District - Animal Services



FY19 ARC Proposed Budget

FIELD

- SALARIES & BENEFITS
 - \$5,847 Field personnel budget increase from prior year
 - Includes \$4,493 for CareHere clinic access for employees
 - 1.5% COLA for all staff – (6.01 FTE Field portion of \$3,888)
 - 3.5% salary adjustment for Clerk/Dispatcher positions (0.75 FTE Field portion increase of \$816)
- OTHER EXPENSES
 - Increase in training of \$2,627 to include advanced courses and additional ACO to attend TACA conference
- FUNDING
 - \$27,377 Field budget increase of 7% from prior year
 - \$7,451 increase of 3% in County funding from prior year, proposed to come out of fund balance reserves
 - \$2,451 increase of 3% in Cities funding from prior year, proposed to come out of fund balance reserves
 - \$17,745 increase of 53% in fund balance purchases; \$27,377 overall increase of 82% in fund balance

SHELTER

- SALARIES & BENEFITS
 - \$39,557 Shelter Personnel Budget increase from prior year
 - Includes \$9,485 for CareHere clinic access for employees
 - 1.5% COLA for all staff – (14.91 FTE Shelter portion of \$7,658)
 - 3.5% salary adjustment for Clerk/Dispatcher positions (0.75 FTE Shelter portion increase of \$816)
 - Add Part-Time Veterinary Tech - (0.5 FTE at \$16,897)
 - Includes placements for 2 Animal Care Tech Leads (increase of \$5,262)
 - 3.4% salary adjustment for Volunteer Coordinator/Adoption Counselor (increase of \$1,067)
 - Reclassified Shelter Coordinator to Rescue/Foster Coordinator (decrease of \$1,280)
- OTHER EXPENSES / SAVINGS
 - \$36,691 in Cost Savings
 - Spay/Neuter contract expense reduced by \$22,200 based on current vet clinic utilization and savings due to in-house rabies vaccinations
 - Operating supplies (\$7,991 decrease)
 - Pharmaceutical supplies (\$3,500 decrease)
 - Pet food (\$2,000 decrease)
 - Other Expenses
 - Increase in training of \$3,082 for additional staff to attend conference

Galveston County Health District - Animal Services



FY19 ARC Proposed Budget

- **FUNDING**

- \$6,844 Shelter budget increase of 0.7% from prior year
 - \$4,100 decrease of 2.4% in fees and other revenue from prior year
 - \$6,040 increase of 1.9% in County funding from prior year
 - \$5,654 increase of 1.9% in Cities funding from prior year
 - \$750 decrease of 33% in fund balance

VACCINATION CLINIC (NEW)

- \$18,174 net increase
 - \$27,526 in projected revenue
 - \$14,526 for vaccinations given to public
 - \$13,000 for vaccinations given to returned to owner/rescue groups
 - \$9,352 in projected expenses
 - \$6,000 increase in Veterinarian contract
 - \$3,352 in operating/pharmaceutical supplies

FUND BALANCE

- **FIELD - \$60,402 Requested Items**
 - \$47,000 replacement of one ACO Truck and cages
 - \$ 2,000 for ACO truck laptop mounts (4 @ \$500)
 - \$ 1,500 in video surveillance expansion (50% of estimated \$2,165-\$4,496)
 - \$ 9,902 Field County and City contribution increase
- **SHELTER - \$1,500 Requested Items**
 - \$ 1,500 in video surveillance expansion (50% of estimated \$2,165-\$4,496)

GALVESTON COUNTY HEALTH DISTRICT

Animal Services - Summary

Proposed budget for fiscal year ending September 30, 2019

Animal Control (Field)	FY2017		FY2018	FY2019
	ACTUAL	FY2018 BUDGET	ESTIMATED	PROPOSED
Salaries & Benefits	194,727	299,090	197,507	304,937
Supplies	5,984	6,775	10,404	7,250
Travel / Training	1,191	3,000	2,229	5,627
Maintenance	3,293	4,582	6,085	5,182
Contract Services	234	576	126	576
Leases	-	-	-	-
Other Operating Costs	31,095	23,486	35,264	24,314
Capital Outlay	-	30,000	-	47,000
TOTAL EXPENSES	\$ 236,524	\$ 367,509	\$ 251,615	\$ 394,886
Fees and Other Revenues	-	34,525	-	61,902
Local Funding	278,990	332,984	332,984	332,984
TOTAL REVENUE	\$ 278,990	\$ 367,509	\$ 332,984	\$ 394,886

FTE's	5.30	5.99	5.99	6.01
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Manager	0.26
Assistant Manager	0.50
Admin Assistant / Dispatcher	0.50
Clerk / Dispatcher	0.75
Animal Control Officers	4.00
Total FTE's	<u>6.01</u>

