

**Coastal Health & Wellness
Governing Board
July 30, 2020**

Board Members

Conference Call:

Milton Howard, DDS,
Virginia Valentino
Flecia Charles
Victoria Dougharty
Jay Holland,
Elizabeth Williams
Dorothy Goodman
Barbara Thompson, MD

Staff:

Kathy Barroso, Executive Director
Cynthia Ripsin, MD
Hanna Lindskog, DDS
Eileen Dawley
Andrea Cortinas
Richard Mosquera

Mary Orange (phone)
Kristina Garcia (phone)
Pisa Ring (phone)
Anthony Hernandez
Tikeshia Thompson Rollins (phone)

Excused Absence: Samantha Robinson, Aaron Akins

Unexcused Absence: Miroslava Bustamante

Items 1-6 Consent Agenda

A motion was made by Virginia Valentino to approve the consent agenda items one through six. Dorothy Goodman seconded the motion and the Board unanimously approved the consent agenda.

Item #7 Executive Reports

Kathy Barroso, Executive Director, presented the July 2020 Executive Report to the Board. Kathy informed the Board that we are currently planning for National Health Center Week August 9th-August 15th and will keep the Board updated. Special thanks go out to Laura Clark for donating leggings to public health and Coastal Health & Wellness staff and to Chick-fil-A in Texas City for donating lunch to all Health District employees. Kathy informed the Board that COVID-19 positive cases have started to decline in comparison to previous weeks. In addition, the positivity rate has hovered around 9% over the last couple of weeks which is down from weeks prior. Galveston County continues to partner with UTMB to offer free COVID-19 and antibody testing. Kathy also informed the Board that Coastal Health & Wellness received a termination letter from Liberty Dental for the Texas City location and that staff is working to submit re-enrollment paperwork.

Dr. Ripsin, Medical Director, updated the Board on medical services in the Coastal Health & Wellness Clinic:

Provider Time Allotment

- 15 patients were seen by the Family Medicine OB provider (10% FTE). Services provided included:
 - Colposcopy
 - Removal and insertion of contraceptive devices
 - Endometrial biopsies
 - OB management

- 1.9 weekly FTE of 7 FTE (27%) is focused on managing all acute care
 - One respiratory acute which includes COVID testing
 - One Acute-all-other (UTI, musculoskeletal injuries)
- Acute care comprises 24% of our total kept visits
 - Acute care patients are managed same-day or next day
 - Productivity for acute providers is closely aligned to FTE allotment suggesting appropriate management of provider time
- New hire for respiratory acute care to include management of COVID has been hired
 - 60% FTE
 - Will free up this time for routine chronic care

Next steps;

- Continue to transition more patients into face to face encounters
 - Very labor-intensive process which takes provider time to manage the schedule
- Ramp up use of telehealth for all aspects of patient care
- Formalize plan for managing influenza and other respiratory illnesses common in the winter in the age of COVID

Dr. Lindskog, Dental Director, updated the Board on dental services in the Coastal Health & Wellness Clinic:

- We are continuing to prioritize treatment that does not produce aerosol and are using hand instruments whenever possible. If aerosols are produced, rubber dam isolation and N95 respirators are being utilized. Non-urgent treatment that generates an aerosol is being delayed.
- We have had great success with the Batelle N95 decontamination program
- We now have HEPA filters in rooms where aerosols are being produced. This was a CDC recommendation.
- We continue to follow all Dental State Board requirements and CDC recommendations and have continued strategic scheduling to minimize risk.
- The Galveston clinic is now open on Tuesday and Thursday and the Texas City clinic is open Monday-Saturday.
- The part time hygienist rejoined us on June 30, 2020. She is caught up on all trainings missed on June 30th and July 1st and began seeing patients on July 7th.
- We hired a temporary dental assistant who started on July 13th, but we are still dealing with staffing shortages and adapting our schedule as needed.

Item #8 Consider for Approval June 2020 Financial Report

Mary Orange, Business Office Manager, presented the May financial report to the Board. A motion to accept the financial report as presented was made by Jay Holland. Dorothy Goodman seconded the motion and the Board unanimously approved.

Item #9 Consider for Approval Bi-Annual Third-Party Payor Adjustments

Mary Orange, Business Office Manager, asked the Board to consider for approval the bi-annual third-party adjustments. A motion to accept the adjustments as presented was made by Jay Holland. Victoria Dougharty seconded the motion and the Board unanimously approved.

Item #10 Consider for Approval Quarterly Visit and Analysis Report Including Breakdown of New Patients by Payor Source for Recent New Patients

Mary Orange, Business Office Manager, reported on the quarterly visits and analysis report including a breakdown by new patients by payor source for recent new patients. As expected, total revenue and visits were down in comparison to prior periods due to COVID-19. A motion to accept the report as presented was made by Dorothy Goodman and seconded by Victoria Dougharty. The Board unanimously approved the motion.

Item #11 Consider for Approval the Coastal Health & Wellness 2020-2021 Performance Improvement Plan

Eileen Dawley, Chief Nursing Officer, presented the Coastal Health & Wellness 2020-2021 performance improvement plan. The proposed plan was updated to reflect future performance improvement criteria. A motion to accept the plan as presented was made by Jay Holland. Dorothy Goodman seconded the motion and the Board unanimously approved.

