

Animal Services Advisory Committee Meeting Minutes
February 14, 2019 12:00 Noon

In Attendance:

Commissioner Stephen Holmes, Galveston County
James Osteen, City of La Marque
Jonathon Givens, DVM
Able Garza, City of Texas City
Nick Finan, City of Texas City
Mayor Konyha, City of Bayou Vista
Fard Abdullah, City of Hitchcock
Lark Tedesco, Animal Welfare
Cynthia Kelley, Animal Welfare
Monique Ryans, Daily Operator of an Animal Shelter
Amber Adams, Daily Operator of an Animal Shelter
Karen Hearing, City of Tiki Island

Absent:

Curtis Klages DVM, UBOH
Eric Froeschner, UBOH
Sherlyn Linton, Galveston County
Teresa Vasquez-Evans, City of Kemah

GCHD Staff:

Kathy Barroso, Chief Executive Officer
Ashley Tompkins, Director of Communications
Kenna Pruitt, Budget & Grant Manager
Marissa Worsham, Staff Accountant
Amanda Wolff, Executive Office Coordinator/Assistant to CEO
Caressa Mumme, Administrative Assistant
Caroline McKenna, Rescue/Foster Coordinator
Madison May, Volunteer Coordinator/Adoption Counselor

Guest:

Myrna Reingold

Unexcused Absences:

City of Kemah, Sherlyn Linton, Eric Froeschner

Item 1 Agenda

Mr. Osteen, Chair, asked the Committee to approve the agenda. Mr. Garza made a motion to approve the agenda and Commissioner Holmes seconded. The Committee unanimously approved.

Item 2 Excused Absences

Mr. Osteen advised the Committee that there are three unexcused absences; Sherlyn Linton, City of Kemah, and Eric Froeschner. Per the bylaws, Mr. Osteen requested that Sherlyn Linton be removed from the committee due to three consecutive unexcused absences and to notify Galveston County of the vacancy. Commissioner Holmes made a motion to accept the unexcused absences and Mr. Garza seconded the motion. The Committee unanimously approved.

Item 3 Consider for Approval Minutes from December 13, 2018

Mr. Osteen, Chair, asked the Committee to approve the December 13, 2018 minutes. Commissioner Holmes made a motion to approve the minutes and Mr. Garza seconded the motion. The Committee unanimously approved the minutes.

Item #4 Animal Services Manager Report

Amber Adams, Director of Animal Services, presented the management report to the Committee.

Item #5 Consider for Approval December 2018 Financial Reports

Andrea Cortinas, Controller, presented the December 2018 financial report to the Committee. A motion to accept the financial report as presented was made by Commissioner Holmes and seconded by Mr. Garza. The Committee unanimously approved the financial report.

Item #6 Discuss Process for Developing the FY20 Budget Proposal

Kathy Barroso, Chief Executive Officer, advised the Committee that it is time for the FY20 budget process to begin. Mrs. Barroso stated that in prior years, a subcommittee had been formed to review the budget and asked the committee if they would like to continue with that format for the upcoming budget period. Commissioner Holmes made a motion to form a subcommittee to begin the budget process. Mr. Garza seconded the motion. The subcommittee will include Commissioner Holmes, Mr. Osteen, Mr. Garza and Mr. Finan. The Committee unanimously approved the motion.

Item #7 Consider for Approval Proposed Changes to the Galveston County Animal Services Policy for Submission to the United Board of Health

Kathy Barroso, Chief Executive Officer, and Myrna Reingold, Galveston County Legal Department, presented the Animal Services Policy changes. A motion was made by Mr. Garza to approve the policy and submit to the United Board of Health for review. Mayor Konyha seconded the motion and the Committee unanimously approved.

Item #8 Consider for Approval Cat Neuter Start Up to be Performed at the ARC

Amber Adams, Director of Animal Services, advised the Committee of the cat neuter startup proposal to allow cat neuters to be performed at the ARC at no additional cost. A motion to accept the proposal was made by Mr. Garza and seconded by Mayor Konyha. The Committee unanimously approved the proposal.

Item #9 Follow Up Discussion regarding the AKC Emergency Disaster Trailer

Amber Adams, Director of Animal Services, advised the Committee that the AKC would like to donate a disaster trailer to the ARC. The trailer would be for animal supplies that can be used in the event of an emergency. A motion to decline the AKC Emergency Disaster Trailer was made by Mr. Osteen and Commissioner Holmes seconded the motion. Nine members were in favor of the motion while 1 member was opposed. Mr. Osteen requested Amber Adams send the AKC a letter letting them know that we would have to decline the offer but thanking them for reaching out to us.

Item #10 Comparative Data Summary (FY2019-2018) (Intake and Dispositions)

Kathy Barroso, Chief Executive Officer presented the comparative data summary 2019-2018 (intake and disposition).

Item #11 Update from Animal Services Advisory Committee Members

There were no updates given from the Animal Service Advisory Committee members.

Item #12 Public Comments

No public comments were made.

James F. Osteen
Chair

05/09/2019
Date

ST A/K
Secretary/Treasurer

5/9/19
Date