Animal Resource Center (Shelter)	FY2017		FY2018	FY2019
	ACTUAL	FY2018 BUDGET	ESTIMATED	PROPOSED
Salaries & Benefits	506,332	555,963	459,793	594,478
Supplies	129,806	126,791	88,194	112,550
Travel / Training	1,077	1,600	2,115	4,682
Maintenance	7,126	4,740	1,143	4,740
Contract Services	68,822	79,500	51,392	57,300
Leases	199,699	199,699	199,699	199,699
Other Operating Costs	52,976	26,476	76,839	27,122
Capital Outlay	-	-	-	-
TOTAL EXPENSES	\$ 965,837	\$ 994,769	\$ 879,175	\$ 1,000,571
Fees from Services	174,924	176,250	170,333	171,400
Local Funding	814,026	818,519	818,519	829,171
TOTAL REVENUE	\$ 988,950	\$ 994,769	\$ 988,852	\$ 1,000,571

FTE's	14.20	14.45	14.45	14.91
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Manager	0.66
Assistant Manager	0.50
Admin Assistant / Dispatcher	0.50
Clerk / Dispatcher	0.75
Veterinary Technician	1.50
Rescue / Foster Coordinator	1.00
Animal Care Technicians	8.00
Volunteer Coord / Adoption Counselor	1.00
Crematorium Specialist	1.00
Total FTE's	<u>14.91</u>

GALVESTON COUNTY HEALTH DISTRICT
Animal Services - Summary
Proposed budget for fiscal year ending September 30, 2019

Animal Resource Center (Vaccinations)	FY2017	FY2018		FY2019
	ACTUAL	FY2018 BUDGET	ESTIMATED	PROPOSED
Salaries & Benefits	-	-	-	-
Supplies	-	-	-	3,352
Travel / Training	-	-	-	-
Maintenance	-	-	-	-
Contract Services	-	-	-	6,000
Leases	-	-	-	-
Other Operating Costs	-	-	-	-
Capital Outlay	-	-	-	-
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ 9,352
Fees from Services	-	-	-	27,526
Local Funding	-	-	-	-
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ 27,526
FTE's	0.00	0.00	0.00	0.00

ANIMAL SERVICES (Field, Shelter, Vaccines)	FY2017	FY2018		FY2019
	ACTUAL	FY2018 BUDGET	ESTIMATED	PROPOSED
Salaries & Benefits	701,060	855,053	657,299	899,415
Supplies	135,790	133,566	98,598	123,152
Travel / Training	2,268	4,600	4,344	10,309
Maintenance	10,419	9,322	7,229	9,922
Contract Services	69,056	80,076	51,518	63,876
Leases	199,699	199,699	199,699	199,699
Other Operating Costs	84,070	49,962	112,103	51,436
Capital Outlay	-	30,000	-	47,000
TOTAL EXPENSES	\$ 1,202,361	\$ 1,362,278	\$ 1,130,790	\$ 1,404,809
Fees from Services	174,924	210,775	170,333	260,828
Local Funding	1,093,016	1,151,503	1,151,503	1,162,155
TOTAL REVENUE	\$ 1,267,940	\$ 1,362,278	\$ 1,321,836	\$ 1,422,983
FTE's	19.50	20.44	20.44	20.92

Manager	0.92
Assistant Manager	1.00
Admin Assistant / Dispatcher	1.00
Clerk / Dispatcher	1.50
Animal Control Officers	4.00
Veterinary Technician	1.50
Rescue / Foster Coordinator	1.00
Animal Care Technicians	8.00
Volunteer Coord / Adoption Counselor	1.00
Crematorium Specialist	1.00
Total FTE's	<u>20.92</u>

