

**Coastal Health & Wellness
Governing Board
June 25, 2020**

Board Members

Conference Call:

Milton Howard, DDS,
Virginia Valentino
Flecia Charles
Victoria Dougharty
Jay Holland,
Elizabeth Williams
Aaron Akins
Barbara Thompson, MD

Staff:

Kathy Barroso, Executive Director
Cynthia Ripsin, MD
Hanna Lindskog, DDS
Eileen Dawley
Andrea Cortinas

Richard Mosquera
Mary Orange (phone)
Kristina Garcia
Amanda Wolff
Tikeshia Thompson Rollins

Excused Absence: Samantha Robinson

Unexcused Absence: Dorothy Goodman, Miroslava Bustamante

Items 1-4 Consent Agenda

A motion was made by Virginia Valentino to approve the consent agenda items one through four. Jay Holland seconded the motion and the Board unanimously approved the consent agenda.

Item #5 Executive Reports

Kathy Barroso, Executive Director, presented the June 2020 Executive Report to the Board. Kathy informed the Board that the County of Galveston and UTMB have entered into an agreement to offer COVID-19 testing to Galveston County residents. On June 17th, testing options were expanded to include antibody testing. Testing is by appointment only and is being offered at three different UTMB Locations (Galveston, League City and Texas City). The Coastal Health & Wellness medical team have also recently ramped up testing for COVID-19. In addition to providing testing to Coastal patients, drive thru testing at the Texas City clinic will also be another option for first responders who have had a direct exposure. GCHD and Coastal staff from all areas continue to assist in the COVID-19 response efforts. In an effort to keep staff and the public who enter our facilities safe, we have installed plexiglass barriers, sneeze guards and floor markers to emphasize social distancing in public areas. Employees and the public are also asked to wear a mask while inside our facilities. Employees are being asked to fill out a daily COVID-19 questionnaire regarding symptoms and travel and to contact their supervisor immediately if they answer yes to any of the questions.

Dr. Ripsin, Medical Director, updated the Board on Medical services in the Coastal Health & Wellness Clinic:

- We have increased the number of patients by 50 patients per-week.
- Increase in face-to-face visits (80% phone and 20% face-to-face).
- Express check-in has been up and running successfully in Galveston and will be soon in TC
- Dr. Ibidapo-Obe (UTMB Family Faculty) is currently seeing patients in person every Monday
- Substance Abuse Disorder (SUD) is back up and running and we are currently seeing patients face to face
- Coastal Health & Wellness (CHW) has tested a total of 106 patients for COVID. The past month the positive rate has been 41%

- CHW is currently not administering the antibody test because it is of limited use to help us manage our patients. We will continue to do the nasal swab testing on our patients
- We are planning to start testing in the Galveston clinic within the next week as the need arises

Dr. Lindskog, Dental Director, updated the Board on dental services in the Coastal Health & Wellness Clinic:

- The Dental Clinic resumed services on May 18th.
- We are utilizing a CDC method for re-use of N95s as well as utilizing Batelle to decontaminate Moldex brand N95 respirators
- We continue to follow all Dental State Board requirements and CDC recommendations including
 - screening patients prior to and at their appointment including temperature
 - daily screening of staff members including temperature
 - dentist can only see one patient at a time
- We have continued strategic scheduling to minimize risk
 - One patient per hour
 - Staggered appointment times to minimize interaction with other patients in the waiting room
 - AM appointments for immunocompromised patients to limit their risk/exposure
- We resumed services in Galveston the week of June 8th on Tuesdays and Thursdays
- We resumed Saturday clinic in Texas City on May 30th with appointments only
- Our second hygienist will rejoin us on June 30th, 2020.
- We are prioritizing treatment that does not produce aerosol. We are using hand instruments whenever possible. If aerosols are produced, rubber dam isolation and N95 respirators are being utilized. Non-urgent treatment that generates an aerosol is being delayed.
- We have purchased air purifiers, additional rubber dam equipment, additional digital x-ray sensors, suctioning assistance devices for dental hygienists and enhanced sterilization monitoring supplies for the Bio-Sonic Ultrasonic with grant funding. We are starting to receive those shipments.
- We are dealing with staffing shortages and adapting our schedule as needed.

Item #6 Consider for Approval May 2020 Financial Report

Mary Orange, Business Office Manager, presented the May financial report to the Board. A motion to accept the financial report as presented was made by Virginia Valentino. Jay Holland seconded the motion and the Board unanimously approved.

Item #7 Consider for Approval Budget Submitted to HRSA for the FY2020 Coronavirus Aid, Relief and Economic Security (CARES) Act Funding in the Amount of \$971,360

Mary Orange, Business Office Manager, presented to the Board the budget submitted to HRSA for the FY2020 Coronavirus Aid, Relief, and Economic Security Act (CARES) funding in the amount of \$971,360. Mary informed the Board that the money will be used to address three categories, which include safety, response, and capacity. Mary also informed the Board that funding is budgeted as follows: \$792,798 will be used for personnel, \$177,349 for fringe benefits, and \$1,213 for supplies. This award will allow us to maintain our current staffing structure so that we can continue to provide the same level of services throughout the pandemic. A motion to accept the budget as presented was made by Jay Holland. Victoria Dougharty seconded the motion and the Board unanimously approved.

