

**Coastal Health & Wellness
Governing Board
October 1, 2020 (September Meeting)**

Board Members

Conference Call:

Milton Howard, DDS,
Virginia Valentino
Flecia Charles
Victoria Dougharty
Jay Holland
Elizabeth Williams
Barbara Thompson, MD
Miroslava Bustamante

Staff:

Kathy Barroso, Executive Director	Mary Orange (phone)
Cynthia Ripsin, MD	Tiffany Carlson (phone)
Hanna Lindskog, DDS	Tikeshia Thompson Rollins
Richard Mosquera	Anthony Hernandez

Excused Absence: Samantha Robinson, Dorothy Goodman

Items 1-6 Consent Agenda

A motion was made by Jay Holland to approve the consent agenda items one through six. Victoria Dougharty seconded the motion and the Board unanimously approved the consent agenda.

Item #7 Executive Reports

Kathy Barroso, Executive Director, presented the September 2020 Executive Report to the Board. Kathy informed the Board that Coastal Health & Wellness was selected by HRSA for a virtual site visit review and it is scheduled for November 17th-19th, 2020. Kathy also informed the Board that the contract to provide dental services to HIV patients under a Ryan White Grant was recently signed. Next steps will be to schedule training for staff and get procedures in place.

Dr. Ripsin, Medical Director, provided the Board with the following updates:

Providers

- Offers accepted by Family Nurse Practitioner and Physician Assistant to fill current vacancies
- With these additions, we will now be fully staffed.

Clinical Activity

From August 23rd through September 26th, 2020

Title	Number	Comments
Completed appointments	1194	Evacuated 2 days+ Holiday
New patients	139	Average 28/week
In person appointments	599	50% of total

COVID

To date: tested 299 total CHW patients

September: 32 tested. Of those test results returned so far 2/28 or 7% were positive. Lab turnaround time is now@ 48 hours.

Preparation for influenza season

Texas so far already has one case of influenza and COVID

Goal for 2020 from ACIP and AAFP is to have everyone immunized by the end of October. Actively immunizing patients in clinic during visits

An influenza clinic is planned for Saturday, October 10th: 72 slots will be available within a 4 hour time span utilizing 3 nurses, 3 MA's and one physician; so far 62 slots are filled.

Very, very challenging to immunize large groups of patients

- Some patients are only seen annually and some only two or three times annually
- If a visit does not fall within the early part of influenza season (September - November) they need to be worked in without a visit.
- Very labor intensive

Dr. Lindskog, Dental Director, updated the Board on dental services in the Coastal Health & Wellness Clinic:

- We are continuing to utilize the CDC method for re-use of N95s as well as utilizing Batelle to decontaminate Moldex brand N95 respirators.
- We continue to follow all Dental State board requirements and CDC recommendations including
 - screening patients prior to and at their appointment including temperature;
 - daily screening of staff members including temperature; and
 - dentists can now go between patients if needed with donning and doffing of proper PPE
- We are increasing the number of patients that we see beginning in November with strategic two column scheduling
- Open Monday-Saturday in Texas City and Tuesday, Wednesday, and Thursday in Galveston
- If aerosols are produced, rubber dam isolation is used when possible and N95 respirators are being utilized.
- Working to get training and procedures in place to provide services under the Ryan White grant
- Dr. Lindskog will be attending the NNOHA Annual Conference virtually later this month.

Item #8 Consider for Approval August 2020 Financial Report

Mary Orange, Business Office Manager, presented the August financial report to the Board. A motion to accept the financial report as presented was made by Jay Holland. Miroslava Bustamante seconded the motion and the Board unanimously approved.

Item #9 Consider for Approval the Coastal Health & Wellness After Hours Coverage Policy

Kathy Barroso, Executive Director, presented the after-hours coverage policy to the Board. No significant changes were noted. A motion to accept the annual after-hours coverage policy as presented was made by Jay Holland. Victoria Dougharty seconded the motion and the Board unanimously approved.

Item #10 Consider for Approval the Coastal Health & Wellness Medication Management Policy

Tiffany Carlson, Nursing Director, presented the medication management policy to the Board. A motion to accept the medication management policy as presented was made by Miroslava Bustamante and seconded by Flecia Charles. The Board unanimously approved the motion.

Item #11 Consider for Approval the Coastal Health & Wellness Medical Referral Tracking and Care Management Policy

Dr. Ripsin, Medical Director, presented the Coastal Health & Wellness Medical Referral Tracking and Care Management Policy to the Board. Dr. Ripsin explained to the Board the changes noted in the place related to the classification of referrals. A motion to accept the medical referral tracking and care management policy as

presented was made by Jay Holland. Victoria Dougharty seconded the motion and the Board unanimously approved.

Item #12 Consider for Approval the 2020-2021 Risk Management Training Plan

Richard Mosquera, Chief Compliance Officer, presented the 2020-2021 risk management training plan to the Board. Richard informed the Board that training denoted in the plan will be facilitated from now until June 2021. A motion to accept the 2020-2021 risk management training plan as presented was made by Jay Holland. Flecia Charles seconded the motion and the Board unanimously approved.

Item #13 Consider for Approval Annual Report on Strategic Health Plan

Kathy Barroso, Executive Director, presented the annual report on progress made towards the Coastal Health & Wellness strategic health plan to the Board. Kathy informed the Board that the current strategic health plan runs from 2016-2021. A motion to accept the annual strategic health plan report as presented was made by Jay Holland. Miroslava Bustamante seconded the motion and the Board unanimously approved.


Item #14 Consider for Approval Privileging Rights for the Following UTMB Residents

Kathy Barroso, Executive Director, asked the Board to consider for approval privileging rights for Nicloe Azuogu, MD and Prava Karki, MD. Kathy informed the Board that the credentialing files had been reviewed by Dr. Ripsin, Medical Director.

A motion to accept privileging rights for UTMB resident Nicloe Azuogu, MD was made by Victoria Dougharty and seconded by Flecia Charles. The Board unanimously approved the motion.


A motion to accept privileging rights for UTMB resident Prava Karki, MD was made by Jay Holland and seconded by Elizabeth Williams. The Board unanimously approved the motion.

The meeting was adjourned at 1:10p.m.



Chair
10-1-20

Date



Secretary/Treasure
10-1-20

Date