GALVESTON COUNTY HEALTH DISTRICT

Animal Services - Field

Proposed budget for fiscal year ending September 30, 2019

	FY17 Actual	FY18 Budget	FY18 thru 3/31/2017	FY18 Projected	FY19 Proposed	Increase / (Decrease)
REVENUE						
4210 Convenience Fee	-	-	-	-	-	-
4405 County Revenue	209,309	250,543	125,272	250,543	250,543	-
4405 Lease Funding (County)	-	-	-	-	-	-
4510 Misc Revenue	-	-	-	-	-	-
4511 Other-Sale of Fixed Assets	-	-	-	-	-	-
4721 Dog Tag, License, Retrieval Revenue	-	-	-	-	-	-
4722 Animal Shelter/Redemption Fees	-	-	-	-	-	-
4723 Animal Shelter/Fees - Fines	-	-	-	-	-	-
4725 Animal Shelter/Euthansia	-	-	-	-	-	-
4727 Animal Shelter/Cat Cadaver Program	-	-	-	-	-	-
4729 Animal Shelter/Adoptions	-	-	-	-	-	-
4730 Cremation Services	-	-	-	-	-	-
New Vaccination Services	-	-	-	-	-	-
4731 Animal Control/Other Contracts	-	1,500	-	-	1,500	-
4731 Animal Control/City Contracts	69,681	82,441	41,220	82,441	82,441	-
4732 Animal Shelter/City Contracts	-	-	-	-	-	-
Fund Balance		33,025			60,402	27,377
TOTAL REVENUE	\$ 278,990	\$ 367,509	\$ 166,492	\$ 332,984	\$ 394,886	\$ 27,377
EXPENSES						
6111 Salaries	136,798	211,493	73,489	146,977	223,283	11,790
6113 Salaries, Overtime	7,177	12,000	2,219	4,438	7,800	(4,200)
6114 Salaries, Part-Time	10,208	13,457	4,777	9,554	7,051	(6,406)
6116 Comp Pay Premium	-	-	-	-	-	-
6211 FICA Expense	11,081	18,126	5,765	11,529	18,217	91
6213 Texas Unemployment Tax	83	54	452	904	703	649
6221 Employee Life Insurance Exp.	546	537	284	569	609	72
6223 Employee LT Disability Ins. Exp.	345	465	183	366	536	71
6224 Employer Paid Health Insurance	18,890	29,102	5,680	11,361	28,421	(681)
6225 Worker's Compensation Ins.	5,606	8,056	2,954	5,909	8,573	517
6228 Employer Sponsored Healthcare	-	-	990	1,980	4,493	4,493
6231 Pension / Retirement	3,995	5,800	1,960	3,920	5,251	(549)
7020 Miscellaneous Contract Services	234	576	63	126	576	-
7023 Temporary Staffing	9,329	-	6,941	13,883	-	-
7026 Neuter / Spay Contract	-	-	-	-	-	-
7027 Veterinarian Contract	-	-	-	-	-	-
8011 Office Supplies	210	1,525	963	1,926	2,750	1,225
8012 Operating Supplies	5,773	5,250	4,239	8,478	4,500	(750)
8014 Pharmaceutical Supplies	-	-	-	-	-	-
8016 Janitorial Supplies	-	-	-	-	-	-
8017 Printing Supplies	-	-	-	-	-	-
8018 Uniform Supplies	1,689	3,220	1,064	2,128	3,220	-
8020 Pet Food	-	-	-	-	-	-
8115 Postage	-	-	-	-	-	-
8121 Telecommunications	1,553	1,944	950	1,901	1,944	-
8141 Travel, Local	-	250	-	-	250	-
8142 Travel, Out of Town	-	-	-	-	-	-
8151 Training, Local	439	750	-	-	750	-
8152 Training, Out of Town	752	2,000	1,114	2,229	4,627	2,627

GALVESTON COUNTY HEALTH DISTRICT

Animal Services - Field

Proposed budget for fiscal year ending September 30, 2019

	FY17 Actual	FY18 Budget	FY18 thru 3/31/2017	FY18 Projected	FY19 Proposed	Increase / (Decrease)
8161 Rentals	-	-	-	-	-	-
8171 Leases	-	-	-	-	-	-
8181 Maint / Repair, Equip.	-	250	-	-	250	-
8182 Maint / Repair, Auto	2,363	3,000	2,773	5,546	3,600	600
8183 Fuel	10,052	9,600	4,483	8,966	10,500	900
8184 Maint / Repair, Bldg.	-	-	-	-	-	-
8185 Maint/Repair, IT Equip.	-	-	-	-	-	-
8186 Maint / Repair, Auto, Preventative	931	1,332	270	539	1,332	-
8191 Insurance, Auto / Truck	3,299	3,312	1,554	3,108	3,240	(72)
8211 Computes, Fax, etc.	-	-	-	-	-	-
8213 Vehicles	-	30,000	-	-	47,000	17,000
8214 Operating Equipment	-	-	-	-	-	-
8301 Newspaper / Advertising	341	500	360	720	500	-
8302 Subscriptions, Books, etc.	-	-	-	-	-	-
8303 Association Dues	250	250	-	-	250	-
8305 IT Software, Licenses, Intangibles	4,560	4,560	2,280	4,560	4,560	-
8311 Professional Fees/Licenses	-	-	-	-	-	-
8312 Professional Services	21	100	-	-	100	-
8322 Animal Carcus Removal	-	-	-	-	-	-
8323 Trash Removal	-	-	-	-	-	-
8331 Service Charge - Credit Cards	-	-	-	-	-	-
8332 Interest Expense	-	-	-	-	-	-
8337 Cashier Over / Short	-	-	-	-	-	-
8339 Bad Debt Expense	-	-	-	-	-	-
8350 Debt Service Principle	-	-	-	-	-	-
8351 Administrative Fees	-	-	-	-	-	-
TOTAL EXPENSES	\$ 236,524	\$ 367,509	\$ 125,808	\$ 251,615	\$ 394,886	\$ 27,377
<i>Revenue Over / (Under) Expenses</i>	42,466	-	40,684	81,369	-	-

