

**Coastal Health & Wellness
Governing Board
February 25, 2021**

Board Members

Conference Call:

Samantha Robinson
Milton Howard, DDS
Virginia Valentino
Flecia Charles
Jay Holland
Victoria Dougharty
Barbara Thompson, MD
Miroslava Bustamante

Staff:

Kathy Barroso, Executive Director
Dr. Ripsin
Hanna Lindskog, DDS
Eileen Dawley
Richard Mosquera
Debra Howey
Kristina Garcia (phone)
Tikeshia Thompson-Rollins

Excused Absence: Dorothy Goodman

Unexcused Absence: Elizabeth Williams

Items 1-4 Consent Agenda

A motion was made by Virginia Valentino to approve the consent agenda items one through four. Miroslava Bustamante seconded the motion and the Board unanimously approved the consent agenda.

Item #5 Executive Reports

Kathy Barroso, Executive Director, presented the February 2020 Executive Report to the Board. Kathy informed the Board for the month of January, 67% of available medical appointments were filled in Texas City and 60% were filled in Galveston. For dental, 96% of available appointments were filled in Texas City and 94% in Galveston and 90% of dental hygienist appointments were filled in both Texas City and Galveston. For counseling visits, 43% of available appointments were filled in Texas City and 19% in Galveston. We received a total of 61 patient satisfaction survey responses in January with a total weighted average score of 4.63. Kathy informed the Board that a virtual site survey conducted by the Joint Commission on February 1-2 went very well. Eileen Dawley, Chief Nursing Officer, updated gave the board an update based on the preliminary report.

Dr. Ripsin, Medical Director, provided the Board with the following updates:

- We have entered into two new collaborations that provide training and technical support directed at important markers for health in our population.
- Although these groups will collect de-identified data, at our level these are not research projects.

One year collaboration beginning now to provide training and technical assistance to develop the infrastructure to improve our management of diabetes, [HTN] and lipids.

- Coordinated by the National Center for Farmworker's Health
- Funded by the University of Texas Houston with support from the Department of State Health Services.
- \$10,000 stipend to defray cost.
- First meeting will be scheduled for March.

Five-year collaborative to improve our screening for colorectal cancer.

- Grant funding to the University of Texas Houston.

- Provide training and technical support as well as ongoing support in the form of monthly ECHO meetings with experts and other health centers.
- Goal is to consistently screen 80% of our eligible patients for colorectal cancer. Currently we are at 20%.
- Julio Garza, PA, will be the Champion for this.
- \$8,000 stipend to defray our costs.
- First meeting occurred yesterday.

COVID summary

COVID + rate for all of 2021 = 23/124 = 19%

+ rate for January = 19/81 = 23%

+ rate for February (through 2/25) = 4/43 = 9%

COVID vaccinations

- Vaccinating CHW patients has been a tremendous collaborative effort by every member of our staff.
- Unlike influenza and other vaccines, vaccinating patients for COVID cannot occur at the time patients are scheduled for routine care.
 - Vaccines come to us frozen.
 - We can store them refrigerated up to 30 days.
 - Once they are punctured to draw out the first dose all 10-12 doses must be used within 6 hours
 - All vaccinations need to be carefully scheduled so none are wasted.
- Vaccination clinics are going on at the same time as we see patients, so nurses and medical assistants are stretched thinner than usual to manage the extra work, schedulers work throughout the day to get patients scheduled and then make real-time calls to patients who fail to show for their appointment, and check-in staff are managing vaccine appointments as well as routine and acute appts.
- Thanks to everyone's efforts our no-show rate has been tiny (yesterday 100% showed up)
- To date we have received 300 first doses of the vaccine.
- 280 CHW patients have received their first dose and 20 more in Galveston will receive their first dose tomorrow.
- 100 of these patients have also received their second dose.
- So far, second doses have been arriving as promised as have the accessory supplies.
- We are vaccinating at both the TC and Galveston clinics, Galveston for the first time tomorrow.
- Created a data base of our patients 65+ and have been getting all who want the vaccine vaccinated.
- Now have created spreadsheets for each provider to order vaccines for all patients under 65 but eligible due to chronic conditions which place them at higher risk.
- Yesterday vaccinated 100 of our patients with their second vaccines.
Will vaccinate eligible patients in the Galveston clinic tomorrow afternoon.

Kathy Barroso, Executive Director, provided the Board with the following updates on behalf of Dr. Lindskog, Dental Director:

- The Batelle N95 decontamination program is ending March 31st, 2021. We will continue to use the CDC reuse protocol for N95 respirators.
- We continue to follow all COVID-19 Dental State board requirements and CDC recommendations while providing all dental services.

- The Galveston Dental Clinic is open Tuesday, Wednesday and Thursday and Texas City is open Monday-Saturday.
- A temporary dental assistant started working with us this month, and we have another assistant who has accepted our offer and is scheduled to complete her paperwork next week. We are working short staffed and adjusting the patient schedule as needed.
- We have started seeing patients under the Ryan White grant. As Kathy mentioned, this grant is through March 31st. The Resource Group stated they will send out contracts for renewal soon.

Item #6 Consider for Approval January 2021 Financial Report

Andrea Cortinas, Chief Financial Officer, presented the January 2021 financial report to the Board. A motion to accept the financial report as presented was made by Jay Holland. Miroslava Bustamante seconded the motion and the Board unanimously approved.

Item #7 Consider for Approval 2021/2022 Sliding Fee Scale

Andrea Cortinas, Chief Financial Officer, presented the 2021/2022 sliding fee scale to the Board. A motion to accept the sliding fee scale as presented was made by Virginia Valentino. Victoria Dougharty seconded the motion and the Board unanimously approved.

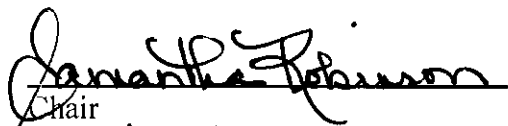
Item #8 Consider for Approval Revisions to the Coastal Health & Wellness Sliding Fee Policy

Kristina Garcia, Patient Services Manager, presented the sliding fee policy to the Board. A motion to accept the policy as presented was made by Jay Holland. Virginia Valentino seconded the motion and the Board unanimously approved.

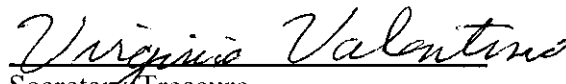
Item #9 Consider for Approval Coast Health & Wellness Infection Control Plan

Debra Howey, Infection Control Nurse, presented the Coastal Health & Wellness Infection Control Plan. A motion to accept the infection control plan as presented with recommended changes were made by Victoria Dougharty and seconded by Dr. Howard. The Board unanimously approved the motion.

The meeting was adjourned at 12:53p.m.


 Chair
 4.1.2021

 Date


 Secretary/Treasurer
 4-1-2021

 Date