GALVESTON COUNTY HEALTH DISTRICT

UNITED BOARD OF HEALTH   9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

GALVESTON COUNTY HEALTH DISTRICT
ANIMAL SERVICES ADVISORY COMMITTEE
AGENDA
Thursday, February 11, 2021 at 12:00 Noon

ON MARCH 16, 2020, GOVERNOR GREG ABBOTT TEMPORARILY SUSPENDED PART OF THE TEXAS OPEN MEETINGS ACT TO HELP MITIGATE THE SPREAD OF COVID-19. SPECIFICALLY, THIS AMENDMENT ALLOWS FOR LOCAL GOVERNMENTS TO CONVENE VIRTUALLY SO LONG AS MEMBERS OF THE PUBLIC ARE PROVIDED A MEANS BY WHICH THEY CAN HEAR AND PROVIDE COMMENT TO THE GOVERNING BODY.

The Galveston County Health District's Animal Advisory Committee will convene for its scheduled February meeting by utilizing Zoom, which will allow for Committee members and the public alike to partake in and/or view the meeting either online or over the phone.

CONNECTING VIA INTERNET:
1. Access the URL:
   https://us02web.zoom.us/j/88196550175?pwd=VkxUQmRTcGFZbExFZElWQU5ZUkJrQT09
   Meeting ID is 881 9655 0175# Password is 918261
2. An automated prompt should appear on your screen; when it does, click "Open Zoom Meetings"
3. If you would prefer to use your computer for audio connection, please do the following:
   a. When prompted, select "Join Audio"
   b. Another popup box will appear, select the tab, "Computer Audio"
   c. Now click the box stating, "Joint With Computer Audio." Your connection to the meeting will be automatically established upon doing so.
4. If you would prefer to utilize a phone for your audio connection, please do the following:
   a. Mute your computer's volume;
   b. When prompted, select "Join Audio"
   c. Another popup box will appear, select the tab, "Phone Call"
   d. You will be presented with a Dial-In, Audio Code, and Participant ID. Call the Dial-In number from your phone and follow the subsequent voice prompts. Your connection to the meeting will be automatically established upon doing so.

CONNECTING VIA PHONE (AUDIO ONLY):
1. Dial 346-248-7799
2. You'll be prompted to enter the Meeting ID, which is 881 9655 0175# Password is 918261
3. Finally, you'll be instructed to enter your Participant ID. When this occurs, merely select the pound (hashtag) key without entering any numbers. Your connection to the meeting will be automatically established upon doing so.

CONSENT AGENDA: All items marked with a single asterisk (*) are parts of the consent agenda and require no deliberation by the Animal Advisory Committee. Any Committee member may remove an item from this agenda to be considered separately.
APPEARANCE: A citizen desiring to make comment to the Committee shall submit a written request to the Director by noon on the fifth day preceding the Advisory Committee Meeting. A statement of the nature of the matter to be considered shall accompany the request. The Director shall include the requested appearance on the agenda, and the person shall be heard if he or she appears.
QUORUM: A majority of the members (7) with at least (4) City reps and (1) County rep present shall constitute a quorum

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Meeting Called to Order

*Item #1 **ACTION**……………………………….Agenda

*Item #2 **ACTION**……………………………….Excused Absence(s)

Adjournment

Tentative Next Meeting: May 13, 2021

At the discretion of the Advisory Committee Chair, persons who have not submitted written request may be permitted to comment on posted agenda item (s) **(limit three (3) minutes per person)**. In compliance with Texas Open Meeting Act the Animal Advisory Committee may not deliberate on comments. Personal attacks will not be allowed and personnel matters should be addressed to the Animal Services Manager during normal business hours.

MEMBERS MAY BE REACHED DURING THE MEETING AT 409-938-2288
ANY PERSON REQUIRING SPECIAL ACCOMMODATION SHOULD CONTACT
AMANDA WOLFF AT (409) 938-2273 48 HOURS PRIOR TO THE MEETING.

Posted by: _Amanda Wolff_

GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee
February 2021
Item #2
Excused Absence(s)

GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee
February 2021
Item #3
Consider for Approval Minutes from
December 15, 2020 ASAC Meeting

GALVESTON COUNTY HEALTH DISTRICT

Protecting and promoting the optimal health and well-being of Galveston County.

Animal Services Advisory Committee
Meeting Minutes
December 15, 2020 12:00 Noon

Galveston County Health District's Animal Services Advisory Committee
convened for its regularly scheduled December 15, 2020 meeting by utilizing Zoom, which allowed
for Committee members and the public alike to partake in and/or view the meeting either
online or over the phone.

In Attendance:
Commissioner Stephen Holmes, Galveston County
Eric Froeschner, UBOH
James Osteen, City of La Marque
Able Garza, City of Texas City
Mayor Gale, City of Kemah
Mayor Konyha, City of Bayou Vista
Karen Hearing, City of Tiki Island
Jonathon Given, DVM
Lark Tedesco, Animal Welfare
Amber Adams, Daily Operator of an Animal Shelter
Monique Ryans, Daily Operator of an Animal Shelter

Absent:
Cynthia Kelley, Animal Welfare
Chris Armacost, City of Hitchcock
Curtis Klages, DVM, DACLAM, UBOH

GCHD Staff:
Kathy Barroso, Chief Executive Officer
Andrea Cortinas, Chief Financial Officer
Kenna Pruitt, Budget & Grant Manager
Amanda Wolff, Executive Office Coordinator/Assistant to CEO

Consent Agenda Item #1-3
Mr. Osteen, Chair, asked the Committee to approve the consent agenda items one through three. Ms. Tedesco made a motion to approve the consent agenda and Mayor Gale seconded the motion. The Committee unanimously approved consent agenda items one through three.

Item #4 Animal Services Manager Report
Monique Ryans, Manager of Animal Services, presented the management report to the Committee.

Item #5 Financial Report for September 2020 and Review of Fund Balance Reserve
Andrea Cortinas, Chief Financial Officer, presented the September 2020 financial report and reviewed the fund balance reserve to the Committee. A motion to approve the report as presented was made by Commissioner Holmes and seconded by Mr. Froeschner. The Committee unanimously approved the September 2020 financial report and the review of the fund balance reserve.

Item #6 Consider for Approval Offering Feral Cat Neuters to the Public
Amber Adams, Director of Animal Services, presented the ARC Public Feral Cat Neuter Pilot Program to the Committee. Ms. Adams requested the Animal Services Advisory Committee approve proceeding with this program and proposed fee pending final approval by the United Board of Health. Mr. Osteen made a motion to approve a six-month pilot program and to present this program to the United Board of Health for approval. Ms. Tedesco seconded the motion and the Committee unanimously approved the motion.

Item #7 Update on 501c3 ARC Pet Allies
Amber Adams, Director of Animal Services, provided an update on the formation of ARC Pet Allies to the Committee. Ms. Adams informed the Committee the initial board meeting was held on Friday, August 21st, and the approval letter was received. Fundraising will now begin for ARC Pet Allies.

Item #8 Comparative Data Summary (FY2020-2019) (Intake and Dispositions)
Andrea Cortinas, Chief Financial Officer, presented the comparative data summary 2020-2019 (intake and disposition).

Item #9 Update from Animal Services Advisory Committee Members
No updates were given by Committee members.

Item #10 Public Comments
No comments were made from the public.

The meeting was adjourned at 12:25 pm.

_____   _____

Chair   Secretary/Treasurer

_____   _____

Date   Date

GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee
February 2021
Item #4
ARC Manager Report

Animal Services: Management Report
February 11, 2021

1) Vacancies:

   2 Part-Time Animal Care Technicians

   GCHD Vacancies are posted at:

   GCHD's website: https://www.gchd.org/about-us/career-opportunities
   The Work Source (TWC): https://www.twc.texas.gov/
   ZipRecruiter: https://www.ziprecruiter.com
   Craigslist (Galveston): https://galveston.craigslist.org
   NACA: https://nacanet.site-ym.com/networking/
   TACA: https://taca.wildapricot.org/
   Indeed: https://www.indeed.com/
   Surrounding Community Colleges
   Social Media: Facebook, Instagram

2) Rabies Cases:

   There have been no reported cases of rabies.