Item #8 Consider for Approval Budget Submitted to HRSA for the FY2020 Expanding Capacity for Coronavirus Testing (ECT) Supplemental Funding for Health Centers in the Amount of \$280,624

Mary Orange, Business Office Manager, presented to the Board the budget submitted to HRSA for the FY2020 Expanding Capacity for Coronavirus Testing (ECT) supplemental funding for Health Centers in the amount of \$280,624. This funding must be used to expand capacity for testing. Mary informed the Board that we are proposing to hire an LVN and Mid-level Provider (locum tenens). The Mid-Level provider will work approximately twenty-four hours per week, handle testing for both the Texas City and Galveston Clinic and assist patients expiring respiratory issues. The LVN will be assigned to the Mid-Level provider to provide patient care,

assist with phone calls, follow up with patients and provide monitoring. A motion to accept the budget as presented was made by Jay Holland. Aaron Akins seconded the motion and the Board unanimously approved.

Item #9 Consider for Approval the COVID-19 Response Fund for Community Health Grant Award from Direct Relief and Associated Budget in the Amount of \$50,093

Mary Orange, Business Office Manager, asked the Board to consider for approval the COVID-19 Response Fund for Community Health Grant award from Direct Relief and associated budget in the amount of \$50,093. This award will provide funding for sneeze guards, plexiglass barriers for the provider pods, automatic door openers, and five digital x-ray sensors. A motion to accept the budget as presented was made by Virginia Valentino. Aaron Akins seconded the motion and the Board unanimously approved.

Item #10 Consider for Approval Coastal Health & Wellness 340B Policy & Procedure Manual

Richard Mosquera, Chief Compliance Officer, presented the Coastal Health & Wellness 340B Policy & Procedure Manual. A motion to accept the policy and procedure manual as presented was made by Victoria Dougharty and seconded by Aaron Akins. The Board unanimously approved the motion.

Item #11 Consider for Approval Coastal Health & Wellness Operational Policy

Kathy Barroso, Executive Director, asked the Board to consider for approval the Coastal Health & Wellness Operational Policy. Kathy informed the Board that the only changes to the policy were the correction of the links referenced in the policy. A motion to accept the policy as presented was made by Aaron Akins and seconded by Victoria Dougharty. The Board unanimously approved the motion.

Item #12 Consider for Approval Coastal Health & Wellness Emergency Department/Hospital Admission Care Transition, Tracking and Follow Up Policy

Dr. Ripsin, Medical Director, asked the Board to consider for approval the Coastal Health & Wellness Emergency Department/Hospital Admission Care Transition, Tracking and Follow Up Policy. A motion to accept the policy as presented was made by Jay Holland and seconded by Virginia Valentino. The Board unanimously approved the motion.

Item #13 Consider for Approval Revisions to Coastal Health & Wellness Patient Application

Kristina Garcia, Patient Services Manager, presented the proposed revisions to the Coastal Health & Wellness patient application. A motion to accept the revisions as presented was made by Victoria Dougharty and seconded by Virginia Valentino. The Board unanimously approved the motion.

Item #14 Consider for Approval Privileging Rights for UTMB Resident Parsa Matin, MD

Kathy Barroso, Executive Director, asked the Board to consider for approval privileging rights for UTMB resident Parsa Matin, MD. Kathy informed the Board that the credentialing file for Dr. Matin was reviewed by Dr. Ripsin, Medical Director, and temporary privileges were recently granted pending final approval by the Board. A motion to approve privileging rights for Dr. Matin was made by Victoria Dougharty and seconded by Elizabeth Williams. The Board unanimously approved the motion.

Item #15 Consider for Approval the Reappointment of the following Coastal Health & Wellness Governing Board Members for a 1 Year Term Expiring June 2021:

- Elizabeth Williams (Community Representative)
- Flecia Charles (Consumer Member)
- Samantha Robinson (Community Representative)
- Milton Howard, DDS (Community Representative)
- Virginia Valentino (Consumer Member)

Dr. Howard, Vice Chair, asked the Board to consider for approval adding Dorothy Goodman, Consumer Member, to the list of members serving a one-year term expiring June 2021 and to move Samantha Robinson to a two-year

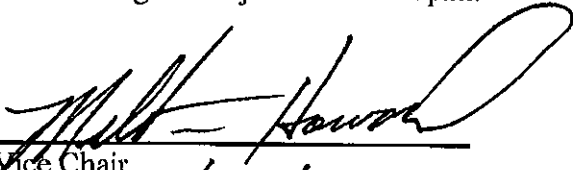
term expiring June 2022. A motion to add Dorothy Goodman to the list of members serving a one-year term was made by Jay Holland and seconded by Virginia Valentino. The Board unanimously approved the motion.

Item #16 Consider for Approval the Reappointment of the following Coastal Health & Wellness Governing Board Members for a 2 Year Term Expiring June 2022:

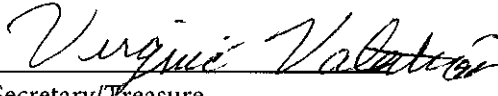
- Miroslava Bustamante (Consumer Member)
- Victoria Dougharty (Consumer Member)
- Jay Holland (Community Representative)
- Aaron Akins (Consumer Member)
- Dorothy Goodman (Consumer Member)

Dr. Howard, Vice Chair, asked the Board to consider for approval moving Samantha Robinson, Board Chair, to a two-year term expiring June 2022 in place of Dorothy Goodman who will serve a one-year term. A motion to move Samantha Robinson to a two-year term was made by Jay Holland and seconded by Virginia Valentino. The Board unanimously approved the motion.

The meeting was adjourned at 1:07p.m.



Vice Chair
Date 7/31/2020



Secretary/Treasure
Date 7-31-2020