GALVESTON COUNTY HEALTH DISTRICT

Animal Services - Shelter

Proposed budget for fiscal year ending September 30, 2019

	FY17 Actual	FY18 Budget	FY18 thru 3/31/2017	FY18 Projected	FY19 Proposed	Increase / (Decrease)
REVENUE						
4210 Convenience Fee	-	3,600	319	639	3,000	(600)
4405 County Revenue	517,288	319,621	259,660	519,320	325,123	5,502
4405 Lease Funding (County)	-	199,699	-	-	199,699	-
4510 Misc Revenue	30	-	-	-	-	-
4511 Other-Sale of Fixed Assets	-	-	-	-	-	-
4721 Dog Tag, License, Retrieval Revenue	3,935	4,000	1,960	3,920	3,900	(100)
4722 Animal Shelter/Redemption Fees	39,515	35,000	24,260	48,520	40,000	5,000
4723 Animal Shelter/Fees - Fines	37,878	35,000	15,990	31,980	32,000	(3,000)
4725 Animal Shelter/Euthansia	7,819	4,800	3,525	7,050	6,500	1,700
4727 Animal Shelter/Cat Cadaver Program	3,428	2,500	2,096	4,192	3,000	500
4729 Animal Shelter/Adoptions	75,559	85,000	32,328	64,655	75,000	(10,000)
4730 Cremation Services	6,761	4,100	4,688	9,377	6,500	2,400
New Vaccination Services	-	-	-	-	-	-
4731 Animal Control/Other Contracts	-	-	-	-	-	-
4731 Animal Control/City Contracts	-	-	-	-	-	-
4732 Animal Shelter/City Contracts	296,738	299,199	149,600	299,199	304,349	5,150
Fund Balance		2,250			1,500	(750)
TOTAL REVENUE	\$ 988,950	\$ 994,769	\$ 494,426	\$ 988,852	\$ 1,000,571	\$ 5,802
EXPENSES						
6111 Salaries	359,646	371,360	166,235	332,469	382,981	11,621
6113 Salaries, Overtime	-	-	-	-	-	-
6114 Salaries, Part-Time	39,248	60,422	14,457	28,913	76,440	16,018
6116 Comp Pay Premium	-	-	-	-	-	-
6211 FICA Expense	29,966	33,032	13,066	26,132	35,146	2,114
6213 Texas Unemployment Tax	341	130	1,279	2,558	1,744	1,614
6221 Employee Life Insurance Exp.	1,339	991	616	1,231	1,093	102
6223 Employee LT Disability Ins. Exp.	886	817	404	807	919	102
6224 Employer Paid Health Insurance	49,664	63,962	19,313	38,625	60,001	(3,961)
6225 Worker's Compensation Ins.	14,871	14,682	6,755	13,510	16,539	1,857
6228 Employer Sponsored Healthcare	-	-	3,366	6,731	9,485	9,485
6231 Pension / Retirement	10,370	10,567	4,408	8,817	10,130	(437)
7020 Miscellaneous Contract Services	621	1,500	506	1,011	1,500	-
7023 Temporary Staffing	25,449	-	24,109	48,218	-	-
7026 Neuter / Spay Contract	50,201	60,000	16,190	32,381	37,800	(22,200)
7027 Veterinarian Contract	18,000	18,000	9,000	18,000	18,000	-
8011 Office Supplies	4,255	5,000	1,304	2,607	5,000	-
8012 Operating Supplies	56,950	52,241	14,421	28,842	43,500	(8,741)
8014 Pharmaceutical Supplies	44,483	41,500	16,004	32,009	38,000	(3,500)
8016 Janitorial Supplies	-	-	-	-	-	-
8017 Printing Supplies	38	50	293	586	50	-
8018 Uniform Supplies	777	1,760	-	-	1,980	220
8020 Pet Food	24,080	28,000	12,075	24,150	26,000	(2,000)
8115 Postage	706	1,100	138	276	950	(150)
8121 Telecommunications	4,277	9,300	8,253	16,507	10,860	1,560
8141 Travel, Local	100	250	42	84	250	-
8142 Travel, Out of Town	-	-	-	-	-	-
8151 Training, Local	258	500	150	300	500	-
8152 Training, Out of Town	718	850	866	1,732	3,932	3,082