3) Events/Programs:
   a. November 7: Turkey Alley Holiday in Kemah Dog adoption Event

   b. November 10: Veterans Special $5 Dog and Cat Adoptions with military ID
   c. November 20 & 21: ARC Vaccine Clinic
   d. November 25: Flash Sale Cat Adoption Event BOGO ½ Price Cats
   e. December 5: Christmas Alley Holiday in Kemah Dog Adoption Event and ARC Dog and
       Cats $10 and Puppies and Kittens $20 Adoption Event
   f. December 11: ARC Vaccine Clinic
   g. December 15: ARC Animals Holiday Meal
   h. December 17: ARC Vaccine Clinic
   i. January 8 &9 ARC Vaccine Clinic
   j. January 28 and 29: ARC Vaccine Clinic
   k. January 29 &30: All Dogs $10 ARC Adoption Event
   l. February 12 &13: ARC Vaccine Clinic

4) Media Releases:
   a. November 2: Two low-cost pet vaccination clinics available, Bay Area Entertainer
   b. November 4 and 5: Bulletin Board / ARC Veterans Day adoption special, The Daily News
   c. November 6: Arc gives thanks for supporting during Animal Shelter Appreciation Week,
       Bay Area Entertainer

d. November 7: County animal shelter needs your help in this trying time, Daily News
e. November 7: ARC Veterans Day adoption special, ARC offering free microchipping, The Daily News
f. November 13: Bulletin Board/ ARC to host low-cost pet vaccine clinic, The Daily News
g. November 18 ,19,20 and 21: Bulletin Board/ ARC to host low-cost pet vaccine clinics, The Daily News
h. December 4: Don't forget animal shelters in your holiday giving, The Daily News
i. December 4 and 5: Bulletin Board/ ARC to host low-cost pet vaccine clinic, The Daily News
j. December 4 and 5: Two low-cost pet vaccination clinics available, Bay Area Entertainer
k. December 5: Two low-cost pet vaccination clinics available, Post Newspaper
l. December 9, 10, and 11: Bulletin Board/ ARC to host low-cost pet vaccine clinic, The Daily News
m. December 12: ARC pet adoption special – "working cats", ABC 13
n. December 19: Adopt a pet from ARC, Post Newspaper
o. January 7, 8, 9, 13, 15, and 16: Bulletin Board/ ARC to host low-cost pet vaccine clinic, The Daily News
p. January 19: Bulletin Board/ ARC to host low-cost pet vaccine clinic, The Daily News
q. January 21: Two low-cost pet vaccination clinics available, Bay Area Entertainer
r. January 21,22, and 23: Bulletin Board/ ARC to host low-cost pet vaccine clinic, The Daily News
s. January 26, 27, 28, and 29: Bulletin Board/ ARC to host low-cost pet vaccine clinic, The
t. Daily News Videos of the Pets of the Week can be viewed on www.facebook.com/garcpets and www.youtube.com. ARC Pets of the Week appear in the Galveston County Daily News and in The Post in a weekly rotation

5) Live Release Programs:
   a) Heal A Heart Program
   b) Sponsor A Heart Program
   c) Senior Animal Program – Supported by Bingo funds
   d) Black Animal Program – Supported by Bingo funds
   e) Pets of the Week: Offered for half price
   f) Pre - Altered Pets (altered upon intake): Offered for half price
   g) Working Cat Program – Non-social / Semi social cats
   h) Borrow A Dog Program
   i) Cuddle Shuttle
   j) Virtual Meet and Greets and adoptions
   k) Intake Diversion

6) ARC Building Update: Giving you all an update on the ARC building and the day-to-day normal wear and tear. Video link: https://youtu.be/fGn6KRQfgw0

7) COVID-19 Update: The ARC is still operating with all recommended COVID precautions.
   a. Social distancing, hand washing, hand sanitizer, wearing masks, working by appointment, utilizing foster homes, intake diversion, pet pantry, daily health surveys for all staff, and continual communication with volunteers.

GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee
February 2021
Item #5
Consider for Approval December 2020 Financial Report

Revenue and Expenses Actual verses Budget with Variance Annual
Galveston County Health District - General Fund
For 12/31/2020
ARC Shelter (project 410-531)

Run: 2/01/2021 at 2:21 PM

Annual Budget	PTD Actual 12/31/2020	PTD Budget 12/31/2020			YTD Actual 12/31/2020	YTD Budget 12/31/2020	Variance
				Revenue			
1,755.00	128.77	146.00	(17.23)	Convenience Fee	360.66	439.00	(78.34)
535,510.00	44,625.84	44,626.00	(0.16)	County Revenue	133,877.50	133,878.00	(0.50)
0.00	0.00	0.00	0.00	Gain on Fixed Asset Disposals	50.00	0.00	50.00
0.00	500.00	0.00	500.00	Animal Shelter/Microchips	720.00	0.00	720.00
3,000.00	0.00	250.00	(250.00)	Dog Tag, License, Retrieval	(15.00)	750.00	(765.00)
44,000.00	2,405.00	3,667.00	(1,262.00)	Animal Shelter/Redemption Fees	7,470.00	11,000.00	(3,530.00)
36,000.00	1,590.00	3,000.00	(1,410.00)	Animal Shelter/Fees - Fines	4,155.00	9,000.00	(4,845.00)
7,500.00	0.00	625.00	(625.00)	Animal Shelter/Euthanasia	350.00	1,875.00	(1,525.00)
4,500.00	0.00	375.00	(375.00)	Animal Shelter/Cat Cadaver Program	0.00	1,125.00	(1,125.00)
65,000.00	4,960.00	5,417.00	(457.00)	Animal Shelter/Adoptions	16,237.10	16,250.00	(12.90)
9,000.00	0.00	750.00	(750.00)	Cremation Services	50.00	2,250.00	(2,200.00)
314,354.00	26,196.16	26,197.00	(0.84)	Animal Shelter/City Contracts	78,588.50	78,589.00	(0.50)
1,020,619.00	**80,405.77**	**85,053.00**	**(4,647.23)**	**Total Revenue**	**241,843.76**	**255,156.00**	**(13,312.24)**
				Expenses			
418,696.00	31,526.24	34,892.00	3,365.76	Hourly Pay	89,813.68	104,674.00	14,860.32
75,237.00	4,644.90	6,270.00	1,625.10	Part-Time Hourly Pay	15,029.95	18,809.00	3,779.05
37,786.00	2,661.58	3,149.00	487.42	FICA Expense	7,682.65	9,447.00	1,764.35
1,776.00	201.62	148.00	(53.62)	SUTA	347.00	444.00	97.00
1,181.00	103.92	99.00	(4.92)	Life Insurance Expense	311.77	295.00	(16.77)
1,005.00	70.45	84.00	13.55	Long Term Disab Coverage	211.31	252.00	40.69
55,724.00	3,272.54	4,644.00	1,371.46	Employer Paid Health Insurance	9,817.50	13,931.00	4,113.50
20,745.00	1,572.58	1,728.00	155.42	Worker's Compensation Insurance	4,472.95	5,186.00	713.05
9,396.00	569.84	783.00	213.16	Employer Sponsored Healthcare	1,779.53	2,349.00	569.47
11,101.00	803.90	925.00	121.10	Pension / Retirement	2,321.46	2,775.00	453.54
1,413.00	75.50	117.00	41.50	Misc. Contract Services	75.50	353.00	277.50
0.00	1,272.39	0.00	(1,272.39)	Temporary Staffing	3,690.49	0.00	(3,690.49)
30,000.00	3,462.63	2,500.00	(962.63)	Neuter / Spay Contract	8,545.03	7,500.00	(1,045.03)
18,000.00	1,500.00	1,500.00	0.00	Veterinarian Contract	4,500.00	4,500.00	0.00
7,000.00	264.10	583.00	318.90	Office Supplies (Shelter)	371.60	1,750.00	1,378.40
43,000.00	5,352.01	3,583.00	(1,769.01)	Operating Supplies (Shelter)	11,136.38	10,750.00	(386.38)
28,000.00	242.56	2,333.00	2,090.44	Pharmaceuticals - Animal Shelter	3,444.83	7,000.00	3,555.17
300.00	0.00	25.00	25.00	Printing Supplies (Shelter)	0.00	75.00	75.00
1,980.00	0.00	165.00	165.00	Uniform Supplies (Shelter)	0.00	495.00	495.00
0.00	435.83	0.00	(435.83)	Controlled Assets (i.e. computer, printers)	435.83	0.00	(435.83)
26,000.00	1,645.00	2,167.00	522.00	Pet Food	4,480.00	6,500.00	2,020.00
600.00	0.00	50.00	50.00	In-House Neuter Supplies	0.00	150.00	150.00
600.00	10.40	50.00	39.60	Postage	374.23	150.00	(224.23)
9,408.00	646.67	784.00	137.33	Telecommunications	1,940.55	2,352.00	411.45
250.00	0.00	21.00	21.00	Travel, Local	0.00	63.00	63.00
500.00	0.00	42.00	42.00	Training, Local	0.00	125.00	125.00
3,408.00	0.00	284.00	284.00	Training, Out of Town	0.00	852.00	852.00
2,480.00	180.34	207.00	26.66	Rentals	542.83	620.00	77.17
199,699.00	16,641.59	16,642.00	0.41	Leases	49,924.75	49,925.00	0.25
4,740.00	0.00	395.00	395.00	Maint/Repair, Equipment	0.00	1,185.00	1,185.00
1,968.00	166.35	164.00	(2.35)	Insurance, Bldg. / Contents	499.05	492.00	(7.05)
1,080.00	0.00	90.00	90.00	Newspaper Ads/Advertising	20.00	270.00	250.00