Item #12 Consider for Approval Quarterly Access to Care Report for the Period Ending June 30, 2020

Kathy Barroso, Executive Director, presented the quarterly access to care report. Kathy informed the Board that appointment times for medical visits were recently changed from 20-minute to 15-minute slots, thereby increasing the number of available appointment slots in comparison to prior periods. A motion to accept the quarterly access to care report as presented was made by Victoria Dougharty and seconded by Felica Charles. The Board unanimously approved the motion.

Item #13 Consider for Approval Quarterly Patient Satisfaction Survey Report for the Period Ending June 30, 2020

Kathy Barroso, Executive Director, presented the quarterly patient satisfaction survey report for the period ending June 30, 2020. Kathy informed the Board that we did receive two comments that were unfavorable based on the appointment availability. Due to COVID, face to face appointments were limited during this quarter; however, we did score an overall satisfaction rating of 4.55. A motion to accept the patient satisfaction report as presented was made by Virginia Valentino and seconded by Dorothy Goodman. The Board unanimously approved the motion.

Item #14 Consider for Approval Quarterly Compliance Report for the Period Ending June 30, 2020

Richard Mosquera, Chief Compliance Officer, presented the quarterly compliance report for the period ending June 30, 2020 to the Board. In addition to the compliance report, Mr. Mosquera also reviewed the annual Risk Management Report with the Board. Mr. Mosquera discussed annual results with the Board in comparison to stated goals for the period covering July 1, 2019 to June 30, 2020. Due to COVID, projected goals were not achieved on four objectives. A motion to accept the compliance and risk management report as presented was made by Virginia Valentino and seconded by Dorothy Goodman. The Board unanimously approved the motion.

Item #15 Consider for Approval Annual Dental Fee Schedule Effective August 1, 2020

Mary Orange, Business Office Manager, presented the annual dental fee schedule effective August 1, 2020. A motion to accept the fee schedule as presented was made by Virginia Valentino and seconded by Victoria Dougharty. The Board unanimously approved the motion.

Item #16 Consider for Approval Annual Fee Schedule for Dentures, Crowns, and Root Canals Effective August 1, 2020

Mary Orange, Business Office Manager, presented the annual fee schedule for dentures, crowns, and root canals. Dr. Lindskog raised a question regarding some of the fees presented, and in order to allow staff time to review and make updates, Dr. Howard, Vice Chair, asked that this item be tabled until the next meeting. A

motion to table the annual fee schedule for dentures, crowns and root canals was made by Dorothy Goodman and seconded by Jay Holland. The Board unanimously approved the motion.

Item #17 Consider for Approval Annual Medical Fee Schedule Effective August 1, 2020

Mary Orange, Business Office Manager, presented the annual medical fee schedule effective August 1, 2020. Mary informed the Board that the medical fee schedule was calculated using the national physician fee schedule RVU rate 2020 and the clinical diagnostic lab fee schedule using midpoint ranges. A motion to accept the annual medical fee schedule effective August 1, 2020 as presented was made by Victoria Dougharty and seconded by Dorothy Goodman. The Board unanimously approved the motion.

Item #18 Consider for Approval Privileging Rights for the Following UTMB Residents:

Dr. Ripsin, Medical Director, asked the Board to consider privileging rights for the following UTMB residents:

- Cintia Dafashy, MD
- Hasseb Ikram, DO
- Mariam Khan, MD

A motion to accept privileging rights for UTMB resident Cintia Dafashy, MD was made by Jay Holland and seconded by Dorothy Goodman. The Board unanimously approved the motion.

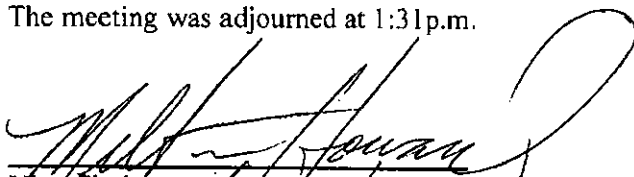
A motion to accept privileging rights for UTMB resident Hasseb, Ikram, DO was made by Victoria Dougharty and seconded by Dorothy Goodman. The Board unanimously approved the motion.

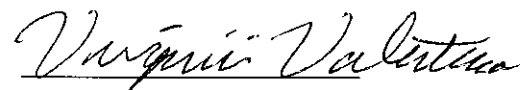
A motion to accept privileging rights for UTMB resident Mariam Khan, MD was made by Virginia Valentino and seconded by Dorothy Goodman. The Board unanimously approved the motion.

Item #19 National Network for Oral Health Access (NNOHA) Sealant Improvement Collaborative Report

Dr. Linskog, Dental Director, presented the National Network for Oral Health Access (NNOHA) Sealant Improvement Collaborative Report to the Board. Involvement in the collaborative proved beneficial as data provided by Dr. Linskog showed that the sealant rates were greatly improved from prior years.

The meeting was adjourned at 1:31p.m.


Vice Chair
Date 9/17/2020


Secretary/Treasure
Date 9-17-2020