GALVESTON COUNTY HEALTH DISTRICT

Animal Services - Shelter

Proposed budget for fiscal year ending September 30, 2019

	FY17 Actual	FY18 Budget	FY18 thru 3/31/2017	FY18 Projected	FY19 Proposed	Increase / (Decrease)
8161 Rentals	8,086	2,340	1,045	2,090	2,340	-
8171 Leases	199,699	199,699	99,850	199,699	199,699	-
8181 Maint / Repair, Equip.	7,126	4,740	572	1,143	4,740	-
8182 Maint / Repair, Auto	-	-	-	-	-	-
8183 Fuel	-	-	-	-	-	-
8184 Maint / Repair, Bldg.	-	-	-	-	-	-
8185 Maint/Repair, IT Equip.	-	-	-	-	-	-
8186 Maint / Repair, Auto, Preventative	-	-	-	-	-	-
8191 Insurance, Auto / Truck	-	-	-	-	-	-
8211 Computes, Fax, etc.	-	-	-	-	-	-
8213 Vehicles	-	-	-	-	-	-
8214 Operating Equipment	-	-	-	-	-	-
8301 Newspaper / Advertising	545	500	249	498	500	-
8302 Subscriptions, Books, etc.	-	-	-	-	-	-
8303 Association Dues	-	-	-	-	-	-
8305 IT Software, Licenses, Intangibles	5,256	5,736	2,280	4,560	5,256	(480)
8311 Professional Fees/Licenses	-	-	-	-	-	-
8312 Professional Services	7	100	16	32	100	-
8322 Animal Carcus Removal	451	-	-	-	-	-
8323 Trash Removal	2,026	2,040	1,019	2,038	2,136	96
8331 Service Charge - Credit Cards	5,356	3,600	1,310	2,620	3,000	(600)
8332 Interest Expense	-	-	-	-	-	-
8337 Cashier Over / Short	40	-	-	-	-	-
8339 Bad Debt Expense	-	-	-	-	-	-
8350 Debt Service Principle	-	-	-	-	-	-
8351 Administrative Fees	-	-	-	-	-	-
TOTAL EXPENSES	\$ 965,837	\$ 994,769	\$ 439,588	\$ 879,175	\$ 1,000,571	\$ 5,802
<i>Revenue Over / (Under) Expenses</i>	23,114	-	54,838	109,677	-	-

GALVESTON COUNTY HEALTH DISTRICT

Animal Services - Vaccinations

Proposed budget for fiscal year ending September 30, 2019

	FY17 Actual	FY18 Budget	FY18 thru 3/31/2017	FY18 Projected	FY19 Proposed	Increase / (Decrease)
REVENUE						
4210 Convenience Fee	-	-	-	-	-	-
4405 County Revenue	-	-	-	-	-	-
4405 Lease Funding (County)	-	-	-	-	-	-
4510 Misc Revenue	-	-	-	-	-	-
4511 Other-Sale of Fixed Assets	-	-	-	-	-	-
4721 Dog Tag, License, Retrieval Revenue	-	-	-	-	-	-
4722 Animal Shelter/Redemption Fees	-	-	-	-	-	-
4723 Animal Shelter/Fees - Fines	-	-	-	-	-	-
4725 Animal Shelter/Euthansia	-	-	-	-	-	-
4727 Animal Shelter/Cat Cadaver Program	-	-	-	-	-	-
4729 Animal Shelter/Adoptions	-	-	-	-	-	-
4730 Cremation Services	-	-	-	-	-	-
New Vaccination Services	-	-	-	-	27,526	27,526
4731 Animal Control/Other Contracts	-	-	-	-	-	-
4731 Animal Control/City Contracts	-	-	-	-	-	-
4732 Animal Shelter/City Contracts	-	-	-	-	-	-
Fund Balance	-	-	-	-	-	-
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -	\$ 27,526	\$ 27,526
EXPENSES						
6111 Salaries	-	-	-	-	-	-
6113 Salaries, Overtime	-	-	-	-	-	-
6114 Salaries, Part-Time	-	-	-	-	-	-
6116 Comp Pay Premium	-	-	-	-	-	-
6211 FICA Expense	-	-	-	-	-	-
6213 Texas Unemployment Tax	-	-	-	-	-	-
6221 Employee Life Insurance Exp.	-	-	-	-	-	-
6223 Employee LT Disability Ins. Exp.	-	-	-	-	-	-
6224 Employer Paid Health Insurance	-	-	-	-	-	-
6225 Worker's Compensation Ins.	-	-	-	-	-	-
6228 Employer Sponsored Healthcare	-	-	-	-	-	-
6231 Pension / Retirement	-	-	-	-	-	-
7020 Miscellaneous Contract Services	-	-	-	-	-	-
7023 Temporary Staffing	-	-	-	-	-	-
7026 Neuter / Spay Contract	-	-	-	-	-	-
7027 Veterinarian Contract	-	-	-	-	6,000	6,000
8011 Office Supplies	-	-	-	-	-	-
8012 Operating Supplies	-	-	-	-	420	420
8014 Pharmaceutical Supplies	-	-	-	-	2,932	2,932
8016 Janitorial Supplies	-	-	-	-	-	-
8017 Printing Supplies	-	-	-	-	-	-
8018 Uniform Supplies	-	-	-	-	-	-
8020 Pet Food	-	-	-	-	-	-
8115 Postage	-	-	-	-	-	-
8121 Telecommunications	-	-	-	-	-	-
8141 Travel, Local	-	-	-	-	-	-
8142 Travel, Out of Town	-	-	-	-	-	-
8151 Training, Local	-	-	-	-	-	-
8152 Training, Out of Town	-	-	-	-	-	-