Revenue and Expenses Actual verses Budget with Variance Annual
Galveston County Health District - General Fund
For 12/31/2020
ARC Shelter (project 410-531)

Annual Budget	PTD Actual 12/31/2020	PTD Budget 12/31/2020			YTD Actual 12/31/2020	YTD Budget 12/31/2020	Variance
5,256.00	442.00	438.00	(4.00)	IT Software, Licenses, Intangibles	1,326.00	1,314.00	(12.00)
96.00	58.13	8.00	(50.13)	Professional Services	100.08	24.00	(76.08)
0.00	234.82	0.00	(234.82)	Animal Carcus Removal	234.82	0.00	(234.82)
2,194.00	8,828.24	183.00	(8,645.24)	Service Charge - Credit Cards	9,145.05	549.00	(8,596.05)
0.00	0.00	0.00	0.00	Cashier Over/Short	20.00	0.00	(20.00)
1,020,619.00	86,886.13	85,053.00	(1,833.13)	**Total Expenses**	232,594.82	255,156.00	22,561.18
0.00	(6,480.36)	0.00	(6,480.36)	**Change in Net Assets**	9,248.94	0.00	9,248.94

Revenue and Expenses Actual verses Budget with Variance Annual
Galveston County Health District - General Fund
For 12/31/2020
ARC Field (project 410-530)

Annual Budget	PTD Actual 12/31/2020	PTD Budget 12/31/2020			YTD Actual 12/31/2020	YTD Budget 12/31/2020	Variance
				Revenue			
270,913.00	22,576.09	22,576.00	0.09	County Revenue	67,728.25	67,728.00	0.25
89,144.00	7,428.66	7,429.00	(0.34)	Animal Control / City Contract	22,286.00	22,286.00	0.00
1,500.00	90.00	125.00	(35.00)	Animal Services/Other Contracts	1,650.00	375.00	1,275.00
361,557.00	30,094.75	30,130.00	(35.25)	**Total Revenue**	91,664.25	90,389.00	1,275.25
				Expenses			
242,072.00	21,000.08	20,173.00	(827.08)	Hourly Pay	61,435.13	60,518.00	(917.13)
5,940.00	137.81	495.00	357.19	Overtime	831.67	1,485.00	653.33
18,973.00	1,530.40	1,581.00	50.60	FICA Expense	4,529.96	4,743.00	213.04
723.00	90.36	60.00	(30.36)	SUTA	90.36	181.00	90.64
660.00	73.80	55.00	(18.80)	Life Insurance Expense	221.39	165.00	(56.39)
581.00	50.53	48.00	(2.53)	Long Term Disab Coverage	151.62	145.00	(6.62)
28,668.00	2,329.99	2,389.00	59.01	Employer Paid Health Insurance	6,990.07	7,167.00	176.93
10,417.00	902.75	868.00	(34.75)	Worker's Compensation Insurance	2,616.60	2,604.00	(12.60)
4,579.00	405.72	381.00	(24.72)	Employer Sponsored Healthcare	1,267.03	1,144.00	(123.03)
5,574.00	469.64	464.00	(5.64)	Pension / Retirement	1,379.09	1,393.00	13.91
282.00	0.00	23.00	23.00	Misc. Contract Services	0.00	70.00	70.00
750.00	0.00	63.00	63.00	Office Supplies (Field)	0.00	188.00	188.00
5,000.00	1,129.03	300.00	(829.03)	Operating Supplies (Field)	1,260.21	900.00	(360.21)
3,220.00	0.00	269.00	269.00	Uniform Supplies (Field)	0.00	805.00	805.00
0.00	0.50	0.00	(0.50)	Postage	0.50	0.00	(0.50)
4,668.00	355.27	389.00	33.73	Telecommunications	936.29	1,167.00	230.71
250.00	0.00	21.00	21.00	Travel, Local	0.00	63.00	63.00
600.00	0.00	50.00	50.00	Training, Local	0.00	150.00	150.00
3,834.00	0.00	320.00	320.00	Training, Out of Town	0.00	959.00	959.00
240.00	0.00	20.00	20.00	Maint/Repair, Equipment	0.00	60.00	60.00
3,300.00	1,456.23	275.00	(1,181.23)	Maint/Repair, Auto	1,521.23	825.00	(696.23)
11,460.00	704.67	955.00	250.33	Fuel	1,710.33	2,865.00	1,154.67
960.00	127.31	80.00	(47.31)	Maint/Repair, Preventative, Auto	219.22	240.00	20.78
5,544.00	527.98	462.00	(65.98)	Insurance, Auto/Truck	1,583.94	1,386.00	(197.94)
47,000.00	0.00	0.00	0.00	Vehicles	0.00	0.00	0.00
500.00	0.00	42.00	42.00	Newspaper Ads/Advertising	0.00	125.00	125.00
250.00	0.00	21.00	21.00	Association Dues	0.00	63.00	63.00
3,840.00	316.00	320.00	4.00	IT Software, Licenses, Intangibles	948.00	960.00	12.00
72.00	0.00	6.00	6.00	Professional Services	0.00	18.00	18.00
409,957.00	31,608.07	30,130.00	(1,478.07)	**Total Expenses**	87,692.64	90,389.00	2,696.36
(48,400.00)	(1,513.32)	0.00	(1,513.32)	**Change in Net Assets**	3,971.61	0.00	3,971.61

Revenue and Expenses Actual verses Budget with Variance Annual
Galveston County Health District - General Fund
For 12/31/2020
ARC Donations (project 410-533)

Annual Budget	PTD Actual 12/31/2020	PTD Budget 12/31/2020			YTD Actual 12/31/2020	YTD Budget 12/31/2020	Variance
				Revenue			
0.00	144.00	0.00	144.00	ARC Donations	244.00	0.00	244.00
0.00	(186.00)	0.00	(186.00)	ARC Donations - Sponsor a Heart	349.26	0.00	349.26
0.00	636.00	0.00	636.00	ARC Donations - Heal a Heart	5,324.00	0.00	5,324.00
0.00	40.00	0.00	40.00	ARC Donations - Promotional Items	100.00	0.00	100.00
0.00	634.00	0.00	634.00	**Total Revenue**	6,017.26	0.00	6,017.26
				Expenses			
0.00	0.00	0.00	0.00	Misc. Contract Services	4,346.62	0.00	(4,346.62)
2,000.00	0.00	167.00	167.00	Pharmaceuticals	0.00	500.00	500.00
4,000.00	0.00	333.00	333.00	Pet Food	0.00	1,000.00	1,000.00
0.00	0.00	0.00	0.00	Service Charge - Paypal	90.76	0.00	(90.76)
6,000.00	0.00	500.00	500.00	**Total Expenses**	4,437.38	1,500.00	(2,937.38)
(6,000.00)	634.00	(500.00)	1,134.00	**Change in Net Assets**	1,579.88	(1,500.00)	3,079.88

Revenue and Expenses Actual verses Budget with Variance Annual
Galveston County Health District - General Fund
For 12/31/2020
ARC Vaccinations (project 410-532)

Run: 2/01/2021 at 2:21 PM

Annual Budget	PTD Actual 12/31/2020	PTD Budget 12/31/2020			YTD Actual 12/31/2020	YTD Budget 12/31/2020	Variance
				Revenue			
3,120.00	100.00	260.00	(160.00)	ARC Vaccination Clinic/Microchips	400.00	780.00	(380.00)
16,200.00	800.00	1,350.00	(550.00)	ARC Vaccination Clinic/Vaccines	2,725.00	4,050.00	(1,325.00)
4,200.00	270.00	350.00	(80.00)	ARC Vaccination Clinic/Misc Services	875.00	1,050.00	(175.00)
6,900.00	173.76	575.00	(401.24)	ARC Vaccination Clinic/Medicines	957.37	1,725.00	(767.63)
30,420.00	1,343.76	2,535.00	(1,191.24)	**Total Revenue**	4,957.37	7,605.00	(2,647.63)
				Expenses			
6,000.00	500.00	500.00	0.00	Veterinarian Contract (Vaccinations)	1,500.00	1,500.00	0.00
900.00	24.75	75.00	50.25	Operating Supplies (Vaccinations)	99.00	225.00	126.00
7,623.00	98.76	635.00	536.24	Pharmaceuticals (Vaccinations)	482.11	1,906.00	1,423.89
14,523.00	623.51	1,210.00	586.49	**Total Expenses**	2,081.11	3,631.00	1,549.89
15,897.00	720.25	1,325.00	(604.75)	**Change in Net Assets**	2,876.26	3,974.00	(1,097.74)

