

Animal Services Advisory Committee Meeting Minutes
August 9, 2018 12:00 Noon

In Attendance:

Eric Froeschner, UBOH
Commissioner Stephen Holmes, Galveston County
James Osteen, City of La Marque
Jonathon Givens, DVM
Kyle Burks, City of Kemah
Able Garza, City of Texas City
Nick Finan, City of Texas City
Mayor Konyha, City of Bayou Vista
Fard Abdullah, City of Hitchcock
Jerry Finch, Animal Welfare
Cynthia Kelley, Animal Welfare
Amber Adams, Daily Operator of an Animal Shelter

Absent:

Karen Hearing, City of Tiki Island
Curtis Klages DVM, UBOH
Sherlyn Linton, Galveston County
Lark Tedesco, Animal Welfare
Monique Ryans, Daily Operator of an
Animal Shelter

GCHD Staff:

Kathy Barroso, Chief Executive Officer
Ashley Tompkins, Director of Communications
Kenna Pruitt, Budget & Grant Manager
Marissa Worsham, Staff Accountant
Ron Schultz, Director of Environmental Health Services
Amanda Wolff, Executive Office Coordinator/Assistant to CEO

Guest:

Yvonne Downs and Mickey Lake

Unexcused Absences:

Tiki Island

Item #1 Agenda

Mr. Osteen, Chair, asked for a motion to approve the August 2018 agenda. A motion was made by Commissioner Holmes and seconded by Eric Froeschner. The motion was unanimously approved by the Committee.

Item #2 Excused Absences

Mr. Osteen, Chair, advised the Committee there were no excused absences and one unexcused absence, Tiki Island. A motion was made by Mr. Froeschner, seconded by Jerry Finch and unanimously approved by the Committee.

Item #3 Approval of Minutes

Mr. Osteen, Chair, asked for a motion to approve the May 10, 2018 minutes. A motion was made by Mr. Froeschner, seconded by Jerry Finch and unanimously approved by the Committee.

Item #4 Animal Services Manager Report

Amber Adams, Director of Animal Services, presented the manager's report.

Item #5 Progress Report on Animal Services Strategic Plan

Amber Adams, Director of Animal Services, presented the year 4 update summary on the Animal Services Strategic Plan.

Item #6 Discuss Increased Intake Challenges in Region

Amber Adams, Director of Animal Services, advised the Committee that the ARC is experiencing high intake and that they are managing it on a day to day basis. A news release was sent out as a plea for help and awareness to public that the ARC is currently experiencing high intake.

Item #7 Consider for Approval June 2018 Financial Report

Kathy Barroso, Chief Executive Officer, presented the June 2018 financial report to the Committee. A request was made to pull the report showing the \$25,000 Hurricane Harvey donation and bring to the next meeting. A motion to accept the financial report as presented was made by Commissioner Holmes and seconded by Mayor Konyha. The Committee unanimously approved the financial report.

Item #8 Update on FY19 Animal Services Budget

Kathy Barroso, Chief Executive Officer, advised the Committee that the Animal Services budget that was approved by the Committee at the August 2018 meeting was approved by the United Board of Health and has now been submitted to Commissioners Court.

Item #9 Discuss Electronic Sign for the ARC

Ronnie Schultz, Director of Environmental Services, provided the Committee with an update on the electronic sign for the ARC, which included challenges related to the sign placement and projected cost. Since the ARC is a County owned facility, Commissioner Holmes also requested that any future plans be discussed with Commissioners Court before proceeding. The Committee proposed other options such as utilizing member cities electronic signs and television channels to help broadcast ARC announcements. The Committee requested the electronic sign for the ARC be put on hold until further notice.

Item #10 Comparative Data Summary (FY2018-2017) (Intake and Dispositions)

Kathy Barroso, Chief Executive Officer presented the comparative data summary 2018-2017 (intake and disposition).

Item #11 Update from Animal Services Advisory Committee Members

Updates from the Animal Service Advisory Committee members were given by each member city.

Item #12 Public Comments

There were no comments made by the public.

James Osteen
Chair

Se A. H.
Secretary/Treasurer

12/13/2018
Date

12/13/18
Date