GALVESTON COUNTY HEALTH DISTRICT

Animal Services - Vaccinations

Proposed budget for fiscal year ending September 30, 2019

	FY17 Actual	FY18 Budget	FY18 thru 3/31/2017	FY18 Projected	FY19 Proposed	Increase / (Decrease)
8161 Rentals	-	-	-	-	-	-
8171 Leases	-	-	-	-	-	-
8181 Maint / Repair, Equip.	-	-	-	-	-	-
8182 Maint / Repair, Auto	-	-	-	-	-	-
8183 Fuel	-	-	-	-	-	-
8184 Maint / Repair, Bldg.	-	-	-	-	-	-
8185 Maint/Repair, IT Equip.	-	-	-	-	-	-
8186 Maint / Repair, Auto, Preventative	-	-	-	-	-	-
8191 Insurance, Auto / Truck	-	-	-	-	-	-
8211 Computes, Fax, etc.	-	-	-	-	-	-
8213 Vehicles	-	-	-	-	-	-
8214 Operating Equipment	-	-	-	-	-	-
8301 Newspaper / Advertising	-	-	-	-	-	-
8302 Subscriptions, Books, etc.	-	-	-	-	-	-
8303 Association Dues	-	-	-	-	-	-
8305 IT Software, Licenses, Intangibles	-	-	-	-	-	-
8311 Professional Fees/Licenses	-	-	-	-	-	-
8312 Professional Services	-	-	-	-	-	-
8322 Animal Carcus Removal	-	-	-	-	-	-
8323 Trash Removal	-	-	-	-	-	-
8331 Service Charge - Credit Cards	-	-	-	-	-	-
8332 Interest Expense	-	-	-	-	-	-
8337 Cashier Over / Short	-	-	-	-	-	-
8339 Bad Debt Expense	-	-	-	-	-	-
8350 Debt Service Principle	-	-	-	-	-	-
8351 Administrative Fees	-	-	-	-	-	-
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ 9,352	\$ 9,352
<i>Revenue Over / (Under) Expenses</i>	-	-	-	-	18,174	18,174

GALVESTON COUNTY HEALTH DISTRICT

Animal Services - Personnel

Proposed budget for fiscal year ending September 30, 2019

#	JOB TITLE	POSITION #	TYPE	CURRENT RATE	PROPOSED RATE	CURRENT SALARY	PROPOSED SALARY	FIELD OPERATIONS 410-530		SHELTER OPERATIONS 410-531		FTE TOTAL	WAGES TOTAL																																																																																							
								FTE	WAGES	FTE	WAGES																																																																																									
1	Director - ARC	4110430001-177	SALARY	31.25	31.72	65,000.00	65,975.00	0.26	17,153.50	0.66	43,543.50	0.92	60,697.00																																																																																							
2	Assistant Manager - Animal Services	2012-504	SALARY	22.59	22.93	46,993.18	47,698.04	0.50	23,849.02	0.50	23,849.02	1.00	47,698.04																																																																																							
3	Animal Control Officer Work Coordinator	387	HOURLY	19.88	20.18	41,350.40	41,974.40	1.00	41,974.40	-	-	1.00	41,974.40																																																																																							
4	Animal Control Officer	4110430005-173	HOURLY	17.29	17.55	35,963.20	36,504.00	1.00	36,504.00	-	-	1.00	36,504.00																																																																																							
5	Animal Control Officer	4110430004-172	HOURLY	17.29	17.55	35,963.20	36,504.00	1.00	36,504.00	-	-	1.00	36,504.00																																																																																							
6	Animal Control Officer	2015-06	HOURLY	17.29	17.55	35,963.20	36,504.00	1.00	36,504.00	-	-	1.00	36,504.00																																																																																							
7	Animal Care Technician	339	HOURLY	13.69	13.90	28,475.20	28,912.00	-	-	1.00	28,912.00	1.00	28,912.00																																																																																							
8	Animal Care Technician <i>Lead</i>	443	HOURLY	12.91	14.21	26,852.80	29,556.80	-	-	1.00	29,556.80	1.00	29,556.80																																																																																							
9	Animal Care Technician <i>Lead</i>	2012-509	HOURLY	12.91	14.21	26,852.80	29,556.80	-	-	1.00	29,556.80	1.00	29,556.80																																																																																							
10	Animal Care Technician	4110430006-178	HOURLY	12.91	13.10	26,852.80	27,248.00	-	-	1.00	27,248.00	1.00	27,248.00																																																																																							
11	Animal Care Technician	4110430007-176	HOURLY	12.91	13.10	26,852.80	27,248.00	-	-	1.00	27,248.00	1.00	27,248.00																																																																																							
12	Animal Care Technician	4110430003-171	HOURLY	12.91	13.10	26,852.80	27,248.00	-	-	1.00	27,248.00	1.00	27,248.00																																																																																							
13	Animal Care Technician	397	PT (NO BEN)	12.91	13.10	26,852.80	27,248.00	-	-	0.50	13,624.00	0.50	13,624.00																																																																																							
14	Animal Care Technician	4110430010-175	PT (NO BEN)	12.91	13.10	26,852.80	27,248.00	-	-	0.50	13,624.00	0.50	13,624.00																																																																																							
15	Animal Care Technician	2012-501	PT (NO BEN)	12.91	13.10	26,852.80	27,248.00	-	-	0.50	13,624.00	0.50	13,624.00																																																																																							
16	Animal Care Technician	2012-503	PT (NO BEN)	12.91	13.10	26,852.80	27,248.00	-	-	0.50	13,624.00	0.50	13,624.00																																																																																							
17	Admin Assistant / Dispatcher - ARC	4110430002-174	HOURLY	15.81	16.05	32,884.80	33,384.00	0.50	16,692.00	0.50	16,692.00	1.00	33,384.00																																																																																							
18	Veterinary Technician	404	HOURLY	14.11	14.32	29,348.80	29,785.60	-	-	1.00	29,785.60	1.00	29,785.60																																																																																							
19	Veterinary Technician <i>New</i>		PT (NO BEN)	14.11	14.32	29,348.80	29,785.60	-	-	0.50	14,892.80	0.50	14,892.80																																																																																							
20	Rescue/Foster Shelter Coordinator	442	HOURLY	13.95	14.16	29,016.00	29,452.80	-	-	1.00	29,452.80	1.00	29,452.80																																																																																							
21	Volunteer Coordinator/Adoption Counselor	2012-514	HOURLY	13.07	13.72	27,185.60	28,537.60	-	-	1.00	28,537.60	1.00	28,537.60																																																																																							
22	Clerk / Dispatcher - ARC	398	HOURLY	12.91	13.56	26,852.80	28,204.80	0.50	14,102.40	0.50	14,102.40	1.00	28,204.80																																																																																							
23	Clerk / Dispatcher - ARC	2017-06	PT (NO BEN)	12.91	13.56	26,852.80	28,204.80	0.25	7,051.20	0.25	7,051.20	0.50	14,102.40																																																																																							
24	Crematorium Specialist	2012-513	HOURLY	12.91	13.10	26,852.80	27,248.00	-	-	1.00	27,248.00	1.00	27,248.00																																																																																							
								6.01	\$ 230,335	14.91	\$ 459,421	20.92	\$ 689,756																																																																																							
								proposed change: 18,798.26																																																																																												
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Total Benefits		\$ 66,803		\$ 135,057		\$ 201,860																																																																																														
Salary & Wages \$								297,138	\$	594,478	\$	891,616																																																																																								