Animal Services
Fund Balance Reserve
as of December 31, 2020

Field Services	
Beginning Fund Balance @ 9/30/20	$253,185
FY21 YTD Surplus / (Loss)	$3,972
Total Field Services Fund Balance @ December 31, 2020	**$257,156**

Shelter Services	
Beginning Fund Balance @ 9/30/20	$272,823
FY21 YTD Surplus / (Loss)	$9,249
Total Shelter Services Fund Balance @ December 31, 2020	**$282,072**

Donations	
Beginning Fund Balance @ 9/30/20	$64,932
FY21 YTD Surplus / (Loss)	$1,580
Total Donations Fund Balance @ December 31, 2020	**$66,512**

Vaccination Clinic	
Beginning Fund Balance @ 9/30/20	$32,719
FY21 YTD Surplus / (Loss)	$2,876
Total Vaccination Clinic Fund Balance @ December 31, 2020	**$35,595**

Summary	
Field	$257,156
Shelter	$282,072
Donations	$66,512
Vaccination Clinic	$35,595
Total Summary Fund Balance @ December 31, 2020	**$641,335**

GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee
February 2021
Item #6
Discuss Process for Developing the FY22 Budget Proposal

GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee
February 2021
Item #7
Consider for Approval Replacement of ACO Vehicle Due to
Unit H1278 Being Totaled

Consider for Approval Replacement of ACO Vehicle

Due to Unit H1278 Being Totaled

On November 30, 2020, Animal Control Officer Unit H1278 collided with a parked construction truck. TML totaled the unit and issued a check in the amount of $17,539.47. Our total cost to replace the vehicle is estimated to be $28,020.66, which is comprised of the following:

- Tow Bill $457.47
- TML Deductible $250.00
- Removal and reinstall of kennel $2,538.19
- New chassis/cab $24,775.00

We are making an expenditure request estimated at $10,481.19, and not to exceed $12,000, in order to complete repair of the unit. This expense will come out of the ARC Field Services fund balance.

QUOTE#   001   CONTRACT PRICING WORKSHEET

End User: GALVESTON COUNTY HEALTH DISTRICT	Contractor: ROCKDALE COUNTRY
Contact Name: NANCY MORECRAFT	ROCKDALE COUNTRY FORD DBA CALDWELL COUNTRY
Email: NMORECRAFT@GCHD.ORG	Prepared By: Averyt Knapp
Phone #: 409-938-2274	Email: aknapp@caldwellcountry.com
Fax #: 409-938-2277	Phone #: 979-567-6116
Location City & State: GALVESTON, TX	Fax #: 979-567-4376
Date Prepared: JANUARY 20, 2021	Address: P. O. Box 72, ROCKDALE, TX 76567
Contract Number: BUY BOARD #601-19	Tax ID # 27-3037856

Product Description: 2021-2022 FORD F250 REGULAR CAB C&C (56CA) F2A

A Base Price & Options:	$24,375

B   Fleet Quote Option:

Code	Description	Cost	Code	Description	Cost
	4X2-REGULAR CAB, 56"CA, 6.2L-V8 GAS, 6-SPD AUTOMATIC, LT245/75R17E (5) INCLUDING SPARE TIRE & WHEEL, 40-20-40 VINYL SEATS, FULL RUBBER FLOOR, AIR CONDITION, AMFM-STEREO, TILT, CHASSIS-CAB, REAR VISION CAMERA PREP KIT, DELIVERED TO GALVESTON, TX	INCL			
	FORD WARRANTY 5YR/60,000 MILES POWERTRAIN @ N/C	INCL		ROCKDALE COUNTRY FORD PO BOX 72 ROCKDALE, TEXAS 76567	
Subtotal B					INCL

C   Unpublished Options

Code	Description	Cost	Code	Description	Cost
Subtotal C					

D   Other Price Adjustments (Installation, Delivery, Etc…)

Subtotal D	INCL

E Unit Cost Before Fee & Non-Equipment Charges(A+B+C+D)	$24,375

Quantity Ordered	1
Subtotal E	$24,375
F Non-Equipment Charges (Trade-In, Warranty, Etc…)	
BUY BOARD FEE	$400
G. Color of Vehicle: WHITE	
H. Total Purchase Price (E+F)	$24,775

Estimated Delivery Date:	120-165 DAYS APPX

Animal Services Advisory Committee
February 2021
Item #8
Update on New 5-Year Animal Services Strategic Plan

Animal Services 2020 Year End Update

The year of 2020 was unprecedented, for sure. For many industries, the COVID-19 pandemic was disastrous. For animal shelters across the nation, this isn't exactly the case. The ARC was prepared and followed all national level recommendations regarding special COVID-19 operating procedures. We were prepared for a shut down due to employee quarantines and we were prepared to handle an increase in owner surrenders due to financial strains. Luckily, so far, we have seen neither. The changes made during the pandemic ended up being a blessing in disguise.

It was recommended by the National Animal Care and Control Association (NACA) for animal shelters to move animals out into foster homes and also manage intake to significantly reduce the number of animals entering. The ARC put out a public message asking for COVID-19 fosters and it worked. It worked better than ever before. The public showed up to help. Many animals were moved into foster homes. Next, we had to look at intake differently. Instead of having an open door for animals to flood through, we needed to stop and think. Think about which ones need us and which ones don't. Animal shelters should be for the welfare of the animals and the welfare of the people. They should not be a dumping ground for every and any animal that is spotted. I frequently ask the staff to stop and ask themselves "does the animal need us?", when managing intake. If so, that is exactly what we are here for. An animal in danger, an injured animal, an aggressive animal, a neonatal – yes, they need us and we gladly house them. A healthy animal, harming no one or themselves is not considered a priority animal. These animals most likely have a home. We simply need to stop and think before impounding the animal. Can we empower the community to help? Yes! That is exactly the key. We have found that a large percentage of 'finders' are happy to hold an animal for 24 hours, before dropping them at the shelter. We post the animals as 'found' and it's like magic – the animal is reunited with owner without using the shelter resources.

During 2019, I spoke about community involvement. I spoke about the ARC being the community's shelter, not Amber's or the Health Districts. It is important that the community accept that they can be the solution to the pet overpopulation and not the problem. It is not fair to use the ARC as a dumping ground AND also criticize the euthanasia rate. That is a huge problem and that can't happen anymore. The goal in 2019 was to start planting the seed that citizens can help and citizens should help.

In March 2020, everything changed. COVID-19 arrived and all of the necessary pieces to better the ARC and increase community involvement happened naturally. We began to manage intake, we began to provide resources to citizens so they could help animals themselves. The beauty was that all of the changes were due to COVID. People were very accepting and understood exactly what we were doing and why we were doing it… COVID. It truly is amazing to see how many citizens are willing to help an animal, all you have to do it ask. Instead of animals flowing in with no questions asked, stop and think. What is the best thing for this animal? Do they need the ARC? What resources can we provide this citizen? Can we find a place for this animal to go in the next 24 hours? When you tell someone that you can rehome their animal in 24 hours, if they just hold it one more day, the response is positive. The feedback we are getting is that people say, wow, you will help me like that? If the animal is owned, there has been 100% success with asking the owner to hold the animal at their home. We then go into action and find a new place for the animal to live. With this route, it takes away all of the guilt that one would feel from dumping their pet at the shelter. If the reason they are surrendering is something we can help with, then we do that also.

