

**Coastal Health & Wellness
Governing Board
September 3, 2020 (Special Meeting)**

Board Members

Conference Call:

Milton Howard, DDS,
Samantha Robinson
Virginia Valentino
Flecia Charles
Victoria Dougharty
Jay Holland,
Aaron Akins
Elizabeth Williams
Barbara Thompson, MD
Miroslava Bustamante

Staff:

Kathy Barroso, Executive Director
Cynthia Ripsin, MD
Hanna Lindskog, DDS
Eileen Dawley
Andrea Cortinas

Richard Mosquera
Mary Orange (phone)
Anthony Hernandez
Tikeshia Thompson Rollins (phone)

Unexcused Absence: Dorothy Goodman

Items 1-5 Consent Agenda

A motion was made by Dr. Howard to approve the consent agenda items one through five. Virginia Valentino seconded the motion and the Board unanimously approved the consent agenda.

Item #6 Executive Reports

Kathy Barroso, Executive Director, presented the August 2020 Executive Report to the Board. Kathy updated the Board on utilization and no-show rates through the end of July. Patient satisfaction survey data was also reviewed with the Board for the month of July. Kathy also informed the Board that since HRSA site visits were postponed due to COVID-19 HRSA is reaching out to health centers to see if they would be able to participate in a virtual site review. Kathy will keep the Board updated if we are selected for a virtual site review.

Dr. Ripsin, Medical Director, provided the Board with the following updates:

- A new nurse practitioner for management of respiratory conditions/COVID has been hired and is currently working 24 hours a week.
- A total of 268 COVID-19 tests have been administered to CHW patients to date with a positivity rate of 25%.

Element	N	Positive(%)
Total tests to date	268	66 (25%)
August	29	6 (21%)
July	102	25 (25%)

Dr. Ripsin also shared with the Board plans for the upcoming influenza season which included the following:

- Proactive recommendation for influenza vaccine
- Management of flu-like symptoms in the setting of COVID without a vaccine

- Developing a plan to dual test appropriate patients without bringing them into the clinic but still providing a thorough assessment:
- Phone/telehealth assessment with provider
- Testing in testing bay by provider
- Follow up management via provider/nurse phone call

Dr. Ripsin also provided the Board with an update on the SUD-MH program as shown below:

Element	N(%)	Active in program
Total patients to date	41	
Primary substance of abuse:		
Alcohol	18 (44%)	11(13; 2 managed by me)
Opioids	16 (39%)	8
BZD	3	
Methamphetamines	2	
Cocaine	1	
Patients with dual diagnosis of SUD and serious mental health disorder	10	4

Dr. Linskog, Dental Director, updated the Board on dental services in the Coastal Health & Wellness Clinic:

- We continue to use Batelle N95 decontamination program
- Receiving PPE from SETRAC
- We continue to follow all Dental State board requirements and CDC recommendations
- We continue to provide all dental services
- Galveston is open Tuesday and Thursday and Texas City is open Monday-Saturday. We plan on opening on Wednesday in Galveston soon.
- Dr. Linskog, Debra, and Shonta attended the virtual OSAP Conference – topics presented included infection control, sterilization, water testing and COVID 19
- September is Dental Infection Control Awareness Month – promotional graphics have been shared with Ashley for social media posts
- We are still dealing with staffing shortages and adapting our schedule as needed

Item #7 Consider for Approval July 2020 Financial Report

Mary Orange, Business Office Manager, presented the July financial report to the Board. A motion to accept the financial report as presented was made by Virginia Valentino. Miroslava Bustamante seconded the motion and the Board unanimously approved.

Item #8 Consider for Approval Selection of FY 2020-2022 Independent Auditor

Andrea Cortinas, Chief Financial Officer, asked the Board to consider for approval selection of the FY 2020-2022 Independent Auditor. Andrea informed the Board that the previous contract with BKD for FY 2017-2019 had ended and based on bid responses, Bankole Okoye & Associates, PC was being recommended. A motion to accept Bankole Okoye & Associates, PC, as the FY 2020-2022 Independent Auditor was made by Virginia Valentino. Dr. Howard seconded the motion and the Board unanimously approved.

Item #9 Consider for Approval Annual Fee Schedule for Dentures, Crowns, and Root Canals Effective September 1, 2020

Mary Orange, Business Office Manager, presented the annual fee schedule for dentures, crowns, and root canals effective September 1, 2020. Mary informed the Board that the fee schedule presented included a 6% average increase in comparison to last year and that fees were based on the National Dental Advisory 2020 service pricing guide for the 50% percentile in our geographical area. Samantha Robinson, Board Chair, requested that the fee schedule information be updated in the patient guide provided to patients. A motion to accept the annual fee schedule for dentures, crowns, and root canals as presented was made by Dr. Howard and seconded by Elizabeth Williams. The Board unanimously approved the motion.

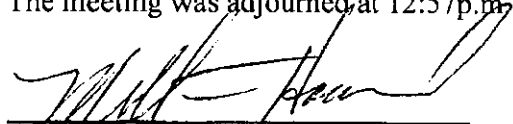
Item #10 Consider for Approval Revision to Annual Medical Fee Schedule Effective September 1, 2020

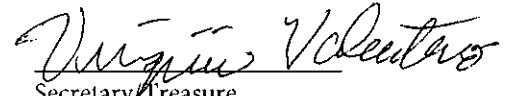
Mary Orange, Business Office Manager, presented revisions to the annual medical fee schedule effective September 1, 2020. Mary informed the Board that the fee schedule included an average decrease of 3% in comparison to last year, primarily due to a reduction in lab costs and associated fees. Samantha Robinson, Board Chair requested that the fee schedule information be updated in the patient guide provided to patients. A motion to accept the annual medical fee schedule as presented was made by Virginia Valentino. Flecia Charles seconded the motion and the Board unanimously approved.

Item #11 Consider for Approval Privileging Rights for Locum Tenens Monique Swan, FNP-C

Dr. Ripsin, Medical Director, asked the Board to consider for approval privileging rights for Monique Swan, FNP-C. A motion to accept privileging rights for Monique Swan, FNP-C, was made by Aaron Akins and seconded by Virginia Valentino. The board unanimously approved the motion.

The meeting was adjourned at 12:57p.m.


Chair
10-2-2020
Date


Secretary/Treasure
10-2-2020
Date