

**Coastal Health & Wellness  
Governing Board  
December 10, 2020**

**Board Members**

**Conference Call:**

Samantha Robinson  
Milton Howard, DDS  
Virginia Valentino  
Flecia Charles  
Jay Holland  
Elizabeth Williams  
Dorothy Goodman  
Victoria Dougharty

**Staff:**

Kathy Barroso, Executive Director  
Cynthia Ripsin, MD  
Hanna Lindskog, DDS  
Mary Orange (phone)  
Anthony Hernandez  
Eileen Dawley  
Richard Mosquera

**Excused Absence:** Barbara Thompson, MD

**Unexcused Absence:** Miroslava Bustamante

**Items 1-4 Consent Agenda**

A motion was made by Dr. Howard to approve the consent agenda items one through four. Victoria Dougharty seconded the motion and the Board unanimously approved the consent agenda.

**Item #5 Executive Reports**

Kathy Barroso, Executive Director, presented the December 2020 Executive Report to the Board. Kathy informed the Board that Coastal Health & Wellness underwent a HRSA virtual operational site visit (OSV) on November 17<sup>th</sup>-19<sup>th</sup>. An OSV provides an assessment of a health center's compliance with over 90 required program elements. The preliminary report for the exit conference was favorable. The final report was received on December 9<sup>th</sup> from HRSA and it stated that there are seven program elements in which additional information will need to be provided. All responses are due by December 22, 2020.

Dr. Ripsin, Medical Director, provided the Board with the following updates:

	N	% of total
Total patients since inception	45	
Primary: Opioids	17	38%
Primary: Alcohol	20	44%
Primary: other	7	16%
Deceased	4	Avg age 49y

**Funding for this program has been added to our base grant.**

**Clinic**

- Volume of patients has been variable, but this is not unexpected for the holidays.
- Currently 65% of patients are being seen in person.
- In person volume is affected by the number of COVID tests we run.
- These are all done via phone and then patients are managed through the testing bay so the higher the number of COVID tests, the lower the percentage of face-to-face visits.
- We have no plans to close or limit face-to-face visits. Our sanitation processes are solid.

- Our patients are hurting, and many don't know how to verbalize their need.
- We are now adding a brief conversation about food insecurity to each encounter and have a handout for local food banks in English and Spanish.

**COVID**

Month of November	60	
First 8 days of December	22	
Positivity	30% December	50% last week alone

**Influenza Clinics**

TC = 3

Saturday = 61 over 4 hours

Weekday half days

Galveston = 1 half day

Over 100 immunized.

Set-up for this has helped us prepare for vaccinating for the coronavirus

Dr. Lindskog, Dental Director, updated the Board on dental services in the Coastal Health & Wellness Clinic:

- The Dental Clinic continues to use Batelle N95 decontamination program and the CDC reuse protocol for N95 respirators
- We continue to follow all Dental State Board requirements and CDC recommendations while providing all dental services
- The Galveston Dental Clinic is open Tuesday, Wednesday and Thursday and Texas City is open Monday-Saturday.
- Our part time hygienist will start working 3 days a week in January. (She is currently working two days a week)
- As mentioned, we have one vacancy in the dental assistant position. We also have two dental assistants who have notified us that they will likely be leaving us in February due to family reasons and career changes. The position for our current vacancy was posted this week.
- We have registered for the OSAP Infection Control Bootcamp which will take place in January. The infection control nurse, dental assistant supervisor and dental director will attend bootcamp sessions virtually.

**Item #6 Consider for Approval October 2020 Financial Report**

Mary Orange, Business Office Manager, presented the October financial report to the Board. A motion to accept the financial report as presented was made by Jay Holland. Virginia Valentino seconded the motion and the Board unanimously approved.

**Item #7 Consider for Approval Coastal Health & Wellness Fund Balance Reserve as of September 30, 2020**

Mary Orange, Business Office Manager, asked the Board to consider for approval the Coastal Health & Wellness Fund Balance Reserves as of September 30, 2020. Operating reserves increased from \$4.4M to \$4.9M, providing five months of operating reserves. A motion to accept the report as presented was made by Jay Holland and seconded by Victoria Dougharty. The Board unanimously approved the motion.

**Item #8 Consider for Approval Coastal Health & Wellness Risk Management Plan**

Richard Mosquera, Chief Compliance Officer, asked the Board to consider for approval the Coastal Health & Wellness risk management plan. A motion to accept the plan with corrections for a typo was made by Jay Holland and seconded by Victoria Dougharty. The Board unanimously approved the motion.

**Item #9 Consider for Approval Coastal Health & Wellness Credit Card and Refund Policy**

Mary Orange, Business Office Manager, presented the Coastal Health & Wellness Credit and Refund Policy to the Board. A motion to accept the Credit and Refund Policy with revisions noted was made by Virginia Valentino and seconded by Victoria Dougharty. The Board unanimously approved the motion.

**Item #10 Consider for Approval Coastal Health & Wellness Charge Capture Policy**

Mary Orange, Business Office Manager, presented the Coastal Health & Wellness Charge Capture Policy. A motion to accept the Charge Capture Policy with revisions noted was made by Virginia Valentino and seconded by Elizabeth Williams. The Board unanimously approved the motion.

**Item #11 Consider for Approval Coastal Health & Wellness Payment Posting Policy**

Mary Orange, Business Office Manager, presented the Coastal Health & Wellness Payment Posting Policy to the Board. A motion to accept the Payment Posting Policy with revisions noted was made by Jay Holland and seconded by Victoria Dougharty. The Board unanimously approved the motion.

**Item #12 Consider for Approval Re-Privileging Rights for Cynthia Ripsin, MD**

Kathy Barroso, Executive Director, asked the Board to consider for approval re-privileging rights for Cynthia Ripsin, MD. A motion to accept re-privileging rights for Cynthia Ripsin, MD was made by Victoria Dougharty and seconded by Virginia Valentino. The board unanimously approved the motion.


**Item #13 Consider for Approval Re-Privileging Rights for UTMB Resident Angela Abouassi, MD**

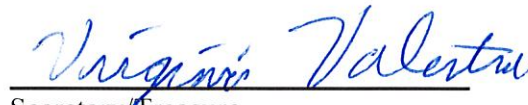
Dr. Ripsin, Medical Director, asked the Board to consider for approval re-privileging rights for UTMB resident Angela Abouassi, MD. A motion to accept re-privileging rights for UTMB resident Angela Abouassi, MD was made by Virginia Valentino and seconded by Victoria Dougharty. The board unanimously approved the motion.

**Item #14 Consider for Approval Privileging Rights for UTMB Resident Yi Liang, MD**

Dr. Ripsin, Medical Director, asked the Board to consider for approval privileging rights for UTMB resident Yi Liang, MD. A motion to accept privileging rights for UTMB resident Yi Liang, MD was made by Dorothy Goodman and seconded by Virginia Valentino. The board unanimously approved the motion.

The meeting was adjourned at 12:55p.m.

  
Chair  
1-28-21  
Date

  
Secretary/Treasurer  
1-28-2021  
Date