



# GALVESTON COUNTY HEALTH DISTRICT

*Protecting and promoting the optimal health and well-being of Galveston County.*

## Animal Services Advisory Committee Meeting Minutes

February 11, 2021 12:00 Noon

Galveston County Health District's Animal Services Advisory Committee convened for its regularly scheduled February 11, 2021 meeting by utilizing Zoom, which allowed for Committee members and the public alike to partake in and/or view the meeting either online or over the phone.

### **In Attendance:**

Commissioner Stephen Holmes, Galveston County  
James Osteen, City of La Marque  
Able Garza, City of Texas City  
Mayor Konyha, City of Bayou Vista  
Karen Hearing, City of Tiki Island  
Chris Armacost, City of Hitchcock  
Jonathon Given, DVM  
Lark Tedesco, Animal Welfare  
Amber Adams, Daily Operator of an Animal Shelter  
Monique Ryans, Daily Operator of an Animal Shelter

### **Absent:**

Cynthia Kelley, Animal Welfare  
Eric Froeschner, UBOH  
Curtis Klages, DVM, DACLAM, UBOH  
Mayor Gale, City of Kemah

### **GCHD Staff:**

Kathy Barroso, Chief Executive Officer  
Andrea Cortinas, Chief Financial Officer  
Kenna Pruitt, Budget & Grant Manager  
Amanda Wolff, Executive Office Coordinator/Assistant to CEO

### **Consent Agenda Item #1-3**

Mr. Osteen, Chair, asked the Committee to approve the consent agenda items one through three. Mr. Garza made a motion to approve the consent agenda and Ms. Tedesco seconded the motion. The Committee unanimously approved consent agenda items one through three.

### **Item #4 Animal Services Manager Report**

Monique Ryans, Manager of Animal Services, presented the management report to the Committee. The Committee requested Amber Adams contact the County Facilities Director regarding the maintenance issues at the ARC.

### **Item #5 Consider for Approval December 2020 Financial Report**

Andrea Cortinas, Chief Financial Officer, presented the December 2020 financial report to the Committee. A motion to approve the report as presented was made by Ms. Tedesco and seconded by Commissioner Holmes. The Committee unanimously approved the December 2020 financial report.

### **Item #6 Discuss Process for Developing the FY22 Budget Proposal**

Kathy Barroso, Chief Executive Officer, advised the Committee it is time for the FY22 budget process to begin. Mrs. Barroso stated that in prior years, a subcommittee had been formed to review the budget and asked the Committee if they would like to continue with that format for

the upcoming budget period. Commissioner Holmes made a motion to form a subcommittee to begin the budget process. Mr. Garza seconded the motion. The subcommittee will include Commissioner Holmes, Mr. Osteen, Mr. Garza, and Mr. Konyha. The Committee unanimously approved the motion.

**Item #7 Consider for Approval Replacement of ACO Vehicle Due to Unit H1278 Being Totaled**

Andrea Cortinas, Chief Financial Officer asked the Committee to approve replacing the ACO Vehicle at an estimated cost of \$10,481.19, and not to exceed \$12,000. This expense will come out of the ARC Field Services fund balance. Mr. Osteen made a motion to approve this request and send to the UBOH for approval. Mr. Garza seconded the motion and the Committee unanimously the request.

**Item #8 Update on New 5-Year Animal Services Strategic Plan**

Amber Adams, Director of Animal Services, provided an update on the Animal Services Strategic Plan which included activities completed in 2020.

**Item #9 Update on ARC Live Release Rate**

Amber Adams, Director of Animal Services, provided an update on the ARC live release rate which included the live release rate for each month of 2020 and the rate for January 2021.

**Item #10 Update on 501c3 ARC Pet Allies**

Amber Adams, Director of Animal Services, provided an update on the formation of ARC Pet Allies to the Committee. Ms. Adams informed the Committee the bank account has been set up at Moody Bank and that fundraising has begun for ARC Pet Allies.

**Item #11 Comparative Data Summary (FY2020-2019) (Intake and Dispositions)**

Andrea Cortinas, Chief Financial Officer, presented the comparative data summary 2020-2019 (intake and disposition).

**Item #12 Update from Animal Services Advisory Committee Members**

Updates were given by Committee members.

**Item #13 Public Comments**

No comments were made from the public.

The meeting was adjourned at 12:53 pm.

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Chair

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Secretary/Treasurer

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Date

\_\_\_\_\_

Date

**Approved via Zoom meeting on 2/11/2021**