In a nutshell, the pandemic of 2020 was a game changer. The development of Human Animal Support Services (HASS) has occurred. HASS is committed to community collaboration to reimagine the role of animal services. I am on a mission to create critical engagement to build a better system to address the needs of our community. This can be done by lost pet reunification, pet support services, supported self-rehoming, intake to placement, role of the shelter, community partnerships, a foster-centric model and volunteer integration. We are not perfect, but I really want to try to be. This HASS model is a positive path to follow and has made tremendous improvements for our community already. I am looking forward to presenting even more good news in the 2021 update. ~ Amber Adams

Priority 1:   Promote Live Release

Goal One: Increase animal adoptions

- Partner with entities that will work with ARC to promote animal adoptions.
    - January 25: HEAL Kick Off Fun Run with ARC dogs
    - March 14: Fetching Lab Brewery Dog Adoption Event
    - July 16: ARC was awarded a 500 Free Microchip grant from Found Animals for COVID relief.
    - July 25: Dog adoption event at Kroger's in League City
    - Oct 31: Fetching Lab Brewery Adoption Event
    - Nov 7: Turkey Alley Holiday Market – Kemah – Dog Adoptions
    - Dec 5: Christmas Alley Holiday Market – Kemah – Dog Adoptions
- Continue to recruit and invite rescue groups to sign up with ARC to assist with the live release of impounded animals.
    - Continued in 2020 by Amber and Caroline
- Explore and implement affordable ways that will result in increased animal adoptions.
    - January 9-10: ARC offered $15 adoptions on all pets, funded by Sponsor A Heart
    - February 6-8: ARC offered $10 Dogs/Cats and $20 Puppies/Kittens, funded by Sponsor A Heart
    - February 18: ARC offered All Dogs for $15, funded by Sponsor A Heart
    - February 22: ARC offered $10 Adoptions - All Dogs over 6 months of age, funded by Sponsor A Heart
    - March 6-7: ARC offered $7 Adoptions – All Adult Dogs and Cats, funded by Sponsor A Heart
    - April 8-17: ARC offered half priced adoptions for COVID-19 fosters as a thank you, funded by Sponsor A Heart
    - June 6: ARC hosted a "Foster Party" and offered $10 adoptions, funded by Sponsor A Heart
    - June 17-20: ARC offered half price adoptions on all regular prices cats and kittens, funded by Sponsor A Heart
    - June 27: ARC offered half price adoptions on all regular prices cats and kittens, funded by Sponsor A Heart
    - July 4: ARC offered half price adoptions on all regular prices cats and kittens, funded by Sponsor A Heart
    - July 11: ARC offered all dogs for a low $10 adoption fee, funded by Sponsor A Heart
    - July 14: ARC offered all cats and kittens for $10, with the code phrase "kitten overload", funded by Sponsor A Heart
    - Aug 1: Clear The Shelters National Adoption Event start date
        - Freebies and Goody Bags offered all month long from sponsors
        - Reduced adoption fees, funded by Sponsor A Heart
    - Aug 7-8: ARC offered $10 adoptions on all pets, funded by Sponsor A Heart
    - Sept 5 and 8: Adoption Special: Under 6 months = $20, Over 6 months = $10 (Dogs and Cats), funded by Sponsor A Heart
    - Sept 19: Adoption Special: $10 All Cats/Kittens, funded by Sponsor A Heart
    - Oct 9-10: Adoption Special: Under 6 months = $20, Over 6 months = $10 (Dogs and Cats), funded by Sponsor A Heart
    - Nov 10: Veteran's Day Special – All Adoptions are $5 with a military, funded by Sponsor A Heart
    - Nov 25: Flash Sale: BOGO: All Regular Priced Cats/Kittens were offered for $42.50, funded by Sponsor A Heart
    - Dec 5: Adoption Special: Dogs/Cats $10 and Puppies/Kittens $20, funded by Sponsor A Heart

- o Dec 11th and Dec 17th: ARC Low Cost Pet Vaccine Clinics, funded by Sponsor A Heart
- Seek funding to sponsor animal adoptions.
    - o Completed as needed via Facebook
- Continue and explore new programs that assist with animal adoptions (e.g. Senior Program, Black Animal Program, Heal A Heart, Sponsor a Heart).
    - o Working Cat Program, Cuddle Shuttle, Borrow A Dog
- Review and coordination of return to owner program (e.g. animal identification, outreach in field service procedures, instructions on website etc…).
- Promote adoptable animals via social media, advertisement and other marketing events.
    - o Completed on daily basis on Facebook
- Increase live release by 3% each year
    - o Completed for 2020; ongoing effort
- Consider hiring a full time Adoption Counselor to reduce returns and increase adoptions

Goal Two: Promote Foster Program

- Continue to recruit and invite foster families to sign up with ARC to assist with the live release of impounded animals.
    - o Regular posts on Facebook to recruit
    - o June 6: ARC hosted a "Foster Party"
- Further develop guidance plans for the foster program; work with foster families to promote animal adoptions (informing foster families of offsite adoptions, etc.)
    - o Information packets created in 2020 to assist fosters with medical concerns
- Explore Good Citizen Program to encourage finders to keep animals in their homes until adopted/rescued.

Goal Three: Partner with Rescue Groups

- Continue to identify and invite new rescue groups to sign up with ARC to assist with the live release of impounded animals.
    - o Continued in 2020 by Amber and Caroline
- Continue to build productive relationships with animal rescue groups that will help to promote ARC goals and objectives.
    - o Completed almost daily in 2020 by Amber
- Promote animal rescue through outreach and education.

    - o Regular posts on Facebook

- Explore options to begin mass transports to other organizations and/or States

    - o January 14: ARC dog transport to Helen Woodward Animal Center in California (28 dogs)
    - o February 11: ARC dog transport to Helen Woodward Animal Center in California
    - o March 18: ARC dog transport to Helen Woodward Animal Center in California
    - o April 15: ARC cat transport to Helen Woodward Animal Center in California
    - o May: ARC started a partnership with Rescued Pets Movement (RPM) to move 'hard to adopt' animals to rescue groups in northern states. The fees are paid by generous donors.
    - o May 13: ARC cat transport to Helen Woodward Animal Center in California
    - o July 16: ARC organized a dog transfer to San Diego, CA. (24 dogs, most were from local rescue agencies)

- o Sept 21: Storm Beta Evacuation: 10 cats and 33 dogs transferred to Houston Humane Society for temporary housing
- o 2020: ARC also sent animals out of state with help from Houston PetSet and Rescued Pets Movement.

Goal Four: **Explore A Return To Field Program**

- Explore options to return trapped cats back to the field

  - o Due to COVID in 2020, we followed guidelines by the National Animal Care and Control Association to limit the number of cats picked up, unless urgent, to prevent over-crowding and to prepare for shelter shutdown.

- Continue to promote the Working Cat Program

  - o Completed in 2020 via Facebook and flyers

Priority 2:   Promote Responsible Pet Guardianship

Goal One: Promote Spay or Neuter of Pets

- Community outreach through public education
  - o Completed in 2020 via Facebook and flyers

- Collaborate with partners to promote affordable spay/neuter options
  - o Galveston County Empty Shelter Project, ARC assists with finding qualified citizens
- Case management activities to increase responsible pet guardianship (e.g. follow-up activities to insure that spay/neuter occurs).
  - o Completed weekly by the ARC's Administrative Assistant / Clerks

Goal Two: Increase Awareness regarding Pet Registration in Galveston County

- Educate citizens on requirement regarding pet registration within the county
  - o Completed daily in 2020 by Animal Control Officers and shelter staff to customers and citizens
- Collaborate with local veterinarians to explore options for collection of registration fees
- Continue to promote and encourage microchipping
  - o Completed in 2020 via Facebook and with every adoption and every return to owner

Goal Three: Educate Public on Responsible Pet Guardianship
- Offer information on website and social media
  - o Completed daily on Facebook
  - o January 31 - Feb 1: ARC offered Valentine Pet Photos to the public
  - o February 15: "Movies and Meows", 6 – 8pm, Romantic Comedy Movie w/Cats

- Develop brochure on pet guardianship
- Explore options of pet owner citizenship training/seminars.
- Carry out outreach in schools of Galveston County for responsible pet guardianship.

- Community outreach about the importance of vaccinations
  - Animal Control Officers and shelter staff discuss vaccines with customers and citizens almost on a daily basis.
- Continue to host and promote the ARC's low-cost public pet vaccine clinics
  - Completed monthly
- Enhance marketing techniques for communication (flyers, media, social media)

Goal Four: Surrender Intervention

- Post resource list on website of entities (rescue groups, referrals) to assist pet guardian with other options.
- Create list of referrals or alternatives for owner turn ins, (e.g. listing on website, social media, brochure, etc.)
- Educate public through outreach activities on surrender intervention.
- Consider hiring a full time Surrender Intervention Coordinator
- Explore ways to reduce the overall intake
  - Followed COVID guidelines in 2020
  - Surrender intervention
    - Managed intake
    - Rehoming solutions

Priority 3:   Enhance Community Collaboration

Goal One: Collaborate with area entities:

- Explore ways to use area entities to assist with County Registration compliance.
- Educate the public about the "shelter world" environment via social media
- Continue to explore entities to partner with to promote live release and/or funding.
- Continue to partner with the local city governments to educate the public.
  - Quarterly meetings with all participating cities and County.
- Create a 501c3 non-profit organization (ARC Pet Allies)
  - Completed in 2020
- Work with local Veterinary Medical Association for collaboration of veterinarians to provide in kind or discounted services (spay/neuter, microchip, and provide rabies vaccine to adoptable animals).
- Continue to recruit veterinarians to assist with vetting animals for adoption fairs

Goal Two: Expansion of Volunteer Program

- Continue to improve the volunteer program to assist with animal adoptions, fostering, surrender interventions and live release programs.
- Create online applications, forms and schedules to increase participation.
  - Completed in 2020
- Continue to recruit and train volunteers to assist with ARC activities.
  - Completed in 2020; within COVID guidelines.