GALVESTON COUNTY HEALTH DISTRICT
Animal Services
Proposed budget for fiscal year ending September 30, 2019

FUNDING ALLOCATION (based on the FY17 Funding Formula Attachment A in the Galveston County Animal Services Agreement)

	FIELD SERVICES			SHELTER SERVICES			ANIMAL SERVICES (combined)			
	FY17 Funding Formula	FY19 Field Contribution	Prior Year Change	FY17 Funding Formula	FY19 Shelter Contribution	Prior Year Change	Current FY18 Contribution	Proposed FY19 Contribution	%	Net Change
Bayou Vista	\$ 4,015	\$ 4,806	\$ -	\$ 6,465	\$ 6,618	\$ 112	\$ 11,312	\$ 11,424	1.2%	\$ 112
Hitchcock	\$ 18,181	\$ 21,763	\$ -	\$ 29,282	\$ 29,977	\$ 508	\$ 51,232	\$ 51,740	5.4%	\$ 508
Kemah	\$ 4,631	\$ 5,543	\$ -	\$ 7,458	\$ 7,635	\$ 129	\$ 13,049	\$ 13,178	1.4%	\$ 129
La Marque	\$ 37,896	\$ 45,362	\$ -	\$ 61,032	\$ 62,480	\$ 1,057	\$ 106,785	\$ 107,842	11.2%	\$ 1,057
Texas City	\$ -	\$ -	\$ -	\$ 189,710	\$ 194,210	\$ 3,286	\$ 190,924	\$ 194,210	20.2%	\$ 3,286
*Tiki Island	\$ 4,150	\$ 4,967	\$ -	\$ 3,349	\$ 3,429	\$ 58	\$ 8,338	\$ 8,396	0.9%	\$ 58
Unincorporated (Cnty)	\$ 209,309	\$ 250,543	\$ -	\$ 317,589	\$ 325,123	\$ 5,502	\$ 570,164	\$ 575,666	59.8%	\$ 5,502
Total	\$ 278,182	\$ 332,984	\$ -	\$ 614,885	\$ 629,472	\$ 10,652	\$ 951,804	\$ 962,456	100%	\$ 10,652

	Field	Shelter	Total
	FY18 Budget	\$ 394,886	\$ 1,000,571
	Less ARC building costs	\$ -	\$ (199,699)
	Less Fund Balance	\$ (60,402)	\$ (61,902)
	Less Budgeted Fees	\$ (1,500)	\$ (171,400)
	Basis for County / Cities Contributions	\$ 332,984	\$ 629,472
			\$ 962,456

	Field	Shelter	Total	%
	County	\$ 250,543	\$ 575,666	51%
	Cities	\$ 82,441	\$ 386,790	34%
	Fees	\$ 1,500	\$ 171,400	15%
	Combined Budget Contributions	\$ 334,484	\$ 1,133,856	100%

