

**Coastal Health & Wellness
Governing Board
August 29, 2019**

Board Members

Present:

Milton Howard, DDS
Jay Holland
Victoria Dougharty
Virginia Valentino
Aaron Akins
Elizabeth Williams
Dorothy Goodman
Miroslava Bustamante
Samantha Robinson
Barbara Thompson, MD

Staff:

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| Kathy Barroso, Executive Director | Cynthia Ripsin, MD |
| Hanna Lindskog, DDS | Eileen Dawley |
| Cheryl Golla | Andrea Cortinas |
| Mary Orange | Richard Mosquera |
| Michelle Peacock | Pisa Ring |
| Kristina Garcia | Amanda Wolff |
| Tiffany Carlson | Kenna Pruitt |
| Ashley Tompkins | Paula Compton |
| Debra Howey | Tikeshia Thompson Rollins |

Excused Absence: David Delac

Items 1-5 Consent Agenda

A motion was made by Virginia Valentino to approve the consent agenda items one through three and five with the removal of item four. Miroslava Bustamante seconded the motion and the Board unanimously approved the consent agenda.

Kathy Barroso, Executive Director, informed the Board that at the August 26, 2019 special meeting, the Board authorized a contract with Garfunkel Wild in an amount not to exceed \$30,000 however, it was not determined where this expense would be funded. Kathy requested the Board approve expending fees related to this service from fund balance reserve. A motion was made by Jay Holland and seconded by Miroslava Bustamante to expend the funds for the contract from fund balance reserves.

Item #6 Executive Reports

Kathy Barroso, Executive Director, presented the August 2019 Executive Report to the Board.

Item #7 Consider for Approval July 2019 Financial Report

Mary Orange, Business Office Manager, presented the July 2019 financial report to the Board. A motion to accept the financial report as presented was made by Jay Holland. Virginia Valentino seconded the motion and the Board unanimously approved.

Item #8 Consider for Approval Submission of HRSA 2019-2020 Budget Revision

Mary Orange, Business Office Manager, presented the HRSA 2019-2020 budget revision to the Board. The modified budget allowed for adjustments to self-pay revenue and bad debt expense based on current projections. A motion to accept the revised budget as presented was made by Miroslava Bustamante and seconded by Dorothy Goodman. The Board unanimously approved the motion.

Item #9 Consider for Approval Update to the Coastal Health & Wellness Sliding Fee Schedule Policy

Mary Orange, Business Office Manager, asked the Board to consider for approval an update to the Coastal Health & Wellness Sliding Fee Schedule Policy to reflect recent changes to the nominal fee. A motion to approve the policy as presented was made by Miroslava Bustamante and seconded by Aaron Adkins. The Board unanimously approved the motion.

Item #10 Consider for Approval the Environment of Care Plans

Richard Mosquera, Chief Compliance Officer, asked the Board to consider for approval the environment of care plans. The following six plans were presented to the Governing Board for approval during for dates ranging from August 29, 2019 to August 28, 2020.

1. Equipment Management Plan
2. Fire Safety Plan
3. Hazardous Materials and Waste Management Plan
4. Safety Management Plan
5. Security Management Plan
6. Utilities Management Plan

The Governing Board made the following requests, all of which were implemented:

1. Two grammatical errors were discovered in the Equipment Management Plan, which the GB asked to be corrected.
2. The Governing Board asked that specific Joint Commission standards incorporated into the plans (EC 02.02.01) be preceded by the phrase “Per The Joint Commission Standard...”
3. The Dental Director asked that a clause be inserted into the Hazardous Materials and Waste Management Plan to address amalgam separators, which are to be installed in Coastal Health and Wellness Dental Clinics by July 14, 2020.
 - a. Specifically, the added clause states:
“Dental amalgam is not considered infectious and is disposed of by being suctioned into traps, which are periodically replaced. No later than July 14, 2020, amalgam separators that meet EPA guidelines will be installed in both dental clinics.”
4. The Governing Board asked whether an N95 respirator policy should be incorporated into the Safety Management Plan. After researching the matter, it was determined that N95s not be addressed in this plan, citing the best practices in accordance with CDC Guidelines for *Preventing the Transmission of Mycobacterium tuberculosis in Health-Care Settings*
5. The Governing Board request that subsequent EOC policy amendments, when necessary, be incorporated into the plans as soon as possible and not just annually, and that any updates be communicated to the Governing Board’s Quality Assurance Committee, which convenes quarterly.

A motion to approve the plans with suggested changes was made by Jay Holland and seconded by Virginia Valentino. The Board unanimously approved the motion.

Item #11 Consider for Approval Privileging Rights for Christiana Harris, DDS

Dr. Lindskog, Dental Director asked the Board to consider for approval privileging rights for Christina Harris Foreman, DDS. A motion to accept privileging rights for Christina Harris Foreman, DDS, was made by Miroslava Bustamante and seconded by Dorothy Goodman. The Board unanimously approved the motion.

Item #12 Consider for Approval Privileging Rights for Juliet Wiseman, MSN, BSN, FNP-BC, RN

Dr. Ripsin, Medical Director, asked the Board to consider for approval privileging rights for Juliet Wiseman, MSN, BSN, FNP-BC, RN. A motion to accept privileging rights for Juliet Wiseman, MSN, BSN, FNP-BC, RN was made by Jay Holland and seconded by Miroslava Bustamante. The Board unanimously approved the motion.

Item #13 Consider for Approval Privileging Rights for Tokunbo Ibidapo-Obe, MD

Dr. Howard, Vice Chair, asked that this item be deferred until the next Board meeting. A motion to defer until the next Board meeting was made by Virginia Valentino and seconded by Miroslava Bustamante. The Board unanimously approved the motion.

Adjournment

A motion to adjourn was made by Virginia Valentino and seconded by Dorothy Goodman. The Board adjourned at 1:01 p.m.

Dorothy Goodman
Chair
9.26.19
Date

Virginia Valentino
Secretary/Treasurer
9.26.19
Date