

**Animal Services Advisory Committee Meeting Minutes  
May 9, 2019 12:00 Noon**

**In Attendance:**

Commissioner Stephen Holmes, Galveston County  
Eric Froeschner, UBOH  
James Osteen, City of La Marque  
Jonathon Givens, DVM  
Able Garza, City of Texas City  
Nick Finan, City of Texas City  
Mayor Konyha, City of Bayou Vista  
Fard Abdullah, City of Hitchcock  
Lark Tedesco, Animal Welfare  
Cynthia Kelley, Animal Welfare  
Monique Ryans, Daily Operator of an Animal Shelter  
Amber Adams, Daily Operator of an Animal Shelter  
Karen Hearing, City of Tiki Island

**Absent:**

Teresa Vasquez-Evans, City of Kemah

**GCHD Staff:**

Kathy Barroso, Chief Executive Officer  
Andrea Cortinas, Chief Financial Officer  
Ashley Tompkins, Director of Communications  
Kenna Pruitt, Budget & Grant Manager  
Marissa Worsham, Staff Accountant  
Dina Driskill, JD, Contract Analyst  
Amanda Wolff, Executive Office Coordinator/Assistant to CEO

**Guest:**

Dr. Wesley Bissett (Telephone)

**Consent Agenda**

Mr. Osteen, Chair, asked the Committee to approve the consent agenda items one through three. Mr. Garza made a motion to approve the consent agenda and Commissioner Holmes seconded. The Committee unanimously approved consent agenda items one through three.

**Item #4 Animal Services Manager Report**

Amber Adams, Director of Animal Services, presented the management report to the Committee.

**Item #5 Consider for Approval March 2019 Financial Report**

Andrea Cortinas, Chief Financial Officer, presented the March 2019 financial report to the Committee. A motion to accept the financial report as presented was made by Ms. Tedesco and seconded by Mayor Konyha. The Committee unanimously approved the financial report.

**Item #6 Consider for Approval Proposed Changes to the FY20 ARC Fee Schedule**

Amber Adams, Director of Animal Services, presented the proposed changes to the FY20 fee schedule. Ms. Tedesco made a motion to accept the proposed changes to the fee schedule as presented. Mr. Garza seconded the motion and the Committee unanimously approved the motion.

**Item #7 Consider for Approval Submission of FY20 Draft Animal Services Budget to United Board of Health**

Andrea Cortinas, Chief Financial Officer, asked the Committee to approve submitting the proposed FY20 animal services budget to the United Board of Health for review and approval. A motion was made by Mayor Konyha to submit the proposed budget to the United Board of Health. Commissioner Holmes seconded the motion and the Committee unanimously approved.

**Item #8 Consider for Approval Participation in the Texas A&M Veterinary Emergency Team (VET) Animal Disaster Emergency Preparedness Program**

Amber Adams, Director of Animal Services, asked the Committee to consider approving participation in the Texas A&M Veterinary Emergency Team (VET) Animal Disaster Emergency Preparedness Program. Dr. Wesley Bissett was on the telephone to answer Committee members questions regarding the program. A motion to accept participation in the program was made by Mr. Garza and seconded by Mr. Froeschner. The Committee unanimously approved.

**Item #9 Comparative Data Summary (FY2019-2018) (Intake and Dispositions)**

Kathy Barroso, Chief Executive Officer presented the comparative data summary 2019-2018 (intake and disposition).

**Item #10 Update from Animal Services Advisory Committee Members**

Updates were given by the Animal Service Advisory Committee members.

**Item #11 Public Comments**

No public comments were made.

James L. Oster  
Chair

[Signature]  
Secretary/Treasurer

08/08/2019  
Date

8/8/19  
Date