Priority 4:   Enhance Animal Resources, Strengthen Business Practices, and Build a Professional Workforce

Goal One: Explore options to develop spay/neuter suite at ARC.

- Seek available funding (i.e. grant funds) that can support the development of a surgery suite at the ARC.
    - ARC Pet Allies was officially formed in 2020
- Continue to host and promote the ARC's low-cost pet vaccine clinics to raise funds for the surgery suite.
    - Completed monthly in 2020
- Consider full time veterinarian and surgical staff for the surgery suite
- Consider a public wellness clinic, once the surgery suite is successful
- Create a 501c3 non-profit organization (ARC Pet Allies)
    - Completed in 2020
- Increase the fund balance reserve for emergencies
- Consider changing the part time vet tech to full time to match the daily needs of the ARC

Goal Two: Cremation Services
- Continue to cross train employees on crematory process.
- Continue to promote the cremation service program to offer to public.

Goal Three: Track trends in deficiencies, compliance reports, and audits related to ARC.

- Monitor through internal audits, state audits, and quality assurance processes and make recommendations to address deficiencies and noncompliance.

    - No audits performed in 2020 due to COVID

- Continue to review shelter data and intake numbers

    - Posted monthly to webpage in 2020

- Create a list of shelter needs every year and submit to the Advisory Committee.

    - Completed in 2020 in budget meetings

Goal Four: **Evaluate and make recommendations to reduce employee-related injuries, accidents, and related agency expenses.**

- Examine employee related injury trends over past several years (incidents and agency cost)
- Recommendation to address trends, including specific trainings for preventable incidents
- Continue training initiatives to improve the safety of employees, public, and the animals

Goal Five: **Evaluate and make recommendations to improve financial reporting, tracking of animals, inventory, and management of special programs that promote animal adoption.**

- **Continue to reconcile shelter software counts with actual physical counts in shelter**
    - **Completed daily by ARC Manager**
- **Explore additional grant funding**
    - July 16: ARC was awarded a 500 Free Microchip grant from Found Animals for COVID relief.

- **Continue to provide monthly reports showing the number of incoming and outgoing animals so as to monitor trends, etc...**
  - o **Completed monthly in 2020; posted on webpage and presented in each ASAC meeting**

Goal Six: **Assess and evaluate public/customer feedback regarding the quality of services by ARC staff in all areas.**

- Develop assessment tools that are user friendly and available for public
  - o Developed online volunteer/foster applications
  - o Created online volunteer orientation video
- Create a satisfaction survey for the public to use to express their comments/concerns.
- Continue to explore ways to make recommendations to improve the quality of customer services.

Goal Seven: Develop employee training programs that are specific to each position

- Orientation of roles and responsibilities for each position.
  - o Completed with each employee in 2020
- Effective communications with public members and best practices for excellent customer service.
- Develop competencies for new employees
- Explore options for training of each position (local training, DVD, website, etc...)
- Continue to work with entities that can assist with animal training or education, ACO basic course, etc...). (moved here from above)
- Continue to implement continuing education section in staff meetings
  - o Review of animal diseases, identification, sanitation, outbreak control and management, surrender intervention techniques, courtroom etiquette, etc...).
    - ▪ Completed for 2020 in staff meetings

Goal Eight: Continue efforts to recruit and retain qualified employees.
- Continue to provide a healthy and positive work environment.
  - o Ongoing effort from management
- Continue to support employees for growth within the organization.
  - o Ongoing effort from management
- Review employee turnover and retention data and present to the Advisory Committee
- Review and update standard operating procedures.
  - o Started in 2020, not completed

Priority 5: Improve Animal Control and Field Operations

Goal One: Provide safe environment for the community

- Continue to conduct animal sweeps in areas of concern, including Bolivar.
  - o Completed in 2020 on a schedule
- Continue to explore ACO trainings and continuing education.
  - o Limited in 2020 due to COVID

- Create a recommended schedule for vehicle upgrades.
    - GCHD has this completed for all GCHD vehicles
- Educate the public on Public Heath and Safety concerns regarding animals (social media, media, etc.)
    - Completed in 2020 via Facebook
- Explore ways to promote a "One Health" idea between the public and animals

Goal Two: Continue to explore ways to improve response time of calls

- Monitor response times through quality assurance tools and internal audits.
    - Completed monthly in 2020

Goal Three: Educate public on Animal Services policy and codes as it relates to animal control

- Outreach and education at schools, public events and via social media.

GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee
February 2021
Item #9
Update on ARC Live Release Rate

Live Outcome / Total Outcome Calculations = LRR

2020	Total Intake	Total Euth	Live Outcome	Total Outcome	Live Release Rate	Actual % Euthanized out of total intake	% Healthy / Treatable Euthanized
January	441	85	294	411	71.53%	19%	0%
February	447	77	224	338	66.27%	17%	0%
March	402	70	219	338	64.79%	17%	0%
April	263	24	163	210	77.62%	9%	0%
May	275	23	148	186	79.57%	8%	0%
June	413	30	133	211	63.03%	7%	0%
July	262	18	148	183	80.87%	6%	0%
August	269	10	130	145	89.66%	3%	0%
September	428	11	197	232	84.91%	2%	0%
October	307	15	166	215	77.21%	4%	0%
November	304	17	162	200	81.00%	5%	0%
December	195	11	155	180	86.11%	5%	0%
				YEAR AVG	76.88%		
						Actual % Euthanized out of total intake	% Healthy / Treatable Euthanized
2021	Total Intake	Total Euth	Live Outcome	Total Outcome	Live Release Rate		
January	180	6	196	228	85.96%	3%	0%
February							
March							
April							
May							
June							
July							
August							
September							
October							
November							
December					YEAR AVG		

What is Your Rate?

Understanding the Asilomar Live Release Rate, ASPCA Live Release Rate and Save Rate

March 2011

Metrics & Measurement Committee

Animal welfare organizations are talking about data and data collection. Whether it's a discussion about transparency (how many animals do you handle and what are their outcomes), confusion around different ways of measuring success around lives saved, or debating the pros or cons of what strategy for program measurement best meets the needs of the agency and community, clearly we are engaged in a national dialogue around the measurement of animal sheltering data.

This document was developed by the National Federation of Humane Societies to add to that dialogue, and to provide information and support to those animal welfare organizations struggling to understand what different rates used in our work mean. Basic information is provided here regarding the Asilomar Live Release Rate, the ASPCA's Live Release Rate and the Save Rate.

Using this document
The purpose of this document is to provide an introduction to each "rate" described. For this purpose these definitions are used:

Intake: The live animals admitted to a shelter

All Outcomes: The final disposition of animals admitted to a shelter (adoption, return to owner, transfer, euthanasia, shelter death, etc)

Euthanasia Outcome: Animals admitted to a shelter who are euthanized

Live Outcomes: Animals who leave a shelter alive through adoption, return to owner, transfer to another organization for adoption, or any other lifesaving program

Also, in order to demonstrate how these "rates" might measure the work of an animal sheltering organization, the following fictional statistics are used for the "Dreamy Valley Humane Society".
Dreamy Valley Humane Society – Annual Statistics for 2010
　　　Intake: 2000 animals
　　　Live Outcomes: 1000 animals
　　　Euthanasia Outcomes: 500 animals
　　　Owner Requested Euthanasias: 50 of the animals euthanized
　　　　　　Unhealthy/Untreatable: 25 of the 50 Owner Requested Euthanasias
　　　All Outcomes: 1500 animals (for this example, is Live Outcomes plus Euthanasia Outcomes)

ASILOMAR LIVE RELEASE RATE

The Formula: (Live Outcomes) divided by (All Outcomes minus Unhealthy/Untreatable Owner Requested Euthanasia)

What does Asilomar Live Release Rate tell us: What percentage of animals with an outcome left the facility with a Live Outcome (adoption, return to owner, etc)

What does Asilomar Live Release Rate NOT tell us: How Outcomes (All or Live) relate to Intake

The Asilomar Accords were developed to provide a uniform method for collecting and reporting shelter data. This method assigns each animal, upon admission, a conditions status of either "healthy", "treatable", or "unhealthy/untreatable". What conditions or behaviors actually fall into each category is defined by the individual organization or by a community coalition of animal sheltering organizations. The definitions are expected to reflect the community standards of what conditions are considered "healthy", "treatable", and "unhealthy/untreatable". The community standard is defined as what a reasonable pet owner in your community may consider as healthy, treatable or unhealthy/untreatable. Because the condition definitions are community based, comparison at a regional or national level is problematic as definitions will vary. For the purpose of calculating the Asilomar Live Release Rate, the definition of what is "unhealthy/untreatable" directly impacts the calculation. Owner Requested Euthanasia Outcomes for animals initially defined upon Admission as "unhealthy/untreatable" are not included in the calculation of an Asilomar Live Release Rate (see The Formula above).

