

**Coastal Health & Wellness
Governing Board
November 14, 2019**

Board Members

Present:

Samantha Robinson
Milton Howard, DDS
Jay Holland
Virginia Valentino
Elizabeth Williams
Dorothy Goodman
Flecia Charles
Miroslava Bustamante

Staff:

Kathy Barroso, Executive Director
Cynthia Ripsin, MD
Hanna Lindskog, DDS
Eileen Dawley
Mary Orange
Kristina Garcia
Tiffany Carlson
Richard Mosquera
Tikeshia Thompson Rollins

Excused Absence: Victoria Dougharty, Aaron Akins, and Barbara Thompson, MD

Items 1-5 Consent Agenda

A motion was made by Virginia Valentino to approve the consent agenda items one through five. Dorothy Goodman seconded the motion and the Board unanimously approved the consent agenda.

Item #6 Executive Reports

Kathy Barroso, Executive Director, presented the November 2019 Executive Report to the Board.

Item #7 Annual Policy/Plan Review

- a) Coastal Health & Wellness Credit Card and Refund Policy
- b) Coastal Health & Wellness Charge Capture Policy
- c) Coastal Health & Wellness Payment Posting Policy

Mary Orange, Business Office Manager, asked the Board to consider for approval updates to the above referenced Coastal Health & Wellness policies. A motion to accept the policies as presented was made by Jay Holland and seconded by Virginia Valentino. The Board unanimously approved the motion.

Item #8 Discussion Regarding Proposed Changes to Coastal Health & Wellness Governing Board Bylaws

Kathy Barroso, Executive Director, informed the Board that at the last Governing Board meeting there was a recommendation that the Governing Board Bylaws be changed to increase the limit the Executive Director can approve which is currently at \$5,000. Ms. Barroso advised the Board that since the United Board of Health is responsible for setting fiscal policies and since the UBOH Bylaws and the Purchasing Policy also have the same \$5,000 limit, a request to increase this limit would need to be approved by the United Board of Health. Jay Holland made a motion to present a request to the United Board of Health to give the Executive Director authority to approve any unbudgeted single item expenditure of less than \$10,000 and that the Governing Board review the current Bylaws for any additional updates needed. Virginia Valentino seconded the motion and the Board unanimously approved.

Item #9 Consider for Approval Consumer Representative Aaron Akins to serve as a Member of the Quality Assurance Board Committee

Samantha Robinson, Board Chair, asked the Board to consider for approval consumer representative Aaron Akins to serve as a member of the Quality Assurance Board Committee. A motion to accept Aaron Akins to serve as a member on the Quality Assurance Board Committee was made by Dr. Howard and seconded by Virginia Valentino. The board unanimously approved the motion

Item #10 Consider for Approval Privileging Rights for the following UTMB Resident:

Dr. Ripsin, Medical Director, asked the Board to consider for approval privileging rights for the following UTMB resident:

- Nadine Abraham, MD

A motion to accept privileging rights for the UTMB resident was made by Jay Holland and seconded by Virginia Valentino. The board unanimously approved the motion.

Item #11 Update on Progress Related to Patient Centered Medical Home Designation

Cynthia Ripsin, MD, presented an update on the progress related to the Patient Centered Medical Home (PCMH) Designation. Dr. Ripsin reviewed the Joint Commission PCMH self-assessment tracking tool with the Board and reported that staff is making good progress on the required elements that need to be in place for the PCMH designation. Once all performance elements are in place, a mock site visit will be scheduled in preparation for the full survey that will determine certification.

Adjournment

A motion to adjourn was made by Virginia Valentino and seconded by Jay Holland. The Board adjourned at 12:40 p.m.

Jamancha Robinson
Chair
Date 12/14/19

Virginia Valentino
Secretary/Treasurer
Date 12/18/19