*10 month prorated amount annualized for the FY17 funding formula, current FY17 contribution reported above is the prorated total

GALVESTON COUNTY HEALTH DISTRICT
Animal Services
Proposed budget for fiscal year ending September 30, 2019

FY19 FUND BALANCE REQUEST

FIELD	SHELTER	TOTAL	
1,500	1,500	3,000	Video Surveillance Expansion (\$2165 - \$4496)
2,000	-	2,000	ACO Laptop Truck Mounts (4 @ \$500)
47,000	-	47,000	ACO Truck (H1276) Replacement w/ Bed Deerskin Cages
9,902	-	9,902	Field County and City Contribution Increase
\$ 60,402	\$ 1,500	\$ 61,902	

FUND BALANCE RESERVE STATUS as of March 31, 2018

FIELD	SHELTER	DONATIONS	TOTAL	
233,659	52,861	75,087	361,607	Beginning Fund Balance @ 9/30/17
40,684	54,838	1,345	96,867	FY18 YTD Surplus / (Loss)
\$ 274,343	\$ 107,699	\$ 76,432	\$ 458,474	Total Fund Balance @ 3/31/18

***FUND BALANCE RESERVE Projected**

FIELD	SHELTER	DONATIONS	TOTAL	
274,343	107,699	76,432	458,474	Fund Balance @ 3/31/18
(33,025)	(2,250)	-	(35,275)	Less FY18 Budget Approved Fund Balance Expenditures
(47,000)	-	-	(47,000)	Less FY18 Proposed ACO Truck (1275) Replacement
(60,402)	(1,500)	-	(61,902)	Less FY19 Proposed Fund Balance Expenditures
\$ 133,916	\$ 103,949	\$ 76,432	\$ 314,297	Revised Fund Balance
\$ 344,386	\$ 799,372			FY19 Operating expenses (less Cnty lease & FB purchases)
4.7	1.6			# of Months of Operating Reserve

**Dollars will need to be reserved for other vehicle replacement(s) in future years*

GALVESTON COUNTY HEALTH DISTRICT
Animal Services - Incoming Animals and Calls Received
Proposed budget for fiscal year ending September 30, 2019

FY 2017 (Oct 2016 - Sep 2017)

Jurisdiction	Incoming Animals		Calls Received
	Incoming Field	Incoming Shelter	
Bayou Vista	7	17	27
Dickinson*	0	26	0
Hitchcock	147	107	340
Kemah	34	27	87
La Marque	435	255	1113
Santa Fe*	3	16	0
Texas City	1,308	1,161	191
Tiki Island	2	0	6
Unincorporated	704	572	2,013
Totals	2,640	2,181	3,777

FY 2018 (YTD Oct 2017 - Mar 2018)

Jurisdiction	Incoming Animals		Calls Received
	Incoming Field	Incoming Shelter	
Bayou Vista	10	3	9
Dickinson*	0	15	0
Hitchcock	82	48	189
Kemah	11	8	30
La Marque	182	117	531
Santa Fe*	0	10	0
Texas City	614	526	84
Tiki Island	1	0	1
Unincorporated	331	297	837
Totals	1,231	1,024	1,681

* Incoming totals include owner euthanasia/cremation requests, foster and/or adoption returns

GALVESTON COUNTY HEALTH DISTRICT
Animal Services
Proposed budget for fiscal year ending September 30, 2019

ARC VEHICLES

UNIT	YEAR	PURCHASE DATE	MAKE	MODEL	MILEAGE	PREVENTATIVE MAINTENANCE TO DATE	UNSCHEDULED MAINTENANCE TO DATE	TOTAL MAINTENANCE TO DATE	COMMENT
1274	2008	03/02/07	Ford	F-250	115,705	\$ 1,254.55	\$ 14,176.53	\$ 15,431.08	ACO Truck
1275**	2008	06/16/08	Ford	F-250	125,073	\$ 1,392.05	\$ 10,686.70	\$ 12,078.75	ACO Truck
H1276	2013	06/03/13	Ford	F-250	117,662	\$ 1,423.87	\$ 3,320.70	\$ 4,744.57	ACO Truck
H1277	2014	02/02/14	Ford	F-250	63,634	\$ 636.09	\$ 3,576.02	\$ 4,212.11	ACO Truck
H1278	2014	02/02/14	Ford	F-250	72,483	\$ 790.44	\$ 5,084.01	\$ 5,874.45	ACO Truck
H1279*	2018	11/03/17	Ford	F-250	19	\$ 28.25	\$ -	\$ 28.25	ACO Truck
1417	2000	05/31/00	Chevy	1500	96,364	\$ 1,207.90	\$ 4,861.42	\$ 6,069.32	Landfill

** Kennel from unit 1274 installed on new unit H1279

* Unit 1275 truck and cage replacement proposed out of FY18 fund balance



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

May 10, 2018

Item #12

Update from Animal Services Advisory Committee Members



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

May 10, 2018

Item #13

Public Comments