The Asilomar Accords emphasize the importance of transparency for animal sheltering organizations. Also, using the development of community definitions for the condition of animals as they are admitted has encouraged the development of community coalitions focused on improving Live Release Rates at a community level. It is important to recognize that condition definitions only define a status at a specific point in time (generally at the time of admissions). The definitions do NOT define outcome. A healthy animal may be euthanized, an unhealthy/untreatable animal may be rehomed.

Overall, the Asilomar Live Release Rate does not provide insight regarding the Intake of an animal sheltering organization. Many animals may be admitted, and sheltered for a long period of time, and their status will not be reflected by this outcome focused measurement.

By the numbers:
The Dreamy Valley Humane Society's Save Rate would be calculated this way:
        1000 Live Outcomes divided by
                (1500 All Outcomes – 25 Unhealthy/Untreatable Owner Requested Euthanasias)
        1000/(1500-25) = .68

The **Asilomar Live Release Rate** is **68%**.

ASILOMAR "LITE" LIVE RELEASE RATE

The Formula: (Live Outcomes) Divided by (All Outcomes minus Owner Requested Euthanasia)

This formula is the same as the Asilomar Live Release Rate with one exception – it does adjusts All Outcomes by subtracting all Owner Requested Euthanasias, not only those Owner Requested Euthanasia's identified upon admission as "unhealthy/untreatable". This formula is an Asilomar-type option for those organizations or communities without the capacity to assign a conditions status for animals admitted (i.e. "healthy"," treatable"," unhealthy/untreatable"). Like the Asilomar Live Release Rate, this outcomes focused formula does not provide insight into the admissions of a sheltering organization. Many animals may be admitted, and sheltered for a long period of time, and their status will not be reflected by this outcome focused measurement.

The Asilomar Live Release Rate and Asilomar LITE Live Release Rate both provide insight into a shelter's outcome related activity. This may be a helpful measure for organizations whose admissions may fluctuate significantly because of animals who may not be available for adoption for some time, like animals taken into custody during animal cruelty investigations.

If a sheltering organization moves animals through their shelter efficiently to an Outcome, over time, their Asilomar Live Release Rate and ASPCA Live Release Rate will be very similar as All Outcomes will mirror Intake.

By the numbers:
The Dreamy Valley Humane Society's Save Rate would be calculated this way:
    1000 Live Outcomes divided by (1500 All Outcomes minus 50 All Owner Requested Euthanasias)
    1000/(1500-50)= .69

The **Asilomar LITE Live Release Rate** is **69%**.

ASPCA LIVE RELEASE RATE

The Formula: Live Outcomes divided by Intake

What does the ASPCA Live Release Rate tell us: Live Outcomes as a percentage of the animals admitted

What does the ASPCA Live Release Rate NOT tell us: How Live Outcomes compare to All Outcomes

The ASPCA Live Release Rate differs from the Asilomar Live Release Rate in that Live Outcomes are a percentage of Intake, not All Outcomes. By using Live Outcomes and Intake, the rate measures activity related to the impact of animals admitted and the number of Live Outcomes. The number of animals admitted to an agency will impact the resources available for live-saving programs (and thus Live Outcomes). This formula brings that impact directly into the calculation of a Live Release Rate. For example, when Live Outcomes are increased AND strategies are used to decrease Intake, the live release rate goes up. If the impact of animal Intake is not included (as in the Asilomar formula), a crucial component (Intake) of the organization's work is not reflected in the Rate and an opportunity to examine or even mitigate the impact of admissions may be missed.

By the numbers:
The Dreamy Valley Humane Society's Save Rate would be calculated this way:
        1000 Live Outcomes divided by 2000 Admissions
        1000/2000 = .5

The **ASPCA Live Release Rate** is **50%**.

SAVE RATE

The Formula: (Intake minus Euthanasia Outcomes) divided by Intake

What does "save rate" tells us: What percentage of the animals admitted were NOT euthanized.

What does "save rate" NOT tell us: What percentage of the animals admitted had or will have a Live Outcome.

Strength/Weakness
Because the data used by the Save Rate formula only utilizes Euthanasia Outcomes and Intake, the ability of the "Save Rate" to tell us about the work of the organization is limited. Using this formula – "Save Rate" could also be called the "Not Euthanized Rate". This formula is based on the assumption that an animal saved is an animal NOT euthanized. If your organization defines an animal saved as one with a Live Outcome (adoption, returned to owner, etc), then this "Save Rate" will not be helpful as this formula does not take Live Outcomes into account.

Using this formula, a shelter may have a high "Save Rate" and be admitting many animals, adopting out few, euthanizing few and sheltering many. Animals admitted to a shelter, and housed for years without a Live Outcome, are "saved" according to this formula.

By the numbers:
The Dreamy Valley Humane Society's Save Rate would be calculated this way:
        (2000 admissions minus 500 euthanasia outcomes) divided by 2000 admissions
        (2000 – 5000)/2000 = .75

The **Save Rate** is **75%**.

In Summary

The Rate	The Formula
Asilomar Live Release Rate	Live Outcomes divided by (All Outcomes minus unhealthy/untreatable)
Asilomar LITE Live Release Rate	Live Outcomes divided by All Outcomes
ASPCA Live Release Rate	Live Outcomes divided by Intake
Save Rate	(Intake – Euthanasia Outcomes) divided by Intake

Rates will Fluctuate

It is important to recognize that each formula uses measurements over a specific period of time, not a specific population of animals. An animal may be admitted during one time period measured and have an outcome during a different time measured.   Over short periods of time when working with a smaller data set, this can cause a "rate" to fluctuate significantly. For example, using the ASPCA's Live Release Rate, a large scale cruelty case occurring at the end of a month would significantly increase Intake and directly impact the ASPCA's Live Release Rate (as measured for that month), causing a decrease in rate. Alternatively, if those same cruelty case animals are made available for adoption all at once and get adopted quickly, the sudden increase in Live Outcomes during that period will cause the rate to increase. Over longer periods of time, and with larger data sets, the potential impact of these types of events is diminished.

Devilish Details

Of course, as with most complex challenges, the devil is in the details. There is a great deal of detail, debate and discussion around each of the reporting formats/rates described which is not included here. Again, this document should be considered an initial introduction to each rate only. The topics below simply highlight some of the current and challenging "details".

Community Definitions

The Asilomar Accords were developed not only to encourage shelters to be transparent and consistent in reporting their data, but also to encourage and foster the development of community coalitions. The development of community based definitions of healthy, treatable and unhealthy/untreatable as a component of a coalition may be both time consuming and challenging, but the specific exercise also provides an opportunity to build and strengthen potentially life-saving collaborations.

Feral Cats

Measuring the impact for and of feral cats in a community can be challenging. It begins with the simplest (and often quite challenging) question . . . what is a feral cat? Identifying which cats are feral (or unsocial), and what their status may be in a community has proven to be difficult.

Regardless of the "rate" used by a sheltering organization, recognize that within most communities feral cats are at risk and are a population which invites careful consideration and analysis to determine how that risk might be mitigated.

Owner Requested Euthanasia

This is an area of measure that is susceptible to significant fluctuations depending on the definition used. What if an owner arrives at the shelter with a pet whom they hope the shelter can rehome – but the pet has a condition which causes the shelter to be unable to provide rehoming services. Knowing that euthanasia is the only option for the pet at that shelter, the owner still decides to relinquish the pet for that service. Is it an owner requested euthanasia? Or is it an Intake and Euthanasia Outcome? This is an important area for organizations to consider specifically in terms of measurement, transparency and impact.

Identifying what Population is at Risk

Numbers and statistics can help drive innovation and uncover opportunity. No matter which formula is used by an organization to measure their "rate", it is crucial to not overlook the opportunity to look at data in detail and identify specific populations of animals sheltered who may be a risk. By doing so, organizations may find opportunities to significantly increase the lives saved in their community by targeting life saving measures for those animals most at risk.

Died in Care (pull out of Lost/Unknown Disposition category in Asilomar)

And finally, it is important to track animals who died or were lost in care while sheltered. The Asilomar Accords currently report animals in this category as a combined figure, however there is value in segregating this information. Carefully monitoring those animals who died in care and the factors which caused their death is an enlightening measure of shelter activity and though not tracked specifically in all of the strategies described, should be a data point considered by shelter leaders.

More to Measure than Rates

While calculating one of these rates may be useful in developing goals, there are many other data indicators which will better help an organization understand or evaluate their shelter operations and improvement toward decreasing risk for shelter animals. Some examples of indicators to watch are:

- Admissions
- Adoptions
- RTO
- Euthanasia
- Length of Stay

As discussed previously in this document, the careful examination of such data can help an organization identify specific populations of animals who are most at risk within the shelter and aid in the timely development of strategies to mitigate the identified risk.

Data from the communities an organization serves is yet another potential source of important information when evaluating shelter programs and impact. For example, a careful review of where

animals are admitted from and for what reason can lead to the development of specific strategies or programs to address community issues (targeted spay/neuter for certain zip codes/species, on the street education/engagement of pet owners, etc).

As a community of animal welfare organizations, we must continue to embrace the need to not only do good work, but measure and evaluate the work we are doing. There is much to measure and learn from beyond your agency's "rate" for lives saved.

In Conclusion

We encourage shelter leaders to explore all options regarding how to measure and publicly report on the work of their organizations. In some cases, there is much to be learned by examining statistics using a variety of methods. For more information regarding data gathering and analysis, please visit the websites of these National Federation members or partners.

Asilomar Live Release Rate	www.asilomaraccords.org
ASPCA Live Release Rate	www.aspcapro.org
Denver Metro Animal Coalition	www.mdsalliance.org
Maddie's Fund	www.maddiesfund.org
The Humane Society of the United States	www.animalsheltering.org
UC Davis Koret Shelter Medicine Program	www.sheltermedicine.org

GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee
February 2021
Item #10
Update on ARC Pet Allies

GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee
February 2021
Item #11
Comparative Data Summary (FY2020-2019) (Intakes and Dispositions)

FY 2021

	Oct	%	Nov	%	Dec	%	Jan	%	Feb	%	Mar	%	Apr	%	May	%	Jun	%	Jul	%	Aug	%	Sep	%
Incoming	301		302		195																			
Redeemed	36	12%	26	9%	32	16%																		
Adoptions	89	30%	76	25%	77	39%																		
Rescued	47	16%	73	24%	54	28%																		
Fosters	62	21%	35	12%	15	8%																		
Euthanized	21	7%	25	8%	16	8%																		

Summary FY21		
Incoming	798	
		% of Incoming
Redeemed	94	12%
Adoptions	242	30%
Rescued	174	22%
Fosters	112	14%
Euthanized	62	8%

Summary FY20		
Incoming	1,392	
		% of Incoming
Redeemed	143	10%
Adoptions	280	20%
Rescued	243	17%
Fosters	135	10%
Euthanized	427	31%

Net Change		
Incoming	(594)	-74%
Redeemed	(49)	-34%
Adoptions	(38)	-14%
Rescued	(69)	-28%
Fosters	(23)	-17%
Euthanized	(365)	-85%

FY21/FY20 Comparison

Galveston County Health District
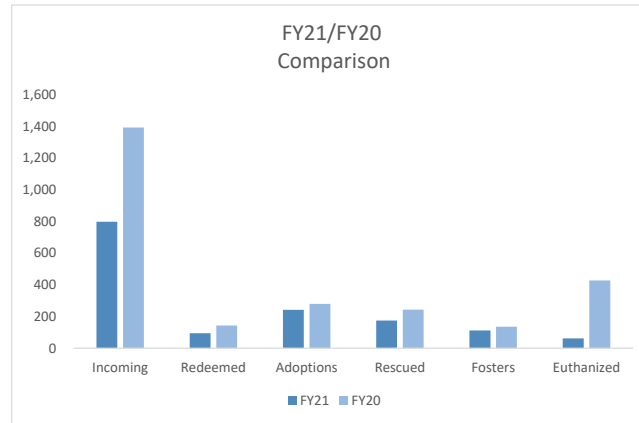
Animal Services Division
Animal Resource Center - Monthly Report by Jurisdiction
YTD Report October 2020 - December 2020

| Jurisdiction | Incoming Animals | | Outgoing Animals-Disposition Method | | | | | | Euthanasia Request by Owner | Disposal Request by Owner | Quarantine Return | Died in Care |
	Incoming Field	Incoming Shelter	Adoptions	Foster	Rescued by Group	Returned to Owner	Escaped	Euthanized				
Bayou Vista	0	0	0	0	0	0	0	0	0	0	0	0
Dickinson	0	0	0	0	0	0	0	0	0	0	0	0
Hitchcock	12	7	0	7	3	2	0	2	0	0	0	1
Kemah	6	2	1	1	0	4	0	1	0	0	0	1
La Marque	42	19	17	6	3	8	0	2	1	6	0	2
Santa Fe	0	1	0	0	1	0	0	0	0	0	0	0
Texas City	438	153	169	79	124	61	1	45	6	72	0	9
Tiki Island	0	0	0	0	0	0	0	0	0	0	0	0
Unincorporated	62	56	55	19	43	19	0	4	1	3	0	2
Totals	560	238	242	112	174	94	1	54	8	81	0	15

Euthanasia Breakdown

| Jurisdiction | Aggressive | | | Behavior Issue | | | Private Cremation | | | Health Condition | | | Illness | | | Injured | | | Time/Space | | | Feral Cat |
	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	
Bayou Vista	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dickinson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hitchcock	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0
Kemah	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0
La Marque	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0
Santa Fe	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Texas City	3	0	0	0	0	0	0	0	0	2	7	3	4	13	4	0	7	8	0	0	0	0
Tiki Island	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Unincorporated	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	1	2	0	0	0	0
Totals	3	0	0	1	0	0	0	0	0	3	9	3	5	14	4	0	8	12	0	0	0	0

Euthanasia Totals	
Dogs	12
Cats	31
Other	19
Grand Total	62

ACO Activities with Reasons

Jurisdiction	Calls Received	Avg Response Time	Assist Law Enforcement	Bite Reports	Carcass Retrieval	Contained by Citizen or Trap	Court	Other	Sick or Injured	Stray	Transport	Trap Drop off/Pick up	Unrestrain/ Property	Welfare Check or Neglect	Wildlife Assist
Bayou Vista	2	:45	0	0	0	0	0	0	0	0	0	0	0	2	0
Dickinson	1	:23	0	0	0	0	0	0	0	0	1	0	0	0	0
Hitchcock	53	:34	8	0	0	0	0	1	0	25	2	0	0	15	2
Kemah	12	:32	0	1	0	0	0	1	0	4	1	0	0	3	2
La Marque	129	:22	5	9	5	0	1	0	0	68	14	0	0	22	5
Santa Fe	2	:20	0	0	0	0	0	0	0	0	1	0	0	1	0
Texas City	30	:09	0	3	0	0	0	0	0	0	27	0	0	0	0
Tiki Island	0	:00	0	0	0	0	0	0	0	0	0	0	0	0	0
Unincorporated	284	:32	25	17	0	0	4	2	0	149	34	0	0	46	7
Totals	513	:28	38	30	5	0	5	4	0	246	80	0	0	89	16

Additional Information

Jurisdiction	Quarantines	Citations Issued	Notices Issued	Registration
Bayou Vista	0	0	1	0
Hitchcock	1	0	4	5
Kemah	2	0	1	1
La Marque	5	2	15	5
Texas City	8	1	0	18
Tiki Island	0	0	0	0
Dickinson	0	0	0	0
Unincorporated	9	9	42	6
Totals	25	12	63	35

Notes:
1st Q:
Physical Count of animals at ARC on 10/31/20: 150
Physical Count of animals at ARC on 11/30/20: 171
Physical Count of animals at ARC on 12/31/20: 155

GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee
February 2021
Item #12
Update from Animal Services Advisory Committee Members

GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee
February 2021
Item #13
Public Comments